

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
September 21, 2021

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:12 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Mrs. Merenda
 Ms. Caruso Walker Ms. Sacci
 Ms. Devane Ms. Shu Hofsess
 Ms. Flynn Dr. Franks
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

IV. Superintendent's Report

Dr. Wisniewski began the workshop session by giving the Board an update on the opening of the school. Dr. Wisniewski went over the professional development days held before the first day of school for the students. Dr. Wisniewski wished to thank the Borough of Bradley Beach for allowing the school to borrow the grill during their staff barbeque on September 3rd. Dr. Wisniewski stated that the students started school the day after Labor Day, and the first few weeks have run smoothly. One of the main areas of focus during the district's summer planning, which was the lunch periods, ran without any issues. Moreover, social distancing and the utilization of Plexiglas barriers are enforced at all the cafeteria tables. Dr. Wisniewski also informed the Board that thanks to the hard work of Mrs. Alison Zylinski, the district will be receiving a grant from the Department of Education concerning the creation of inclusive environments within schools. Lastly, Dr. Wisniewski informed the Board that Back to School Night will be held on Thursday, September 23rd, and that the school will have an early dismissal on Friday, September 24th. Dr. Wisniewski then went over his agenda items with the Board, in particular the personnel items.

Afterward, Mr. Tonzola began his section of the workshop meeting, going over the mandatory training sessions that current Board members must complete for the upcoming school year, the salaries to be paid out of federal grants, and the approval of the carryover applications for IDEA and ESEA.

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On a unanimous voice vote the workshop portion of the meeting adjourned at 8:34 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:35 p.m.

Roll Call

Present: Mrs. Carlucci Mrs. Merenda
Ms. Caruso Walker Ms. Sacci
Ms. Devane Ms. Shu Hofsess
Ms. Flynn Dr. Franks
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – August 17, 2021

MOTION: Ms. Sacci SECOND: Ms. Caruso Walker VOTE: 8-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the following staff member be compensated at an increased level, effective October 1, 2021 as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Courtney Hammell	\$56,485 (BA +15 Step 6/7)	\$57,835 (BA +30 Step 6/7)

2. Resolved: That the Board approve the resignation of Brian Auriemma from the position of Information Technology Coordinator, effective on September 30, 2021. (Attachment VI-A.2)
3. Resolved: That the Board approve the change on the salary guide for Jennifer DiZefalo from BA +30 Step 22 to MA Step 22, as a result of the completion of graduate education coursework. There is no change in salary.
4. Resolved: That the Board approve the following personnel for Board approved stipend positions for the 2021/2022 school year as agreed in the BBEA collective bargaining agreement: [B]

Position	Staff Member(s)	Payment
Girls Basketball	Saryian	\$3,453.00
Boys Soccer	Healy-Kuper	\$3,453.00
Girls Soccer	Hammell	\$3,453.00
Girls Softball	Healy-Kuper	\$3,453.00
Boys Basketball	Mulligan	\$3,453.00
Cheerleaders Advisor (split stipend)	Covert	\$1,726.50
	Sorriano	\$1,726.50
Musical Director	LeProtto	\$3,096.00
Athletic Director	Hammell	\$2,699.00
Environmental Club (split stipend)	Sauer	\$1,349.50
	Bialek	\$1,349.50
Safety Patrol Director	Fox	\$2,699.00
Newspaper	Sucato	\$2,699.00
Computer Club	Fox	\$2,699.00
Yearbook Advisor	Sauer	\$2,699.00
Webmaster	Fox	\$2,699.00
DJ	LeProtto	\$2,699.00
8 th Grade Trip Coordinator	Acerra	\$2,699.00
Drama Club	Zaccaro	\$2,699.00
Student Government (split stipend)	Covert	\$1,349.50
	Acerra	\$1,349.50

5. Resolved: That the Board approve the following yearly stipend positions for the 2021/2022 school year:

- Yearbook
- M.A.T.H Club Advisor

6. Resolved: That the Board approve the following personnel for yearly stipend position for the 2021/2022 school year: [B]

Position	Staff Member (s)	Payment
Yearbook	Vitale	\$2,699.00

7. Resolved: That the Board approve Scott Taylor for the M.A.T.H Club Targeted Assistance Program from October 4, 2021 to January 21, 2022, up to 80 minutes per week at \$40 per hour. [B]

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8. Resolved: That the Board approve the following teachers for Period A/B Targeted Assistance Program from October 18, 2021 to May 13, 2022, up to 90 minutes per week at \$40 per hour. [G]

- Emilee D’Angelo (Period B)
- Kristin Goldsworthy (Period A)
- Megan Jardine (Period B)
- Stephanie Sorriano (Period A)

Note: Grant fund to be used: CRRSA-Learning Acceleration Grant account code 20-484-100-101-00-AB

9. Resolved: That the Board approve the following paraprofessionals to conduct child care for the “Before School Student Breakfast” program at a salary of \$14.00 per hour for up to 2.5 hours per week from September 8, 2021, through June 30, 2022. [B]

- Jessica Hunter
- Traci Rankel (substitute)

10. Resolved: That the Board approve the following Brookdale Community College student to complete 60 hours of field observation:

- Luran Schwerthoffer with Cara Vilardi – Grade 5/6 LAL

11. Resolved: That the Board accept the request for maternity leave by Grade 4 Teacher, Kristin Goldsworthy, commencing on or about November 19, 2021, ending on or about April 1, 2022, with a return date of April 4, 2022. (Attachment VI-A.11)

12. Resolved: That the Board approve the appointment of the following Cafeteria Aides for the 2021/2022 school year, at a rate of \$14.00 per hour. [B]

- Elizabeth Raftery-Triolo
- Tatiana Mincencova

13. Resolved: That the Board approve the following teacher/mentors pairings and the stipends associated with the mentor program, which will be paid by the employee:

- Miranda Saryian (CE) with Courtney Hammell - \$1,000
- Stephanie Sorriano (CEAS) with Isabel Segoviano - \$550

14. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Amanda Bialek	10/19/21 or 10/20/21	New Jersey Science Convention	Princeton, NJ	\$180.00

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Heather Sauer	10/19/21 or 10/20/21	New Jersey Science Convention	Princeton, NJ	\$180.00
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MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 8-0

B. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of August.

2. Resolved: That the Board approve the following tuition students for the 2021/2022 school year:

- Student #2619 – Grade 4
- Student #2432 – Grade 6
- Student #2583 – Grade 7
- Student #2486 – Grade 7
- Student #2580 – Grade 7

3. Resolved: That the Board approve the following tuition contracts for the 2021/2022 school year: [B]

ID No.	School	Location	Start Date	Annual Tuition Rate
78 full time students	Neptune H.S.	Neptune, NJ	9-7-21	\$1,170,000.00 (\$15,000.00 per student)
5 share time students	Neptune H.S.	Neptune, NJ	9-7-21	37,500.00 (\$7,500.00 per student)
30 full time students	Red Bank H.S.	Red Bank, NJ	9-8-21	483,000.00 (\$16,100.00 per student)
31015	AAHS	Neptune, NJ	9-1-21	6,885.00
32459	AAHS	Neptune, NJ	9-1-21	6,885.00
33840	BTHS	Freehold, NJ	9-1-21	6,885.00
32356	Career Center	Freehold, NJ	9-1-21	6,120.00
31503	Career Center	Freehold, NJ	9-1-21	6,120.00
33714	Career Center	Freehold, NJ	9-1-21	6,120.00
30882	Career Center	Freehold, NJ	9-1-21	6,120.00
29599	Career Center	Freehold, NJ	9-1-21	6,120.00
32642	CHS	Wall, NJ	9-1-21	6,885.00
29900	CHS	Wall, NJ	9-1-21	6,885.00
31257	CHS	Wall, NJ	9-1-21	6,885.00
34067	HTHS	Lincroft, NJ	9-1-21	6,885.00
32765	HTHS	Lincroft, NJ	9-1-21	6,885.00
35124	ST Neptune	Neptune, NJ	9-1-21	969.00
97 students				\$1,294,149.00

4. Resolved: That the Board approve the tuition contract for Student #2733 to The New Road School in Parlin, NJ, from 7/28/21 through 8/31/21 at a rate of \$390 per day and with extraordinary services at a rate of \$135 per day for a total of \$6,300.00. [B]

MOTION: Ms. Sacci SECOND: Ms. Flynn VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Salaries to be Funded by Federal Grants: FY 2022 IDEA

Resolved: That the Board approve the following salaries to be charged to following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Kelsey Dunnigan	\$ 6,000.00	20-223-100-101-00	ARP IDEA Basic	10.61%
Kelsey Dunnigan	44,000.00	20-250-100-101-00	IDEA Basic	77.83%
Traci Rankel	26,030.00	20-250-100-106-00	IDEA Basic	100%
Nichole Covert	26,030.00	20-250-100-106-00	IDEA Basic	100%
Laurel Degnan	1,949.00	20-252-100-101-00	IDEA Preschool	2.49%

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

B. Approval of Salaries to be Funded by Federal Grants: FY 2022 Elementary and Secondary Education (ESEA) Formula Grants

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Alisa Guzzi	\$46,268.00	20-231-100-101.00	ESEA Title I	100%
Lucia Newberry	42,860.00	20-231-100-101.00	ESEA Title I	65.26%
Lucia Newberry	6,896.00	20-234-100-101.00	ESEA Title I SIA	10.50%

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

C. Approval of Salaries to be Funded by Federal Grants: FY 2022 Elementary and Secondary School Emergency Relief (ESSER II) Formula Grant Funds Authorized by the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA)

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Stephanie Soriano	\$56,535.00	20-483-100-101-00	ESSER II	100%

Marjorie Zaccaro	53,835.00	20-483-100-101-00	ESSER II	67.36%
Brian Auriemma	49,691.00	20-483-200-110-00	ESSER II	57.78%
Amanda Lapa	28,928.00	20-485-200-104-00	Mental Health	51.17%

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

D. Approval of the Acceptance of the FY 2022 Elementary and Secondary Education Act (ESEA) Formula Grant Funds for Title I SIA

Resolved: That the Board approve the acceptance of the FY 2022 ESEA Formula Grant Funds as follows:

Program Name	FY 2022 Award Amount
ESEA Title I SIA	\$10,000

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

E. Approval of the Acceptance of the FY 2022 American Rescue Plan IDEA Grant Funds

Resolved: That the Board approve the acceptance of the FY 2022 American Rescue Plan (ARP) IDEA Grant Funds as follows:

Program Name	FY 2022 Award Amount
ARP IDEA Basic	\$14,247
ARP IDEA Preschool	\$1,209

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

F. Approval of Expanded Uniform Minimum Chart of Accounts for 2021/2022 School Year

Resolved: That the Board adopt the expanded Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2021/2022 School Year. (Attachment VII-F)

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

G. Approval of FY 2021 Elementary and Secondary Education (ESEA) Formula Grant Carry-Over Application

Resolved: That the Board approve the submission of the FY 2021 Elementary and Secondary (ESEA) Formula Grant Carry-Over Application in the following amounts:

Program Name	Carry-Over Amount
Title IA	\$15,509.17
Title I SIA	179.84
Title IIA	1,560.10
Title IV	\$4,600.00

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

H. Approval of the Individuals with Disabilities Educational Act (IDEA) Carry-Over Application – FY 2021

Resolved: That the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) Carry-Over Application for Fiscal Year 2021 in the following amount:

Program Name	Carry-Over Amount
IDEA Basic	\$ 586.15

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

I. Approval of FY 2021 Preschool Education Aid (PEA) Carry-Over Application

Resolved: That the Board approve the submission of the FY 2021 Preschool Education Aid (PEA) Carry-Over application in the following amount:

Program Name	Carry-Over Amount
Preschool Education Aid	\$.06

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

J. Approval of Ala Carte Prices 2021/2022 School Year

Resolved: That the Board approve the attached ala carte prices for the 2021/2022 school year. (Attachment VII-J)

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

K. Approval of Chief Negotiator for the Board of Education for the 2021/2022 School Year

Resolved: That the Board approve the appointment of Robert Mahon to serve as Chief Negotiator for the Board of Education at the agreed upon hourly rate of \$75.00 not to exceed \$3,750 for the 2021/2022 school year

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

L. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-L)

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

M. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-M)

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

N. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of August 31, 2021, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

O. Approval of Budget Transfers (2021/2022)

Resolved: That the Board approve the 2021/2022 budget transfers as listed on Attachment VII-O.

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

P. Approval of August 2021 Payroll

Resolved: That the Board approve the August 2021 gross payroll in the amount of \$116,629.53.

MOTION: Mrs. Merenda SECOND: Ms. Caruso Walker VOTE: 8-0

Q. Approval of Bills Payment

Resolved: That the Board approve payment of the September 21, 2021 regular bills list and as certified and approved. (Attachment VII-Q)

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 8-0

VIII. Old Business

Dr. Franks gave the Board a brief overview of the timeline for the strategic planning process.

IX. New Business

Dr. Franks informed the Board that they would be using the board self-evaluation to create district and board goals.

Ms. Caruso Walker inquired about the teacher supply list and if the Board can increase the funding of supplies to help ease the burden on parents from purchasing as many supplies for their children and prevent the teachers from buying supplies for their classroom out of their funds.

Ms. Devane wished to gather input from all Board members concerning negotiations.

Mrs. Caruso Walker wished to express her disappointment that Back to School Night would be virtual and not in person.

X. Committee Reports

Ms. Devane stated that the curriculum and community relations committee met. Items discussed at the meeting were the ramping up of multiple assessment tests, the gifted and talented program starting, and the Bradley Beach Borough mentor program starting.

Dr. Franks added that the wall of fame committee has eleven members and will have their first meeting this Friday.

Ms. Flynn stated that the PTA had their formal meeting last week and that they almost have full teaching staff participation within the PTA.

Mrs. Carlucci stated that the finance and facilities committee went over the items on the agenda via email. Mrs. Carlucci suggested a facility walkthrough before the next Board meeting.

Dr. Franks stated that the personnel/policy committee discussed the items on tonight's agenda.

XI. President's Report – None

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

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XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:40 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary