

WHEREAS, Section 5 of the Act amended *N.J.S.A.* 18A:11-11 to require boards of education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 16, 2023; and

WHEREAS, Section 5 of the Act amended *N.J.S.A.* 18A:11-11 to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice of a public hearing was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 16, 2023; now therefore be it

RESOLVED, That the Bradley Beach Board of Education hereby designates from 7:00 p.m. to 7:10 p.m. at 515 Brinley Avenue, Bradley Beach, NJ on June 27, 2023 as the public hearing required by the Act.

Notice to the Public

Members of the public are invited to submit public comments regarding the appointment of the BUSINESS ADMINISTRATOR/BOARD SECRETARY. The board, pursuant to *N.J.S.A.* 10:4-12(b), the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public.

Public Comments – None

Close Public Hearing

Dr. Franks began the public hearing portion of the meeting by opening up the dialogue to any board member who wished to speak. She then turned the dialogue to any member of the public wishing to speak. Seeing that there was no further public comment, Dr. Franks closed the public hearing and reconvened the workshop session.

After the public hearing, Dr. Franks turned the meeting over to Mr. Heidelberg.

V. Discussion Items

Mr. Heidelberg discussed the QSAC Performance Continuum Report, the updated American Rescue Plan Safe Return Plan, and the New Jersey Department of Education notification that the Bradley Beach Elementary School has exited from targeted status.

VI. President's Report

Dr. Franks wished to congratulate the eighth-grade graduates and the new Hall of Fame inductees. Dr. Franks also stated that she attended a New Jersey School Boards Public Relations workshop and will share with the Board what was discussed at the July Board Retreat.

VII. Student Representative's Report – None

VIII. Superintendent's Report

Mr. Heidelberg reviewed his Superintendent's report after the President's Report. Mr. Heidelberg highlighted the events that have occurred since the last board meeting. Mr. Heidelberg highlighted the following events:

1. Water Safety Assembly
2. The Drama Club Performance
3. The Night at the Museum event
4. The Gifted and Talent program
5. The Memorial Day Parade
6. The class trip to Philadelphia
7. The Spring Concert
8. The National Junior Honor Society induction
9. Field Day
10. The DARE Graduation
11. The Law Enforcement Torch Run
12. The eighth-grade Washington DC Trip
13. The eighth-grade graduation.

IX. Committee Reports

Ms. Sacci reviewed the curriculum and community relations committee report with the Board. Ms. Sacci stated that the committee discussed the updates to the report cards for the 2023/2024 school year, the notification that the district was out of targeted status, Mrs. Alison Zylinski's nomination for an inclusion award, the algebra test scores, and the expansion of the preschool program.

Mr. Carrea went over the finance and facilities committee report with the Board. Mr. Carrea stated that the committee met on June 21st and discussed the items on tonight's agenda. Mr. Carrea noted that two items on the agenda show how the district shares services. The first was forming the consortium with the Brielle Board of Education to utilize the Title III allocations, and the second was the district rejoining the New Jersey Schools Insurance Group Monmouth Ocean County Shared Service Insurance Fund. Mr. Carrea stated that the district would also approve the 2023/2024 premiums and see savings from what it budgeted. Mr. Carrea also informed the Board of the committee's discussion on the facilities usage by St. Teresa of Calcutta Parish. The Church is considered a class 2 user and would therefore have to pay the associated custodian cost for the use of the building; however, it was discussed to add the language in the agenda that the Board would waive the facilities and custodial cost. Mr. Carrea stated that the district had not previously charged the church for facilities or custodial fees; however, adding the language to the agenda item was vital. Mr. Carrea also stated that the district

would make two deposits into its capital and maintenance reserves. Moreover, Mr. Carrea noted that the bids for the HVAC projects came in higher than planned, so they would need to be rejected. Lastly, items discussed at the committee meeting were the preschool expansion, the safe school grant program, and the potential to access funds through the NJ Natural Gas direct install program.

Dr. Franks went over the personal and policy committee report. Dr. Franks stated that the committee reviewed the policies and personnel items on tonight's agenda. Moreover, Dr. Franks noted that the committee discussed that updating the district's report card policy would be necessary.

After the committee reports, Mr. Heidelberg reviewed his agenda items with the Board, the approval of the personnel issues, and curriculum items.

After Mr. Heidelberg's report, Dr. Franks turned the meeting over to Mr. Tonzola. Before reviewing his agenda items with the Board, Mr. Tonzola reminded those Board members who must, to complete mandatory training sessions for the upcoming calendar year. Mr. Tonzola then reviewed his agenda items with the Board, particularly the uses for the Elementary and Secondary Education Formula Grant funds, the deposits into the capital and maintenance reserve accounts, and the next step to rebid the HVAC construction project.

X. Public Comments – Agenda Items Only – None

XI. Executive Session

President Franks called for an Executive Session at 7:42 p.m. to discuss student and attorney client privilege matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Davis SECOND: Ms. Flynn VOTE: 9-0

Public Workshop Reconvened

On a motion made by Ms. Flynn, and seconded by Ms. Sacci, the Board reconvened into the workshop session at 7:59 p.m.

XII. Workshop Agenda Items – None

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:33 p.m.

XIII. Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:34 p.m.

Present: Mr. Carrea Ms. Sacci
Ms. Caruso Walker Ms. Walleston
Ms. Davis Ms. Weinberg
Ms. Devane Dr. Franks

Ms. Flynn
Mr. Heidelberg, Superintendent/Principal
Mr. Tonzola, Business Administrator/Board Secretary

XIV. Approval of Minutes

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Special Meeting/Public Hearing – May 2, 2023
Confidential Executive Session – May 2, 2023

MOTION: Ms. Davis SECOND: Ms. Sacci VOTE: 9-0

Resolved: That the Board approve the Minutes of:

Regular Meeting – May 16, 2023
Confidential Executive Session – May 16, 2023

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 9-0

XV. Regular Meeting – Superintendent

A. Personnel

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status

1. Resolved: That the Board approve the support staff, at the salaries as per attachment, for the 2023/2024 school year, as on file in the Office of the Superintendent.
(Attachment XV-A.1) [B]
2. Resolved: That the Board approve the reappointment of Mr. David Tonzola to the position of Business Administrator/Board Secretary for the 2023/2024 school year.
(Attachment XV-A.2) [B]
3. Resolved: That the Board approve the reappointment of Ms. Morgan Maclearie-Gonzalez to the position of Director of Curriculum and Instruction for the 2023/2024 school year.
(Attachment XV-A.3) [B]
4. Resolved: That the Board approve the reappointment of Mrs. Alison Zylinski to the position of Director of Special Services/Social Worker for the 2023/2024 school year.
(Attachment XV-A.4) [B]

Regular Meeting/Public Hearing
June 27, 2023

5. Resolved: That the Board approve the reappointment of Mr. Salvatore Catalano to the position of Information Technology Coordinator for the 2023/2024 school year. (Attachment XV-A.5) [B]
6. Resolved: That the Board approve the appointment of Dr. Steven Kairys as the Bradley Beach School Physician for the 2023/2024 school year for an annual fee of \$2,000.00. [B]
7. Resolved: That the Board approve the appointment of the following teachers to teach in all or part of the Bradley Beach Elementary School's Summer Jumpstart Program, dependent on scheduling. The program will run from July 10, 2023, through August 10, 2023 (Monday through Thursday). The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts (\$45 per hour). [G]
- Ms. Heather Keith
 - Ms. Christina Boyle
 - Ms. Laurel Degnan

Note: Grant funds to be paid out of federal funds account codes 20-483-100-101.00-SU, CRRSA ACT ESSER II and 20-489-100-101.00-SU ARP ESSER Evidence Based Summer Learning and Enrichment at 100%.

8. Resolved: That the Board approve the appointment of the following classroom aides to support students during all or part of the Bradley Beach Elementary Extended School Year Summer Program. The program will run from July 10, 2023, through August 10, 2023 (Monday through Thursday). The hours for classroom aides will be 3.5 hours/day at a rate of \$20.00/hour: [T]
- Joanne Pappianni
 - Traci Rankel

9. Resolved: That the Board approve the transfer of Ms. Lisa D'Amore to the position of Reading Specialist for the 2023/24 school year, effective September 1, 2023, at a salary of \$61,525 (MA+30 Step 2) under the supervision of Mr. Michael Heidelberg, Principal / Superintendent. [G]

Note: Grant funds to be paid out of federal funds account codes 20-487-100-101.00, ARP ESSER at 100%.

10. Resolved: That the Board approve the resignation, with regret, of Ms. Marissa Finch, Pre-K and Special Education teacher, effective August 11th, 2023. (Attachment XV-A.10)

11. Resolved: That the Board approve the appointment of the following substitute teachers for the 2023/2024 school year, at a rate of \$100.00 per day: [B]

- Joanne Pappianni
- Fran Guito

- Tom Meidhof
- Isaac Sultan
- Anita Pecorelli
- Sheryl Fordin
- Mary Prazantelli - Gray
- Eva Carella
- Sue Pazinko
- Jennifer Niece
- Jair Gomez

12. Resolved: That the Board approve the appointment of the following substitute nurses for the 2023/2024 school year, at a rate of \$125.00 per day: [B]

- Carol Cantor
- Eileen Ruane

13. Resolved: That the Board approve the appointment of the following substitute school secretaries for the 2023/2024 school year, at a rate of \$100.00 per day: [B]

- Lenore Lambert
- Rosita Guzman

14. Resolved: That the Board approve the appointment of the following cafeteria aides for the 2023/2024 school year, at a rate of \$17.50 per hour. [B]

- Tatiana Mincencova
- Rosita Guzman

15. Resolved: That the Board approve the following appointments in the New Jersey/District School Information System for the 2023/2024 School Year:

Position	Name
Anti-Bullying Coordinator	Ms. Anya Angeloni
District Homeless Education Liaison	Mrs. Alison Zylinski
Intervention and Referral Services Coordinator	Mrs. Alison Zylinski
District Professional Development Chair	Ms. Maclearie-Gonzalez
State Testing Coordinator	Mr. Michael Heidelberg
District NCLB Coordinator (ESSA)	Mr. Michael Heidelberg
District Anti-Bullying Specialist	Mrs. Alison Zylinski
District Educational Stability Liaison	Mrs. Alison Zylinski
District Bilingual/ESL/ELS Point of Contact	Mrs. Alison Zylinski
NJSMART Point of Contact	Ms. Melanie McCarthy
School Safety Specialist	Mr. Michael Heidelberg

16. Resolved: That the Board approve the following educational service providers for the 2023/2024 school year: [B/G]

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Provider	Address	Service	23/24 Cost
Sandra Fields Kuhn	Live Better Hearing & Balance 223 Monmouth Rd. West Long Branch NJ 07764	Auditory Testing & Reports	TAP (Central Auditory Processing Eval.) \$585 CAE (Hearing Eval.) \$300
Keelam Kharod Sell, MD	The Milestones Center 65 Mechanic Street Suite L3 Red Bank, NJ 07701 (new address)	Developmental Behavioral Pediatrician	\$600/Eval
Dr. Noah Gilson	Neurology Specialists of Mon County, NJ Suite 110 107 Monmouth Rd. West Long Branch, NJ 07764	Neurological Consultations & Reports	\$450/Eval.
Dr. Ankur Desai	Premium Psychiatry Svcs. of Central Jersey, LLC 901 W Main St # 367 Freehold, NJ 07728	Psychiatric Evaluations & Reports	\$650/Eval.
The Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc.	18 Sheppard Place, Suite G Edison, NJ 08817 (908) 754-8593 Fax: 908-754-8597 learningtreej@yahoo.com	Multicultural/Multilingual Evaluations and Consulting	All Spanish Evals: \$800 All Other Languages: \$850
NeurAbilities: A Member of CNNH NeuroHealth	1451 NJ-34 #201 Wall Township, NJ 07727	Neurological Consultations & Reports	\$660 Neurological/ Developmental Evaluation \$2,750 Neuropsychological Testing 3,300 On-Site Neurological and Developmental Evals. (5 evals/day) \$96/hr Behavior Services (FBA approx. 10 hours)
Dr. Alison Smoller	Developmental Pediatrics of Central Jersey 1806 Highway 35 South, Suite 107 Oakhurst, NJ 07755	Neurological Consultations & Reports	\$650/Developmental Eval + addit. \$600 for ASD eval..
Aida I. Piereria	60 Crine Road Colts Neck, NJ 07722 7324063361/7329462785 aidaslp14@yahoo.com	Bilingual Speech Evaluations	\$575/Monolingual Eval. \$625/Bilingual Eval. \$125 per hr/meetings \$125 per hr/consult \$100 per session S&L
Monica Peter	Bilingual Evaluation Services, LLC 732-693-3008	Bilingual Psychological Evaluation	\$495/English Eval. \$525 Bilingual Eval
MOESC Child Study Team Services	900 Hope Road Tinton Falls, NJ 07712	Social, Psychological Educational, Speech, and Occupational Evaluations	\$390/ per Eval. (Social, Psych, Educ.) \$675/per Bilingual Eval. \$390/Speech Eval. \$390/OT / PT Eval.
Joan Bruno, Ph.D., CCC-SLP joanbruno@CTR-NJ.com	Communication Technology Resources LLC 1 Scenic Drive #1405 Highlands, NJ 07732 732-737-4298 joanbruno@CTR-NJ.com www.CTR-NJ.com www.gatewaytolanguageandlearning.com	Communication Device Assessments and Consultation	\$600 for two hr. AAC eval. \$ 40 per 1/2 hour of travel \$140/hr. consult fee \$650 ½ Day In-service \$900 Full Day In-service

Regular Meeting/Public Hearing
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Acelero Learning Monmouth/Middlesex Co., Inc.	310 Augusta Street South Amboy, NJ 08879	Master Teacher Consulting	\$500/month
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17. Resolved: That the Board approve the following personnel for stipend positions for the 2023/2024 school year as agreed in the BBEA Collective Bargaining Agreement, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]

Position	Staff Member(s)	Payment
Girls Basketball	Mr. P. Mulligan	\$3,703.00
Boys Soccer	Mr. D. Grothues	\$3,703.00
Girls Soccer	Ms. C. Hammell	\$3,703.00
Girls Softball (split stipend)	Ms. N. Covert	\$1,851.50
	Ms. M. Acerra	\$1,851.50
Boys Baseball	Mr. D. Grothues	\$3,703.00
Cheerleaders Advisor (split stipend)	Ms. N. Covert	\$1,851.50
	Ms. S. Soriano	\$1,851.50
Athletic Director	Ms. C. Hammell	\$2,894.00
Environmental Club	Ms. H. Sauer	\$2,894.00
Safety Patrol Director	Ms. A. Fox	\$2,894.00
Student Government (split stipend)	Ms. J. Acerra	\$1,447.00
	Ms. N. Covert	\$1,447.00
Computer Club	Ms. A. Fox	\$2,894.00
Newspaper	Ms. K. Sucato	\$2,894.00
Yearbook Advisor	Ms. H. Sauer	\$2,894.00
Webmaster	Ms. A. Fox	\$2,894.00
DJ	Mr. A. LeProtto	\$2,894.00
Drama Club	Ms. M. Zaccaro	\$2,894.00
8 th Grade Trip Advisor	Ms. J. Acerra	\$2,894.00

18. Resolved: That the Board approve the following yearly stipend positions for the 2023/2024 school year, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent:

- Yearbook II
- Garden Club
- High School Math Preparation

19. Resolved: That the Board approve the following personnel for yearly stipend position for the 2023/2024 school year, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B/G]

Note: Grant funds to be paid out of federal funds account codes 20-490-100-100.00, ARP Evidence Based Comprehensive Beyond the School Day.

Position	Staff Member(s)	Payment
Yearbook II Advisor	Ms. M. Vitale	\$45.00 Per Hour, at a total cost not to exceed \$2,894.00 [B]
Garden Club Advisor	Mr. K. Cosgrove	\$45.00 Per Hour, at a total cost not to exceed \$2,894.00 [G]
High School Math Preparation Advisor	Ms. A. Fox	\$45.00 Per Hour, at a total cost not to exceed \$2,894.00 [G]

20. Resolved: That the Board approve the following staff to serve as translators as needed, paid at the contractual hourly rate of \$45 per hour, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]

- Ms. L. Newberry
- Ms. D. Rodrick
- Ms. I. Segoviano
- Ms. C. Torres
- Ms. S. Soriano

21. Resolved: That the Board approve Ms. Carmen Torres, school secretary to work at an hourly rate of \$20.00 an hour for up to 150 hours from July 1st, 2023 through August 31st, 2023 to support the Summer Jumpstart Program, ESY Program, and general school operations in preparation for the 23-24 school year at a total cost not to exceed \$3,000. [B]

22. Resolved: That the Board approve Ms. Lenore Lambert, substitute school secretary, to work at a rate of \$100 a day, from July 1st 2023 through August 31st, 2023 to support the Summer Jumpstart Program, ESY Program, general clerical work, policy review and general school operations in preparation for the 23-24 school year. [B]

23. Resolved: That the Board approve Ms. Rosita Guzman, at an hourly rate of \$17.50 an hour for up to 75 hours from July 1st 2023 through August 31st, 2023 to support the Summer Jumpstart Program, ESY Program, and general school operations in preparation for the 23-24 school year at a total cost not to exceed \$1,400. [T]

24. Resolved: That the Board approve Ms. Brielle Sanders as a maternity leave replacement for Ms. Jessica Whitman, School Psychologist from September 1, 2023 to December 31st,

2023, at a pro-rated salary of \$57, 825 (Step 1, MA), under the supervision of Ms. Alison Zylinski, Director of Special Services. (Attachment XV-A.24) [B]

25. Resolved: That the Board authorize Mr. Michael Heidelberg, Superintendent / Principal, to conduct the business of the board over the summer, including employment, effective June 28, 2023, through August 31, 2023 to be affirmed at the next board meeting.

MOTION: Ms. Sacci SECOND: Ms. Davis VOTE: 9-0

B. Students

1. Resolved: That the Board affirms the Bradley Beach Elementary School Bullying Specialist’s Harassment, Intimidation, and Bullying report for the month of May / June, with 3 investigations and 1 finding of HIB and reported to the Board in executive session.

MOTION: Ms. Sacci SECOND: Ms. Flynn VOTE: 9-0

C. Curriculum

1. Resolved: That the Board approve Curriculum Development summer hours at a rate consistent with the collective agreement with the Bradley Beach Education Association Schedule D Special Contracts (\$45 per hour) for the following staff: [B]

Name	Subject	Hours
Emilee D’Angelo	STEM K-2, writing a curriculum	8
Courtney Hammell	STEM 3-5, writing a curriculum	8
Ashley Fox	STEM 6-8, writing a curriculum	8
Hilary Karpoff	AVID grade 6 and grade 7, writing a curriculum	14
Emilee D’Angelo	Morning Meeting K-2, major revisions	6
Kristin Goldsworthy	Morning Meeting 3-5, major revisions	6
Courtney Hammell	Morning Meeting 6-8, major revisions	6
Heather Sauer	Science, minor revisions	2
Kristin Goldsworthy	Social Studies, minor revisions	2
Kristin Goldsworthy	Math, minor revisions	2
Kristin Goldsworthy	ELA, minor revisions	2
Ashley Fox	Visual Performing Arts, minor revisions	3
Ashley Fox	Health/PE, minor revisions	3

2. Resolved: That the Board approves the following walking Field trips for the 2023/2024 School year.

- Bradley Beach Library
- Bradley Beach Boardwalk/Beach
- Main Street Shops
- Fire Department / Rescue Squad
- Bradley Beach Borough Hall
- Bradley Beach Recreation Center

- Riley Park

3. Resolved: That the Board approve the School Leadership Team / ScIP Committee to engage in committee work during the summer at a rate consistent with the collective agreement with the Bradley Beach Education Association Schedule D, (\$45 per hour) for no more than 10 hours per committee member, at a total cost not to exceed \$7,650, under the supervision of Mr. Michael Heidelberg, Superintendent / Principal. [T]

SLT Committee	Staff Member Name
Student Code of Conduct Handbook Update & Development	Degnan, Laurel
	Hammell, Courtney
	Silverstein, Amanda
	Fox, Ashley
	Vilardi, Cara
ScIP Professional Development Planning & Standards Based Report Card Updates	Silverstein, Amanda
	Roth, Amy
	D'Amore, Lisa
	Segoviano, Isabelle
	Fox, Ashley
	Goldsworthy, Kristen
	Hammell, Courtney
PBSIS SOLE Ticket System Planning	Goldsworthy, Kristin
	Angeloni, Anya
	Keith, Heather

	Vilardi, Cara
	Bancroft, Ashley

MOTION: Ms. Davis SECOND: Ms. Flynn VOTE: 9-0

D. Policy

1. Resolved: That the Board approve the following Policies and Regulations for a second reading: (Attachment XV-D.1)

Policy/Regulation Number	Policy/Regulation Title
P 0144	Board Member Orientation and Training (Revised)
P & R 2520	Instructional Supplies (M) (Revised)
P 3217	Use of Corporal Punishment (Revised)
P 4217	Use of Corporal Punishment (New)
P 5305	Health Services Personnel (M) (Revised)
P & R 5308	Student Health Records (M) (Revised)
P & R 5310	Health Services (M) (Revised)
P 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
R 6115.01	Federal Awards/Funds Internal Controls – Allowability of Costs (M) (New)
P 115.04	Federal Funds – Duplication of Benefits (M) (New)
P 6311	Contracts for Goods or Services Funded by Federal Grants (M) (Revised)
P 7440	School District Security (M) (Revised)
P 9100	Public Relations (Abolished)
P 9140	Citizens Advisory Committees (Revised)
R 9140	Citizens Advisory Committee (M) (Abolished)

2. Resolved: That the Board approve the Security Drill Statement of Assurance for the 2022/2023 school year. (Attachment XV-D.2)

MOTION: Ms. Caruso Walker SECOND: Ms. Davis VOTE: 9-0

XVI. Regular Meeting – Business Administrator/Board Secretary

Board Secretary’s Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/Board Secretary does hereby certify that as of May 31, 2023 no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola
School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following May amounts:

May 15, 2023 \$211,735.28
May 30, 2023 \$201,961.06

Item of Interest: P.O. Journal by Purchase Order, pursuant to PL 2015, Chapter 47

A. Approval of Acceptance of the FY 2024 Elementary and Secondary Education (ESEA) Formula Grant Application Submission.

Resolved: That the Board approve the acceptance of the FY 2024 ESEA Formula Grant Application Submission as follows:

Program Name	FY 2024 Award Amount
ESEA Title IA	\$86,196
ESEA Title IIA	11,700
ESEA Title III	9,005*
ESEA Title IV	10,000

*Note: The district must form a consortium for its Title III funds. Therefore the total award amount will be total allocation of the created consortium.

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

B. Approval to Create a FY 2024 Elementary and Secondary Education (ESEA) Formula Grant Title III Consortium Application

Resolved: That the Board create a FY 2024 Elementary and Secondary Education (ESEA) Formula Grant Title III Consortium with Brielle Elementary School and include their allocation within the Bradley Beach Elementary School Title III Grant Application.

LEA	Amount
Brielle Elementary School	\$1,288.00

Note: The total amount of the Title III award amount is \$10,293, which is made up of Bradley Beach Elementary School's allocation of \$9,005 and Brielle Elementary School's allocation of \$1,288.

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

C. Approval to Delete Stale Dated Check

Resolved: That the Board approve the deletion of the following stale dated check from the Bradley Beach Payroll Account ending in 0089:

Check Date	Check Number	Check Amount
5/13/2022	37267	\$180.57

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

D. Approval to Renew Membership with New Jersey Schools Insurance Group Monmouth Ocean County Shared Services Insurance Fund

Resolved: That the Board approve the following resolution:

WHEREAS, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

WHEREAS, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

WHEREAS, the Bradley Beach Board of Education hereinafter referred to as the "Educational Institution," has resolved to apply for and/ or renew its membership with NJSIG.

WHEREAS, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

WHEREAS, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

WHEREAS, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

NOW THEREFORE, BE IT RESOLVED THAT:

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution join with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2023 and ending July 1, 2026 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agrees that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq, and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to renew membership, effective the date indicated below for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents are re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including but not limited to the NJSIG's Plan of Risk Management;
- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and cost on demand;

11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,

12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Renew Membership to NJSIG.

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

E. Approval of General Property/Liability Insurance (2023/2024 School Year)

Resolved: That the Board approve the proposal as submitted by the New Jersey Schools Insurance Group for General and Liability Insurance for the 2023/2024 school year effective 7/01/23 - 6/30/24 as follows: [B]

Coverage	Premium
Property (Incl. environmental impairment, terrorism, restart, crisis management)	\$31,729
Boiler & Machinery	1,368
Crime	406
General Liability	5,970
Auto	2,907
School Board Legal	8,623
Total	\$51,003

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

F. Approval of Worker’s Compensation Insurance (2023/2024 School Year)

Resolved: That the Board approve the proposal as submitted by New Jersey Schools Insurance Group for Workers Compensation insurance for the 2023/2024 school year effective 7/1/23 - 6/30/24 as follows: [B]

Coverage	Premium
Worker’s Compensation	\$44,583*

*The district’s experience modification for this year decreased to 0.80182 from 0.839068 (4.4392%). When calculating the Experience Modification, the 18/19 claims history dropped off, and the 21/22 claims history replaced it.

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

G. Approval of Compulsory Student Accident Insurance (2023/2024 School Year)

Resolved: That the Board approve the renewal of compulsory student accident insurance coverage through the Zurich America Insurance Company for the 2023/2024 school year. The plan will be offered to parents at a cost of \$6,555 to the Board. [B]

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

H. Approval of Excess Liability Insurance (2023/2024 School Year)

Resolved: That the Board approve the renewal of excess liability insurance coverage through Fireman's Fund Insurance Company for the 2023/2024 school year at a premium cost of \$2,652. [B]

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

I. Approval of Environmental Liability Insurance (2023/2024 School Year)

Resolved: That the Board approve the renewal of the environmental liability coverage through Beazley Insurance Company for the 2023/2024 school year at a premium cost of \$3,424. [B]

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

J. Approval of Cyber Liability (2023/2024 School Year)

Resolved: That the Board approve the cyber liability coverage through New Jersey Schools Insurance Group for the 2023/2024 school year at a premium cost of \$1,195. [B]

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

K. Approval of Business Administrator and School Treasurer Bonds

Resolved: That the Board approve the renewal of the Business Administrator (Tonzola) and School Treasurer (Rodman) Bonds through Selective Insurance Company for the 2023/2024 school year at a premium cost of \$910. [B]

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

L. Approval of Use of School Building – The Parish of Saint Teresa of Calcutta

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Parish of Saint Teresa of Calcutta for its Faith Formation Program on Sundays during the 2023/2024 School Year. Facilities fees and custodial fee will be waived. (Attachment XVI-L)

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

M. Transfer of Current Year Surplus to Capital Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that up to \$22,900 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

N. Transfer of Current Year Surplus to Maintenance Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that up to \$35,800 is available for such purpose of transfer,

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

O. Approval to Authorize the Business Administrator to Pre-approve and Pay Any Legitimate 2022/2023 School Year Bills

Resolved: That the Board authorizes the Business Administrator to pre-approve and pay any legitimate 2022/2023 school year bills, received up to and including those presented as of June 30, 2023, before the close of the school year. The bills will be reported to the Board of Education at the July Board meeting.

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

P. Approval of Maximum Travel Expenditure Amount (2023/2024 School Year)

Resolved: That the Board approve the following resolution:

WHEREAS, pursuant to N.J.S.A. 18A: 11-12, in each pre-budget year, the Bradley Beach Board of Education is required to establish a maximum travel expenditures amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education has elected to excluded travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the 2021/2022 school year was \$7,417.97 and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures currently supported by federal funds from the 2022/2023 school year is \$9,466.13; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the 2023/2024 school year is projected to be \$44,000.00,

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby establishes the maximum travel expenditure amount not supported by Federal Funds, which has been budgeted for the 2023/2024 school year as \$14,100.00.

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

Q. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2023 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment XVI-Q)

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

R. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2023 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment XVI-R)

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

S. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of May 31, 2023, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

T. Approval of Budget Transfers (2022/2023)

Resolved: That the Board approve the 2022/2023 budget transfers as listed on Attachment XVI-T.

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

U. Approval of May 2023 Payroll

Resolved: That the Board approve the May 2023 gross payroll in the amount of \$413,696.34.

MOTION: Mr. Carrea SECOND: Ms. Weinberg VOTE: 9-0

V. Approval of Bills Payment

Resolved: That the Board approve payment of the June 27, 2023 regular bills list and as certified and approved. (Attachment XVI-V)

MOTION: Ms. Flynn SECOND: Ms. Davis VOTE: 9-0

W. Approval to Reject Bids Received for HVAC Upgrades Project and Direction to Rebid Project

Resolved: That the Board approve the following resolution:

**BRADLEY BEACH BOARD OF EDUCATION
REJECTION OF BIDS RECEIVED FOR
HVAC UPGRADES AT BRADLEY
ELEMENTARY SCHOOL, DRA PROJECT #4127 AND
DIRECTION TO REBID THE PROJECT**

WHEREAS, in accordance with a published bid solicitation for work associated with HVAC Upgrades at Bradley Elementary School (DRA Project #4127) (hereinafter “the Work”), the Bradley Beach Board of Education received sealed bids on June 21, 2023; and

WHEREAS, in response to its bid solicitation for the Work, the Board received responses from two (2) bidders; and

WHEREAS, the base bids submitted for each bidder are as follows:

- Chappelle Mechanical, Inc., Piscataway, New Jersey, base bid in the amount of five hundred twenty-five thousand dollars (\$525,000);
- EACM Corp., Sea Bright, New Jersey, base bid in the amount of five hundred sixty-nine thousand dollars (\$560,000); and

WHEREAS, as a result of the bids received, the Board has determined that the base bids are not reasonable as to price on the basis of cost estimates prepared and/or budgeted for the Work fixed by the Board of Education prior to the advertising for the same; and

WHEREAS, no contract may be awarded to a bidder whose proposed bid exceeds the cost estimates received by the Board of Education and/or the Board of Education’s budget for the Work, and as a result, the Board hereby rejects all bids received; and

WHEREAS, the Board remains committed to undertaking the Work of the project;

NOW, THEREFORE, BE IT RESOLVED by the Bradley Beach Board of Education that all bids received as a result of the Board of Education’s solicitation on June 21, 2023 for DRA Project #4127 be and herewith are rejected.

BE IT FURTHER RESOLVED that the Bradley Beach Board of Education’s District professional staff are hereby directed to rebid the project in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq;

BE IT FURTHER RESOLVED that the District’s professional staff take any and all action necessary to effectuate the purposes of the Board’s resolution in this matter.

MOTION: Ms. Sacci SECOND: Ms. Davis VOTE: 9-0

XVII. Regular Meeting – Old Business

Dr. Franks wanted to remind the Board to complete the board self-evaluation.

XVIII. Regular Meeting – New Business

Ms. Flynn stated that the PTO Extravaganza will be Friday, June 30th.

XIX. Public Comments – None

XX. Executive Session

President Franks called for an Executive Session at 8:41 p.m. to discuss personnel matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Davis SECOND: Ms. Sacci VOTE: 9-0

Regular Meeting Reconvened

On a motion made by Ms. Walleston, and seconded by Ms. Sacci, the Board reconvened into the workshop session at 8:55 p.m.

XXI. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:56 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary