

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**February 16, 2021**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:       Mrs. Carlucci               Mrs. Merenda  
                  Ms. Caruso Walker       Ms. Shu Hofsess  
                  Ms. Devane                 Mr. Warnet  
                  Ms. Flynn                 Dr. Franks  
                  Dr. Wisniewski, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Note: Ms. Sacci will be sworn in at a future date

IV. Discussion Items

I-Ready Progress Monitoring Results – Mrs. Sarah Seeley, Director of Curriculum and Instruction

Superintendent's Report

Dr. Wisniewski began the meeting by introducing Mrs. Sarah Seeley, the district's curriculum coordinator, and stated that Mrs. Seeley would be conducting a presentation on the district's I-Ready Progress Monitoring Results. Mrs. Seeley began her PowerPoint presentation by saying that the I-Ready program is a progress monitoring tool. The application captures the student's performance and growth and provides pieces of instructional groupings. Mrs. Seeley also stated that I-Ready provides tools for scaffolding instruction for the ELA students. Mrs. Seeley presented the Board with a sample of the diagnostic results. The diagnostic results show the grade level that the students are on and provide annual typical and stretch growth. The stretch growth feature allows the teachers to focus on a path for their students below grade level to reach a proficiency grade level.

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Moreover, I-Ready will create a student plan to achieve the advanced proficiency grade level if they are currently at the proficiency grade level. Mrs. Seeley finished her presentation reviewing the grades 1-4 and grades 5-8 math and reading fall to winter proficiency results. Following Mrs. Seeley's presentation, board members and Mrs. Seeley engaged in a question and answer period.

After Mrs. Seeley's presentation, Dr. Wisniewski reviewed his agenda items, in particular, the personnel and policy resolutions. Dr. Wisniewski informed the Board that many of the policies were necessary to approve due to the district's upcoming QSAC audit. After Dr. Wisniewski reviewed his agenda items, Dr. Franks turned the meeting over to Mr. Tonzola. Before going over his agenda resolutions, Mr. Tonzola reminded the Board to complete their mandated training before December 31, 2021. Mr. Tonzola also updated the Board on the financial disclosure application that needs to be completed. Mr. Tonzola then reviewed his agenda items with the Board. Specifically, Mr. Tonzola summarized the upcoming budget calendar and the pre-kindergarten restroom waiver requirement.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:49 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:50 p.m.

Roll Call

Present: Mrs. Carlucci Mrs. Merenda  
Ms. Caruso Walker Ms. Shu Hofsess  
Ms. Devane Mr. Warnet  
Ms. Flynn Dr. Franks  
Dr. Wisniewski, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Note: Ms. Sacci will be sworn in at a future date

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – January 19, 2021  
Special Meeting – February 2, 2021

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 8-0

VI. Superintendent’s Report

A. Personnel

1. Resolved: That the Board approve the appointment of Mrs. Mary Theresa Abel to the position of Cafeteria Aide beginning on February 17, 2021 and ending on June 30, 2021, at the rate of \$13.54 per/hour. [B]
2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Alisyn Morder Julie Ferwerda Kristin Goldsworthy Lisa Meil Alisa Guzzi Jenny McCann Sonali Khatri Kristen Meldrum Amanda Silverstein Lisa D’Amore Marissa Finch Traci Rankel	3/3/21 & 3/10/21  6:30-8:35 PM	29 <sup>th</sup> Annual Dyslexia and NJSHA Conference Supporting Students with Verbal Working Memory Limitations	Virtual	\$1,125 (Group Rate for 12 staff members)  Avg/person = \$93.75
Amy Roth	2/22/21	Powerful Early Intervention Strategies to Help Young Children with Developmental Delays and Challenging Behaviors: Preschool - Kindergarten	Virtual	\$279.00
Marissa Finch	2/25/21	NJASCD 5 <sup>th</sup> Annual Early Childhood Summit	Virtual	\$50.00

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the following Policies and Regulations for a first reading: (Attachment VI-B.1)

Policy/Regulation Number	Policy/Regulation Title
P 0152	Board Officers
P&R 1570	Internal Controls (M)
P&R 1581	Domestic Violence (M)
P&R 2415	Every Student Succeeds Act (M)
P 2415.02	Title 1 – Fiscal Responsibilities (M)
P 2415.05	Student Surveys, Analysis, and/or Evaluations (M)

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P 2415.06	Unsafe School Choice Option (M)
P 2415.20	Every Student Succeeds Act Complaints (M)
P 2422	Health and Physical Education (M)
P 3351	Health Workplace Environment
P 3421.13	Postnatal Accommodations
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M)
P 4351	Healthy Workplace Environment
P 4421.13	Postnatal Accommodations
P 5307	Nursing Services Plan (M)
P&R 5330	Administration of Medication (M)
P&R 5330.01	Administration of Medical Cannabis (M)
P 5332	Do Not Resuscitate Orders (M)
P 5335	Treatment of Asthma (M)
P&R 5338	Diabetes Management (M)
P&R 6111	Special Education Medicaid Initiative (SEMI) Program (M)
P 6360	Political Contributions (M)
P 6362	Contributions to Board Members and Contract Awards (M)
P&R 6470.01	Electronic Funds Transfer and Claimant Certification (M)
P 7243	Supervision of Construction (M)
P&R 7422	School Integrated Pest Management Plan (M)
P 7425	Lead testing of Water in Schools (M)
P&R 7650	School Vehicle Assignment, Use, Tracking, Maintenance, and Accounting (M)
P 8210	School Year
P&R 8220	School Day (M)
P 8462	Reporting Potentially Missing or Abused Children (M)
P 8506	School Lunch Program Biosecurity Plan (M)
P 8601	Student Supervision After School Dismissal (M)
P 8651	Community Use of Transportation (M)

2. Resolved: That the Board approve the district calendar for the 2021/2022 school year. (Attachment VI-B.2)
3. Resolved: That the Board approve the Bradley Beach School District Nursing Services Plan for the 2020/2021 School Year. (Attachment VI-B.3)

MOTION: Mrs. Carlucci                      SECOND: Mr. Warnet                      VOTE: 8-0

4. Resolved: That the Board approve the following resolution to request educators be given priority for vaccines.

“WHEREAS, public schools have a profound impact on millions of students, families and staff and are charged with the care, education, nourishment of their students and are an integral part of the health and safety of our communities; and

“WHEREAS, COVID-19 has resulted in disproportionate rates of illness, long term health problems and death among vulnerable populations, we recognize the need to prioritize vaccinations for those who are at greater risk of contracting the virus and at increased risk of experiencing severe illness

“WHEREAS, the COVID-19 Vaccination Plan published by the State of New Jersey Department of Health (December 15, 2020, pgs. 36-37) prioritizes the availability of vaccines to “essential workers” in Phase 1B of the vaccine protocol; and

“WHEREAS, school district staff at all levels are essential to the day-to-day operations of this district, responsible for the thorough and efficient education of all students and their social and emotional wellbeing, are critical for virtual and in-class instruction and are “essential workers;”

“WHEREAS, the school district has implemented and will continue to adhere to health and safety mitigation strategies to reduce transmissions.

“NOW, THEREFORE, BE IT RESOLVED the Bradley Beach Board of Education finds a substantial public purpose exists to request that Governor Murphy give appropriate priority in the statewide administration of the COVID-19 vaccine to all public school district personnel, who are interested in receiving it, with prioritization given to those individuals who are most at risk of severe illness or death from COVID-19.”

MOTION: Mrs. Merenda                      SECOND: Mrs. Carlucci                      VOTE: 8-0

C. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of January.

MOTION: Mr. Warnet                      SECOND: Ms. Flynn                      VOTE: 8-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Special Public Meeting and Public Hearing Dates

Resolved: That the Board schedule the following meetings:

1. Workshop/Regular Public Meeting and Adoption of the 2021/2022 Tentative Budget on Tuesday, March 16, 2021 at 7:00 p.m. virtually.

2. Special Formal Public Meeting/Final Adoption of the 2021/2022 School Budget on Tuesday, April 27, 2021 at 7:00 p.m. virtually, for the purpose of conducting a formal public hearing on the proposed budget for the 2021/2022 school year.

MOTION: Ms. Caruso Walker SECOND: Mrs. Carlucci VOTE: 8-0

B. Approval of the Budget Calendar

Resolved: That the Board approve the Budget Calendar as per Attachment VII-B.

MOTION: Ms. Caruso Walker SECOND: Mrs. Carlucci VOTE: 8-0

C. Approval of Pre-Kindergarten Restroom Waiver

Resolved: That the Board approve the restroom waiver for the pre-kindergarten classes for the 2020/2021 school year.

MOTION: Ms. Caruso Walker SECOND: Mrs. Carlucci VOTE: 8-0

D. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending January 31, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-D)

MOTION: Ms. Caruso Walker SECOND: Mrs. Carlucci VOTE: 8-0

E. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending January 31, 2021 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-E)

MOTION: Ms. Caruso Walker SECOND: Mrs. Carlucci VOTE: 8-0

F. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of January 31, 2021, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Caruso Walker SECOND: Mrs. Carlucci VOTE: 8-0

G. Approval of Budget Transfers (2020/2021)

Resolved: That the Board approve the 2020/2021 budget transfers as listed on Attachment VII-G.

MOTION: Ms. Caruso Walker SECOND: Mrs. Carlucci VOTE: 8-0

H. Approval of January 2021 Payroll

Resolved: That the Board approve the January 2021 gross payroll in the amount of \$385,108.04.

MOTION: Ms. Caruso Walker SECOND: Mrs. Carlucci VOTE: 8-0

I. Approval of Bills Payment

Resolved: That the Board approve payment of the February 16, 2021 regular bills list and as certified and approved. (Attachment VII-I)

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 8-0

VIII. Old Business

Dr. Franks stated that she recently attended a Neptune Township education committee meeting. The meeting's focus was on the algebra program and testing out of the algebra program. Dr. Franks stated that this would apply to Bradley Beach students and that they could test out of algebra and move to the next math course if they met the requirements.

Dr. Franks also informed the Board that she and Ms. Flynn attended the Monmouth County School Board meeting. At this meeting was the discussion concerning policy resolution B, the resolution to request that educators be given priority for the Covid-19 vaccine.

Ms. Devane gave the Board an update on Sustainable New Jersey. Ms. Devane and Mrs. Sauer, the environmental club advisor, will be working with the students in the environmental club to create a green team.

IX. New Business

Ms. Flynn stated that the PTO, as of February 10<sup>th</sup>, has been reformed into a PTA.

X. Committee Reports – None

XI. President's Report

Dr. Franks reviewed and updated the Board on the Board and District Goals' status.

XII. Public Comments (Agenda Items Only) – None

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XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:58 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary