

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**September 15, 2020**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:      Mr. Advento                  Dr. Monroe  
                 Mrs. Carlucci                Mr. Warnet  
                 Ms. Devane                    Dr. Franks  
                 Mr. Lozowick  
                 Dr. Wisniewski, Superintendent/Principal  
                 David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Gerdes  
                 Mrs. Merenda

IV. Superintendent's Report

Dr. Franks began the meeting by welcoming JohnEric Advento officially to the Board. This will be the first meeting that JohnEric will be able to participate as a voting member. Dr. Franks also wanted to thank the Bradley Beach Food Bank for the donation of school supplies. Dr. Franks also thanked Mr. Barratt for the donation of masks. Dr. Franks and the entire Board wanted to thank all the staff and teachers for a successful start to the school year for both the in-person students and virtual students. Dr. Franks then turned the meeting over to Dr. Wisniewski.

Dr. Wisniewski welcomed JohnEric and stated that he is looking forward with working with him. Dr. Wisniewski then gave the Board a brief overview of the first few days of the school reopening. Dr. Wisniewski felt that the opening went as smoothly as could have been expected. The gates are opened at 8:35 a.m. for the students to enter the playground, they already know where to stand, and there are procedures in place to take their temperate check outside. Dr. Wisniewski informed the Board that the plastic barriers have arrived and will be installed by the end of the week. The only section of the restart plan that still needs to be addressed is the purchase of Chromebooks for all students. Currently

Regular Meeting  
September 15, 2020

all of the remote students who need a Chromebook have one and all students in live instruction in grades 5<sup>th</sup> – 8<sup>th</sup> have one. The focus now is to get additional Chromebooks ordered for the younger grades. Dr. Wisniewski then went over his agenda items with the board, in particular the personnel items.

Mr. Tonzola began his section of the workshop meeting going over the mandatory training sessions that current Board members must complete for this upcoming school year, and the upcoming school board election on Tuesday, November 3<sup>rd</sup>. Mr. Tonzola also went over the tentative dates he was given by the contractor for the boiler burner project. The burner will hopefully be delivered the week of October 12<sup>th</sup> and a crew of contractors will arrive at the school the week of September 28<sup>th</sup> to start the preparation work. Mr. Tonzola then discussed the salaries being funded from both federal grants, the participation in the Alliance for Competitive Telecommunications, and the approval of the ala carte prices. Mr. Tonzola also informed the Board that there will be a need to make multiple board subsidies to the cafeteria fund to ensure that it maintains a positive balance. The number of lunches and breakfasts being served currently is not matching a normal school year; however, the Board still has fixed cost that are unavoidable within the cafeteria fund. Mr. Tonzola informed the Board that there was no need to subsidize the cafeteria fund last year, as there were funds within its fund balance, however that surplus has been used.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:02 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:03 p.m.

Roll Call

Present: Mr. Advento Dr. Monroe  
Mrs. Carlucci Mr. Warnet  
Ms. Devane Dr. Franks  
Mr. Lozowick  
Dr. Wisniewski, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gerdes  
Mrs. Merenda

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Special Meeting – July 30, 2020  
Regular Meeting – August 18, 2020

MOTION: Ms. Devane SECOND: Mr. Warnet VOTE: 7-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board accept the resignation for the purpose of retirement, with regret, of Ms. Donna Hamernick, Grade 1 Teacher. The retirement is effective September 1, 2020. (Attachment VI-A.1)
2. Resolved: That the Board accept the resignation for the purpose of retirement, with regret, of Mr. Samuel Bullock, Head Custodian. The retirement is effective January 1, 2021. (Attachment VI-A.2) [B]
3. Resolved: That the Board approve the appointment of Kathryn Skribner to the position of Leave Replacement Teacher, effective on September 1, 2020, at BA Step 1, at a salary of \$52,185.00 as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association. (Attachment VI-A.3) [T]
4. Resolved: That the Board approve the appointment of Kristen Halleran to the position of Special Education Teacher, effective on September 1, 2020, at BA Step 1, at a salary of \$52,185.00 as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association. [B]
5. Resolved: That the Board approve the following staff member be compensated at an increased level, effective October 1, 2020 as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Christina Boyle	\$57,760 (MA +15 Step 5/6)	\$59,110 (MA +30 Step 5/6)

6. Resolved: That the Board approve the following staff member be compensated at an increased level, effective October 1, 2020 as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Lisa Meil	\$52,935 (BA Step 3/4)	\$54,285 (BA +15 Step 3/4)

7. Resolved: That the Board approve the following staff member be compensated at an increased level, effective October 1, 2020 as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Morgan Maclearie	\$55,060 (BA +15 Step 5/6)	\$57,760 (MA +15 Step 5/6)

8. Resolved: That the Board approve Mrs. Ashley Fox for the stipend position of Webmaster for the 2020/2021 school year at the rate of \$2,613 as agreed in the BBEA collective bargaining agreement. [B]

9. Resolved: That the Board approve the following Monmouth University student teachers/observers as follows:

- Full Year K-6 with Mrs. Bancroft
  - Malle Maciag
- Full Year K-6 with Mrs. Aurilio
  - Maureen Mazza
- 80 Hours of field observation with Ms. Goldsworthy
  - Samantha Kelly

10. Resolved: That the Board approve the following Brookdale University student teachers/observers as follows:

- 50 Hours of field observation with Mrs. Vilardi
  - Lauren Kiernan
- 50 Hours of field observation with Mrs. Roth
  - Tayvian Baker
- 50 Hours of field observation with Ms. Degnan
  - Erika Gathman

11. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Lisa D'Amore Kathryn Skribner Kristen Halleran	9-4-20	Stronge Evaluation Training New Teacher Training Dr. Lisa Gleason, Presenter	BBES	\$1,050.00 (6 hrs. @ \$175/hour)

12. Resolved: That the Board approve Kelly Eager Zweig, BCBA, to the position of BCBA to provide services to the Bradley Beach School District from September 1, 2020, through June 30, 2021 at a rate of \$110 an hour. (Attachment VI-A.12)

13. Resolved: That the Board approve the hire of Barbara Schall to the position of Instructional Aide, effective on September 16, 2020, at a prorated salary of \$25,198.00. (Attachment VI-A.13) [B]

14. Resolved: That the Board accept the resignation, with regret, of Mrs Risa Nardone, Instructional Aide, effective September 19, 2020 (last day is September 18<sup>th</sup>). (Attachment VI-A.14)

MOTION: Ms. Devane SECOND: Mr. Warnet VOTE: 7-0

B. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of August.

2. Resolved: That the Board approve the following tuition students for the 2020/2021 school year:

- Student #2748 – Grade 1
- Student #2619 – Grade 3
- Student #2583 – Grade 6
- Student #2486 – Grade 6
- Student # 2580 – Grade 6
- Student # 2351 – Grade 8

MOTION: Mr. Warnet SECOND: Mr. Advento VOTE: 7-0

C. Policy

1. Resolved: That the Board approve the following:

**2020/2021 District Goals**

1. **Covid 19 Planning:** Develop multiple scenarios for possible school closings and re-openings throughout the year and how the plans will be communicated to parents/families.
2. **Instruction and Learning:** Increase learning opportunities for all students in the Bradley Beach School District.

Objective 1: Address student growth and areas of loss through the creation of additional district data points and communicate results to the Board of Education, families and community.

Objective 2: Continue professional development for staff to support the effective and accessible use of technology in virtual and in-person learning environments.

3. **Communications:** Incorporate varied communication methods for all families and increase outreach efforts for parents/families with communication barriers.

**2020/2021 Board of Education Goals**

1. **Committees** – Review the existing committee structure and make adjustments as necessary that best meet the governance practices and needs of the Bradley Beach Board of Education.
2. **Board Training and Development:** Increase board training and effectiveness by developing and implementing a plan for professional development.
3. **Strategic Planning** – The Board of Education will initiate the Strategic Plan Renewal process in the 2020/2021 school year (if the circumstances allow).

MOTION: Mr. Advento SECOND: Dr. Monroe VOTE: 7-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Salaries to be Funded by Federal Grants: FY 2021 IDEA

Resolved: That the Board approve the following salaries to be charged to following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Alisyn Morder	\$ 50,000.00	20-250-100-101.00	IDEA Basic	83.32%
Traci Rankel	25,198.00	20-250-100-106.00	IDEA Basic	100%
Nichole Covert	25,197.00	20-250-100-106.00	IDEA Basic	99.999%
Laurel Degnan	1,999.00	20-252-100-101.00	IDEA Preschool	2.66%

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 7-0

B. Approval of Salaries to be Funded by Federal Grants: FY 2021 Elementary and Secondary Education (ESEA) Formula Grants

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Alisa Guzzi	\$45,128.00	20-231-100-101.00	ESEA Title I	100%
Marissa Raia	47,403.00	20-231-100-101.00	ESEA Title I	90.84%
Lucia Newberry	6,896.00	20-234-100-101.00	ESEA Title I SIA	11.00%

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 7-0

C. Approval of Expanded Uniform Minimum Chart of Accounts for 2020/2021 School Year

Resolved: That the Board adopt the expanded Uniform Minimum Chart of Accounts for New Jersey Public School for the 2020/2021 School Year. (Attachment VII-C)

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 7-0

D. Approval of FY 2020 Elementary and Secondary Education (ESEA) Formula Grant Title IIA Carry-Over Application

Resolved: That the Board approve the submission of the FY 2020 ESEA Title IIA Carry-Over Application in the following amounts:

Program Name	Carry-Over Amount
Title IA	\$4,764.26
Title IIA	\$ 184.10
Title IV	\$3,900.00

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 7-0

E. Approval of the Individuals with Disabilities Educational Act (IDEA) Carry-Over Application – FY 2020

Resolved: That the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) Carry-Over Application for Fiscal Year 2020 in the following amount:

<b>Program Name</b>	<b>Carry-Over Amount</b>
IDEA Basic	\$ 10,270.16

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 7-0

F. Approval to Participate in the Alliance for Competitive Telecommunication (ACT)

Resolved: That the Board approve the following resolution:

The Bradley Beach Board of Education agrees to participate in the Alliance for Competitive Telecommunications with the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System 65MCESCCPS and the New Jersey Association of School Business Officials (NJASBO). The ESCNJ shall be the lead Agency for this program. All current and future members of the ESCNJ Cooperative Pricing system are invited to participate in the Alliance for Competitive Telecommunications, which is intended to fulfill school districts obligation under 18A:55-3 and offer other co-op members a competitive pricing model.

The Co-op Member shall provide the awarded vendor with accurate data, i.e. telephone line numbers, locations and any other appropriate information necessary for the provision of service.

The Co-op Member may accept the contract award to the successful vendor(s) for such services as may be needed if it is advantageous to do so. The Co-op Member shall not withdraw from this agreement if they award a contract to the named vendor(s).

The Co-op Member understands that the services to be provided under this cooperative purchasing agreement may include dial tone/local calls (where available), regional toll calls, long distance toll calls and voice over internet protocol (VOIP) when such option is chosen by the participating Co-op Member. The ACT program also includes Wide Area Network Connections, Internet Access and Hosted Phone and Fax Services.

All fees for the work of the ESCNJ and the expenses of NJASBO will be incorporated into the price for services as provided by the successful vendor(s). A 3% fee has been established and will be incorporated in the bid specifications.

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 7-0

G. Approval of Ala Carte Prices 2020/2021 School Year

Resolved: That the Board approve the attached ala carte prices for the 2020/2021 school year. (Attachment VII-G)

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 7-0

H. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-H)

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 7-0

I. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-I)

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 7-0

J. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of August 31, 2020, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 7-0

K. Approval of Budget Transfers (2019/2020)

Resolved: That the Board approve the 2019/2020 budget transfers as listed on Attachment VII-K.

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 7-0

L. Approval of Budget Transfers (2020/2021)

Resolved: That the Board approve the 2020/2021 budget transfers as listed on Attachment VII-L.

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 7-0

M. Approval of August 2020 Payroll

Resolved: That the Board approve the August 2020 gross payroll in the amount of \$89,272.23.

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 7-0

N. Approval of Bills Payment

Resolved: That the Board approve payment of the September 15, 2020 regular bills list and as certified and approved. (Attachment VII-N)

MOTION: Dr. Monroe SECOND: Mr. Warnet VOTE: 7-0

VIII. Old Business – None

IX. New Business

Dr. Monroe stated that there will be a virtual Board of Education candidate's night on Tuesday, October 6<sup>th</sup>, moderated by Mayor Englestad.

X. Committee Reports

Mrs. Carlucci stated that the personnel committee met and discussed all the personnel issues on tonight's agenda.

Dr. Franks stated that the curriculum committee met and talked about the reopening plan, the virtual classrooms, as well as the gifted and talented, ESL, and special education programs.

XI. President's Report

Dr. Franks stated that she will be setting time up with Dr. Wisniewski and Mr. Tonzola to discuss a response letter to Dr. Richens concerning shared services. Dr. Franks also stated that the Civic Engagement Business Community Alliance is working with the Bradley Beach Library to set up a Bradley Beach Youth Club.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

Regular Meeting  
September 15, 2020

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:09 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary