

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**April 25, 2023**

Bradley Beach Mission Statement

*The mission of the Bradley Beach Elementary School is to provide a supportive learning environment to a diverse student community, where student success is defined through the demonstration of academic, emotional, and social growth. Our students will develop critical thinking skills to become valued members in today's society, while mastering the skills necessary to pursue future educational achievement.*

I. Call To Order/ Open Public Meetings Act

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

II. Flag Salute/Roll Call

Present:        Mr. Carrea                      Ms. Flynn  
                     Ms. Caruso Walker        Ms. Walleston  
                     Ms. Davis                        Ms. Weinberg  
                     Ms. Devane                      Dr. Franks  
                     Mr. Heidelberg, Superintendent/Principal  
                     Mr. Tonzola, Business Administrator/Board Secretary

Absent:         Ms. Sacci

III. Discussion Items

Dr. Franks called the meeting to order and welcomed newly appointed board member, Ms. Noelle Weinberg. Dr. Franks then turned the meeting over to Mr. Heidelberg, who led the recognition of the third marking period high honor roll students. Mr. Heidelberg called each student by name and presented them with a certificate.

IV. Student Representative Report – None

V. Committee Reports

Ms. Davis reviewed the curriculum and community relations committee report with the Board. Ms. Davis stated that the committee reviewed the gaps and revisions necessary for some of the district's curriculum. Ms. Davis stated that Mr. Heidelberg gave the committee a presentation of

Regular Meeting  
April 25, 2023

the AVID program, which provides schools with support for college and career readiness for their students. Moreover, Ms. Davis stated that the Bradley Beach Jumpstart program was discussed by the committee.

Mr. Carrea went over the finance and facilities committee report with the Board. Mr. Carrea stated that the committee met on April 18th and discussed the items on tonight's agenda. First, Mr. Carrea noted that the district would receive 66% of its lost state aid through the Supplemental Stabilization Aid Application. The committee discussed the different options for utilizing these funds and has decided not to recommend a revision to the 2023/2024 budget or tax levy. Mr. Carrea then discussed the HVAC projects in the nurse's suite and media center. The next step in these projects is to submit the schematic plans to the county office and the New Jersey Department of Education for approval. Mr. Carrea reminded the Board that the American Rescue Plan Elementary and Secondary School Emergency Relief Grant will fund these two projects. Mr. Carrea also discussed the approval of the fiscal year 2023 Safety Grant Application and that the Safety Grant will help offset the cost of the district's CrowdStrike software license. Mr. Carrea also stated that other items discussed were the parent-paid tuition survey, the impact of the fiscal year 2023/2024 budget on the proper sizing of the staff, and the purchase of the web access software for the security cameras. This software would allow the Bradley Beach police department to monitor the district's camera system. Lastly, Mr. Carrea stated that the committee inquired about the County Safe Street Grant initiative.

Ms. Caruso Walker reviewed the personnel and policy committee meeting report with the Board. The committee discussed the first and second readings of the policies and personal items.

#### Superintendent's Report

Mr. Heidelberg discussed the upcoming NJSLA testing and the implementation of the E-Friday Initiative. The E-Friday Initiative is a study and test-taking skills program given to the students every Friday. Moreover, Mr. Heidelberg discussed the Bike Safety Program and assemblies that will be held in conjunction with the Bradley Beach Recreation Department. Lastly, Mr. Heidelberg reviewed the district goals' status and the strategic plan.

Mr. Heidelberg then reviewed his agenda items with the Board, particularly the approval of the sidebar agreement. Mr. Heidelberg expressed his appreciation in working with the Bradley Beach Education Association to ratify the sidebar agreement.

Before reviewing his agenda items with the Board, Mr. Tonzola reminded those Board members who must complete mandatory training sessions for the upcoming calendar year. Mr. Tonzola then reviewed his agenda items with the Board. Mr. Tonzola's main discussion encompassed the approval of the Supplemental Stabilization Aid Application and how this aid will be recorded as revenue in the current school year; however, it will be outside the excess surplus calculation. The Board, through board resolution, will be able to withdraw these funds from their surplus account during the 2023/2024 school year.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:14 p.m.

Regular Meeting  
April 25, 2023

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:15 p.m.

Present: Mr. Carrea Ms. Flynn  
Ms. Caruso Walker Ms. Walleston  
Ms. Davis Ms. Weinberg  
Ms. Devane Dr. Franks  
Mr. Heidelberg, Superintendent/Principal  
Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Sacci

VI. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – March 16, 2023  
Confidential Executive Session – March 16, 2023

MOTION: Ms. Davis SECOND: Ms. Flynn VOTE: 7-0-1  
Ms. Weinberg abstained

VII. Superintendent's Report

A. Personnel

*Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status*

1. Resolved: That the Board approve the following Brookdale Community College student observer for 8 hours of field observation for the Spring Semester: (Attachment VII-A.1)
  - Ms. Jennifer Niece
2. Resolved: That the Board accept the resignation, with regret, of Ms. Nancy Nakovick, Math Teacher, effective April 18, 2023. (Attachment VII-A.2)
3. Resolved: That the Board approve the Limited Revision to the 2022-2025 Collective Negotiations Agreement / Side Bar Agreement between the Bradley Beach Education Association and the Bradley Beach Board of Education as per the attachment. (Attachment VII-A.3)
4. Resolved: That the Board approve the extension of maternity leave without pay for Ms. Megan Jardine from May 4, 2023 until June 30, 2023. (Attachment VII-A.4)

5. Resolved: That the Board approve the appointment of the following substitute teachers for the 2022/2023 school year, at a rate of \$100.00 per day per day:

- Dean Lamberti
- Morgan Mission
- Brianna Pazik
- Erica Quiles

6. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Courtney Hammell	4-24-23	Red Bank Regional High School Articulation	RBRHS	0
Ashley Fox	4-24-23	Red Bank Regional High School Articulation	RBRHS	0
Anya Angeloni	Ongoing	ASCA National Model Specialist Training	Virtual	\$99
Michael Heidelberg	6-09-23	NJCIE Summer Inclusion Leadership Conference	Montclair State University Montclair, New Jersey	
Alison Zylinski	6-09-23	NJCIE Summer Inclusion Leadership Conference	Montclair State University Montclair, New Jersey	
Lisa D'Amore	5-02-23	Launching Math Investigations Through Children's Literature 3-5	Virtual	\$79
Christina Boyle	4-27-23	New Jersey Social Studies Supervisors Association	Virtual	\$0
Marjorie Zaccaro	6-07-23	Bridges Intervention	Virtual	\$75
Christina Boyle	Tentative Date 5-22-23	ESL Program Observation	Toms River Regional Schools	\$0
Alison Zylinski	Tentative Date 5-22-23	ESL Program Observation	Toms River Regional Schools	\$0
Marissa Vitale	5-03-23	Strengthening Instruction for Students with Special Needs: Best Technology	Virtual	\$279

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

B. Curriculum

1. Resolved: That the Board approve the 2023 Bradley Beach Elementary School Extended School Year Program. The program will run from Monday, July 10, 2023, until Thursday,

August 10, 2023 (Monday through Thursday). The hours for students will be 8:30 AM to 12:00 PM, while the hours for certified teaching staff will be 3.75 hours per day.

2. Resolved: That the Board approve the 2023 Bradley Beach Elementary School Summer Jumpstart Program. The program will run from Monday, July 10, 2023, until Thursday, August 10, 2023 (Monday through Thursday). The hours for students will be 8:30 AM to 12:00 PM, while the hours for certified teaching staff will be 3.75 hours per day. (Attachment VII-B.2)

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

C. Students

1. Resolved: That the Board approve the following revisions to the 2022/2023 School Calendar: Designate May 26, 2023, and June 20, 2023 as school closure days, as the school district has not utilized any emergency closing days during the 2022/2023 academic year. (Attachment VII-C.1)
2. Resolved: That the Board approve the 2023/2024 School Calendar. (Attachment VII-C.2)
3. Resolved: That the Board approve the Tuition Contracts between the Point Pleasant Board of Education and the Bradley Beach Board of Education for the following students:
  - ID #2821
  - ID #2855
  - ID #2854
4. Resolved: That the Board approve maintaining the enrollment of the following non-resident students free of charge in accordance with Policy 5111 (Eligibility of Resident/Non-Resident Students) for the balance of the 2022/2023 school year:
  - ID #2623
  - ID #2495
5. Resolved: That the BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying with two ongoing investigations in the Month of April, as of 4/20/23.
6. Resolved: That the Board approve the following 2022/2023 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Regular Meeting  
April 25, 2023

Date	Grade	Location	Cost	Bus
5/17/23	Kinder & 1st	Novine Planetarium	\$289	
5/25/23	ALL	Neptune Aquatics Center	\$400	\$450.00 First Student
5/22/23	3	Historic Allaire Village	\$195	\$300
5/3/23 or Alternative Date (due to ticket availability)	Selected Students	Titanic the Exhibition-NYC 6th Ave - 526 6th Ave	\$157.50	\$150 (Train & Subway)
5/23/23	Grades 2-4 of the Gifted and Talented Program	<i>Farm to Table Convocation</i> Allaire Community Farm Culinary Education Center FulfillNJ	\$570	included in total fee

MOTION: Ms. Flynn SECOND: Ms. Davis VOTE: 8-0

D. Policy

1. Resolved: That the Board approve the following Policies and Regulations for a first reading: (Attachment VII-D.1)

Policy/Regulation Number	Policy/Regulation Title
P 0147	Board Member Compensation and Expenses - Abolish
P 1643	Family Leave (New)
P 3431.1	Family Leave - Abolish
P 4431.1	Family Leave - Abolish
P 2416	Programs for Pregnant Pupils

2. Resolved: That the Board approve the following Policies and Regulations for a second reading and adoption: (Attachment VII-D.2)

Policy/Regulation Number	Policy/Regulation Title
P 0135	Retirement - Abolish
P 0145	Board Member Resignation and Removal
P 0146	Board Member Authority
P 0148	Board Member Indemnifications
P 0163	Quorum
P 0169	Board Member Use of Electronic Mail/Internet (New)
P 0173	Duties of the Public School Accountant

P 0174	Legal Services (M)
P 1511	Board of Education Website Accessibility (M)
P 1550	Affirmative Action for Employment and Contract Practices (M)
P 0164	Conduct of Board Meeting

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 8-0

VIII. Business Administrator/Board Secretary's Report

Board Secretary's Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/Board Secretary does hereby certify that as of February 28, 2023 no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola  
School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following March amounts:

March 15, 2023 \$213,728.46  
March 30, 2023 \$204,350.95

A. Approval of the Submission to Request FY 2023 Supplemental Stabilization Aid in the Amount of \$79,228

Resolved: That the Board approve the submission to request fiscal year 2023 Supplemental Stabilization Aid pursuant to Senate Bill No. 3732 in the amount of \$79,228.

MOTION: Mr. Carrea SECOND: Ms. Caruso Walker VOTE: 8-0

B. Approval of the Submission of the Schematic Plans for the HVAC Upgrades at the Nurse's Suite and Media Center

Resolved: That the Board approve the following resolution:

Whereas, The Board of Education of Bradley Beach in the County of Monmouth, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

HVAC UPGRADES AT NURSE’S SUITE AND MEDIA  
CENTER AT BRADLEY BEACH ELEMENTARY SCHOOL

Whereas, The Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF BRADLEY BEACH IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

- Section 1. In accordance with the requirements of Section 6A:26–3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the project, and the Board further authorizes the submission of same to the Monmouth County Superintendent of Schools and the New Jersey Department of Education for approval.
- Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.
- Section 3. The School Administration and such other officers and agents of the Board as are necessary as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.
- Section 4. This project is being funded as an “other capital project.”
- Section 5. This resolution shall take effect immediately.

MOTION: Mr. Carrea SECOND: Ms. Caruso Walker VOTE: 8-0

C. Approval of the Acceptance of the FY 2023 School Climate Change Pilot Grant Funds

Resolved: That the Board approve the acceptance of the FY 2023 School Climate Change Pilot Grant Funds in the amount of \$6,660.00.

MOTION: Mr. Carrea SECOND: Ms. Caruso Walker VOTE: 8-0

D. Approval of Acceptance and Submission of 2023 Safety Grant

Resolved: That the Bradley Beach Board of Education hereby approves the submission of the grant application for the 2023 Safety Grant Program through the New Jersey Schools Insurance

Group's MOCSSIF sub-fund for the purposes described in the application, in the amount of \$2,005.00 for the period July 1, 2023 through June 30, 2024.

MOTION: Mr. Carrea SECOND: Ms. Caruso Walker VOTE: 8-0

E. Approval of Generous Donation of Two iPads from Kathleen Mosher

Resolved: That the Board approve the generous donation of two refurbished iPads from Kathleen Mosher to be utilized throughout the school.

MOTION: Mr. Carrea SECOND: Ms. Caruso Walker VOTE: 8-0

F. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending March 31, 2023 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment VIII-F)

MOTION: Mr. Carrea SECOND: Ms. Caruso Walker VOTE: 8-0

G. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending March 31, 2023 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VIII-G)

MOTION: Mr. Carrea SECOND: Ms. Caruso Walker VOTE: 8-0

H. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3, I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of March 31, 2023, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Carrea SECOND: Ms. Caruso Walker VOTE: 8-0

Regular Meeting  
April 25, 2023

I. Approval of Budget Transfers (2022/2023)

Resolved: That the Board approve the 2022/2023 budget transfers as listed on Attachment VIII-I.

MOTION: Mr. Carrea SECOND: Ms. Caruso Walker VOTE: 8-0

J. Approval of March 2023 Payroll

Resolved: That the Board approve the March 2023 gross payroll in the amount of \$418,079.41.

MOTION: Mr. Carrea SECOND: Ms. Caruso Walker VOTE: 8-0

K. Approval of Bills Payment

Resolved: That the Board approve payment of the April 25, 2023 regular bills list and as certified and approved. (Attachment VIII-K)

MOTION: Ms. Flynn SECOND: Ms. Davis VOTE: 8-0

IX. Old Business

Ms. Flynn gave the Board a status update on the money raised at the PTA gift auction. These funds will be used to help refurbish the cafeteria.

X. New Business

Mr. Carrea inquired about the memo sent to the Board concerning the school rankings. Mr. Carrea asked if the Board could have access to the article.

XI. President's Report

Dr. Franks stated that the Bradley Beach Education Foundation is still in the process of being formed.

Dr. Franks informed the Board that the Superintendent Evaluation and Board Self Evaluations would be disseminated soon.

Dr. Franks discussed the Hall of Fame Wall and said that the nominations for the 2022/2023 school year are in.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

Regular Meeting  
April 25, 2023

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary