

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
October 20, 2020

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Advento Mr. Lozowick
 Mrs. Carlucci Mrs. Merenda
 Ms. Devane Dr. Monroe
 Mr. Gerdes Dr. Franks
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Warnet

IV. Superintendent's Report

Dr. Franks began the meeting by reading a thank you letter from the Bradley Beach Board of Education (See Discussion Item Attachment). Dr. Franks, on behalf of the entire Board, wanted to publicly thank the Bradley Beach Food Pantry, the Bradley Beach Brownie Troop, the Barratt Family, and all the organizations that offered their help and support during the start of the school year. Dr. Franks then turned the meeting over to Dr. Wisniewski.

Dr. Wisniewski also wanted to express his thanks and appreciation for all the individuals and organization that helped with the start of the school year. Dr. Wisniewski especially thanked Mrs. Kelli O'Keefe, the school nurse, for her assistance during the start of the school year. Dr. Wisniewski then gave the Board an update on the continued development of the school year. Dr. Wisniewski was happy to report that the District's order of Chromebooks have arrived, and the school now has enough to distribute to every student and faculty member if the school was forced to start all remote learning. Dr. Wisniewski stated that November 3rd will be a great test to see how all remote learning works. The school building will be closed to students and all learning will be conducted virtually as per the governor's executive order 177. Lastly, Dr. Wisniewski reminded the public that there will not be a Halloween Parade this year; however, all the students are encouraged to wear their Halloween costumes

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on Friday October 30th. Dr. Wisniewski then reviewed his agenda items with the Board, in particular the approval of the stipend positions.

Mr. Tonzola then reviewed his agenda items with the Board. Mr. Tonzola discussed the Three Year Comprehensive Maintenance Plan and the Required Maintenance Budget Amount – Form M-1 and the Coronavirus Relief Fund Grant.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:20 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:21 p.m.

Roll Call

Present: Mr. Advento Mr. Lozowick
Mrs. Carlucci Mrs. Merenda
Ms. Devane Dr. Monroe
Mr. Gerdes Dr. Franks
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Warnet

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:
Regular Meeting – September 15, 2020

MOTION: Dr. Monroe SECOND: Mrs. Carlucci VOTE: 6-0-2
Mr. Gerdes abstained
Mrs. Merenda abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of Ms. Kristin Goldsworthy to act as a Mentor Teacher for Marissa Raia who holds a CEAS as an Elementary School Teacher K-6 and a CE in English as a Second Language for a fee of \$550.00, such fee to be paid by the Provisional Teacher.
2. Resolved: That the Board approve Ms. Yessica Lopez for interpretation and translation services at the rate of \$40 per hour for the 2020/2021 school year. [B]

3. Resolved: That the Board approve the following personnel for Board approved stipend positions for the 2020/2021 school year as agreed in the BBEA collective bargaining agreement: [B]
- Newspaper – Mrs. Sucato at a rate of \$2,613
 - Yearbook Advisor – Mrs. Sauer at a rate of \$2,613
4. Resolved: That the Board approve the following yearly stipend positions for the 2020/2021 school year:
- Yearbook Advisor at a rate of \$2,613
 - Students and Family Virtual Technology Targeted Assistance at a rate of \$40 per hour – Multiple Positions (Attachment VI-A.4)
5. Resolved: That the Board approve the following personnel for yearly stipend positions as noted above: [B/T]
- Yearbook Advisor – Mrs. Vitale
 - Student and Family Virtual Technology Targeted Assistance
 - Mrs. Fox
 - Ms. Hammell
 - Ms. Maclearie
6. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member(s)	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Amanda Bialek Heather Sauer	10-17-20 10-18-20 11-14-20 11-15-20 01-09-20 01-10-20 02-06-20 02-07-20	NJ Science Convention	Virtual	\$19.00
Amanda Bialek Heather Sauer	11-08-20 11-09-20	Demo Days – Champions for Science	Virtual	\$49.00
Jennifer DiZefalo	10-24-20	AENJ Virtual Conference	Virtual	\$140.00

MOTION: Ms. Devane SECOND: Mr. Advento VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the Standing Orders for Treatment of the Ill and Injured Students and Staff for the 2020/2021 School Year. (Attachment VI-B.1)

2. Resolved: That the Board approve the following change to the 2020/2021 school calendar. In response to Executive Order 177, which requires all primary and secondary schools closed to in-person instruction on November 3, 2020, the Bradley Beach School Calendar will now reflect November 3, 2020, as a virtual learning day for all students. (Attachment VI-B.2)
3. Resolved: That the Board approve the Board Goals and Action Plans for the 2020/2021 school year. (Attachment VI-B.3)
4. Resolved: That the Board approve the District Goals and Action Plans for the 2020/2021 school year. (Attachment VI-B.4)

MOTION: Ms. Devane SECOND: Dr. Monroe VOTE: 8-0

C. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of September.
2. Resolved: That the Board approve the following tuition contracts for the 2020/2021 school year: [B]

ID No.	School	Location	Start Date	Annual Tuition Rate
66 students	Neptune H.S.	Neptune, NJ	9-4-20	\$990,000.00 (\$15,000.00 per student)
11 share time students	Neptune H.S.	Neptune, NJ	9-4-20	\$82,500.00 (\$7,500.00 per student)
2781	Neptune H.S.	Neptune, NJ	9-4-20	\$27,000.00
2777	Neptune H.S.	Neptune, NJ	9-4-20	\$14,750.00
31 students	Red Bank H.S.	Red Bank, NJ	9-8-20	\$488,250 (\$15,750.00 per student)
31015	AAHS	Neptune, NJ	9-1-20	\$6,750.00
32459	AAHS	Neptune, NJ	9-1-20	\$6,750.00
28483	AAHS	Neptune, NJ	9-1-20	\$6,750.00
32356	Career Center	Freehold, NJ	9-1-20	\$6,750.00
31503	Career Center	Freehold, NJ	9-1-20	\$6,000.00
30873	Career Center	Freehold, NJ	9-1-20	\$6,000.00
32369	Career Center	Freehold, NJ	9-1-20	\$6,000.00
28340	Career Center	Freehold, NJ	9-1-20	\$6,000.00
28348	Career Center	Freehold, NJ	9-1-20	\$6,000.00
30882	Career Center	Freehold, NJ	9-1-20	\$6,000.00
29599	Career Center	Freehold, NJ	9-1-20	\$6,000.00
28351	Career Center	Freehold, NJ	9-1-20	\$6,000.00
32642	CHS	Wall, NJ	9-1-20	\$6,750.00
29900	CHS	Wall, NJ	9-1-20	\$6,750.00

31257	CHS	Wall, NJ	9-1-20	\$6,750.00
28669	CHS	Wall, NJ	9-1-20	\$6,750.00
28701	MAST	Sandy Hook, NJ	9-1-20	\$6,750.00
28749	ST	Neptune, NJ	9-1-20	\$950.00
33311	ST	Neptune, NJ	9-1-20	\$950.00
32765	HTHS	Freehold, NJ	9-1-20	\$6,750.00

3. Resolved: That the Board approve the following tuition student for the 2020/2021 school year:

- Student #2190 – Grade 7

MOTION: Mrs. Carlucci SECOND: Mr. Gerdes VOTE: 8-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Revised Three-Year Comprehensive Maintenance Plan

Resolved: That the Board approve the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to have three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the school facilities of the Bradley Beach Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities safe for use or in their original condition and keep their system warranties valid, and

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education hereby authorizes the Business Administrator/Board Secretary to submit the attached Three-Year Comprehensive Maintenance Plan for the Bradley Beach Board of Education in compliance with Department of Education requirements. Said plan is on file for public inspection in the Office of the Business Administrator/Board Secretary. (Attachment VII-A)

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

B. Approval of Annual Required Maintenance Budget Amount – Form M-1

Resolved: That the Board approve Form M-1, Annual Maintenance Budget Amount Worksheet, required per N.J.A.C. 6:24. (Attachment VII-B)

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

C. Approval of the Acceptance FY 2020 Elementary and Secondary Education (ESEA) Formula Grant Carry-Over Funds

Resolved: That the Board approve the acceptance of the FY 2020 ESEA Carry-Over funds in the following amount:

Program Name	Carry-Over Amount
Title IA	\$4,764.26
Title IIA	\$184.10
Title IV	\$3,900.00

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

D. Approval of the Acceptance of FY 2020 Individuals with Disabilities Educational Act (IDEA) Carry-Over Funds

Resolved: That the Board approve the acceptance of the Individuals with Disabilities Education Act (IDEA) Carry-Over Funds for Fiscal Year 2020 in the following amount:

Program Name	Carry-Over Amount
IDEA Basic	\$10,270.16

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

E. Approval of the Acceptance of the Coronavirus Relief Fund Grant

Resolved: That the Board approve the Coronavirus Relief Fund Grant Funds in the amount of \$34,873. Furthermore, that the Board approves the creation of revenue account code 20-4532 and budget account codes 20-479-100-610.00 and 20-479-200-600.00 to account for these funds.

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

F. Approval of the Submission of the Alyssa's Law Securing Our Children's Future Bond Act School Security Grant Application

Resolved: That the Board approve the submission of the Alyssa's Law Securing Our Children's Future Bond Act School Security Grant Grant Application in the amount of \$20,000.

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

G. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-G)

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

H. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-H)

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of September 30, 2020, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

J. Approval of Budget Transfers (2020/2021)

Resolved: That the Board approve the 2020/2021 budget transfers as listed on Attachment VII-J.

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

K. Approval of September 2020 Payroll

Resolved: That the Board approve the September 2020 gross payroll in the amount of \$401,102.75.

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

L. Approval of Bills Payment

Resolved: That the Board approve payment of the October 20, 2020 regular bills list and as certified and approved. (Attachment VII-L)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 8-0

M. Approval of Amendment Submission of the FY 2020 Elementary and Secondary Emergency Relief Education Formula Grant

Resolved: That the Board approve the amendment to the FY 2020 Elementary and Secondary Emergency Relief grant. The amendment is needed to reallocate funds from instructional expenditures budget to non-instructional expenditures budget.

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 8-0

N. Approval of Additional State Extraordinary Aid

Resolved: That the Board approve the acceptance of an additional \$2,681 in State Extraordinary Aid. This aid will be recognized as a receivable and revenue in the current fiscal year (2021).

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 8-0

VIII. Old Business

Dr. Franks stated that the Bradley Youth Community Club mentor program will be occurring at the Bradley Beach Library. The program will target middle and high school students.

IX. New Business – None

X. Committee Reports

Ms. Devane stated that the community relations committee met and they discussed a variety of topics, including community outreach to the food pantry, the Bradley Youth program, the creation of an educational foundation, and the development of state legislation that would encourage shared service by offsetting the current S2 cuts over a longer period of time than the current structure of seven years.

XI. President's Report

Dr. Franks encouraged all the Board members to attend the virtual New Jersey School Boards Convention.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

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XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:27 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary