

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**April 26, 2022**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:       Mrs. Carlucci           Mrs. Merenda  
                  Ms. Caruso Walker    Ms. Sacci  
                  Ms. Davis               Ms. Shu Hofsess  
                  Ms. Devane             Dr. Franks  
                  Ms. Flynn  
                  David Tonzola, Business Administrator/Board Secretary

Absent: Dr. Wisniewski, Superintendent/Principal

IV. Discussion Items

- Student Council Request for Outdoor Lunch Tables – Ms. Acerra, Mrs. Covert, and Student Council Officers

Dr. Franks begin the meeting by welcoming the student council students and advisors to the Board meeting and giving them the floor to discuss their proposal with the Board. The student council students solicited a recommendation to the Board to purchase picnic tables for the rain garden. So that students can have lunch during their respective lunch periods outside. A brief Board dialogue followed, and the entire Board indicated that they were interested in supporting the student council in any way to help fund their initiative.

After the student council presentation, the Board went into an executive session to discuss personnel issues.

Executive Session

President Franks called for an Executive Session at 7:21 p.m. to discuss personnel matters.

Regular Meeting  
April 26, 2022

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 9-0

Public Workshop Reconvened

On a motion made by Mrs. Carlucci, and seconded by Mrs. Merenda, the Board reconvened into the workshop session at 8:09 p.m.

Superintendent's Report

After the executive session, Dr. Franks reviewed the superintendent's agenda items with the Board.

Dr. Franks then turned the meeting over to Mr. Tonzola. Before going over his agenda resolutions, Mr. Tonzola reminded the Board to complete their mandated training before December 31, 2022. Mr. Tonzola also thanked the Board for completing their financial disclosure statements before the April 30, 2022 deadline. Mr. Tonzola then went over his agenda items with the Board, particularly the approval of the Memorandum of Agreement for the ARP HCY II grant, the foodservice contract renewal, and the FY 2022 safety grant approval.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:57 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:58 p.m.

Roll Call

Present: Mrs. Carlucci Mrs. Merenda  
Ms. Caruso Walker Ms. Sacci  
Ms. Davis Ms. Shu Hofsess  
Ms. Devane Dr. Franks  
Ms. Flynn  
David Tonzola, Business Administrator/Board Secretary

Absent: Dr. Wisniewski, Superintendent/Principal

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – March 22, 2022

MOTION: Ms. Davis SECOND: Ms. Caruso Walker VOTE: 9-0

VI. Superintendent’s Report

A. Personnel

1. Resolved: That the Board rescind the resignation of Mr. David Tonzola, School Business Administrator/Board Secretary, effective April 1, 2022. (Attachment VI-A.1)
2. Resolved: That the Board rescind the resignation for the purpose of retirement of Mrs. Josephine Palmieri, Secretary to the Business Administrator, effective April 1, 2022. (Attachment VI-A.2)
3. Resolved: That the Board rescind the offer of employment to Mrs. Zakeema Fenter, Attendance Secretary.
4. Resolved: That the Board approve the appointment of the following substitute teacher for the 2021/2022 school year, at a rate of \$100.00 per day:
  - Lauran Schwerthoffer
5. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Yolanda Roeder	5/11/22	Powerful Strategies for Maximum Comprehensible Input in the Target Language	Virtual	\$279.00
Christina Boyle	5/04/22 6/06/22	MC3 Social Studies Curriculum Writing	Brookdale College	\$0.00
Jeanne Acerra Lisa D’Amore	5/4/22 6/29/22	MC3 Social Studies Curriculum Writing	Brookdale College	\$0.00
Courtney Hammell	5/04/22 6/06/22	MC3 Health & PE Curriculum Writing	Brookdale College	\$0.00
Stephanie Soriano	4/26/22	Helping Struggling Readers Become More Successful: Targeted Instructions that Work! (K-5)	Virtual	\$279.00

6. Resolved: That the Board approve the resignation, with regret, of Dr. Stephen Wisniewski, Superintendent/Principal, effective July 1, 2022 (final day in district June 30, 2022), with the understanding that if the Board finds an Interim Superintendent/Principal before July 1, 2022 the Board will release Dr. Wisniewski from his contract early. (Attachment VI-A.6)

MOTION: Ms. Davis SECOND: Ms. Sacci VOTE: 9-0

B. Curriculum

1. Resolved: That the Board approve the 2022 Bradley Beach Elementary School Extended School Year Program. The program will run from Monday, July 11, 2022, until Thursday, August 11, 2022 (Monday through Thursday). The hours for students will be 8:30 AM to 12:00 PM, while the hours for certified teaching staff will be 3.75 hours per day.
2. Resolved: That the Board approve the 2022 Bradley Beach Elementary School Summer Jumpstart Program. The program will run from Monday, July 11, 2022, until Thursday, August 11, 2022 (Monday through Thursday). The hours for students will be 8:30 AM to 12:00 PM, while the hours for certified teaching staff will be 3.75 hours per day.

MOTION: Ms. Sacci SECOND: Ms. Caruso Walker VOTE: 9-0

C. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of March.
2. Resolved: That the Board approve the following 2021/2022 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Date	Grade	Location	Cost	Bus
6/2/22	6	Ocean County College Planetarium	\$150.00	\$280.00 First Student

MOTION: Ms. Davis SECOND: Ms. Sacci VOTE: 9-0

VII. Business Administrator/Board Secretary's Report

A. Approval to Accept the American Rescue Plan Homeless Children and Youth II (ARP HCY II) Allocation

Resolved: That the Board accept the American Rescue Plan Homeless Children and Youth II (ARP HCY II) allocation in the amount of \$3,589.00

MOTION: Ms. Devane SECOND: Ms. Flynn VOTE: 9-0

B. Approval of the Memorandum of Agreement (MOA) to Form the American Rescue Plan Homeless Children and Youth II (ARP HCY II) Consortium with the Monmouth Ocean Education Services Commission

Resolved: That the Board approve the submission of the Memorandum of Agreement (MOA) to form the American Rescue Plan Homeless Children and Youth II (ARP HCY II) consortium with the Monmouth Ocean Education Services Commission. (Attachment VII-B)

Note: A public school district with an ARP HCY II allocation less than \$5,000 must form a consortium to have access to the funds. The funding is available until September 2024.

MOTION: Ms. Devane SECOND: Ms. Flynn VOTE: 9-0

C. Approval of Renewal of Food Service Contract with Maschio’s Food Services, Inc. (Food Service Management Company)

Resolved: That the Board award the second contract renewal (fourth year of service) to Maschio’s Food Services, Inc., Chester, NJ for management of the District’s food service operations for the 2022/2023 school year at the following fee:

Management Fee: \$5,975.30

Note: Maschio’s Food Services, Inc. guarantees that the bottom line on the operational report (total revenue for all sources less program cost, including management fee) will be a loss no greater than \$10,000.

MOTION: Ms. Devane SECOND: Ms. Flynn VOTE: 9-0

D. Approval of Lunch/Breakfast Prices – 2022/2023 School Year

Resolved: That the Board approve the following lunch/breakfast prices for the 2022/2023 school year:

Student Lunch	\$3.50
Student Breakfast	\$1.75
Adult Lunch	\$4.00
Adult Breakfast	\$2.15

MOTION: Ms. Devane SECOND: Ms. Flynn VOTE: 9-0

E. Approval of the Acceptance of the Securing Our Children’s Future Bond Act (Alyssa’s Law) Allocation

Resolved: That the Board approve the acceptance of the Securing Our Children’s Future Bond Act (Alyssa’s Law) Allocation in the amount of \$20,000. Furthermore, that the Board approve the Business Administrator to create revenue account code 10-3256-000-00 and appropriation account code 12-000-400-720-00-AL to account for this transaction, and that the Business Administrator can increase the 2021-2022 adjusted general fund revenue and adjusted capital outlay appropriation by \$20,000. (Attachment VII-E)

MOTION: Ms. Devane SECOND: Ms. Flynn VOTE: 9-0

F. Approval of Acceptance and Submission of 2022 Safety Grant

Resolved: That the Bradley Beach Board of Education hereby approves the submission of the grant application for the 2022 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF sub-fund for the purposes described in the application, in the amount of \$4,340.00 for the period July 1, 2022 through June 30, 2023.

MOTION: Ms. Devane SECOND: Ms. Flynn VOTE: 9-0

G. Approval of the Generous Donation from Bradley Beach Resident, Barbara Anderson, for Various School Supplies

Resolved: That the Board accept the generous donation from Bradley Beach resident, Barbara Anderson, for various school supplies.

MOTION: Ms. Devane SECOND: Ms. Flynn VOTE: 9-0

H. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending March 31, 2022 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-H)

MOTION: Ms. Devane SECOND: Ms. Flynn VOTE: 9-0

I. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending March 31, 2022 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-I)

MOTION: Ms. Devane SECOND: Ms. Flynn VOTE: 9-0

J. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of March 31, 2022, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Devane SECOND: Ms. Flynn VOTE: 9-0

Regular Meeting  
April 26, 2022

K. Approval of Budget Transfers (2021/2022)

Resolved: That the Board approve the 2021/2022 budget transfers as listed on Attachment VII-K.

MOTION: Ms. Devane SECOND: Ms. Flynn VOTE: 9-0

L. Approval of March 2022 Payroll

Resolved: That the Board approve the March 2022 gross payroll in the amount of \$423,998.97.

MOTION: Ms. Devane SECOND: Ms. Flynn VOTE: 9-0

M. Approval of Bills Payment

Resolved: That the Board approve payment of the April 26, 2022 regular bills list and as certified and approved. (Attachment VII-M)

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

N. Approval of Proposal Between the Bradley Beach Board of Education and the New Jersey School Boards Association to Conduct an Executive Search for Superintendent of Schools

Resolved: That the Board approve the attached proposal with the New Jersey School Boards Association to conduct an Executive Search for Superintendent of Schools. (Attachment VII-N)

MOTION: Ms. Devane SECOND: Mrs. Merenda VOTE: 9-0

VIII. Old Business

Dr. Franks indicated that the Washington D.C. stipends would appear on the May 3rd agenda.

IX. New Business

Mrs. Carlucci stated that the Neptune High School senior advisory is trying to form a walk of champions for graduating seniors.

Ms. Flynn went over the Neptune High school report of events.

X. Committee Reports

Ms. Sacci discussed the items discussed during the curriculum committee meeting with Mrs. Seeley.

Ms. Shu Hofsess stated that they received the agenda items via email for the month.

Ms. Caruso Walker did not meet this month.

Regular Meeting  
April 26, 2022

XI. President's Report

Dr. Franks stated that the district would be utilizing New Jersey School Boards Superintendent Search services to conduct the district's Superintendent Search Process.

XII. Public Comments (Agenda Items Only)

Ms. Jeanne Acerra shared her best wishes for Dr. Wisniewski in his new endeavor, appreciated his leadership, and expressed her wish for the Bradley Beach Education Association and the Bradley Beach Board of Education to have a more open dialogue with each other in the future.

Mr. Kevin Cosgrove expressed his appreciation for Dr. Wisniewski's leadership during his time with the district.

Mr. Anthony Leprotto shared his appreciation for Dr. Wisniewski's leadership and guidance over his tenure with the district.

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:05 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary