



## Saint James Elementary School

Reverend Ariel Robles, Administrator  
Mrs. JoAnn Giordano, Principal  
Mrs. Catherine Golden, Vice-Principal



### Memorandum

Date: March 10, 2020

Regarding: Coronavirus and School Social Functions  
Coronavirus and School Preparedness

Dear Parents,

Following is some information regarding postponement of School Social Functions and School Closure Preparedness.

At this time, with guidance from the Monmouth Regional Health Department, we are postponing all social events. The Sweetheart Dance, the Mother-Son Brunch, Preschool Dad's Day, and the Cornhole Tournament events are being postponed. As soon as we have more information we will share it with you. We are looking into rescheduling these events at later dates.

With respect to **possible** school closure we are continuing to monitor directives from the Department of Education and the Diocesan Office of Catholic Schools. All schools in New Jersey have been advised to develop a continuity of education plan in the event of prolonged school closures. While a **prolonged school closure seems unlikely**, teachers have already been planning. Grades 5-8 will utilize Google Classroom and teacher E-boards for assignments. In grades Preschool -4 teachers will be utilizing the E-boards for assignments. In the next few days some students may be informed to keep certain books home or teachers may send home a packet. Please be sure to check the teacher's e-board for more information. Please be advised that **if** a continuity of education plan is put into action it would require a significant amount of parental involvement.

Again, at this time it seems unlikely that such a plan would need to be implemented; however, we are preparing.

Thank you for your patience and understanding.

Sincerely,  
Mrs. Giordano  
Principal