

2025-2026  
*Virtual / Remote Instruction Plan*



**Bradley Beach Public School District  
Remote (Virtual) Instructional Plan  
25-26 School Year**

The following plan was created to address Remote (Virtual) Instruction which is the provision of instruction occurring when the student and the instructor are in different locations due to the closure of the Bradley Beach Elementary School (BBES) facility. The closure of the facility shall be pursuant to N.J.S.A. 18A:7F-9 or 18A:46-21.1 and for more than three consecutive school days due to a declared state of emergency, a declared public health emergency, or a directive by the appropriate health agency or officer to institute a public health-related closure. Remote protocols are initiated through the Superintendent / Principal of BBES..

## **Instruction**

### **Technology**

As denoted below, all students have been provided with a district issued Chromebook in Grades 5-8, and district Chromebooks will be provided for Grades PreK - 4 to support remote learning. All staff members have been issued a district device to provide for remote instruction. Internet Wifi Devices will be provided for students without internet access. Overall, teachers will utilize Google Classroom as the platform for posting assignments and communicating with students and families. All teachers are required to have an updated Google Classroom and working Google Meet Links will be provided to families via the district website and email services. Teachers will utilize the Go Guardian monitoring platform to aid students in progression through classwork activities (breakout sessions, small group, independent work).

District Technology Staff are essential staff and will be assigned to duties including monitoring and assisting students and parents with technology concerns. Parents and students who have technology issues will be able to make an appointment with the school technology staff member to receive remote or in-person assistance, a replacement device, or internet access. This pickup procedure will be conducted in the school's main lobby.

### **Digital Divide**

Student access to digital devices will be assured by the district to maintain students' access to education. The district will follow the protocol described above to ensure technology or internet access. All students follow the typical, full day schedule virtually utilizing Google Meet for LIVE instruction.

### **Instructional Program, Student Growth and Professional Development**

Students will continue to receive instructional programming for: Morning Meeting, English/Language Arts, Mathematics, Science, Social Studies, Physical Education, and Related Arts.

- Support services (ESL, Reading Intervention, Special Education, G&T etc.) teachers will utilize their own Google Classroom and Google Meet sessions to service students, with details below.
- Student Growth will be monitored through the use of online district resources, including IReady and IXL.
- All staff will continue to receive professional development via Google Meet. Specific training to learn strategies related to culturally responsive teaching and learning, social-emotional learning, and trauma-informed teaching for students affected by forced migration from their home country will be provided.

### **School Schedule**

Students in grades PK-8 will follow the in-person daily bell schedule while on Remote Instruction. Students will have scheduled Google Meets with their teacher(s) for each of the subject areas according to the student's class schedule. BBES will follow the district approved calendar as appropriate, and remote instruction will be provided to students on the same days that they would normally receive when the district is open for in-person instruction.

	Regular Day	Early Dismissal	Delayed Opening
<b>Morning</b>	8:40 - 9:00	8:40 – 9:00	10:10 - 10:20
<b>Period 1</b>	9:01-9:41	9:01 – 9:31	10:20 - 10:52
<b>Period 2</b>	9:42-10:22	9:32 – 10:02	10:52 - 11:24
<b>Period 3</b>	10:23-11:03	10:03 – 10:33	11:24 - 11:56
<b>Period 4</b>	11:04-11:44	10:34 - 10:54	11:56 - 12:28
<b>Period 5</b>	11:45-12:25	10:55 – 11:15	12:28 - 1:00
<b>Period 6</b>	12:26-1:06	11:16 – 11:36	1:00 - 1:32
<b>Period 7</b>	1:07-1:47	11:37 – 11:57	1:32 - 2:04
<b>Period 8</b>	1:48-2:28	11:58 – 12:28	2:04 - 2:36
<b>Period 9</b>	2:29-3:09	12:29 – 12:59	2:36 - 3:08
<b>Dismissal</b>	3:09-3:10	12:59 – 1:00	3:08 - 3:10

### **Middle School Grades (5, 6, 7, 8) & Upper Elementary Grades (3,4)**

- Middle school students utilize a district-issued Chromebook
- Student will be responsible to join each period (class) via Google Meet following the daily in-person schedule
- Teacher(s) will utilize Google Meet to provide synchronous instruction
- Teacher(s) will utilize the GoGuardian monitoring platform to aid students in progression through classwork activities (breakout sessions, small group, independent work)

### **Lower Elementary Grades (Pk, K, 1, 2)**

- Classroom Chromebook will be sent home with a guardian, with pick up occurring via Main Office vestibule
- Student class schedule will be sent home
- Parent, guardian or other adult should supervise student progress through schedule
- Teacher(s) will utilize Google Meet to provide synchronous instruction
- Teacher(s) will utilize the Go Guardian monitoring platform to aid students in progression through classwork activities
- As needed, conferencing and/or small group instruction will be initiated and scheduled by the teacher/co-teacher

## **Special Education, ESL, and Related Services**

### **Child Study Team Meetings**

- CST related meetings (IEP Meetings) will be held virtually through Google Meets.
- Electronic signatures will be accepted for all documents.
- Google forms will be used for attendance documentation.
- Evaluations will continue to be conducted in-person as long as safety and health protocols can be followed
- Case Managers will follow up with families electronically or by phone as necessary to ensure services are implemented in accordance with IEPs. Home visits will be conducted as needed by District Administration as needed.
- MTSS meetings will continue on the district-approved calendar through Google Meet.

## **Instruction**

- Special education teachers will follow the instructional plan for general education students. Special education teachers will create Google Classrooms to post modified assignments as needed. Lesson Plans will continue to document IEP implementation.
- Documentation of modifications and services will continue to be tracked using IEP direct.
- Hard copies of lessons/activities will be made available as needed, as well as other materials or electronic devices called for in the student's IEP.

## **Speech-Language Services, Occupational/Physical Therapy, Counseling and Social Skills**

- Lessons, activities, and related materials can be posted through Google Classrooms.
- Teletherapy to be provided to the greatest extent possible for all therapy sessions if approved by NJDOE
- Missed sessions will be made up at a time convenient for therapist and families to the extent necessary to assure student needs are met and regression does not occur.

## **ESL**

- All eligible students will continue to be provided an ESL program aligned with State and Federal requirements.
- Lessons, activities, and related materials will be posted through Google Classrooms.
- ESL teachers will plan and work with the grade level teachers and students they are assigned to.
- ESL "pull out" instruction will continue on the regular school schedule.
- Parents requiring language support will continue to work with the ESL Teacher, Administration and Main office bilingual staff for translation materials, interpretive services and information available at the parent's literacy level; BBES regularly translates all messages to parents and families, due to the large bilingual population.

## **Other Services**

### **Social Emotional Learning**

- Students will continue to have access to social and emotional services through the school counselor (via Google Meet), as well as continued character building lessons and other SEL activities during Morning Meeting.
- SEL will be a focus of Staff meetings, with emphasis on self-care and mental health; services will also continue through the District's work with the Calm App and associated services.

### **Title I After School Learning Programs and Extended Student Learning**

- All after school academic programs (including Period "B" - targeted tutoring and extra help, and all academic clubs and activities) will continue via Google Meet. Attendance will be tracked, and non-attending students will be followed up upon via the methods described below.

### **Extra-Curricular Programs and Community Programs**

- Where possible, extra-curricular programs will continue via electronic means. As some clubs (such as the Garden Club and some athletic activities) are outdoor activities, these may be in person, depending on guidance from the state / local health authorities.
- All PTA meetings will be held virtually. Most community programs occur off-site at the Bradley Beach Recreation Center, and will continue depending on guidance from the state / local health authorities.

## **Mechanics**

### **Food Distribution**

Food distribution will be organized and announced to the school community via email and our website should school be required to be closed for a period of time. Meals will be modified to be Grab and Go. Distribution will begin the first day of school closure. Pickup times will be made available via the school

website. District Food Service Personnel are essential staff and will be assigned to in-person duties (food preparation) while students are on virtual instruction. If pickup is not possible for a family, then drop-off services will be provided on a case by case basis.

### **Attendance / Non-Participation**

Student attendance will be taken through the Google Meet by teaching or other instructional staff and imputed as normally into the district SIS (Genesis). Attendance will continue to be monitored by district staff, and follow up actions will be taken by the student's counselor and/or school administration where warranted. The school counselor and administrative team are essential staff and may be assigned to in-person duties while students are on remote instruction. The school counselor and administration will communicate via phone with the parents when a student is not participating in virtual or remote instruction and/or submitting assignments, and make home visits as necessary. The district's attendance policy will remain in effect during remote instruction. Staff will log-in via staff attendance form posted on our internal Google Classroom each day at their contractually obligated time.

### **Building Maintenance**

Building custodial staff are essential staff and will be assigned to in-person duties while students are on remote instruction. Staff will follow the program of required preventive maintenance, integrated pest management policy, ensure inspection of the fire alarm system, and perform regular custodial and maintenance duties to ensure the cleanliness and safety of our school facilities.

### **Essential Employees**

Bradley Beach School District has deemed the following essential employees and will report in-person as needed during a transition to remote instruction:

Name	Position
Carlsson, Mary	Nurse
Zylinski, Alison	Director of Special Services
Tonzola, David	Business Administrator
Maclearie-Gonzalez, Morgan	Director of Curriculum and Instruction
Heidelberg, Michael	Superintendent/Principal
Angeloni, Anya	School Counselor
Monterossa, Christian	IT
Henderson, Phillip	Head Custodian
Bradforth, Ed	Custodian
Cryan, Charlie	Custodian
Hunter, Patricia	Food Service