

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**December 20, 2022**

I. Call To Order/ Open Public Meetings Act

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:01 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

II. Flag Salute/Roll Call

Present:        Mr. Carrea                Ms. Flynn  
                     Ms. Caruso Walker      Ms. Sacci  
                     Ms. Davis                 Ms. Walleston  
                     Ms. Devane                Dr. Franks  
                     Mr. Heidelberg, Superintendent/Principal  
                     Mr. Tonzola, Business Administrator/Board Secretary

III. Discussion Items

Dr. Franks called the meeting to order and then turned the meeting over to Mr. Heidelberg.

Mr. Heidelberg welcomed and congratulated all the High Honor Roll Members. Mr. Heidelberg then called each member of the High Honor Roll to be recognized and be presented with a certificate.

IV. Student Representative Report

After Mr. Heidelberg's presentation, the Board received the student representative report from Jalil Bessellieu. Mr. Bessellieu discussed the events that have occurred since the last Board of Education meeting.

The topics of discussion included:

- The Food Drive
- The Annual Turkey Shoot
- The Poinsettias sale
- The amount of funds raised for the eighth grade trip through the snack sales at the basketball games.

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- The Food Tasting Event
- The PTA Holiday Shop
- The Winter Concerts
- The Safety Patrol Events

V. Committee Reports

Ms. Sacci reviewed the curriculum and community relations committee meeting report with the Board. Items discussed were the pilot textbooks for Spanish, computer science week, the administration of the I-Ready assessment in January, the math literacy program, and the preschool program.

Mrs. Carlucci went over the finance and facilities committee report with the Board. Items discussed were the audit exit conference and the future amendment of the ESSER III funds.

Dr. Franks reviewed the personnel and policy committee meeting report with the Board. Items that were reviewed were the hiring of the new guidance counselor and the policies for 1st reading.

Superintendent's Report

Mr. Heidelberg discussed the Period B program, the recently held student food advisory meeting, school safety, and the outpouring of support for the Bradley Beach holiday gift-giving program. Mr. Heidelberg stated that over 100 students would benefit from this program.

Executive Session

President Franks called for an Executive Session at 7:49 p.m. to discuss policy, personnel and student matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Davis SECOND: Mrs. Carlucci VOTE: 7-0

Public Workshop Reconvened

On a motion made by Mrs. Carlucci, and seconded by Ms. Flynn, the Board reconvened into the workshop session at 8:37 p.m.

After the executive session, Mr. Heidelberg reviewed his agenda items with the Board.

Afterward, Mr. Tonzola discussed his agenda items with the Board, in particular, the approval of the SEMI waiver and the participation in the Alliance for Competitive Energy Services for Natural Gas and Electric.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:38 p.m.

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Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:39 p.m.

Present: Mrs. Carlucci Mrs. Merenda  
Ms. Davis Ms. Sacci  
Ms. Devane Dr. Franks  
Ms. Flynn  
Mr. Heidelberg, Superintendent/Principal  
Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Caruso Walker

VI. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:  
  
Special Meeting – November 7, 2022  
Regular Meeting – November 15, 2022  
Confidential Executive Sessions – November 15, 2022

MOTION: Ms. Davis SECOND: Ms. Sacci VOTE: 7-0

Resolved: That the Board approve the Minutes of:

Special Meeting – November 29, 2022

MOTION: Ms. Davis SECOND: Ms. Sacci VOTE: 6-0-1  
Mrs. Merenda abstained

VII. Superintendent's Report

A. Personnel

*Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status*

1. Resolved: That the Board approve the appointment of the following substitute teacher, counselor or paraprofessional for the 2022/2023 school year, at a rate of \$100.00 per day, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]

- George Joseph
- Susan Pazinko
- Jennifer Niece
- Lauren Sachs

- Jair Gomez
- Tatiana Mincencova
- Vicki Curran

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Ms. H. Sauer	1/18/23	Connecting Climate Change to Curriculum/ Sustainable Jersey for Schools	TCNJ School of Education Ewing, NJ	\$0
Ms. C. Boyle Ms. H. Karpoff	1/12/23	Helping English Learners Exit Your ELL Program	Virtual	\$279
Mr. S. Catalano	1/25 - 1/27/23	TECHSPO 23	Atlantic City	\$515
Mr. D. Grothues	2/27/23 2/28/23	2023 SHAPE NJ Annual Convention	Westin Princeton at Forrestal Village	\$275
Ms. M. Saryian	3/17/23	AMTNJ Conference	TCNJ	\$209

3. Resolved: That the Board approve the appointment of Ms. Anya Marie Angeloni to the position of School Counselor, replacing Ms. V. Curran for the 2022/23 school year, effective January 1, 2023, or as soon as Ms. Angeloni is released from her current district, at a salary of \$65,500 (MA/BA+30 Step 6) prorated per start date, under the supervision of Mrs. Alison Zylinski, Director of Special Services and Mr. Michael Heidelberg, Principal / Superintendent. (Attachment VII-A.3) [B/G]

Note: Grant funds to be used are ARP ESSER Mental Health Account Code 20-491-200-104-00. The amount charged to this account will be \$18,620.40, approximately 47.38% of the prorated salary.

4. Resolved: That the Board retroactively approve the following staff as a school lunch aide at a salary of \$14.46 per hour, from December 1, 2022, through June 30, 2023, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]

- Ms. Joanne Shu Hofsess

5. Resolved: That the Board retroactively approve the following staff to serve as translators as needed, from November 1, 2022 through November 30, 2022, paid at the contractual rate of \$45.00 per hour, under the supervision of Mr. Michael Heidelberg, Principal / Superintendent: [B]

- Ms. Ruth Ramirez

6. Resolved: That the Board approve the appointment of Ms. Vingra Liucija Steponkeviciute as a leave replacement teacher, replacing Ms. M. Jardine, effective on or about January 4, 2023 – on or about May 4, 2023, at a salary of \$54,200 (BA Step 0) prorated under the supervision of Mr. Michael Heidelberg, Principal / Superintendent. (VII-A.6) [B/G]

Note: Grant funds to be used are IDEA Basic Account Code 20-250-100-101-00. The amount charged to this account will be \$9,900 approximately 60.89% of the prorated salary.

7. Resolved: That the Board approve the following request for a Leave of Absence:  
(Attachment VII-A.7)

Staff Member	Reason	Position	Date Effective	End Date
Jardine, Megan	Maternity Leave	Special Education Teacher	1/30/23	5/4/23

MOTION: Ms. Sacci SECOND: Ms. Davis VOTE: 7-0

B. Policy

1. Resolved: That the Board approve the following Policies and Regulations for a first reading:  
(Attachment VII-B.1)

Policy/Regulation Number	Policy/Regulation Title
P 0155	Board Committees
P 0155.1	Standing Committees
P 2415.05	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M) (Revised)
P & R 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries (M) (Revised)
R 2460.30	Additional/Compensatory Special Education and Related Services (M) (New)
P 2622	Student Assessment (M)
P 3233	Political Activities (Revised)
P 5541	Anti-Hazing (M)
P & R 8465	Bias Crimes and Bias-Related Acts (M)
P 9560	Administration of School Surveys (M)

2. Resolved: Resolved: That the Board approve the following Policies and Regulations for a second reading:

<b>Policy/Regulation Number</b>	<b>Policy/Regulation Title</b>
P4434	Support Staff - Holidays
P4433	Support Staff - Vacations
P 4220	Support Staff - Employee Evaluation

MOTION: Ms. Flynn SECOND: Ms. Sacchi VOTE: 7-0

C. Students

1. Resolved: That the BBES Bullying Specialist reports 0 incidents of Harassment, Intimidation, and Bullying, in the Month of December 2022.
2. Resolved: That the Board approve the following 2022/2023 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

<b>Date</b>	<b>Grade</b>	<b>Location</b>	<b>Cost</b>	<b>Bus</b>
12/09/22	4th	Two River Theatre Co. Red Bank, NJ	\$0	\$280
4/25/23	6th	New Jersey Sea Grant Consortium 22 Magruder Road Fort Hancock, NJ	\$325	Not to Exceed \$300

MOTION: Ms. Davis SECOND: Ms. Flynn VOTE: 7-0

D. Curriculum

1. Resolved: That the Board approve the Bradley Beach School District's Pre-Kindergarten Projected Enrollment. (Attachment VII-D.1)

MOTION: Ms. Davis SECOND: Ms. Flynn VOTE: 7-0

VIII. Business Administrator/Board Secretary's Report

Board Secretary's Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/ Board Secretary does hereby certify that as of November 30, 2022 no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola  
School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following November amounts:

November 15, 2022    \$215,395.33  
November 30, 2022    \$206,546.28

A.    Approval of Results of Annual School Election – November 8, 2022

Resolved:    That the Board make the following Combined Statement of Results of the Annual School Election of the Bradley Beach Board of Education, held on November 8, 2022 part of the December 20, 2022 minutes. (Attachment VIII-A)

MOTION:    Ms. Sacci      SECOND:    Ms. Davis      VOTE:        7-0

B.    Approval to Request Waiver for Special Education Medicaid Initiative Program (SEMI) Program

Resolved:    That the Board approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2023/2024 school year and

WHEREAS, the Bradley Beach Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2023/2024 school year.

MOTION:    Ms. Sacci      SECOND:    Ms. Davis      VOTE:        7-0

C.    Approval to Void Lost Check

Resolved:    That the Board approve the deletion of the following lost check from the Bradley Beach Warrant Account ending in 0062:

<b>Check Date</b>	<b>Check Number</b>	<b>Check Amount</b>
7/19/2022	21056	\$1,433.09

MOTION:    Ms. Sacci      SECOND:    Ms. Davis      VOTE:        7-0

D. Approval of Submission and Acceptance of Emergent and Capital Maintenance Certification and Funds

Resolved: That the Board approve the submission and acceptance of the Emergent and Capital Maintenance Certification and Funds in the following amount:

Source	Amount
NJ School Development Authority	\$5,580

Note: The allocation will be recorded in the Special Revenue Fund account 20-3257 and expenses related to this funding will be recorded in the Special Revenue Fund in new program code 492 (20-492-400-730-00).

MOTION: Ms. Sacci SECOND: Ms. Davis VOTE: 7-0

E. Approval to Purchase Natural Gas Services Through The Alliance For Competitive Energy Services (ACES) Bid Cooperative Pricing System ID# E8801-ACESCPS

Resolved: That the Board approve the following resolution:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Bradley Beach Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and be it

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

MOTION: Ms. Sacci SECOND: Ms. Davis VOTE: 7-0

F. Approval To Purchase Electric Generation Services Through The Alliance For Competitive Energy Services (ACES) Bid Cooperative Pricing System ID# E8801-ACESCPS

Resolved: That the Board approve the following resolution:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Bradley Beach Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and be it

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

MOTION: Ms. Sacci SECOND: Ms. Davis VOTE: 7-0

G. Approval of the Generous Donation from Bradley Beach Residents, Noelle and Jonathan Weinberg

Resolved: That the Board accept the generous donation of a cello from Bradley Beach residents, Noelle and Jonathan Weinberg, as per Attachment VIII-G.

MOTION: Ms. Sacci SECOND: Ms. Davis VOTE: 7-0

H. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending November 30, 2022 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment VIII-H)

MOTION: Ms. Sacci SECOND: Ms. Davis VOTE: 7-0

I. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending November 30, 2022 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VIII-I)

MOTION: Ms. Sacci SECOND: Ms. Davis VOTE: 7-0

J. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3, we certify that as of November 30, 2022, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)3; that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)3, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Sacci SECOND: Ms. Davis VOTE: 7-0

K. Approval of Budget Transfers (2022/2023)

Resolved: That the Board approve the 2022/2023 budget transfers as listed on Attachment VIII-K.

MOTION: Ms. Sacci SECOND: Ms. Davis VOTE: 7-0

L. Approval of November 2022 Payroll

Resolved: That the Board approve the November 2022 gross payroll in the amount of \$421,941.61.

MOTION: Ms. Sacci SECOND: Ms. Davis VOTE: 7-0

M. Approval of Bills Payment

Resolved: That the Board approve payment of the December 20, 2022 regular bills list and as certified and approved. (Attachment VIII-M)

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 7-0

IX. Old Business – None

X. New Business – None

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XI. President's Report

Dr. Franks thanked Mr. and Mrs. Weinberg for their cello donation.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:45 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary