

Saint James School PTA Meeting  
Cafeteria  
March 14, 2019 7pm

## Opening Prayer

### Principal's Report: Mrs. Giordano

- Iowa testing finished this past week.
- Planning continues of the 2019-2020 school calendar.
  - New events, Art Show/Talent Show, are being discussed.
  - Basketball Blowout will continue to be held in January and there are plans for a Pep Rally or Alumni game.
- Student Council's Fundraiser is scheduled for March 29<sup>th</sup> – pizza will be offered for sale beforehand. They are hoping to raise enough funds to continue replacing water fountains in the gym and 2<sup>nd</sup> floor.
- Open classroom is scheduled for the evening of May 16<sup>th</sup>, which will also be the week of the Book Fair. It was discussed to have the SJAA 5K registration packets available at this time as well.
- Summer projects are being planned –
  - Continuation of the classroom security door installs.
  - To satisfy a new state law, a strobe light needs to be installed in coordination with RBC for campus lock-down purposes.

### Co-President's Report: Meghan Lupu and Tania Sarabia

- The 2019 – 2020 PTA Board is being finalized.
  - Available positions: Recording Secretary, Technology co-chair, and Book Fair chair person. If anyone has an interest to serve in one of these positions, please contact Meghan Lupu. Positions are fee exempt.
  - Installation ceremony will be May 21<sup>st</sup>.
- Meghan and Tania travelled to the Annual PTA President's meeting. New VIRTUS re-certification rules will go into effect in June, 2018. Previously VIRTUS certification did not expire. Now the course needs to be taken every four years. This is a Diocesan requirement. The Business Office will be responsible for re-certification notifications. The PTA will sponsor an in-house VIRTUS course early next school year.
- The PTA Spring Conference is scheduled for May 1<sup>st</sup>. This year St James will host the Fall Conference, typically held on the last Saturday of September. The Bishop will perform Mass.
- Easter Stuffer's will be available soon.
- May 6 – 10 will be Teacher Appreciation week. Parents will be asked to help to defray the costs associated with appreciation gifts. Students will write appreciation notes TBD - either via a central "station", in Art or Tech class or via the Buddy Program.
- May 17<sup>th</sup> will be Career Day for the 6 – 8<sup>th</sup> graders.

- The June lunch/food fundraiser date is TBD.
- 8<sup>th</sup> Grade end of year breakfast will coincide with their Fun Day on June 3.

Co-Vice President's Report: Liz Sutphin

- April 28<sup>th</sup> will be the Mother-Son Breakfast & Bowling event.
- Family Day at the Blue Claws is TBD.

Treasurer's Report: Jennifer Schimpf

- The current PTA financial balance is \$55,000 with final PFE commitments still outstanding.

Corresponding Secretary's Report: Marisa Saliga

- Thank you to the Polar Plunge corporate sponsors will be coordinated.

Recording Secretary's Report: Anita Esser

- Meeting notes from February were approved by Tania Sarabia and Travis Sutphin.
- Dates are still TBD for used uniform June drop off for 8<sup>th</sup> grade and for the August set up & sale dates.

Marketing Report: Meghan Lupu for Molly Cimini

- Facebook marketing page will be transferred to the Business Office at the end of the next school year.

Hospitality Committee Report: Alina Fotache

- A Co-Chair for Hospitality is needed next year.
- Half-Day Bagel Days are finished for the year.

Technology Report: Susan Marino

- Mass dates are still TBD and will be announced when available.

Spirituality and Care Steps Report: Jennifer Marlin

- Box Top collection was quite successful with a profit of \$680 in total for the year.
- 6A was the winner for most collected and will be rewarded with a free dress-down day on April 17th.

PTA Family Commitment: Meghan Lupu for Gina Rahim

- Final notices were sent to the 115 families still owing for the commitment, which equals to about \$22,000 still due.

SJAA Report: Laura Shroba

- Spring sports have started, but unfortunately girl's softball did not have enough girls committed for a team this year.

- Registration for the 5K Run/Walk is ongoing.

#### Royals Report: Travis Sutphin

- March 28 is the next meeting at 7:30pm at The Brother's in Red Bank.
- A meeting with St. Mary's, who raised over \$50,000 for their Polar Plunge, is being arranged to share their successful formula.
- Travis suggested a Master Sponsor program for any vendor to advertise for all St. James events. It was discussed and decided to not extend fee exemption to in-house sponsors.

#### Fundraising & Special Events: Kira Nelson, Dana Franznick, Stephanie Christiano, Allie Morrison

- Ladies Night and Sweetheart Dance were very successful.
- Mother-Daughter Tea invitations have been sent out – reminders are needed for early RSVPs to help manage the event.
- A \$300 budget was approved by Meghan Lupu and Laura Shroba for Dad's Day.
- This year's after school clubs were discussed in order to promote more interest for the higher grades – such as perhaps karate and dance.
  - After school clubs may be a fundraiser next year vs an at-cost activity.

#### Open Discussion

- A tennis clinic for 4 – 8<sup>th</sup> graders will be offered shortly to gauge interest in starting a future Club.
- After school Chess is still being discussed as well as fencing for the lower grades, however a parent is needed to help with instruction in order for a Club to be formed.

**Next Meeting scheduled for April 10, 2019 – 8:15am**

#### Attendance

|                      |                            |
|----------------------|----------------------------|
| Mrs. Giordano        | Principal                  |
| Meghan Lupu          | Co-President               |
| Tania Sarabia        | Co-President               |
| Liz Sutphin          | Co-Vice President          |
| Marisa Saliga        | Corresponding Secretary    |
| Anita Esser          | Recording Secretary        |
| Jennifer Schimpf     | Treasurer                  |
| Jennifer Marlin      | Spirituality/Care Steps    |
| Alina Fotache        | Hospitality                |
| Susan Marino         | Technology                 |
| Laura Shroba         | SJAA                       |
| Travis Sutphin       | Royals Liaison             |
| Dana Franznick       | Special Events/Fundraising |
| Stephanie Christiano | Special Events/Fundraising |
| Allison Morrison     | Special Events/Fundraising |

Kira Nelson  
Samantha Fagliano  
Susan Falco

Teacher  
Parent  
Parent