



Saint James Elementary School

Rev. Msgr. Philip A. Lowery, Director
Mrs. Janet P. Dolan, Principal

30 Peters Place
Red Bank, New Jersey 07701
732 741-3363 Fax 732 933-4960

May 31, 2011

Dear Parents:

At some point during the 2011-2012 school year, you will become able to access the Genesis system (our school's software) to view your child's grades and assignments on-line. This service will be referred to as the Parent Portal. Further information will be sent to you about the Parent Portal during the next school year.

In order to prepare for this service, please complete the information below and return this form to the Business Office by Friday, June 3rd. If you have any questions, please call me at 732-741-3363 then 2 at the menu prompt. Thank you.

Sincerely yours,

Mrs. Barbara Schimpf

Finance Director

PLEASE PRINT.

Parents' Names: _____

Children's Names: _____

e-mail address (one): _____

_____ We do not have access to a computer.

stjames_office@yahoo.com
www.mysaintjames.com