

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**July 21, 2020**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:09 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:	Mrs. Carlucci	Mrs. Merenda
	Ms. Devane	Dr. Monroe
	Mr. Gerdes arrived at 7:12 p.m.	Mr. Warnet
	Mr. Lozowick	Dr. Franks
	Dr. Wisniewski, Superintendent/Principal	
	David Tonzola, Business Administrator/Board Secretary	

Executive Session

President Franks called for an Executive Session at 7:15 p.m. to discuss and conduct a board candidate interview.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mr. Warnet      SECOND: Dr. Monroe      VOTE: 8-0

Public Workshop Reconvened

On a motion made by Dr. Monroe, and seconded by Mr. Warnet, the Board reconvened into the workshop session at 7:34 p.m.

IV. Superintendent's Report

Dr. Wisniewski began the workshop session of the meeting by turning the meeting over to Mrs. Sarah Seeley who went over the Spring 2019 NJSLA Science scores. These scores showed a snapshot of students' progress in grades 5<sup>th</sup> and 8<sup>th</sup> during the spring of 2019. Mrs. Seeley gave the Board an overview of the grade levels and the number of students at each level. The goal of the administration is

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to have students participate in small cohorts to focus instruction more productively. Mrs. Seeley went over some of the intervention strategies, which included a review of the science curriculum. The Board followed up the presentation with a question/answer period regarding the test results.

Dr. Wisniewski then went over the restart committee process to open the school in September. Dr. Wisniewski stated that he would present the reopening plan at the July 30<sup>th</sup> special meeting. Dr. Wisniewski then went over his agenda items with the Board, in particular the personnel items.

Afterwards, Mr. Tonzola reviewed his agenda items with the Board, in particular the acceptance of the Federal Title and IDEA grants, as well as the LRFP process.

On a unanimous voice vote the workshop portion of the meeting adjourned at 9:46 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 9:47 p.m.

Roll Call

Present: Mrs. Carlucci Mrs. Merenda  
Ms. Devane Dr. Monroe  
Mr. Gerdes Mr. Warnet  
Mr. Lozowick Dr. Franks  
Dr. Wisniewski, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting/Public Hearing – June 24, 2020  
Confidential Executive Session – June 24, 2020

MOTION: Ms. Devane SECOND: Mr. Warnet VOTE: 8-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of Yessica Lopez to the position of Attendance Secretary, effective on August 3, 2020 through June 30, 2021, at a prorated salary of \$35,000. (Attachment VI-A.1).
2. Resolved: That the Board approve the amendment of the maternity leave for Donna Maggio to begin on September 1, 2020, with a return date of January 4, 2021. (Attachment VI-A.2)

3. Resolved: That the Board amend the appointment of Lisa D’Amore to the position Third Grade Leave Replacement, effective on September 1, 2020, with an end date of January 4, 2021 at BA Step 1, at a prorated salary of \$52,185 as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association.
4. Resolved: That the Board approve the following appointments in the New Jersey County/District School Information System:

<b>Position</b>	<b>Name</b>
Anti-Bullying Coordinator	Ms. Sarah Poppe
District Homeless Education Liaison	Mrs. Alison Zylinski
Intervention and Referral Services Coordinator	Ms. Sarah Poppe
District Professional Development Chair	Ms. Sarah Poppe
State Testing Coordinator	Dr. Stephen Wisniewski
District NCLB Coordinator (ESSA)	Dr. Stephen Wisniewski
District Anti-Bullying Specialist	Mrs. Alison Zylinski
District Educational Stability Liaison	Dr. Stephen Wisniewski
District Bilingual/ESL/ELS Point of Contact	Ms. Sarah Poppe
NJSMART Point of Contact	Ms. Ruth Ramirez
School Safety Specialist	Dr. Stephen Wisniewski

MOTION: Dr. Monroe SECOND: Mr. Gerdes VOTE: 6-0-2  
Mrs. Carlucci abstained  
Mrs. Merenda abstained

B. Students

1. Resolved: The Bullying Specialist reports no investigated incidents of Harassment, Intimidation and Bullying for the month of June.

MOTION: Dr. Monroe SECOND: Ms. Devane VOTE: 8-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Acceptance of FY 2021 IDEA Consolidated Formula Grant Funds

- Resolved: That the Board approve the acceptance of the FY 2021 IDEA Consolidated Formula Grant Funds as follows:

Program Name	FY 2019 Award Amount
IDEA Basic	\$130,721
IDEA Preschool	\$ 2,799

MOTION: Dr. Monroe SECOND: Mr. Warnet VOTE: 8-0

B. Approval of Acceptance FY 2021 Elementary and Secondary Education Act (ESEA) Formula Grant Funds

Resolved: That the Board approve the submission of the FY 2021 ESEA Formula Grant Application:

Program Name	FY 2019 Award Amount
ESEA Title I	\$134,171
ESEA Title I SIA	\$ 10,000
ESEA Title IIA	\$ 14,825
ESEA Title III	\$ 7,651
ESEA Title IV	\$ 10,000

MOTION: Dr. Monroe SECOND: Mr. Warnet VOTE: 8-0

C. Approval of Transfer of Funds

Resolved: That the Board approve the transfer of \$3,366.00 from the Student Activities Account (11-402-100-500.0) to the Bradley Beach Grammar School Checking Account.

[T – To Fund referee and sport related fees]

Resolved: That the Board approve the transfer of \$1,837 from the General Fund Account (11-190-100-500.00 & 11-190-100-800.00) to the Bradley Beach Grammar School Checking Account.

[T – To fund various school related field trips/assemblies]  
(Attachment VII-C)

MOTION: Dr. Monroe SECOND: Mr. Warnet VOTE: 8-0

D. Approval to Submit Long Range Facility Project Major Amendment Update

Resolved: That the Board adopt the following resolution:

Whereas, The Board of Education of Bradley Beach in the County of Monmouth, New Jersey (the “Board”), desires to proceed with a school facilities project consisting generally of:

LRFP Major Amendment Update

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF BRADLEY BEACH IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Major Amendment Update to its previously approved LRFP and the Board further authorizes the submission of same to the Monmouth County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect proposed Project(s).

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of the required information to the New Jersey Department of Education as applicable to the proposed Project.

Section 4. This resolution shall take effect immediately.

MOTION: Dr. Monroe                      SECOND: Mr. Warnet                      VOTE: 8-0

E. Approval of Renewal of Contract with Intelligent Business System (IBS)

Resolved: That the Board approve the renewal of the attached contract with Intelligent Business System (IBS) to provide computer software maintenance and support services for the 2020/2021 school year at an annual cost of \$10,104. Said renewal represents a 0% increase over the 2020/2021 costs. [B]

MOTION: Dr. Monroe                      SECOND: Mr. Warnet                      VOTE: 8-0

F. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending June 30, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-F)

MOTION: Dr. Monroe                      SECOND: Mr. Warnet                      VOTE: 8-0

G. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending June 30, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-G)

MOTION: Dr. Monroe SECOND: Mr. Warnet VOTE: 8-0

H. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of June 30, 2020, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Monroe SECOND: Mr. Warnet VOTE: 8-0

I. Approval of Budget Transfers (2019/2020)

Resolved: That the Board approve the 2019/2020 budget transfers as listed on Attachment VII-I.

MOTION: Dr. Monroe SECOND: Mr. Warnet VOTE: 8-0

J. Approval of June 2020 Payroll

Resolved: That the Board approve the June 2020 gross payroll in the amount of \$420,385.76.

MOTION: Dr. Monroe SECOND: Mr. Warnet VOTE: 8-0

K. Approval of Bills Payment

Resolved: That the Board approve payment of the July 21, 2020 regular bills list and as certified and approved. (Attachment VII-K)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 8-0

L. Appointment of Board Member

Resolved: That the Board appoint JohnEric Advento as Board Member to fill the vacant unexpired term of office effective immediately. JohnEric Advento shall serve until the next organization meeting.

MOTION: Dr. Monroe SECOND: Mr. Lozowick VOTE: 8-0

VIII. Old Business – None

IX. New Business

Mrs. Carlucci inquired about curriculum for home schooled children.

X. Committee Reports

Dr. Monroe stated that the finance committee met on July 14<sup>th</sup> to discuss the CARES Act and the funding deficit for the 2021/2022 budget.

Ms. Devane stated that the community relations committee met on July 9<sup>th</sup> and that they are working with the Bradley Beach historical society and Mr. Paul Neshamkein to start the process in forming a 501c organization to help create a community foundation for the school.

XI. President's Report

Dr. Franks stated that the school will be holding a special meeting on Thursday, July 30<sup>th</sup>, to discuss district and board goals.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session

President Franks called for an Executive Session at 9:53 p.m. to discuss personnel matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Dr. Monroe                      SECOND: Mr. Warnet                      VOTE: 8-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 10:01 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary