

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
February 20, 2024

Bradley Beach Mission Statement

The mission of the Bradley Beach Elementary School is to provide a supportive learning environment to a diverse student community, where student success is defined through the demonstration of academic, emotional, and social growth. Our students will develop critical thinking skills to become valued members in today's society, while mastering the skills necessary to pursue future educational achievement.

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Roll Call

Present: Mr. Carrea Ms. Flynn
 Ms. Caruso Walker Ms. Sacci
 Ms. Davis Ms. Weinberg
 Ms. Devane Dr. Franks
 Mr. Heidelberg, Superintendent/Principal
 Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Walleston

III. Announcement of Notice – Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press and the Coast Star*, and posted in the school in a place reserved for this kind of notice.

IV. Flag Salute

V. Discussion Items

Dr. Franks called the meeting to order and thanked everyone for attending tonight's meeting. Dr. Franks then turned the meeting over to Mr. Heidelberg. Mr. Heidelberg welcomed everyone to the meeting and announced and recognized all the high honor roll recipients. Mr. Heidelberg thanked the PTA for hosting an afternoon event recognizing the high honor and honor roll recipients. After the high honor roll recognition, Mr. Heidelberg acknowledged Ms. Amanda Silverstein as the Teacher of the Year and Ms. Donna Taylor as the Educational Services Professional of the Year.

After recognizing the Teacher and Educational Service Professional of the Year, Mr. Heidelberg reviewed and updated the Board on both the district and board goals. Mr. Heidelberg informed the Board that the district and Board have achieved some of their goals and are working toward completing the final set of goals in the second half of the school year.

VI. President's Report

Dr. Franks then reviewed her president's report after the student representative report. Dr. Franks congratulated the Teacher of the Year and the Educational Services Professional of the Year recipients. Dr. Franks also wishes to recognize Ms. April Davis as the first African American Board member to sit on the Bradley Beach Board of Education. Dr. Franks also discussed her attendance at the Monmouth School Board meeting, that there will be an 8th grade dialogue night on March 12th, and that one of Bradley Beach's students will participate.

VII. Student Representative's Report (Notes Enclosed)

The Board received the student representative report from seventh grader, Kaitlynn Cook. Ms. Cook discussed the following items:

1. The environmental club activities
2. The 3rd and 4th grade clubs activities
3. The upcoming talent show
4. The safety patrol events
5. The availability of the Tides Newspaper
6. The Gift and Talented program using the 3-D printer
7. The 100th day of school celebration
8. The teen arts program activities

VIII. Superintendent's Report

Mr. Heidelberg began his Superintendent's report by informing the Board of implementing activities within Bradley Beach Elementary School to combat bullying incidents. Mr. Heidelberg informed the Board of the recent designation of Bradley Beach Elementary School as a Kindness Certified School. Mr. Heidelberg informed the Board of the recently harvested lettuce from the district's aquaponics system. The lettuce was then served during lunch. Mr. Heidelberg announced that Read Across America Week will be upcoming and that the million coin initiative is active to help support the 8th grade Washington trip.

IX. Committee Reports

Ms. Flynn stated that the curriculum committee met and discussed the following items:

- The AVID program
- All items on the agenda
- The upcoming Bradley Beach spelling bee
- The night of the museum
- The PTA gift auction

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Mr. Carrea stated that the finance and facilities committee met and reviewed all of the items on tonight's agenda. The main takeaway was that the committee recommends all of the agenda items. Mr. Carrea gave the Board an overview of the state grant to purchase access controls for two doors, the reallocation of ARP ESSER funds for salaries, the approval of one stale dated check, and the acceptance of one donation. Mr. Carrea also stated that the committee discussed the green purchasing policy and the boiler project with New Jersey Natural Gas. Lastly, the committee discussed the request from the Bradley Beach Foundation to add a banner to the school, and the assumptions being used to develop the initial draft of the 2024/2025 budget.

Ms. Sacchi went over the personnel and policy committee report. Ms. Sacchi stated that the committee reviewed policies and personnel items on tonight's agenda, and the shelter instruction training.

X. Public Comments – Agenda Items Only

Mr. Tom Coan, 612 Third Avenue, Bradley Beach, NJ, had a question concerning the boiler project and the efficiencies of the new boilers.

XI. Executive Session

President Franks called for an Executive Session at 7:59 p.m. to discuss student matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Flynn SECOND: Ms. Davis VOTE: 8-0

Public Workshop Reconvened

On a motion made by Ms. Sacchi, and seconded by Ms. Weinberg, the Board reconvened into the workshop session at 8:18 p.m.

XII. Workshop Agenda Items

Mr. Heidelberg reviewed his agenda items with the Board, particularly the professional training.

After Mr. Heidelberg's report, Dr. Franks turned the meeting over to Mr. Tonzola. Mr. Tonzola reviewed his agenda items with the Board.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:17 p.m.

XIII. Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:38 p.m.

Present: Mr. Carrea Ms. Flynn
 Ms. Caruso Walker Ms. Sacchi
 Ms. Davis Ms. Weinberg
 Ms. Devane Dr. Franks

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Mr. Heidelberg, Superintendent/Principal
Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Walleston

XIV. Approval of Minutes

Approval of Meeting Minutes – The superintendent recommends:

Resolved: That the Board approve the Minutes of:

Regular Meeting – January 30, 2024

MOTION: Ms. Davis SECOND: Ms. Flynn VOTE: 7-0-1
Ms. Weinberg abstained

XV. Regular Meeting – Superintendent

A. Personnel – The superintendent recommends:

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status

1. Resolved: That the Board approve, retroactively, the appointment of Ms. J. Papaianni, to temporarily transfer from a part time Paraprofessional to a full time temporary leave replacement Paraprofessional, at a pro-rated salary of \$27,831 starting February 8, 2024 to May 2, 2024, replacing Ms. Barbra Schall, under the supervision of Mrs. Alison Zylinski, Director of Special Services and Mr. Michael Heidelberg, Principal / Superintendent. [T]
2. Resolved: That the Board approve the following personnel for stipend positions for the 2023/2024 school year as agreed in the BBEA Collective Bargaining Agreement, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: (Attachment XV-A.2) [B]

Position	Staff Member	Payment
Boys Baseball	Mr. Conner Prasad	\$3,703

3. Resolved: That the Board approve the Washington DC Trip Chaperones 2023/2024 school year, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]

Position	Staff Member
Chaperone	Ms. Jeanne Acerra
Chaperone	Mr. Kevin Cosgrove

Chaperone	Ms. Ashley Fox
Chaperone - Aide	Ms. Nicole Covert
Chaperone - Nurse	Ms. Mary Carlsson

Note: Chaperone shall be paid one hundred fifty dollars (\$150) for each of the two nights, for a total of three hundred dollars (\$300).

4. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G] (Attachment XV-A.4)

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Morgan Maclearie-Gonzalez	3-12-24	Branding and Strong Communications to Help You Attract and Retain Staff and Students through NJSPRA	NJPSA FEA Conference Center	\$0 Due to Membership
Selected Certificated Instructional Staff (See Attachment) Account Code for AR ESSER 20-487-200-110-00	3-27-24 to 5-30-24	SRI & ETTC Teacher Professional Development in Sheltered English Instruction (SIOP)	Online, provided by Stockton University	See Attachment
Alison Zylinski	3-06-24 4-24-24	NJ Tiered System of Support for Early Reading	Virtual	\$0
Morgan Maclearie-Gonzalez	3-06-24 4-24-24	NJ Tiered System of Support for Early Reading	Virtual	\$0
Alisa Guzzi	3-06-24 4-24-24	NJ Tiered System of Support for Early Reading	Virtual	\$0
Cara Vilardi	3-06-24 4-24-24	NJ Tiered System of Support for Early Reading	Virtual	\$0

MOTION: Ms. Davis SECOND: Ms. Weinberg VOTE: 8-0

B. Students – The superintendent recommends:

1. Resolved: That the Board approve the following 2023/2024 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Date	Grade	Location	Cost	Bus
3/22/2024	Pre-K	Jenkinson's Aquarium	Not to Exceed \$450	\$300 (First Student)
4/25/2024	3rd	Allaire State Park	Not to Exceed \$300	\$350 First Student

4/30/2024	2nd & 7th	Jenkinson’s Aquarium	Not to Exceed \$450	\$350 First Student
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2. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying, with two investigations in the month of February 2024.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

C. Policy – The superintendent recommends:

1. Resolved: That the Board approve the following Policies and Regulations for a first reading: (Attachment XV-C.1)

Policy/Regulation Number	Policy/Regulation Title
P 7461	District Sustainability Policy
P 7461.01	Safe Routes to School
P & R 7461.04	Green Purchasing Policy

MOTION: Ms. Davis SECOND: Ms. Weinberg VOTE: 8-0

XVI. Regular Meeting – Business Administrator/Board Secretary

Board Secretary’s Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/Board Secretary does hereby certify that as of January 31, 2024 no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola
School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following January amounts:

January 12, 2024 \$217,937.49
January 30, 2024 \$210,079.02

A. The Superintendent Recommends the Approval of Submission and Acceptance of Emergent and Capital Maintenance Certification and Funds

Resolved: That the Board approve the submission and acceptance of the Emergent and Capital Maintenance Certification and Funds in the following amount:

Source	Amount
NJ School Development Authority	\$4,808

Moreover, that the Board authorized the Business Administrator to create and record this transaction in the following revenue account 20-3257 and the following appropriation accounts 20-492-200-420-00, 20-492-200-600, and 20-492-400-730-00.

MOTION: Mr. Carrea SECOND: Ms. Sacci VOTE: 8-0

B. The Superintendent Recommends the Approval of Salaries to be Funded by Federal Grants: FY 2024 American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER III) Formula Grant Funds Authorized by the American Rescue Plan Act

Resolved: That the Board approve the following salaries to be charged to the following federal grant: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Marjorie Zaccaro	\$14,595	20-487-100-101-00	ARP ESSER III	16.46%
			General Fund	<u>83.54%</u>
				100.00%

MOTION: Mr. Carrea SECOND: Ms. Sacci VOTE: 8-0

C. The Superintendent Recommends the Approval to Delete Stale Dated Check

Resolved: That the Board approve the deletion of the following stale dated check from the Bradley Beach Warrant Account ending in 0062:

Check Date	Check Number	Check Amount
2/23/2023	21466	\$4.99

MOTION: Mr. Carrea SECOND: Ms. Sacci VOTE: 8-0

D. The Superintendent Recommends the Approval to Accept a Digital Camera Set

Resolved: That the Board graciously approve the acceptance of one digital camera, one carrying case, two batteries, and one charger from Bradley Beach resident, Kathy Smyth. The approximate value of this donation is over \$300.

MOTION: Mr. Carrea SECOND: Ms. Sacci VOTE: 8-0

E. The Superintendent Recommends the Approval to Request Waiver for Special Education Medicaid Initiative (SEMI) Program

Resolved: That the Board approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2024/2025 school year and

WHEREAS, the Bradley Beach Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools, in the County of Monmouth, an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2024/2025 school year.

Note: This motion supersedes motion XVI-C approved January 30, 2024

MOTION: Mr. Carrea SECOND: Ms. Sacci VOTE: 8-0

F. The Superintendent Recommends the Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending January 31, 2024 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment XVI-F)

MOTION: Mr. Carrea SECOND: Ms. Sacci VOTE: 8-0

G. The Superintendent Recommends the Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending January 31, 2024 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment XVI-G)

MOTION: Mr. Carrea SECOND: Ms. Sacci VOTE: 8-0

H. The Superintendent Recommends the Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3 I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of January 31, 2024, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Carrea SECOND: Ms. Sacci VOTE: 8-0

I. The Superintendent Recommends the Approval of Budget Transfers (2023/2024)

Resolved: That the Board approve the 2023/2024 budget transfers as listed on Attachment XVI-I.

MOTION: Mr. Carrea SECOND: Ms. Sacci VOTE: 8-0

J. The Superintendent Recommends the Approval of January 2024 Payroll

Resolved: That the Board approve the January 2024 gross payroll in the amount of \$428,016.51.

MOTION: Mr. Carrea SECOND: Ms. Sacci VOTE: 8-0

K. The Superintendent Recommends the Approval of Bills Payment

Resolved: That the Board approve payment of the February 20, 2024 regular bills list and as certified and approved. (Attachment XVI-K)

MOTION: Ms. Flynn SECOND: Ms. Davis VOTE: 8-0

XVII. Regular Meeting – Old Business – None

XVIII. Regular Meeting – New Business

Dr. Franks announced that the Bradley Beach Educational Foundation is starting to collect funds to award scholarships to Bradley Beach students who will be attending college.

Ms. Flynn stated that the PTA will use the funds that would have been used for Carnival Day and reallocate them to Field Day.

XIX. Public Comments

XX. Executive Session (if needed)

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XXI. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:47 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary