

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**July 20, 2021**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:       Mrs. Carlucci           Ms. Sacci  
                  Ms. Caruso Walker   Ms. Shu Hofsess  
                  Ms. Devane            Mr. Warnet  
                  Ms. Flynn             Dr. Franks  
                  Mrs. Merenda  
                  Dr. Wisniewski, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

IV. Superintendent's Report

Dr. Wisniewski began the workshop session by giving the Board an update on the extended school year program and the summer jumpstart program. Dr. Wisniewski informed the Board that the administration will bring a handful of students from these two summer programs over to the recreational department after these programs conclude for the day. Dr. Wisniewski also stated that the County Superintendent, Dr. Richens, visited the school this past Monday to observe the two summer programs. Dr. Wisniewski also gave the Board an update on the maintenance projects that are occurring. Dr. Wisniewski then went over his agenda items with the Board, especially the policies on tonight's agenda.

Afterward, Mr. Tonzola reviewed his agenda items with the Board, particularly the acceptance of the Federal Title and IDEA grants and the approval to join the ESEA Title III Consortium with the Eatontown Board of Education.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:03 p.m.

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Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:04 p.m.

Roll Call

Present: Mrs. Carlucci Ms. Sacci  
Ms. Caruso Walker Ms. Shu Hofsess  
Ms. Devane Mr. Warnet  
Ms. Flynn Dr. Franks  
Mrs. Merenda  
Dr. Wisniewski, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Special Meeting – June 16, 2021  
Confidential Executive Session – June 16, 2021  
Regular/Public Hearing Meeting – June 22, 2021  
Confidential Executive Session – June 22, 2021

MOTION: Ms. Flynn SECOND: Mrs. Merenda VOTE: 9-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board accept the resignation, with regret, of Mrs. Alisyn Morder. (Attachment VI-A.1)
2. Resolved: That the Board approve the appointment of Megan Jardine to the position Leave Replacement Elementary Special Education Teacher, effective September 1, 2021 through June 30, 2022 at a salary of \$53,835. (Attachment VI-A.2) [B]
3. Resolved: That the Board approve the following appointments in the New Jersey County/District School Information System:

Position	Name
Anti-Bullying Coordinator	Ms. Sarah Poppe
District Homeless Education Liaison	Mrs. Alison Zylinski
Intervention and Referral Services Coordinator	Ms. Sarah Poppe

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District Professional Development Chair	Ms. Sarah Poppe
State Testing Coordinator	Dr. Stephen Wisniewski
District NCLB Coordinator (ESSA)	Dr. Stephen Wisniewski
District Anti-Bullying Specialist	Mrs. Alison Zylinski
District Educational Stability Liaison	Dr. Stephen Wisniewski
District Bilingual/ESL/ELS Point of Contact	Ms. Sarah Poppe
NJSMART Point of Contact	Ms. Ruth Ramirez
School Safety Specialist	Dr. Stephen Wisniewski

4. Resolved: That the Board approve Ashley Fox for Summer Professional Development and September Professional Development Facilitator, as a rate of \$40 per hour for a total of 10 hours. [T]
5. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Ashley Fox	July 27, 2021 & July 28, 2021	Illustrative Mathematics: Teach & Learn Virtual Academy	Virtual	\$800.00
Amanda Fahy	Self-Paced	American School Counseling Career Development Specialist Training	Virtual	\$ 99.00

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 9-0

B. Policy

1. Resolved: That the Board approve the following Policies and Regulations for a first reading: (Attachment VI-B.1)

Policy/Regulation Number	Policy/Regulation Title
P 0131	Bylaws, Policies, and Regulations (Revised)
P 1649	Federal Families First Coronavirus (COVID-19) Response Act (M) (Abolished)
P 2421	Career and Technical Education (Revised)
R 2421	Vocational – Technical Education (Abolished)
P 3132	Assignment of Extra Duties (Revised)
P&R 3142	Nonrenewal of Nontenured Teaching Staff Member (Revised)
P&R 3221	Evaluation of Teachers (M) (Revised)
P&R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and

	Administrators (M) (Revised)
P&R 3223	Evaluation of Administrator, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
P&R 3221	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
P&R 4146	Nonrenewal of Nontenured Support Staff Members (Revised)
P&R 6471	School District Travel (M) (Revised)

MOTION: Mr. Warnet SECOND: Ms. Caruso Walker VOTE: 9-0

C. Students

1. Resolved: The Bullying Specialist reports no investigated incidents of Harassment, Intimidation and Bullying for the month of June.

MOTION: Mr. Warnet SECOND: Ms. Flynn VOTE: 9-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Acceptance of FY 2022 IDEA Consolidated Formula Grant Funds

Resolved: That the Board approve the acceptance of the FY 2022 IDEA Consolidated Formula Grant Funds as follows:

Program Name	FY 2022 Award Amount
IDEA Basic	\$128,408
IDEA Preschool	2,827

MOTION: Mr. Warnet SECOND: Ms. Caruso Walker VOTE: 9-0

B. Approval of FY 2022 Elementary and Secondary Education Act (ESEA) Formula Grant Funds Application Submission

Resolved: That the Board approve the submission of the FY 2022 ESEA Formula Grant Application:

Program Name	FY 2022 Award Amount
ESEA Title IA	\$111,955
ESEA Title IIA	9,605
ESEA Title III	9,593
ESEA Title IV	10,000

MOTION: Mr. Warnet SECOND: Ms. Caruso Walker VOTE: 9-0

C. Approval to Join the ESEA Title III Consortium with Eatontown Board of Education

Resolved: That the Board approve the joining of the Eatontown Board of Education ESEA Title III Consortium.

MOTION: Mr. Warnet SECOND: Ms. Caruso Walker VOTE: 9-0

Note: By joining this consortium the Board will have access to its ESEA Title III allocation.

D. Approval of Extraordinary State Aid (2020-21 School Year)

Resolved: That the Board accept the State (Extraordinary) Aid in the amount of \$6,148. (Attachment VII-D)

MOTION: Mr. Warnet SECOND: Ms. Caruso Walker VOTE: 9-0

E. Approval of Use of Facilities – Parish of St. Teresa of Calcutta

Resolved: That the Board approve the use of facilities (Bradley Beach Elementary School playground closest to the church parking lot) by the Parish of St. Teresa of Calcutta on Monday, September 6, 2021, between 3:00 p.m. and 6:00 p.m., to hold their outdoor Feast Day Celebration. (Attachment VII-E)

MOTION: Mr. Warnet SECOND: Ms. Caruso Walker VOTE: 9-0

F. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending June 30, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-F)

MOTION: Mr. Warnet SECOND: Ms. Caruso Walker VOTE: 9-0

G. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending June 30, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-G)

MOTION: Mr. Warnet SECOND: Ms. Caruso Walker VOTE: 9-0

H. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of June 30, 2021, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no

major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Warnet SECOND: Ms. Caruso Walker VOTE: 9-0

I. Approval of Budget Transfers (2020/2021)

Resolved: That the Board approve the 2020/2021 budget transfers as listed on Attachment VII-I.

MOTION: Mr. Warnet SECOND: Ms. Caruso Walker VOTE: 9-0

J. Approval of June 2021 Payroll

Resolved: That the Board approve the June 2021 gross payroll in the amount of \$424,295.29.

MOTION: Mr. Warnet SECOND: Ms. Caruso Walker VOTE: 9-0

K. Approval of Bills Payment

Resolved: That the Board approve payment of the June 29, 2021 and July 20, 2021 regular bills lists and as certified and approved. (Attachment VII-K)

MOTION: Mr. Warnet SECOND: Ms. Sacci VOTE: 9-0

VIII. Old Business

Dr. Franks reminded the Board to complete their self-evaluation. Dr. Franks stated that a shared service meeting with representatives from Avon Board of Education and Belmar Board of Education would be taking place as soon as possible.

IX. New Business

Ms. Caruso Walker inquired about the landscaping around the school.

Dr. Franks wanted to email the parents, informing them that the Bradley Beach Board of Education has a representative on the Neptune Township Board of Education.

X. Committee Reports

Ms. Devane stated that the curriculum/community relations committee met to discuss the updated math program. A discussion also surrounded the maintaining of the garden beds. In addition, there was a discussion on the proposed Day of the Dead event and a discussion concerning Back to School Night.

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Mrs. Carlucci stated that the finance/facilities committee went over the items on the agenda via email.

Dr. Franks stated that the personnel/policy committee met to discuss the items on tonight's agenda.

XI. President's Report

Dr. Franks asked that the Board remember in their thoughts a ten-year-old Neptune resident who passed away over the weekend. Dr. Franks also requested the end of the year data from Neptune High School related to Bradley Beach students.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session

President Franks called for an Executive Session at 8:08 p.m. to discuss personnel matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 9-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:06 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary