

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting/Public Hearing**  
**June 22, 2021**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:01 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:       Mrs. Carlucci           Ms. Sacci  
                  Ms. Caruso Walker    Ms. Shu Hofsess  
                  Ms. Devane            Mr. Warnet  
                  Ms. Flynn             Dr. Franks  
                  Mrs. Merenda  
                  Dr. Wisniewski, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

A. Public Hearing on the Business Administrator's Contract

**Resolution for the Public Hearing Appointing David Tonzola as  
School Business Administrator/Board Secretary**

**WHEREAS**, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

**WHEREAS**, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

**WHEREAS**, Said notice was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 19, 2021; and

**WHEREAS**, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or

alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

**WHEREAS**, Said notice of a public hearing was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 19, 2021; now therefore be it

**RESOLVED**, That the Bradley Beach Board of Education hereby designates from 7:00 p.m. to 7:10 p.m. at 515 Brinley Avenue, Bradley Beach, NJ on June 22, 2021 as the public hearing required by the Act.

### **Notice to the Public**

Members of the public are invited to submit public comments regarding the appointment of the BUSINESS ADMINISTRATOR/BOARD SECRETARY. The board, pursuant to *N.J.S.A. 10:4-12(b)*, the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public.

Public Comments – None

### Close Public Hearing

Dr. Franks began the public hearing portion of the meeting by opening up the dialogue to any board member who wished to speak. She then turned the dialogue to any member of the public wishing to speak. Seeing that there was no further public comment, Dr. Franks closed the public hearing and reconvened the workshop session.

#### IV. Discussion Items

- Asbury Park-Wall Elks Lodge #128 Essay Contest Winner – Felix Gregory, *How Does Patriotism Shine*
- Safe Return to School Plan for the ARP ESSER Application

### Superintendent's Report

Dr. Wisniewski began the workshop session by congratulating student Felix Gregory, who won the Asbury Park Wall Elks Lodge #128 Essay contest. Felix Gregory read his essay, "How Does Patriotism Shine," to the Board. Dr. Wisniewski then reviewed the Safe Return to School Plan with the Board. Dr. Wisniewski stated that they took the critical parts of the reopening plan and entered them into the safe return school plan. The plan is necessary to apply for the ESSER III funds. A brief board discussion followed this presentation, and topics included vaccination issues and schedule flexibility. Dr. Wisniewski then talked about the success of this year's graduation. Dr. Wisniewski wanted to thank everyone who made graduation a success. Moreover, Dr. Wisniewski wanted to thank everyone for

their effort in a successful school year. The amount of time and effort it took to keep the district running as normal as possible this past year was monumental. Dr. Wisniewski then went over his agenda items, in particular the personnel and the policy items.

Afterward, Mr. Tonzola reviewed his agenda items with the Board. Mr. Tonzola, in particular, went over RFP 21-01, request for proposals for legal services, approval of the general property/liability workers compensation insurance, and the approval of the deposits into maintenance and capital reserve.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:07 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:08 p.m.

Roll Call

Present: Mrs. Carlucci Mrs. Merenda  
Ms. Devane Dr. Monroe  
Mr. Gerdes Mr. Warnet  
Mr. Lozowick Dr. Franks  
Dr. Wisniewski, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – May 18, 2021

MOTION: Mrs. Carlucci SECOND: Ms. Flynn VOTE: 8-0-1  
Mrs. Merenda abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the tenured teaching staff teaching staff for the 2021/2022 school year, as on file in the Office of the Superintendent. (Attachment VI-A.1) [B]
2. Resolved: That the Board approve the salaries for support staff as per attachment, for the 2021/2022 school year, as on file in the Office of the Superintendent. (Attachment VI-A.2) [B]
3. Resolved: That the Board approve the reappointment of Mr. David Tonzola to the position of Business Administrator/Board Secretary for the 2021/2022 school year. (Attachment VI-A.3) [B]

4. Resolved: That the Board approve the reappointment of Mrs. Sarah Seeley to the position of Director of Curriculum and Instruction for the 2021/2022 school year. (Attachment VI-A.4) [B]
  5. Resolved: That the Board approve the reappointment of Mrs. Alison Zylinski to the position of Director of Special Services/Social Worker for the 2021/2022 school year. (Attachment VI-A.5) [B]
  6. Resolved: That the Board approve the appointment of Dr. Steven Kairys as the Bradley Beach School Physician for the 2021/2022 school year for an annual fee of \$2,000.00. [B]
  7. Resolved: That the Board approve the request for an amendment to the Maternity Leave for Donna Maggio, Elementary School Teacher. The amended leave will extend through the entirety of the 2021/2022 school year, with a return date of September 1, 2022. (Attachment VI-A.7)
  8. Resolved: That the Board approve the appointment of Emilee D'Angelo to the position of Grade 4 Teacher, effective on September 1, 2021 through June 30, 2022, at BA Step 1-3, with a salary of \$53,835.00 as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association. (Attachment VI-A.8) [B]
  9. Resolved: That the Board approve the appointment of Stephanie Soriano to the position of Elementary School Special Education Teacher, effective on September 1, 2021 through June 30, 2022, at BA Step 1-3, with a salary of \$53,835.00 as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association. (Attachment VI-A.9) [G]
- Note: \$53,835 will be funded with CRRSA-ESSER II account code 20-483-100-101-00
10. Resolved: That the Board approve the appointment of Lisa D'Amore to the position of Grade 3 Teacher, effective on September 1, 2021 through June 30, 2022, at MA+30 Step 1-3, a salary of \$59,235.00 as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association. [B]
  11. Resolved: That the Board approve the appointment of Kathryn Skribner to the position of Grade 2 Teacher, effective on September 1, 2020 through June 30, 2021, at MA Step 1-3, a salary of \$56,535.00 as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association. [B]
  12. Resolved: That the Board approve the appointment of Miranda Saryian to the position of Middle School Mathematics Teacher, effective on September 1, 2021 through June 30, 2021, at BA Step 1-3, a salary of \$53,835.00 as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association. (Attachment VI-A.12) [B]

13. Resolved: That the Board approve the appointment of Kelsey Dunnigan to the position of Elementary School Special Education Teacher, effective on September 1, 2021 through June 30, 2022, at MA Step 1-3, a salary of \$56,535.00 as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association. (Attachment VI-A.13) [B]

MOTION: Ms. Sacci SECOND: Ms. Caruso Walker VOTE: 9-0

14. Resolved: That the Board approve the appointment of Brian Auriemma from a 0.5 FTE position of Information Technology to a 1.0 FTE position of Information Technology, effective on July 1, 2021 through June 30, 2022, at a salary of \$86,006.00. [B/G]

Note: \$49,691 will be funded with CRRSA-ESSER II account code 20-483-200-110-00

MOTION: Ms. Sacci SECOND: Ms. Caruso Walker VOTE: 8-1  
Ms. Caruso Walker voted no

15. Resolved: That the Board approve the appointment of Amanda Fahy (Lappa) from a 0.8 FTE position of Guidance Counselor to a 1.0 FTE position of Guidance Counselor, effective on September 1, 2021 through June 30, 2022, at MA Step 1-3, a salary of \$56,535.00 as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association. [B/G]

Note: \$28,928 will be funded with CRRSA-Mental Health account code 20-485-100-101-00

16. Resolved: That the Board approve the appointment of the following teachers to teach in the Bradley Beach Elementary School's Summer Jumpstart Program. The program will run from July 12, 2021, through August 12, 2021, (Monday through Thursday). The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [B/G]

- Emilee D'Angelo
- Ashley Fox
- Lucia Newberry
- Heather Sauer

Note: Salaries will be funded with CRRSA-Learning Acceleration account code 20-484-100-101-00-SU at 100%.

17. Resolved: That the Board approve the appointment of the following teachers to teach in the Bradley Beach Elementary Extended School Year Program. The program will run from July 12, 2021, through August 12, 2021, (Monday through Thursday). The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [G]

- Amanda Bialek
- Kristen Goldsworthy

- Stephanie Soriano

18. Resolved: That the Board approve the appointment of the following teacher to substitute teach in the Bradley Beach Elementary Extended School Year Summer Program. The program will run from July 12, 2021, through August 12, 2021, (Monday through Thursday). The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [B]

- Scott Taylor

19. Resolved: That the Board approve the appointment Georgian Court University student Olivia Krupinski to complete her School Psychology Practicum for a minimum of 40 hours from September through December under the guidance of Jessica Stephan.

20. Resolved: That the Board approve the following staff member be compensated at an increased level, effective September 1, 2021 as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Amanda Bialek	\$54,335 (BA Step 4-5)	\$55,685 (BA +15 Step 4-5)

21. Resolved: That the Board approve the appointment of the following teachers as providers of translation services at a salary of \$40 per hour for the 2021/2022 school year: [B]

- Yessica Lopez
- Lucia Newberry
- Ruth Ramirez
- Diana Rodrick
- Yolanda Roeder
- Isabel Segoviano
- Stephanie Soriano

22. Resolved: That the Board approve the appointment of the following classroom aides in the Bradley Beach Elementary Extended School Year Summer Program. The program will run from July 12, 2021, through August 12, 2021, (Monday through Thursday). The hours for classroom aides will be 3.5 hours/day at a rate of \$15.00/hour: [B]

- Jessica Hunter

23. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

<b>Staff Member</b>	<b>Date(s) of Event</b>	<b>Name/Title of Professional Training</b>	<b>Location</b>	<b>Cost</b>
Ashley Fox Heather Sauer	6/23/21 - 6/25/21	Beyond Math Conference	Virtual	\$65 Each \$130 Total

MOTION: Ms. Sacci SECOND: Ms. Caruso Walker VOTE: 9-0

B. Students

1. Resolved: The Bullying Specialist reports no investigated incidents of Harassment, Intimidation and Bullying for the month of May.
2. Resolved: That the Board approve the following tuition contract for the 2020/2021 school year: [T]

ID No.	School	Location	Start Date/ End Date	Annual Tuition Rate
2821	Nellie Bennet Elementary School	Point Pleasant Borough	4/19/21 - 6/18/21	Tuition: \$3,498.05 (prorated) Related Services: 261.70 (prorated) Total: \$3,759.75

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 9-0

C. Policy

1. Resolved: That the Board approve the Security Drill Statement of Assurance for the 2020/2021 school year. (Attachment VI-C.1)

MOTION: Ms. Devane SECOND: Ms. Caruso Walker VOTE: 9-0

2. Resolved: That the Board approve the following Policies and Regulations for a second reading: (Attachment VI-C.2)

Policy/Regulation Number	Policy/Regulation Title
P 1620	Administrative Employment Contracts (M) (Revised)
R 2431.1	Emergency Procedures for Sports and other Athletic Activity (M) (Revised)
P 2464	Gifted and Talented Students (M) (Revised)
P&R 5330.05	Seizure Action Plan (M) (New)
P 6440	Cooperative Purchasing (M) (Revised)
P&R 6470.01	Electronic Funds Transfer and Claimant Certification (M) (New)
P&R 7440	School District Security (M) (Revised)
P 7450	Property Inventory (M) (Revised)
P&R 7510	Use of School Facilities (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)

MOTION: Ms. Sacci SECOND: Mr. Warnet VOTE: 9-0

3. Resolved: That the Board approve the following Policies and Regulations for a second reading:  
(Included in Attachment VI-C.2)

<b>Policy/Regulation Number</b>	<b>Policy/Regulation Title</b>
P 2431	Athletic Competition (M) (Revised)

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 7-2  
Ms. Caruso Walker voted no  
Dr. Franks voted no

VII. Business Administrator/Board Secretary's Report

Item of Interest: P.O. Journal by Purchase Order, pursuant to PL 2015, Chapter 47

A. Receipt of Proposals RFP 21-01 Request for Proposals for Legal Services

Resolved: That the Bradley Beach Board of Education pursuant to the requirements of Title 18A: 18A-4 &5, received eight (8) proposals for RFP 21-01. Request for Proposals for Legal Services, which was duly advertised on May 5, 2021 in the Asbury Park Press from the following firms:

1. Adams, Gutierrez & Lattiboudere, LLC, Marlton, NJ
2. Busch Law Group, LLC, Metuchen, NJ
3. Capehart/Scatchard Attorneys at Law, Mt Laurel, NJ
4. DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., Warren, NJ
5. Kenney, Gross, Kovats & Parton, Red Bank, NJ
6. Machado Law Group, Springfield, NJ
7. Plosia Cohen, LLC, Chester, NJ
8. Ruderman & Roth, LLC, Springfield, NJ

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

B. Approval of Proposal RFP 21-01 Request for Proposals for Legal Services

Resolved: That the following resolution is hereby adopted:

RESOLUTION AUTORIZING AN AGREEMENT FOR LEGAL SERVICES  
ADOPTED BY THE BRADLEY BEACH BOARD OF EDUCATION IN THE  
COUNTY OF MONMOUTH.

WHEREAS, there exists a need for legal services for the Bradley Beach Board of Education; and

WHEREAS, such legal services can be provided only by a licenses attorney and is so recognized as such; and Michael Gross of Kenney, Gross, Kovats & Parton, Red Bank, NJ is licensed to practice law in the state of New Jersey

WHEREAS, the fees for the legal will be \$130.00 per hour

NOW THEREFORE, BE IT RESOLVED, BY THE BRADLEY BEACH BOARD OF EDUCATION, IN THE COUNTY OF MONMOUTH AS FOLLOWS:

1. Michael Gross of Kenney, Gross, Kovats & Parton, Red Bank, NJ is hereby appointed as Board Attorney for the period July 1, 2021 to June 30, 2022
2. The contract is award through the Request for Proposal process pursuant to Title 18A:18A 4&5.
3. A copy of this resolution shall be placed on file with the Secretary of the Board.

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

C. Approval of the Acceptance of the FY 2021 Elementary and Secondary School Emergency Relief (ESSER II) Formula Grant Funds Authorized by the Coronavirus Response and Relief Supplemental Appropriations (CRRS) Act

Resolved: That the Board approve the acceptance of the FY 2021 ESSER II Formula Grant funds in the following amounts:

<b>Program Name</b>	<b>Amount</b>
CRRSA ESSER II	\$432,529
Learning Acceleration	27,758
Mental Health	45,000

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

D. Approval of FY 2022 IDEA Part B Consolidated Formula Grant Application Submission

Resolved: That the Board approve the submission of the FY 2022 IDEA Part B Consolidated Formula Grant Application:

<b>Program Name</b>	<b>FY 2019 Award Amount</b>
IDEA Basic	\$128,408
IDEA Preschool	2,827

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

E. Approval of General Property/Liability Insurance (2021/2022 School Year)

Resolved: That the Board approve the proposal as submitted by the New Jersey Schools Insurance Group for General and Liability Insurance for the 2021/2022 school year effective 7/01/21 - 6/30/22 as follows: [B]

Coverage	Premium
Property	\$27,775
Boiler & Machinery	1,240
Crime	433
General Liability	6,547
Auto	3,070
School Board Legal	11,021
Total	\$50,086

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

F. Approval of Worker's Compensation Insurance (2021/2022 School Year)

Resolved: That the Board approve the proposal as submitted by New Jersey Schools Insurance Group for Workers Compensation insurance for the 2021/2022 school year effective 7/1/21 - 6/30/22 as follows: [B]

Coverage	Premium
Worker's Compensation	\$41,941*

\*The district's experience modification for this year increased to 0.8415 from 0.7879 (6.8%). When calculating the Experience Modification the 16-17 claims history dropped-off and the 19-20 claims history replaced it.

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

G. Approval of Compulsory Student Accident Insurance (2021/2022 School Year)

Resolved: That the Board approve the renewal of compulsory student accident insurance coverage through the Zurich America Insurance Company for the 2021/2022 school year. The plan will be offered to parents at a cost of \$6,555 to the Board. [B]

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

H. Approval of Excess Liability Insurance (2021/2022 School Year)

Resolved: That the Board approve the renewal of excess liability insurance coverage through Fireman's Fund Insurance Company for the 2021/2022 school year at a premium cost of 1,740. [B]

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

I. Approval of Environmental Liability Insurance (2021/2022 School Year)

Resolved: That the Board approve the renewal of the environmental liability coverage through Beazley Insurance Company for the 2021/2022 school year at a premium cost of \$3,226. [B]

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

J. Approval of Cyber Liability 2021/2022 School Year

Resolve: That the Board approve the cyber liability coverage through BCS Insurance Company for the 2021/2022 school year at a premium cost of \$9,750. [B]

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

K. Approval of Business Administrator and School Treasurer Bonds

Resolved: That the Board approve the renewal of the Business Administrator (Tonzola) and School Treasurer (Rodman) Bonds through Selective Insurance Company for the 2021/2022 school year at a premium cost of \$910. [B]

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

L. Transfer of Current Year Surplus to Capital Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that up to \$44,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

M. Transfer of Current Year Surplus to Maintenance Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that up to \$73,575 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

N. Approval to Authorize the Business Administrator to Pre-approve and Pay Any Legitimate 2020-2021 School Year Bills

Resolved: That the Board authorizes the Business Administrator to pre-approve and pay any legitimate 2020-2021 school year bills, received up to and including those presented as of June 30, 2021, before the close of the school year. The bills will be reported to the Board of Education at the July Board meeting.

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

O. Approval of Maximum Travel Expenditure Amount (2021/2022 School Year)

Resolved: That the Board approve the following resolution:

WHEREAS, pursuant to N.J.S.A. 18A: 11-12, in each pre-budget year, the Bradley Beach Board of Education is required to establish a maximum travel expenditures amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education has elected to excluded travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the prior school year was \$17,127.13 and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures currently supported by federal funds from the 2020/2021 school year is \$13,220.00; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the 2020/2021 school year is projected to be \$15,000,

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby establishes the maximum travel expenditure amount not supported by Federal Funds, which has been budgeted for the 2021/2022 school year as \$15,000.00.

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

P. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-P)

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

Q. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-Q)

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

R. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of May 31, 2021, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

S. Approval of Budget Transfers (2020/2021)

Resolved: That the Board approve the 2020/2021 budget transfers as listed on Attachment VII-S.

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

T. Approval of May 2021 Payroll

Resolved: That the Board approve the May 2021 gross payroll in the amount of \$392,184.03.

MOTION: Ms. Caruso Walker SECOND: Mrs. Merenda VOTE: 9-0

U. Approval of Bills Payment

Resolved: That the Board approve payment of the June 22, 2021 regular bills list and as certified and approved. (Attachment VII-U)

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 9-0

VIII. Old Business

Dr. Franks stated that there would be another meeting between Bradley Beach, Belmar, and Avon board representatives to discuss shared service opportunities next month.

Dr. Franks stated that the Board would be starting its strategic planning process next school year.

IX. New Business

Ms. Caruso Walker inquired about administrators' tenure dates.

X. Committee Reports

Ms. Devane stated that the Curriculum and Community Relations met to discuss the updated math curriculum and math consultant. Ms. Devane said that the I-Ready test results went home, and they addressed the summer program. The committee also discussed the one beach one-read kick-off program, which will be starting soon.

Mrs. Carlucci stated that the finance and facilities committee met to go over the request for proposal for legal services.

Dr. Franks stated that the personnel/policy committee met to discuss the items on tonight's agenda.

XI. President's Report

Dr. Franks stated that the Neptune Township High School acapella group won their recently held competition.

Dr. Franks also stated that the Neptune Board of Education would be looking at their National Honor Society guidelines.

Dr. Franks informed the other Board members that she recently emailed them the Board self-evaluation forms.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only)

Ms. Brigitte McGuire, 610 Brinley Avenue, Bradley Beach, NJ, asked if the Board could explore making Manasquan High School a sending district for Bradley Beach students.

XIV. Executive Session

President Franks called for an Executive Session at 8:38 p.m. to discuss personnel matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Merenda SECOND: Ms. Flynn VOTE: 9-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:06 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary