

WOODLAND TOWNSHIP BOARD OF EDUCATION
AGENDA
January 10, 2018
7:00 pm Regular Meeting
MINUTES

1. Call to Order

In accordance with the Open Public Meetings Act, this meeting was advertised in the Burlington County Times and posted in the Chatsworth Elementary School and on the District's Website.

2. Complaint Procedure:

If a problem arises, the teacher will notify the administrator. If a parent calls or comes to see the administrator, the administrator will instruct the parent to meet with the teacher. If the parent-teacher meeting does not resolve the problem, the parent can meet with the teacher and administrator. If this meeting does not resolve the problem, the parent can go to the School Board at which time the administrator and teacher may be represented. In the event, that a parent or citizen bypasses the complaint procedure; the Board will not discuss or take action on the complaint.

Public agendas are available as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the business office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

4. Pledge of Allegiance

5. Roll Call

Dennis Cronin	Present
Edward Vincent	Present
Melissa Horner	Present
William Dirkin	Present
Vacancy	Absent
Misty Weiss, Superintendent	Present
Carolyn Fischl, Supervisor	Present
George Gahles, BA	Present

6. President Opens the Meeting - Time 7:20PM

7. Board Member Comments on the Agenda

None

8. Public Comments on Agenda Items Only

None

9. MOTION: To approve the minutes for:

A. Regular Meeting - December 18, 2017

A motion was made by William Dirkin and Seconded by Melissa Horner

Roll Call

Dennis Cronin	Yes
Ed Vincent	Yes
Melissa Horner	Yes
William Dirkin	Yes

MONTHLY FINANCIALS/CONTRACTS:

10. Consent Agenda:

The Following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending December 2017:

Balance on hand in the general account which includes special revenue: **\$152,987.50**

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C. 6A:23-2.12(c)3, George Gahles, Board Secretary, certifies that as of December 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm. /Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Woodland Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of December 2017, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

B. To approve to authorize the Business Administrator to make transfers within accounts for the month of December 2017.

C. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills **\$96,716.36** for the month of December 2017 to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Business Administrator for the payment of the same.

D. MOTION: To approve the gross wages for the pay period ending December 15, 2017 in the amount of **\$80,176.35** and for December 22, 2017 in the amount of **\$86,376.46**

E. MOTION, BE IT RESOLVED, that the Board of Education hereby grants the Business Administrator authority to pay routine bills in between School Board meetings, until the next Reorganization Meeting. Bills paid between Board meetings will then be approved by the Board at its next regular meeting.

A motion was made by Dennis Cronin and Seconded by Melissa Horner

Roll Call

Dennis Cronin	Yes
Ed Vincent	Yes
Melissa Horner	Yes
William Dirkin	Yes

STUDENT MATTERS:

11. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the Harassment, Intimidation and Bullying Report for case #1 17-18.

A motion was made by William Dirkin and Seconded by Dennis Cronin

Roll Call

Dennis Cronin	Yes
Ed Vincent	Yes
Melissa Horner	Yes
William Dirkin	Yes

POLICIES:

12. Consent Agenda:

The Following action item A and B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the second and final reading of policy 9125 - Use of District Electronic Communications.

Roll Call

Dennis Cronin	Yes
Ed Vincent	Yes
Melissa Horner	Yes
William Dirkin	Yes

PROGRAM:

13. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the change in the 2017-18 school calendar:
 - a. Change end of 2nd Marking Period from January 26, 2018 to January 30, 2018.
 - b. Report cards will be viewable February 6, 2018

- B. MOTION, BE IT RESOLVED, that the Board of Education approve the change in placement of student #302 from Lehmann School to Home instruction effective January 16, 2018.

A motion was made by Dennis Cronin and Seconded by Edward Vincent

Roll Call	
Dennis Cronin	Yes
Ed Vincent	Yes
Melissa Horner	Yes
William Dirkin	Yes

PERSONNEL:

14. Consent Agenda:

The Following action items A through B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve Sara Kahl-Winter as home instructor for student #302 for approximately 6-8 weeks at a rate of \$35/hour.
- B. MOTION, BE IT RESOLVED, that the Board of Education approve Renee Tullis as a substitute teacher aide at a rate of \$12/hour pending criminal history review completion.

A motion was made by Dennis Cronin and Seconded by William Dirkin

Roll Call	
Dennis Cronin	Yes
Ed Vincent	Yes
Melissa Horner	Yes
William Dirkin	Yes

15. Superintendent's Report

- A. Discipline Report – 0 Student Suspended
- B. H.I.B. Incidents:
1 incidents reported: 1 were confirmed bullying, _____ determined to be non – HIB related or non-actionable HIB and _____ inconclusive.
- C. Drills-
 - 1. December 19,2017 - Evacuation
- F. Curriculum Updates -
 - 1. James Messersmith originally agreed to assist the district with the writing of a new science curriculum for two months.

- a. He has now agreed to complete the entire curriculum K-8 for a yearly total of \$1.
- b. He is essentially donating his time to assist the district.

G. District Social Media -

- 1. Facebook page has been created and made public
 - a. Being utilized to highlight students work and achievements throughout the school year.

H. Classroom Highlights -

- 1. Kindergarten students are quickly becoming SUPER READERS!
 - a. The Super (Hero) reading theme is underway
 - b. So far students have POINTER POWER
 - c. Mrs. Casano has a few more surprises up her sleeve for this exciting unit
- 2. 3rd Grade - Practicing a condensed version of Martin Luther King Jr's "I Have a Dream" speech in preparation for our January Student of the Month assembly where they will recite it to the school.
- 3. 100th day of school celebration
 - a. Scheduled for Tuesday, February 13 (pending no more snow days)
 - b. School wide activities will be planned for that day

H. Important Dates:

- 1. February 21, 2018 - Regular BOE meeting
- 2. February 16 - Teacher in Service
- 3. February 19 - School Closed MLK Jr. Day

16. Board Comments William Dirkin stated that the new Facebook site was neat to see and its featuring of career day was great

William Dirkin made a motion for the board to approve a strategic planning session with the NJSBA And was seconded by Edward Vincent

Roll Call

Dennis Cronin	Yes
Ed Vincent	Yes
Melissa Horner	Yes
William Dirkin	Yes

17. Public Comments

None

18. MOTION, Adjournment

A motion was made by Dennis Cronin and Seconded by Melissa Horner

Roll Call

Dennis Cronin	Yes
Ed Vincent	Yes
Melissa Horner	Yes
William Dirkin	Yes

Time 7:30PM