



# St. James Parish

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94 Broad Street  
Red Bank, New Jersey 07701  
732-741-0500  
[www.sjredbank.org](http://www.sjredbank.org)

Dear Future Altar Server,

If you volunteer to become a part of St. James Altar Server Ministry, you become a part of a very special ministry. To volunteer for a ministry is a response to an invitation from God. God calls you to help. God calls you as his friend, because scripture tells us that he calls you "by your name." Just as God called Abraham, Moses, David, Peter, James and John, God asks you to serve the people in our parish who come to pray together particularly at Eucharist. You will help our parish worship well by being an altar server.

Serving at the altar is a very important ministry. The server is the priest and deacon's right-hand helper. Servers "ought to discharge their office with the sincere devotion and decorum demanded by so exalted a ministry and rightly expected of them by God's people." (Constitution on the Sacred Liturgy). The server's attentiveness to the words and actions of the Mass will assure that the liturgy will unfold in a prayerful and meaningful manner for all.

If you wish to volunteer, with your parents' permission, you are asked to fill out the information on the opposite side of this form and return it through school, religious education or drop it off at the parish office.

We have initially scheduled two training sessions: Tuesday, October 26 at 3:00 pm or Saturday, October 30 at 9:00 am. We will gather in the church.

I am particularly grateful for your willingness to volunteer for this important service to our community of faith. I pray that as you assist the priest and deacon during our liturgical services that each of you will also gain a deeper love for God through your participation in the rites we celebrate as Catholics.

Sincerely in Christ,

Rev. Msgr. Joseph N. Rosie  
Pastor



## ALTAR SERVER INFORMATION FORM

Please Print all Information

Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street City, State Zip Code

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

Father's Name: \_\_\_\_\_  
First Middle Last

Mother's Name: \_\_\_\_\_  
First Middle Last

I give permission for my child to participate in the ministry of Altar Serving at  
St. James Parish.

Parent's Signature: \_\_\_\_\_

**REQUIREMENTS:** The family of children participating in the Ministry of Altar Server should be registered members of St. James Parish and be enrolled in Grade 4 or higher.

**CELL PHONE & EMAIL:** Parents of children involved in the Altar Serving are required to provide an email address and cell phone number. The Altar Server Schedule is generated automatically through a ministry scheduling program that will allow you to set preferences and vacation periods as well as to request substitutes in cases of emergency. It will be necessary for you to create an account. Instructions will be provided at the training sessions.