

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
November 17, 2020

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*; and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Advento arrived at 7:22 p.m. Mrs. Merenda
 Mrs. Carlucci Dr. Monroe
 Ms. Devane Mr. Warnet
 Mr. Lozowick Dr. Franks
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gerdes

Executive Session

President Franks called for an Executive Session at 7:06 p.m. to discuss and conduct a board candidate interview.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 7-0

Public Workshop Reconvened

On a motion made by Mr. Warnet, and seconded by Mrs. Carlucci, the Board reconvened into the workshop session at 7:14 p.m.

IV. Superintendent's Report

Dr. Wisniewski gave the Board an update on the current status of the school reopening. Dr. Wisniewski was pleased to announce that the district completed its first marketing period in person and that the entire team (teachers, aides, custodians, parents, board members, administrators and all stakeholders) needed to be commended for this achievement. Dr. Wisniewski did reiterate to the Board that one individual has recently tested positive for Covid-19 and that this was the first such incident for the school. Dr. Wisniewski also announced that parent teacher conferences will be occurring next week starting Monday, November 23rd. Dr. Wisniewski then went over his agenda items, especially the hiring of Mr. Philip Henderson to the position of Head Custodian. Dr. Wisniewski wanted to thank Mr. Samuel Bullock for all his hard work during his tenure with the district, and stated that his dedication to the school and community will be hard to replace. However, Dr. Wisniewski was confident that Mr. Henderson's commitment to the school will be felt for years to come.

Dr. Franks then turned the meeting over to Mr. Tonzola. Before reviewing his agenda items, Mr. Tonzola gave the Board an update on the fiscal year 2020 audit and the boiler burner project. Mr. Tonzola stated that field work has ended and that the audit is coming to a close. The finance committee will need to meet the week of December 7th to conduct an exit conference. Mr. Tonzola also stated that the boiler burner project has almost reached its close out period, and that the new burner is installed and running. The Board should be receiving a credit back for the project since the allowance that was written into the bid specifications has not been used. Mr. Tonzola then reviewed his agenda items with the Board. Mr. Tonzola gave the Board a review of the new health benefits being approved and a background of the New Jersey Educators Health Plan.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:10 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:11 p.m.

Roll Call

Present: Mr. Advento Mrs. Merenda
 Mrs. Carlucci Dr. Monroe
 Ms. Devane Mr. Warnet
 Mr. Lozowick Dr. Franks
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gerdes

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – October 20, 2020

MOTION: Dr. Monroe SECOND: Mrs. Carlucci VOTE: 7-0-1
Mr. Warnet abstained

VI. Superintendent’s Report

A. Personnel

1. Resolved: That the Board approve the appointment of Mr. Philip Henderson to the position of Head Custodian effective on January 1, 2021, at a prorated salary of \$48,000. [B]
2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member(s)	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Marissa Finch	11/30/20	Practical Early Intervention Strategies that Work	Virtual	\$279.00
Jessica Stephan	12/04/20	NJASP: Assessing Self Injurious Behavior and Promoting Psychological Wellbeing During Pandemic	Virtual	\$185.00

3. Resolved: That the Board approve the amendment of the maternity leave for Donna Maggio to end on June 30, 2021, with a return date of September 1, 2021. (Attachment VI-A.3)
4. Resolved: That the Board approve the amendment to the appointment of Mrs. Lisa D’Amore to the position of Third Grade Leave Replacement, with an end date of June 30, 2021, at BA Step 1, at a prorated salary of \$52,185.00 as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association. [B]

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the 2021-2022 Preschool Expansion Aid (PES) One-Year Preschool Program Plan. (Attachment VI-B.1)

MOTION: Ms. Devane SECOND: Dr. Monroe VOTE: 8-0

C. Students

1. Resolved: That the Board approve the BBES Bullying Specialist Report of Harassment, Intimidation, and Bullying in the Month of October. (Attachment VI-C.1)

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 7-0-1
Mrs. Merenda abstained

VII. Business Administrator/Board Secretary's Report

A. Approval of Joint Transportation Agreements– Neptune Township

Resolved: That the Board approve the following joint transportation agreements with the Neptune Township Board of Education for the transportation of Bradley Beach students for the 2020/2021 school year. [B]

Route #	Destination	Total
FCCI	Career Center	\$ 5,134.79
COMMUN1	Communications	2,250.00
NR1	New Road School	7,425.00
ESTR4	St. Rose	653.33
CCNP1	Deal Elementary School	683.48
	Total	\$24,192.29

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

B. Approval of Nonpublic School Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2020/2021 School Year

Resolved: That the Board approve the nonpublic school routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach students to the following nonpublic schools for the 2020/2021 school year. [B]

Route #	Destination	Cost
NPBTH99	Trinity Hall	\$1,802.15
NPSC5	Saint Catharine	3,019.41
	Total	\$4,821.56

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

C. Approval of Special Education & Public School Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2020/2021 School Year

Resolved: That the Board approve the special education and public school routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach students to various schools for the 2020/2021 school year. [B]

Route #	Destination	Cost
8538	Rugby	\$8,294.83
V928	High Technology HS	14,596.66
NPRNP172	Academy Charter HS	1,395.77
V313	Mast	5,039.95
	Total	\$29,327.21

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

D. Approval of Joint Transportation Agreement – Red Bank Regional High School

Resolved: That the Board approve the following joint transportation agreements with the Red Bank Regional High School Board of Education for the transportation of Bradley Beach students for the 2020/2021 school year. [B]

Route #	Destination	Total
V621	Red Bank Regional High School	\$37,807.50

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

E. Approval of Additional Health/Prescription Insurance Providers/Rates (2020-2021)

Resolved: That the Board approve the following additional insurance providers/rates for the 2020-2021 school year (Effective 1/1/21 to 6/30/21). This insurance is in addition to the current POS Health/Prescription Coverage offered by the District

Horizon Direct Access – NJ Educations Health Plan (NJEHP)
Horizon Blue Cross Blue Shield of New Jersey
Newark, NJ

Monthly Premiums

	<u>Health</u> (Group # 82768)	<u>Prescription</u> (Group # 82768)	Total Premium Cost
Single	\$ 837.79	\$250.92	\$1,088.71
2 Adults	\$1,774.60	\$531.50	\$2,306.10
Parent/Child	\$1,373.77	\$411.45	\$1,785.22
Family	\$2,368.86	\$709.49	\$3,078.35

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

F. Approval of the Acceptance of the Alyssa’s Law Securing Our Children’s Future Bond Act School Security Grant Funds

Resolved: That the Board approve the acceptance of the Alyssa’s Law Securing Our Children’s Future Bond Act School Security Grant funds in the amount of \$20,000.

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

G. Approval of Amendment Submission of the FY 2021 Elementary and Secondary Education (ESEA) Formula Grant Title I-SIA Grant

Resolved: That the Board approve the amended submission to the FY 2021 Elementary and Secondary Education (ESEA) Formula Grant Title I-SIA. The amendment is needed to budget for the additional Title I-SIA Funds in the amount of \$1,300.00 that the district received.

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

H. Approval to Accept FY 2021 Safety Grant from New Jersey School Boards Insurance Group

Resolved: That the Board accept the FY 2021 safety grant of \$4,139.41 from New Jersey School Boards Insurance Group. Furthermore, that the Board authorize the Business Administrator to create budget account codes 20-090-200-420.21-SG and 20-090-200-600.21-SG as well as revenue code 20-1000.02 to account for this transaction.

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

I. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending October 31, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-I)

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

J. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending October 31, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-J)

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

K. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of October 31, 2020, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

L. Approval of Budget Transfers (2020/2021)

Resolved: That the Board approve the 2020/2021 budget transfers as listed on Attachment VII-L.

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

M. Approval of October 2020 Payroll

Resolved: That the Board approve the October 2020 gross payroll in the amount of \$387,497.89.

MOTION: Mr. Advento SECOND: Ms. Devane VOTE: 8-0

N. Approval of Bills Payment

Resolved: That the Board approve payment of the November 17, 2020 regular bills list and as certified and approved. (Attachment VII-N)

MOTION: Mr. Warnet SECOND: Mr. Advento VOTE: 8-0

VIII. Old Business

Dr. Franks inquired about the Bradley Beach Youth Group. Dr. Wisniewski gave the Board an update on his conversations with the Bradley Beach Youth Group Director.

IX. New Business – None

X. Committee Reports

Ms. Devane stated that the community relations committee will be looking at starting the process for the school to join Sustainable New Jersey.

XI. President's Report

Dr. Franks wanted to thank all the candidates who ran during the recent school board election. Dr. Franks also stated that the Board will be changing the bylaws at the next meeting.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:17 p.m.

Regular Meeting
November 17, 2020

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary