

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Reorganization Meeting
January 6, 2021

I. Call To Order

The annual Reorganization Meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call and Flag Salute

Present: Mrs. Carlucci Mr. Warnet
 Ms. Devane Dr. Franks
 Mrs. Merenda
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Note: Ms. Caruso Walker was sworn in after the first roll call.
 Ms. Flynn, Ms. Sacci, and Ms. Shu Hofsess will be sworn in at a future date.

IV. Administration of Oath of Office to Newly Elected Board Members

Mr. Tonzola administered the oath of office to Ms. Caruso Walker.

V. Roll Call

Present: Mrs. Carlucci Mrs. Merenda
 Ms. Caruso Walker Mr. Warnet
 Ms. Devane Dr. Franks
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

VI. Business Administrator/Board Secretary's Report

(Mr. Tonzola) As President, pro-tem, stated that nominations were now in order for the position of President of the Bradley Beach Board of Education.

A. Nomination and Election of Board President

Resolved: I nominate as President of the Bradley Beach Board of Education:

1. Elizabeth Franks MOTION: Mrs. Carlucci

(Title 18A:15.1)

Resolved: That all nominations be closed and roll call vote be taken on the election of the Board President

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 6-0

Roll call vote results:

1. Nominee: Elizabeth Franks # Votes 6

Dr. Elizabeth Franks has received a majority of the votes and is hereby declared to be duly elected as President of Bradley Beach Board of Education.

Mr. Tonzola, as President, pro-tem, turned over the conduct of the remainder of the meeting to the duly elected President.

B. Nomination and Election of Board Vice President

Resolved: I nominate as Vice President of the Bradley Beach Board of Education:

1. Bridget Devane MOTION: Mrs. Carlucci

(Title 18A:15.1)

Resolved: That all nominations be closed and roll call vote be taken on the election of the Board Vice President

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 5-0-1
Ms. Devane abstained

Roll call vote results:

1. Nominee: Bridget Devane # Votes 5

Ms. Bridget Devane has received a majority of the votes and is hereby declared to be duly elected as Vice President of Bradley Beach Board of Education.

C. Designation of Advertising Media

Resolved: That the following resolution is hereby adopted:

WHEREAS, The Open Public Meetings Act (Chapter 231, P.L. 1975) N.J.S.A. 10:4.6 et seq. requires that certain notice of meetings be submitted to two newspapers, one of which shall be the official newspaper, and

WHEREAS, The second newspaper designated by this Board must be one which has the greatest likelihood of informing the public within the jurisdictional boundaries of the Board of Education of such meetings, and

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF EDUCATION OF THE BOROUGH OF BRADLEY BEACH, AS FOLLOWS:

1. *The Asbury Park Press* is hereby designated as the official newspaper to receive all notices of meetings.
2. Either *The Coast Star* or *The New Coaster* is hereby designated as the second newspaper having the greatest likelihood of informing the public within the jurisdictional area of the Board of Education of notice of meetings designated to receive all notices of meetings as required by the Open Public Meetings Act.
3. *The Asbury Park Press*, *The Coast Star* and/or *The New Coaster* are hereby designated as the newspapers for legal advertisements.

This resolution shall take effect immediately.

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 6-0

D. Designation of Board Meeting Nights

Resolved: That the following resolution is hereby adopted:

RESOLVED: That the Board of Education of the Borough of Bradley Beach, in accordance with the Schedule of Meetings, shall hold its Workshop/Regular Meetings on the third Tuesday of each month, except as noted and during holiday periods.
Formal action will be taken at all meetings.

All meetings will commence at 7:00 p.m., prevailing time, in the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, N. J.

BE IT FURTHER RESOLVED, that in accordance with provisions of the Open Public Meetings Act, Chapter 231, P.L. 1975, Annual Notice of said Workshop/Regular Meetings be given in the form as required by said Open Public Meetings Act.

BE IT FURTHER RESOLVED, that the Annual Notice of the Board’s Workshop/Regular Meetings Schedule be posted publicly on the bulletin board at the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, County of Monmouth, State of New Jersey, and said notice be sent to *The Asbury Park Press* and the Clerk of the Borough of Bradley Beach within seven days of the date of this resolution.
(Schedule of Board Meetings 2021-Attachment VI-D)

Discussion Item: Mr. Tonzola discussed with the Board the upcoming meeting dates. Mr. Tonzola reminded the Board of the regular January board meeting on the 19th and the upcoming special board meeting on February 2nd.

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 6-0

E. Approval of New Jersey School Boards Association “Code of Ethics”

Resolved: That the New Jersey School Boards Association “Code of Ethics” shall be considered the official Code of Ethics of the Bradley Beach Board of Education:

CODE OF ETHICS

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but together with my fellow Board Members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises, nor take any private action, which may compromise the Board.
6. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board Members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

Discussion Item: Mr. Tonzola reminded the board members to please review the New Jersey School Board's Code of Ethics PowerPoint and to please sign the memo indicating that they reviewed the code of ethics, and return it back to the Board Office.

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 6-0

F. Approval of Code of Ethics Training

Resolved: That the Board of Education Members receive the required Code of Ethics PowerPoint Training as required under N.J.A.C. 6:3-1.3 and N.J.A.C.6A:30 and that signatures from each Board Member be obtained by the Board Secretary. (Attachment VI-F)

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 6-0

VII. Superintendent's Report

Before Dr. Wisniewski reviewed his agenda items, he wanted to wish everyone a Happy New Year and congratulated all the newly elected board members. Dr. Wisniewski informed the Board that Bradley Beach Elementary School is one of only 77 school districts that is still open for in person instruction and has not had to switch to some form of remote instruction. Although all stakeholders should be proud of this, Dr. Wisniewski still wanted to caution the Board to be cognizant of the fact that the coronavirus is still going through its second wave in New Jersey, and that any number of factors could cause the school to transition to a full remote environment. Dr. Wisniewski then went over his agenda items with the Board in particular, the resolution approving representation on the Neptune Township Board of Education.

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute nurse for the 2020/2021 school year, at a rate of \$105.00 per day: [B]

- Eileen Ruane

2. Resolved: That the Board approve the appointment of Charles Cryan to the position of custodian, effective January 11, 2021, at a salary of \$33,000 pending approval of a criminal background check. (Attachment VII-A.2) [B]

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 6-0

B. Policy

1. Resolved: That the Board approve the following policies and regulations for a second reading.
(Attachment VII-B.1)

POLICY NUMBER	POLICY
P 0155	Board Committees
P 0155.1	Standing Committees

2. Resolved: That the Board approve representation on the Neptune Township Board of Education:

Whereas, the sending school districts of Belmar, Bradley Beach, Lake Como, and Neptune City must individually send at least 10% of Neptune Township High School enrollment for Board representation in Neptune Township,

Whereas, none of the four sending school districts currently send at least 10% of Neptune Township High School enrollment,

Whereas, the four sending school districts currently collectively send 15% of Neptune Township High School enrollment which entitles the four sending school districts to two Board representatives,

Whereas, upon consultation of the Chief School Administrators (CSAs), only Bradley Beach and Neptune City are currently interested in Board representation in Neptune Township,

Be it resolved, upon recommendation of the CSAs, Bradley Beach and Neptune City will each appoint a Board member to represent the sending school districts in Neptune Township,

Be it further resolved that, at any time Belmar and Lake Como are interested in Board representation, the CSAs will reconvene to develop a rotation schedule to be reviewed and approved by their respective Boards.

Therefore, the Bradley Beach Board of Education names Dr. Elizabeth Franks as the representative to the Neptune Township Board of Education. (Attachment VII-B.2)

MOTION: Ms. Devane SECOND: Mrs. Merenda VOTE: 6-0

VIII. Old Business – None

IX. New Business

Mr. Tonzola stated that the financial disclosure forms will be emailed shortly.

X. Committee Reports – None

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XI. President's Report

Dr. Franks wanted to congratulate the Teacher of the Year, Mrs. Ashley Fox, and the Educational Services Professional of the Year, Mrs. Kelli O'Keefe.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:55 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary