

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
January 24, 2023

I. Call To Order/ Open Public Meetings Act

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

II. Flag Salute/Roll Call

Present: Mr. Carrea Ms. Flynn
Ms. Caruso Walker Ms. Walleston arrived at 7:02 p.m.
Ms. Davis Dr. Franks
Ms. Devane
Mr. Heidelberg, Superintendent/Principal
Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Sacci

III. Discussion Items

Dr. Franks called the meeting to order and then turned the meeting over to Mr. Heidelberg. Mr. Heidelberg began the discussion by welcoming the Teacher of the Year, Ms. Courtney Hammell, and the Education Specialist of the Year, Mrs. Julie Ferwerda. Next, Mr. Heidelberg gave an overview of Ms. Hammell's and Mrs. Ferwerda's accomplishments at Bradley Beach Elementary School.

Mr. Heidelberg then gave the Board a brief presentation on the New Jersey Start Strong Assessment. First, Mr. Heidelberg reviewed the Start Strong scoring for Mathematics and Language Arts. Next, Mr. Heidelberg broke down the scoring per the state's categories for different grade levels. The scoring categories were those students that needed more support, some support, or less support.

Mr. Heidelberg then discussed the report on the Student Safety Data System. Mr. Heidelberg reported two reportable incidents, and the district had performed seven training initiatives and three program initiatives on Harassment Intimidation and Bullying.

IV. Student Representative Report

After Mr. Heidelberg's presentation, the Board received the student representative report from Adilene Hernandez Villegas. Ms. Hernandez Villegas discussed the events since the last Board of Education meeting.

The topics of discussion included:

- The Learning Ally Reading Challenge
- The boys' and girls' Basketball seasons
- The I-Ready assessment
- The typing challenge
- Events surrounding Black History month
- The recently held food drive conducted by the student government

Lastly, Ms. Hernandez Villegas wanted to thank the Board for their support and the student government wanted to recognize the Board during Board Appreciation Month with a small gift.

V. Committee Reports

Ms. Davis reviewed the curriculum and community relations committee report with the Board. Items discussed were the Start Strong presentation, the development of the seal of biliteracy criteria, and the gifted and talented program.

Ms. Caruso Walker reviewed the personnel and policy committee meeting report with the Board. Items reviewed were the policy alert, the draft of the 2023-2024 calendar, and personnel matters.

Mr. Carrea went over the finance and facilities committee report with the Board. First, Mr. Carrea reviewed a brief overview of his career accomplishments and the skills he hopes to bring to the Board. Mr. Carrea then reviewed the budget calendar, the architectural proposals for both the nurse's suite and media center, and the need to approve both the SEMI waiver and the preschool classroom waivers.

Superintendent's Report

Mr. Heidelberg discussed the gifted and talented program, the recently held assembly hosted by sports radio personality Al Dukes, the upcoming PTA Family Fun Night, the Learning Ally Reading Challenge, and the release of report cards on Friday, January 27th.

Executive Session

President Franks called for an Executive Session at 7:36 p.m. to discuss student matters and conduct a board vacancy interview.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Flynn SECOND: Mrs. Caruso Walker VOTE: 7-0

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Mr. Heidelberg left the meeting at 7:57 p.m.

Public Workshop Reconvened

On a motion made by Ms. Devane, and seconded by Ms. Davis, the Board reconvened into the workshop session at 8:04 p.m., including Mr. Heidelberg.

After the executive session, Mr. Heidelberg reviewed his agenda items with the Board. In particular, Mr. Heidelberg reviewed the personnel items and the policies. A brief board discussion occurred regarding the policies for the first reading.

Before reviewing his agenda items with the Board, Mr. Tonzola reminded the Board to complete their financial disclosure forms. Moreover, Mr. Tonzola reminded those Board members who must do so, to complete their mandatory training sessions for the upcoming calendar year. Mr. Tonzola then reviewed his agenda items with the Board. In particular, Mr. Tonzola reviewed the budget calendar and the transportation jointure with Neptune Township.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:42 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:43 p.m.

Roll Call

Present: Mr. Carrea Ms. Flynn
Ms. Caruso Walker Ms. Walleston
Ms. Davis Dr. Franks
Ms. Devane
Mr. Heidelberg, Superintendent/Principal
Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Sacci

VI. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Reorganization Meeting – January 5, 2023

MOTION: Ms. Davis SECOND: Ms. Flynn VOTE: 6-0-1
Mr. Carrea abstained

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Resolved: That the Board approve the Minutes of:

Special Meeting – January 10, 2023

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 7-0

VII. Superintendent's Report

A. Personnel

Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status

1. Resolved: That the Board approve the appointment of the following substitute teacher, for the 2022/2023 school year, at a rate of \$100.00 per day, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]
 - Anita Pecorelli
2. Resolved: That the Board approve the Washington DC Trip Chaperones 2022/2023 school year, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]
 - Ms. Jeanne Acerra
 - Ms. Nichole Covert
 - Ms. Ashley Fox
 - Mr. Daniel Grothues
 - Mr. Anthony LeProtto
 - Mr. Kevin Cosgrove
3. Resolved: That the Board retroactively approve the following staff to serve as translator, as needed, from January 1, 2023 through June 30, 2023, paid at the contractual rate of \$45 per hour, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]
 - Ms. Seham Nesheiwat
4. Resolved: That the Board approve the request for Maternity Leave by Mrs. Jessica Whitman, to begin on or about May 1, 2023 and ending on or about December 4, 2023. (Attachment VII-A.4)
5. Resolved: That the Board approve the salary adjustment for Ms. Tatiana Mincencova, Lunch Aide, to \$17.50 per hour effective February 1, 2023 to June 30, 2023, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent. [B]
6. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

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Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Morgan Maclearie-Gonzalez	Self-paced	Affirmative Action Officer Certification Program	Virtual	\$500
Cindy Aurilio	1-31-23	Maximize the Power of Guided Math to Increase Learning	Virtual	\$279
Courtney Hammell Amanda Silverstein Emilee D'Angelo	3-29-23	Strengthening Your Math Instruction for ELLs	Virtual	\$777
Diana Rodrick	2-27-23	ELLs & Dyslexia	Virtual	\$279
Heather Keith	3-13-23	Enhancing Reader's Workshop	Virtual	\$279
Alisa Guzzi Christina Boyle	2-16-23	MOESC Articulation	Bolger Middle Sch. 100 Palmer Place Keansburg, NJ 07734	\$0
Hilary Karpoff	1-30-23	ESL Teacher Meeting	Belmar Elementary School	\$0

7. Resolved: That the Board rescind the appointment of Ms. Vingra Liucija Steponkeviciute as a leave replacement teacher, for Ms. Megan Jardine, effective on or about January 4, 2023 – June 30, 2023.

8. Resolved: That the Board approve the appointment of Mr. Enrique Perez-Lopez as a leave replacement teacher, replacing Ms. M. Jardine, effective on or about January 25, 2023 – June 30, 2023, at a salary of \$54, 200 prorated under the supervision of Mr. Michael Heidelberg, Principal / Superintendent. (Attachment VII-A.8) [B/G]

Note: Grant funds to be used are IDEA Basic Account Code 20-250-100-101-00. The amount charged to this account will be \$9,900 approximately 60.89% of the prorated salary.

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 7-0

B. Students

1. Resolved: That the BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying, with no investigations in the Month of January.

2. Resolved: That the Board approve the following 2022/2023 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Date	Grade	Location	Cost	Bus
1-20-23 Retroactive	4th and 5th Grade Gifted and Talented Students	Newark Arts Museum	\$420	Included in cost
1-27-23	PreK	Neptune Shoprite	\$0	\$150

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2-3-23 Tentative Date	8th Grade	Neptune Township High School	\$0	
3-1-23	Four 7th and 8th Grade Gifted and Talented Students	Shrewsbury Boro School	\$0	\$249

3. Resolved: That the Board approve the following tuition contract for the 2022/2023 school year: [T]

ID No.	School	Location	Start Date	Annual Tuition Rate
2592	Ocean Academy	Bayville, NJ	1-3-23	\$333.73 x 109 = \$36,376.57

MOTION: Ms. Davis SECOND: Ms. Flynn VOTE: 7-0

C. Policy

- Resolved: That the Board approve the updated Bradley Beach District Safe Return Plan Update. (Attachment VII-C.1)
- Resolved: That the Board approve the following Policies and Regulations for a first reading: (Attachment VII-C.2)

Policy/Regulation Number	Policy/Regulation Title
P 1648.11	The Road Forward COVID-19 - Health and Safety (M) (Abolished)
P 1648.13	School Employee Vaccination Requirements (M) (Abolished)
P 0152	Board Officers (Revised)
P 0161	Call, Adjournment, and Cancellation (Revised)
P 0162	Notice of Board Meetings (Revised)
P & R 2423	Bilingual and ESL Education (M) (Revised)
P 2425	Emergency Virtual or Remote Instruction Program (M) (Revised)
R 2425	Emergency Virtual or Remote Instruction Program (M) (New)
P & R 5200	Attendance (M) (Revised)
P 8140	Student Enrollments (M) (Revised)
R 8140	Enrollment Accounting (M) (Revised)
P & R 8330	Student Records (M) (Revised)
R 8420.2	Bomb Threats (M) (Revised)
R 8420.7	Lockdown Procedures (M) (Revised)
R 8420.10	Active Shooter (M) (Revised)

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 7-0

3. Resolved: That the Board approve the following Policies and Regulations for a second reading:

Policy/Regulation Number	Policy/Regulation Title
P & R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
R 2460.30	Additional/Compensatory Special Education and Related Services (M) (New)
P 2622	Student Assessment (M)
P 5541	Anti-Hazing (M)
P & R 8465	Bias Crimes and Bias-Related Acts (M)
P 0155	Board Committees (M)
P 0155.1	Standing Committees (M)

Policy/Regulation Number	Policy/Regulation Title
P 2415.05 (Tabled)	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)
P 3233 (Tabled)	Political Activities (Revised)
P 9560 (Tabled)	Administration of School Surveys (M)

Note: P 2415.05, P 3233 and P 9560 were excluded from the vote on VII-C.3.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 6-0-1
Mr. Carrea abstained

4. Resolved: That the Board approve the following resolution:

WHEREAS, The New Jersey School Boards Association has declared January 2023 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Bradley Beach Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Bradley Beach Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Bradley Beach Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2023 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Bradley Beach Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 7-0

VIII. Business Administrator/Board Secretary's Report

Board Secretary's Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/ Board Secretary does hereby certify that as of December 31, 2022 no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola
School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following December amounts:

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December 15, 2022 \$213,615.88
December 23, 2022 \$241,183.83

A. Approval of Special Public Meeting and Public Hearing Dates

Resolved: That the Board schedule the following meetings:

1. Workshop/Regular Public Meeting and Adoption of the 2023/2024 Tentative Budget on Thursday, March 16, 2023 at 7:00 p.m.
2. Special Formal Public Meeting/Final Adoption of the 2023/2024 School Budget on Tuesday, May 2, 2023 at 7:00 p.m. for the purpose of conducting a formal public hearing on the proposed budget for the 2023/2024 school year.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

B. Approval of the Budget Calendar

Resolved: That the Board approve the Budget Calendar as per Attachment VIII-B.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

C. Approval to Request Waiver for Special Education Medicaid Initiative (SEMI) Program

Resolved: That the Board approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2023/2024 school year and

WHEREAS, the Bradley Beach Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students; NOW THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2023/2024 school year.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

D. Approval of Joint Transportation Agreement – Neptune Township

Resolved: That the Board approve the following joint transportation agreement with the Neptune Township Board of Education for the transportation of Bradley Beach students for the 2022/2023 school year. [T]

Route #	Destination	Total
OCA1	Ocean Academy	\$129.67/day Estimated 110 days for total cost of \$14,263.70

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

E. Approval of Preschool Classroom Square Footage Waiver for Preschool Classroom-16 and Preschool Classroom-17 for the 2022/2023 School Year

Resolved: That the Board approve the Preschool Classroom Square Footage Waiver for Preschool Classroom-16 and Preschool Classroom-17 for the 2022/2023 school year as per Attachment VIII-E.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

F. Approval of Architectural Proposal for Professional Services for the Nurse’s Office HVAC Upgrade

Resolved: That the Board approve the architectural proposal submitted by Di Cara Rubino Architects to perform professional services for the Nurse’s Office HVAC Upgrade. The total cost of this proposal is \$15,000 with an estimated construction cost of the project to be between \$100,000 and \$115,000. (Attachment VIII-F). [T]

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

G. Approval of Architectural Proposal for Professional Services for the Media Center HVAC Upgrade

Resolved: That the Board approve the architectural proposal submitted by Di Cara Rubino Architects to perform professional services for the Media Center HVAC Upgrade. The total cost of this proposal is \$13,000 with an estimated construction cost of the project to be between \$70,000 and \$85,000. (Attachment VIII-G) [T]

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

H. Approval of Donation from Donors Choose

Resolved: That the Board approve the generous donation from Donors Choose of one HP Office Jet Pro printer and 3 boxes of toner. The estimated value of this donation is \$360.00.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

I. Approval of Donation from Guzzi Masonry and Paving

Resolved: That the Board approve the generous donation of books to support the Read Across America initiative from Guzzi Masonry and Paving. The estimated value of this donation is \$500.00.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

J. Appointment of Board Member

Resolved: That the Board appoint Tammy Giordano as a Board member to fill the vacant unexpired term of office effective immediately. Tammy Giordano shall serve until the organization meeting following the upcoming annual election (December 2023).

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 7-0

K. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending December 31, 2022 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment VIII-K)

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

L. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending December 31, 2022 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VIII-L)

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

M. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3, we certify that as of December 31, 2022, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)3; that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

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N. Approval of Budget Transfers (2022/2023)

Resolved: That the Board approve the 2022/2023 budget transfers as listed on Attachment VIII-N.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

O. Approval of December 2022 Payroll

Resolved: That the Board approve the December 2022 gross payroll in the amount of \$454,799.71.

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-0

P. Approval of Bills Payment

Resolved: That the Board approve payment of the January 24, 2023 regular bills list and as certified and approved. (Attachment VIII-P)

MOTION: Ms. Flynn SECOND: Ms. Davis VOTE: 7-0

IX. Old Business

Dr. Franks went over the process of creating committee minutes as well as the dissemination of those minutes.

X. New Business

Mr. Carrea suggested that the Board change the layout of the tables from a straight line to a C or U shape. After a board discussion, it was determined to set up the board tables on the auditorium stage at the next meeting in a U shape.

Mr. Carrea recommended to the policy committee that district policy 0164, the conduct of the board meeting, be adjusted to reflect how the board agenda is currently being presented.

Mr. Carrea asked that revised policies reflect deleted language by the use of strikeouts, and new language be presented in bold type.

XI. President's Report – None

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

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XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:51 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary