

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**December 15, 2020**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:      Mr. Advento                      Mrs. Merenda  
                  Mrs. Carlucci                     Dr. Monroe  
                  Ms. Devane                        Mr. Warnet  
                  Mr. Lozowick                      Dr. Franks  
                  Dr. Wisniewski, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Gerdes

Executive Session

President Franks called for an Executive Session at 7:34 p.m. to discuss student matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION:    Mrs. Carlucci                      SECOND:    Dr. Monroe                      VOTE:        8-0

Public Workshop Reconvened

On a motion made by Mr. Warnet, and seconded by Mrs. Carlucci, the Board reconvened into the workshop session at 7:45 p.m.

IV. Superintendent's Report

Dr Franks began the meeting by recognizing and thanking all the departing board members: Mr. Advento, Mr. Gerdes, Mr. Lozowick, and Dr. Monroe. Individual board members and administrators shared their appreciation, their history working with each departing board member and their well wishes to the four board members. Dr. Franks then turned the workshop session of the meeting over to Dr. Wisniewski. Dr. Wisniewski gave the Board an update on the current status of the school reopening. Dr. Wisniewski informed the Board that Bradley Beach Elementary School is one of only 80 school districts that have been able to stay open from the start of the school year. This is both a testament of all the hard work of all the stakeholders as well as luck. Dr. Wisniewski stated that even with all the safety measures in place in the school, the district is still very lucky not to have experienced a need to move to a virtual learning environment. Dr. Wisniewski then gave the Board an overview of the impending snow storm and that the school will be having a virtual learning day on Thursday, December 17<sup>th</sup> to ensure the safety of both the students and staff. The school will then reopen for a normal operating day on Friday, December 18<sup>th</sup>. Dr. Wisniewski then went over his agenda items, especially the submission of the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review, the approval of the New Jersey School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights, and the resolution to participate in the Sustainable Jersey for Schools Corticate Program.

Dr. Franks then turned the meeting over to Mr. Tonzola. Before reviewing his agenda items, Mr. Tonzola gave the Board an update on the finance committee meeting that took place on December 8<sup>th</sup> and reminded the Board of the reorganization meeting on Wednesday, January 6<sup>th</sup>. Mr. Tonzola then reviewed his agenda items with the Board, in particular, the Special Education Medicaid Initiative Program waiver and the additional funds the district will be receiving with its new allocation of the CARES Emergency Relief Education Formula Grant.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:31 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:32 p.m.

Roll Call

Present:        Mr. Advento                Mrs. Merenda  
                     Mrs. Carlucci             Dr. Monroe  
                     Ms. Devane                Mr. Warnet  
                     Mr. Lozowick              Dr. Franks  
                     Dr. Wisniewski, Superintendent/Principal  
                     David Tonzola, Business Administrator/Board Secretary

Absent:         Mr. Gerdes

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – November 17, 2020  
Confidential Executive Session – November 17, 2020

MOTION: Mr. Warnett SECOND: Mrs. Carlucci VOTE: 8-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of Nancy Gerlach to the position of Cafeteria Aide beginning on December 18, 2020 and ending on June 30, 2021 at the rate of \$13.54 per/hour. [B]

MOTION: Mr. Warnet SECOND: Dr. Monroe VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the New Jersey Quality Single Accountability Continuum (NJQSAC) District Performance Review Worksheet. (Attachment VI-B.1)

2. Resolved: That the Board approve the New Jersey School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act. (Attachment VI-B.2)

3. Resolved: That the Board approve the following policies and regulations for a first reading. (Attachment VI-B.3)

<b>POLICY NUMBER</b>	<b>POLICY</b>
P 0155	Board Committees
P 0155.1	Standing Committees

4. Resolved: That the Board approve the following resolution to participate in the Sustainable Jersey for Schools Certification Program:

**Whereas**, the Bradley Beach Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools certification.

**Whereas**, the Bradley Beach Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for

students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

**Whereas**, extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

**Whereas**, many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

**Whereas**, sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

**Whereas**, the Bradley Beach Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools. (See the “Create A Green Team” action. Your district “Green Team” can be designated from a pre-existing group within the district if desired.)

**Whereas**, Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

**Whereas**, the Bradley Beach Board of Education will encourage Green Teams at all district schools by providing networking and educational opportunities.

**Therefore**, it is resolved that the Bradley Beach Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the board’s intention to pursue certification for schools in the district.

**We hereby appoint** Bridget Devane to do to be the district’s liaison to Sustainable Jersey for Schools.

**We do hereby recognize** our school as the agent to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools’ actions.

**We agree to** complete district actions and to support the district’s schools in completing their actions.

5. Resolved: That the Board approve the Board Goals Action Plan for the 2020/20201 school year. (Attachment VI-B.5)

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 8-0

C. Students

1. Resolved: That the Board approve the Bradley Beach Elementary School Anti-Bullying Specialist Report of Harassment, Intimidation, and Bullying in the month of November. (Attachment VI-C.1)
2. Resolved: That the Board approve the following tuition contracts for the 2020/2021 school year:

<b>ID No.</b>	<b>School</b>	<b>Location</b>	<b>Start Date</b>	<b>Annual Tuition Rate</b>
2785	New Road School	Lakewood, NJ	9-1-20	\$55,470.60
2432	NJ Commission for the Blind	State of NJ	9-1-20	2,100.00

MOTION: Mrs. Carlucci SECOND: Mr. Advento VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Results of Annual School Election – November 3, 2020

Resolved: That the Board make the Combined Statement of Results of the Annual School Election of the Bradley Beach Board of Education, held on November 3, 2020, part of the December 15, 2020 minutes. (Attachment VII-A)

MOTION: Mr. Advento SECOND: Mr. Warnet VOTE: 8-0

B. Approval to Request Waiver for Special Education Medicaid Initiative Program (SEMI) Program

Resolved: That the Board approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2021/2022 school year and

WHEREAS, the Bradley Beach Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2021/2022 school year.

MOTION: Mr. Advento SECOND: Mr. Warnet VOTE: 8-0

C. Approval to Delete Stale Dated Check

Resolved: That the Board approve the deletion of the following stale dated check from the Bradley Beach Cash Account ending in 0062

Check Date	Check Number	Check Amount
4/16/2019	18477	\$720.00

MOTION: Mr. Advento SECOND: Mr. Warnet VOTE: 8-0

D. Approval to Delete Stale Dated Check

Resolved: That the Board approve the deletion of the following stale dated check from the Bradley Beach Payroll Agency Account ending in 2200

Check Date	Check Number	Check Amount
9/30/2019	7080	466.22

MOTION: Mr. Advento SECOND: Mr. Warnet VOTE: 8-0

E. Approval to Delete Stale Dated Checks

Resolved: That the Board approve the deletion of the following stale dated checks from the Bradley Beach Payroll Account ending in 0089

Check Date	Check Number	Check Amount
10/15/15	26477	\$973.47
11/15/16	28581	302.55
7/28/17	30002	433.21
1/12/18	30879	407.21
6/21/18	31827	136.98

MOTION: Mr. Advento SECOND: Mr. Warnet VOTE: 8-0

F. Approval of Acceptance of Funds of the FY 2021 Elementary and Secondary Education (ESEA) Formula Grant Title I-SIA Grant

Resolved: That the Board approve the acceptance of funds of the FY 2021 Elementary and Secondary Education (ESEA) Formula Grant Title I-SIA in the amount of \$1,300.00.

MOTION: Mr. Advento SECOND: Mr. Warnet VOTE: 8-0

G. Approval of Amendment Submission of the FY 2020 Elementary and Secondary CARES Emergency Relief Education Formula Grant

Resolved: That the Board approve the amendment to the FY 2020 Elementary and Secondary CARES Emergency Relief Education Formula Grant. The amendment is needed to allocate an additional \$5,767 the district is receiving as part of its allocation.

MOTION: Mr. Advento SECOND: Mr. Warnet VOTE: 8-0

H. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending November 30, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-H)

MOTION: Mr. Advento SECOND: Mr. Warnet VOTE: 8-0

I. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending November 30, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-I)

MOTION: Mr. Advento SECOND: Mr. Warnet VOTE: 8-0

J. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of November 30, 2020, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Advento SECOND: Mr. Warnet VOTE: 8-0

K. Approval of Budget Transfers (2020/2021)

Resolved: That the Board approve the 2020/2021 budget transfers as listed on Attachment VII-K.

MOTION: Mr. Advento SECOND: Mr. Warnet VOTE: 8-0

L. Approval of November 2020 Payroll

Resolved: That the Board approve the November 2020 gross payroll in the amount of \$387,498.03.

MOTION: Mr. Advento SECOND: Mr. Warnet VOTE: 8-0

M. Approval of Bills Payment

Resolved: That the Board approve payment of the December 15, 2020 regular bills list and as certified and approved. (Attachment VII-M)

MOTION: Dr. Monroe SECOND: Mr. Warnet VOTE: 8-0

VIII. Old Business

Dr. Franks stated that she will be responding to the County Office regarding her initial letter regarding shared services.

IX. New Business

Dr. Franks stated that she received a letter from the County Office regarding board representation on the Neptune Township Board of Education. Even though Bradley Beach does not meet the requirement to have representation on the Neptune Board by themselves; they do meet the requirement when combined with other sending districts. The Bradley Beach Board would have to work with the other sending Boards to nominate a representative to join Neptune Township's Board of Education.

X. Committee Reports

Ms. Devane stated that the community relations committee met and discussed the process for the school to join Sustainable Jersey for Schools, the Bradley Beach mentorship program, the creation of the Bradley Beach Foundation, and that the class of 1955 was looking to plan a reunion.

Mr. Warnet stated that the finance committee met and had a very positive meeting regarding the audit and the initial planning for the 2021-22 budget.

Dr. Franks stated that the curriculum committee discussed a new related arts schedule, an increase in ELA time and the gifted and talented program.

XI. President's Report – None

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required)

Regular Meeting  
December 15, 2020

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:38 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary