

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
September 17, 2019

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:05 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Mrs. Merenda
 Ms. Devane Mr. Warnet
 Dr. Franks Mr. Lozowick
 Mr. Gerdes Dr. Monroe
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas

IV. Superintendent's Report

Before going over his agenda items Dr. Wisniewski informed the Board that he will be giving a presentation at the next Board meeting concerning the test results from last fiscal year. Dr. Wisniewski stated that the opening of school went extremely well, that there is a new morning procedure to allow the sixth, seventh and eighth grade students to get to their lockers and start the day right at 8:40 a.m., and that the district Back to School Night was well attended. Dr. Wisniewski then went over his agenda items, in particular the personnel approvals.

Mr. Tonzola began his section of the workshop meeting going over the mandatory training sessions that current Board members must complete for this upcoming school year, the salaries to be paid out of the federal grants, as well as the close out of the summer construction project.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:58 p.m.

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Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:59 p.m.

Roll Call

Present: Mrs. Carlucci Mrs. Merenda
Ms. Devane Mr. Warnet
Dr. Franks Mr. Lozowick
Mr. Gerdes Dr. Monroe
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – August 20, 2019

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 7-0-1
Mr. Gerdes abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the following staff member be compensated at an increased level, effective October 1, 2019 as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Courtney Hammell	\$52,310 (BA Step 4/5)	\$53,660 (BA +15 Step 4/5)

2. Resolved: That the Board accept the request for maternity leave by Special Education Teacher, Alisyn Morder, commencing on or about November 6, 2019, ending on, or about March 27, 2020 with a return date of March 30, 2020. (Attachment VI-A.2)
3. Resolved: That the Board approve the following personnel for Board approved stipend positions for the 2019/2020 school year as agreed in the BBEA collective bargaining agreement: [B]

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Position	Staff Member(s)	Payment
Boys Baseball	Coulson	\$3,236.00
Girls Basketball	Hammell	\$3,236.00
Boys Soccer	Healy	\$3,236.00
Girls Soccer	Maclearie	\$1,618.00
(split stipend)	Hammell	\$1,618.00
Girls Softball	Healy	\$3,236.00
Boys Basketball	Mulligan	\$3,236.00
Cheerleaders Advisor	Covert	\$3,236.00
Musical Director	LeProtto	\$2,901.00
Athletic Director	Maclearie	\$1,265.00
(split stipend)	Hammell	\$1,265.00
Environmental Club	Sauer	\$1,265.00
(split stipend)	Wilson	\$1,265.00
Safety Patrol Director	Hamernick	\$2,530.00
Student Government	Newberry	\$2,530.00
Newspaper	Sucato	\$2,530.00
Computer Club	Gianfrancesco	\$2,530.00
Yearbook Advisor	Sauer	\$2,530.00
Webmaster	Gianfrancesco	\$2,530.00
DJ	LeProtto	\$2,530.00
8 th Grade Trip Coordinator	Acerra	\$2,530.00
Drama Club	Zaccaro	\$2,530.00

4. Resolved: That the Board approve the following yearly stipend positions for the 2019/2020 school year:

- Yearbook
- M.A.T.H Club Advisor

5. Resolved: That the Board approve the following personnel for yearly positions as noted above: [B]

Position	Staff Member (s)	Payment
Yearbook	Vitale	\$2,530.00

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6. Resolved: That the Board approve Ashley Gianfrancesco for the M.A.T.H Club Targeted Assistance Program from September 30, 2019 to January 24, 2020, up to 80 minutes per week at \$40 per hour. [T]

Discussion: Dr. Franks inquired about when the target assistance program occurs during the day.

7. Resolved: That the Board approve the following teachers for Period A/B Targeted Assistance Program from October 7, 2019 to May 8, 2020, up to 90 minutes per week at \$40 per hour. [B]

- Ashley Gianfrancesco (Period B)
- Heather Sauer (Period B)
- Amanda Silverstein (Period A)
- Kristen Goldsworthy (Period A)

Discussion: Dr. Franks inquired if there was a way to measure how effective the program is.

8. Resolved: That the Board approve the following paraprofessionals to conduct child care for the “Before School Student Breakfast” program at a salary of \$13.11 per hour for up to 3.75 hours per week from September 5, 2019, through June 30, 2020. [B]

- Traci Rankel
- Jessica Hunter (substitute)

9. Resolved: That the Board approve the following paraprofessional to conduct child care for the “Before School Playground” program at a salary of \$13.11 per hour for up to 2.5 hours per week from September 18, 2019, through June 30, 2020. [B]

- Nichole Covert
- Danielle Dolan

10. Resolved: That the Board approve the appointment of the following substitute teachers for the 2019/2020 school year, at a rate of \$75.00 per day: [B]

- Sally Ward
- Jesmarie Soto

11. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Alison Zylinski	9-24-19	Assistive Technology Annual Conference	West Windsor Twp.	-0-
Alison Zylinski	9-25-19	MCVSD Meeting – updates on academies.	MCVSD \Administrative Ofc. Freehold	-0-

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Jennifer DiZefalo	10/5-10/7 2019	AENJ Conference	Ocean Place Resort	\$185.00
Alison Zylinski	10-10-19	Guiding Restorative Justice into District Policy, Code of Conduct and Practice	NJ Conference Center Piscataway	\$150.00
Morgan Maclearie Courtney Hammell	10-25-19	AMTNJ Conference (Presenters at conference)	Princeton, NJ	-0-
Ashley Gianfrancesco	10-25-19	AMTNJ Conference – Attendee	Princeton, NJ	\$169.95
Marissa Vitale Kirsty Sucato	10-25-19	Rutgers Conference on Reading and Writing	New Brunswick	\$360.00
Sarah Poppe	11-13-19	Succeeding as Female Leader	FEA Conference Center Monroe Twp.	-0-

MOTION: Mrs. Carlucci SECOND: Dr. Franks VOTE: 8-0

B. Policy

- Resolved: That the Board approve the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the timeframe July 1, 2018 through June 30, 2019. (Attachment VI-B.1)

MOTION: Mr. Gerdes SECOND: Mr. Warnet VOTE: 6-0-2
Mrs. Carlucci abstained
Mrs. Merenda abstained

C. Curriculum

- Resolved: That the Board approve the following field trips:

Date	Grade	Location	Cost	Bus
October 29, 2019	PK	Allaire Community Farm Wall, NJ	\$337.00	First Student \$236.00
May 19, 2020	7	Philadelphia Walking Tour	\$595.50	Peter Pan charter \$1,675.00
October 22, 2019	7	Ocean County College Toms River, NJ	\$155.00	First Student \$236.00

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 8-0

D. Students

- Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the month of August.

MOTION: Mr. Gerdes SECOND: Mr. Warnet VOTE: 5-0-3
Mrs. Carlucci abstained
Ms. Devane abstained
Mrs. Merenda abstained

2. Resolved: That the Board approve the following tuition contracts:

ID No.	School	Location	Start Date	Annual Tuition Rate
68 Students	Neptune H.S.	Neptune, NJ	9-6-19	\$999,640.80 (\$14,700.60 per student)
7 share time students	Neptune H.S.	Neptune, NJ	9-6-19	\$ 51,458.40 (\$7,351.20 per student)
31015	AAHS	Neptune, NJ	9-1-19	\$ 6,615.00
0000196	AAHS	Neptune, NJ	9-1-19	\$6,615.00
2093	Career Center	Freehold, NJ	9-1-19	\$5,725.00
2537	Career Center	Freehold, NJ	9-1-19	\$5,725.00
0000201	Career Center	Freehold, NJ	9-1-19	\$5,725.00
0000195	Career Center	Freehold, NJ	9-1-19	\$5,725.00
0000226	Career Center	Freehold, NJ	9-1-19	\$5,725.00
0000208	Career Center	Freehold, NJ	9-1-19	\$5,725.00
2430	Career Center	Freehold, NJ	9-1-19	\$5,725.00
2588	CHS	Wall, NJ	9-1-19	\$6,615.00
2735	CHS	Wall, NJ	9-1-19	\$6,615.99
0000207	CHS	Wall, NJ	9-1-19	\$6,615.00
2358	MAST	Sandy Hook, NJ	9-1-19	\$6,615.00
0000198	ST Hazlet	Eatontown	9-1-19	\$ 900.00
28 Students	Red Bank Regional HS	Red Bank, NJ	9-5-19	\$428,400.00 (\$15,300.00 per student)

MOTION: Dr. Franks SECOND: Mrs. Merenda VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Salaries to be Funded by Federal Grants: FY 2020 IDEA

Resolved: That the Board approve the following salaries to be charged to following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Alisyn Morder	\$ 57,585.00	20-250-100-101.00	IDEA Basic	100%
Traci Rankel	24,393.00	20-250-100-106.00	IDEA Basic	100%
Nichole Covert	4,243.00	20-250-100-106.00	IDEA Basic	17.39%
Laurel Degnan	2,068.00	20-252-100-101.00	IDEA Preschool	2.89%

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0

B. Approval of Salaries to be Funded by Federal Grants: FY 2020 Elementary and Secondary Education (ESEA) Formula Grants

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
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Alisa Guzzi	\$44,008.00	20-231-100-101.00	ESEA Title I	100%
Jaclyn Gebbia	48,047.00	20-231-100-101.00	ESEA Title I	85.25%
Lucia Newberry	6,963.00	20-234-100-101.00	ESEA Title I SIA	11.875%

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0

C. Approval of Expanded Uniform Minimum Chart of Accounts for 2019/2020 School Year

Resolved: That the Board adopt the expanded Uniform Minimum Chart of Accounts for New Jersey Public School for the 2019/2020 School Year. (Attachment VII-C)

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0

D. Approval of FY 2019 Elementary and Secondary Education (ESES) Formula Grant Title IIA Carry-Over Application

Resolved: That the Board approve the submission of the FY 2019 ESEA Title IIA Carry-Over Application in the following amounts:

Program Name	Carry-Over Amount
Title IIA	\$139.02

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0

E. Approval of the Individuals with Disabilities Educational Act (IDEA) Carry-Over Application – FY 2019

Resolved: That the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) Carry-Over Application for Fiscal Year 2019 in the following amount:

Program Name	Carry-Over Amount
IDEA Basic	\$ 11,570.86

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0

F. Approval of Construction Project Change Orders

Resolved: That the Board approve the following resolution:

WHEREAS, on May 21, 2019 the Bradley Beach Board of Education awarded George Koustas Painting & Construction, LLC for the Interior Renovation to Stair #2 & #3 in the total contract lump sum of \$238,000, which included two allowances.

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED that the Bradley Beach Board of Education approves the following change order, GC-01, to George Koustas Paining & Construction, LLC as per attachment VII-F. [B]

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0

G. Approval of Ala Carte Prices 2019/2020 School Year

Resolved: That the Board approve the attached ala carte prices for the 2019/2020 school year. (Attachment VII-G)

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0

H. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2019 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-H)

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0

I. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2019 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-I)

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0

J. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of August 31, 2019, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0

K. Approval of Budget Transfers (2018/2019)

Resolved: That the Board approve the 2018/2019 budget transfers as listed on Attachment VII-K.

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0

L. Approval of Budget Transfers (2019/2020)

Resolved: That the Board approve the 2019/2020 budget transfers as listed on Attachment VII-L.

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0

M. Approval of August 2019 Payroll

Resolved: That the Board approve the August 2019 gross payroll in the amount of \$94,957.52.

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0

N. Approval of Bills Payment

Resolved: That the Board approve payment of the September 17, 2019 regular bills list and as certified and approved. (Attachment VII-N)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 8-0

VIII. Old Business – None

IX. New Business

Dr. Monroe stated that there will be an 8th grade car wash fundraiser on Saturday, September 21st.

Dr. Wisniewski stated that there would be a blood drive at the school on Friday, October 12th between 2:00 p.m. and 7:00 p.m.

Dr. Franks stated that there will be an ad hoc English learnings meeting at the Bradley Beach Library at 6:00 p.m. on Thursday, September 19th.

X. Committee Reports

Mr. Lozowick gave the Board an update on the community affairs committee meeting. He stated that some of the topics discussed were the creation of a Legislative Day, public recognition of organizations that hold community events, and public recognition of those organizations that make donations to the school community.

Dr. Franks then discussed some of the other items discussed at the community affairs committee meeting concerning advertising school sponsored events on the borough's electronic board, and creating a Wall of Fame for individuals who have either gone through the school system, or have provided time or talents to the betterment of the school community.

XI. President's Report

Dr. Monroe stated that it has been a good start to the school year, and that the board's self-assessment is still open for those members who still need to complete the form.

XII. Public Comments (Agenda Items Only)

Ms. Shana Greenblatt Janoff, 404 Monmouth Avenue, Bradley Beach, NJ, asked if the Board has any way to know how many students are attending private schools.

XIII. Public Comments (Other Items Only)

Ms. Shana Greenblatt Janoff, 404 Monmouth Avenue, Bradley Beach, NJ, gave the Board a brief overview of the task force that has been created in the Borough of Bradley Beach to initiate a teen volunteer squad and student/adult educational mentoring program.

Mr. Paul Neshamkin, 411 ½ LaReine Avenue, Bradley Beach, NJ, who is part of the task force, stated that the goal is to see an increase in volunteerism from teenagers and young adults, and to provide academic and career mentoring.

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:13 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary