

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
October 15, 2019

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Mr. Warnet
 Ms. Devane Mr. Lozowick
 Dr. Franks Dr. Monroe
 Mrs. Merenda
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas
 Mr. Gerdes

IV. Superintendent's Report

Dr. Wisniewski introduced Ms. Kristin Goldsworthy and Ms. Lisa Meil, both fourth-grade teachers in the district, to share with the Board their development of the Artist in Education Residency Grant initiative for the current school year. Both Ms. Goldsworthy and Ms. Meil went over the grant and the Latin dance curriculum that was incorporated into the grant. Ms. Goldsworthy and Ms. Meil then discussed the instructor of the Latin dance program, Mr. Mark Flaco, and the timeline of the program during the school year.

Mr. Tonzola then reviewed his agenda items with the Board. Mr. Tonzola discussed the Three Year Comprehensive Maintenance Plan and the Required Maintenance Budget Amount – Form M-1.

After Mr. Tonzola reviewed his agenda items, Dr. Monroe introduced New Jersey Senator Vin Gopal to discuss legislation that he has introduced as it relates to consolidation and shared services between municipalities, school districts, and other governmental entities. Senator Vin Gopal gave a brief overview of some of the legislative bills he has put forth to address the growth of property taxes in the

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state. The bills focused on cost-sharing through consolidation, regionalization, and shared services. Senator Vin Gopal did stress that nothing would happen without voter approval from the residence or governing bodies of those towns.

After Senator Vin Gopal's discussion, Dr. Wisniewski and Ms. Sarah Poppe discussed the 2018/2019 NJSLA testing results. The presentation was broken into three sections. The first section of the presentation showed the student growth. The second section of the presentation examined increases in any growth, not just those students who achieved a proficient level of growth. Dr. Wisniewski then turned the presentation over to Ms. Sarah Poppe to discuss how the administrator will continue to implement changes to improve the curriculum and student growth in the upcoming years.

Dr. Wisniewski then went over his agenda.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:39 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:40 p.m.

Roll Call

Present: Mrs. Carlucci Mr. Warnet
Ms. Devane Mr. Lozowick
Dr. Franks Dr. Monroe
Mrs. Merenda
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas
Mr. Gerdes

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – September 17, 2019

MOTION: Mrs. Merenda SECOND: Ms. Devane VOTE: 7-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teachers for the 2019/2020 school year, at a rate of \$75.00 per day: [B]

- Hilary Miklacki
- Erin Mullooly

2. Resolved: That the Board approve the appointment of Mrs. Diana Rodrick to act as a Mentor Teacher for Damian Rodriguez who holds a CE as Teacher of Spanish for a fee of \$1,000.00, such fee to be paid by the Provisional Teacher.

3. Resolved: That the Board approve the following staff member be compensated at an increased level, effective November 1, 2019 as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Christina Boyle	\$55,010 (MA Step 4/5)	\$56,360 (MA +15 Step 4/5)

4. Resolved: That the Board approve the following individual to observe Ms. Jessica Stephan, School Psychologist during the 2019-2020 academic year for 5-10 hours per month:

- Aria Leunes

5. Resolved: That the Board approve the following Monmouth University student observers as follows:

- 20 Hours of field observation with Mr. LeProtto
 - Kaylee Ann Figalora-Torres
- 35 Hours of field observation with Ms. Acerra
 - John Hendricks
- 40 Hours of field observation with Ms. Maclearie
 - Melissa Lauria
- 35 Hours of field observation with Mrs. Maggio
 - Maureen Mazza
- 40 Hours of field observation with Mrs. Pingitore
 - Abigayle Musto
- 35 Hours of field observation with Ms. Hamernick
 - Lissette Ruiz
- 25 Hours of field observation with Ms. Girard
 - Sydney Viscuso
- 35 Hours of field instruction with Mrs. Aurilio
 - Jamie Warwick

- 80 Hours of field instruction with Ms. Goldsworthy
- Miranda Wittman

6. Resolved: That the Board approve the following staff members for interpretation and translation services at the rate of \$40 per hour for the 2019/2020 school year: [B]

- Morgan Maclearie
- Lucy Newberry
- Ruth Ramirez
- Diana Rodrick
- Damian Rodriguez
- Isabel Segoviano
- Jaelyn Wilson

7. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Jaelyn Wilson Christina Boyle Lucy Newberry	10-18-19	Monmouth University Fall Literacy Symposium	West Long Branch	-0-
Amanda Bialek	10-22-19	NJ Science Convention	Princeton Marriott	\$180.00
Heather Sauer	10-23-19	NJ Science Convention	Princeton Marriott	\$180.00
Jennifer DiZefalo	11-11-19	Social Emotional Learning & the Arts.	Foundation for Education Admin. Conference Ct. Monroe, NJ	\$149.00
Courtney Hammell Morgan Maclearie	11-27-19	Powerful, Practical Strategies for Reaching "I Don't Care" Students	Freehold, NJ	\$279.00 ea. = \$558.00
Jessica Stephan	12-13-19	NJASP Winter Conference 2019	East Windsor, NJ	\$180.00
Michelle Sprengel	1-01-20	Garden State Summit Featuring Google for Education 2020	Georgian Court University	\$145.00 Mileage: 27.6 mi. round trip @ \$.31 per mile

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 7-0

B. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of September.

MOTION: Mrs. Merenda SECOND: Dr. Franks VOTE: 4-0-3
Mrs. Carlucci abstained
Ms. Devane abstained
Mrs. Merenda abstained

2. Resolved: That the Board approve the following 2019/2020 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Date	Grade	Location	Cost	Bus
10/16/19	3	Fulfill Monmouth and Ocean 3300 Route 66, Neptune, NJ	-0-	\$236.00 First Student
10/22/19	7	Grunin Center Ocean County College	\$155.00	\$236.00 First Student
2019/2020 School Year	PreK-8	Bradley Beach Public Library	-0-	-0-

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 7-0

3. Resolved: That the Board approve the following tuition contracts for the 2019/2020 school year: [B/T]

ID No.	School	Location	Start Date	Tuition Rate
2155	Project Enterprise, LLC	Harbor School, Eatontown, NJ	9-9-19	\$64.28 per session
2455	Rugby School	Wall, NJ	9-5-19	\$71,598.25
0000257	Bayshore Jointure Commission (Regular School Year)	Holmdel, NJ	9-1-19	\$5,200 per month, full day program

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 6-0-1
Mrs. Merenda abstained

VII. Business Administrator/Board Secretary's Report

A. Approval of Revised Three-Year Comprehensive Maintenance Plan

Resolved: That the Board approve the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to have three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the school facilities of the Bradley Beach Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities safe for use or in their original condition and keep their system warranties valid, and

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education hereby authorizes the Business Administrator/Board Secretary to submit the attached

Three-Year Comprehensive Maintenance Plan for the Bradley Beach Board of Education in compliance with Department of Education requirements. Said plan is on file for public inspection in the Office of the Business Administrator/Board Secretary. (Attachment VII-A)

MOTION: Dr. Franks SECOND: Mr. Warnet VOTE: 7-0

B. Approval of Annual Required Maintenance Budget Amount – Form M-1

Resolved: That the Board approve Form M-1, Annual Maintenance Budget Amount Worksheet, required per N.J.A.C. 6:24. (Attachment VII-B)

MOTION: Dr. Franks SECOND: Mr. Warnet VOTE: 7-0

C. Approval of the Acceptance FY 2019 Elementary and Secondary Education (ESES) Formula Grant Title IIA Carry-Over Funds

Resolved: That the Board approve the acceptance of the FY 2019 ESES Title IIA Carry-Over funds in the following amount:

Program Name	Carry-Over Amount
Title IIA	\$139.02

MOTION: Dr. Franks SECOND: Mr. Warnet VOTE: 7-0

D. Approval of the Acceptance of FY 2019 Individuals with Disabilities Educational Act (IDEA) Carry-Over Funds

Resolved: That the Board approve the acceptance of the Individuals with Disabilities Education Act (IDEA) Carry-Over Funds for Fiscal Year 2019 in the following amount:

Program Name	Carry-Over Amount
IDEA Basic	\$11,570.86

MOTION: Dr. Franks SECOND: Mr. Warnet VOTE: 7-0

E. Approval of Summer Transportation Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ

Resolved: That the Board approve the summer transportation routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach Students to various schools in the summer. [B]

Route #	Destination	Cost
J517	Shore Center	\$ 702.89
4526	Harbor	2,145.40
	Total	\$2,848.29

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 6-0-1
Mrs. Merenda abstained

F. Approval of Use of School Building – Bradley Beach Arts Council

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Arts Council on Friday, January 31 – Sunday, February 1, 2019 and Friday, February 7 – Sunday, February 9, 2019; as well as for rehearsals after school from time to time as per Attachment VII-F.

MOTION: Dr. Franks SECOND: Mr. Warnet VOTE: 7-0

G. Approval of Business Administrator/Board Secretary’s Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2019 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-G)

MOTION: Dr. Franks SECOND: Mr. Warnet VOTE: 7-0

H. Approval of Treasurer’s Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2019 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-H)

MOTION: Dr. Franks SECOND: Mr. Warnet VOTE: 7-0

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of September 30, 2019, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Dr. Franks SECOND: Mr. Warnet VOTE: 7-0

J. Approval of Budget Transfers (2018/2019)

Resolved: That the Board approve the 2018/2019 budget transfers as listed on Attachment VII-J.

MOTION: Dr. Franks SECOND: Mr. Warnet VOTE: 7-0

K. Approval of Budget Transfers (2019/2020)

Resolved: That the Board approve the 2019/2020 budget transfers as listed on Attachment VII-K.

MOTION: Dr. Franks SECOND: Mr. Warnet VOTE: 7-0

L. Approval of September 2019 Payroll

Resolved: That the Board approve the September 2019 gross payroll in the amount of \$393,208.26.

MOTION: Dr. Franks SECOND: Mr. Warnet VOTE: 7-0

M. Approval of Bills Payment

Resolved: That the Board approve payment of the October 15, 2019 regular bills list and as certified and approved. (Attachment VII-M)

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 7-0

VIII. Old Business

Dr. Franks stated that she had a meeting with Mrs. Alison Zylinski to go over the preschool enrollment.

Mrs. Carlucci stated that she would still like to see an HIB presentation explaining the Board's role as it relates to HIB.

IX. New Business

Mrs. Carlucci stated that the PTO rummage sale will be held on Saturday October 19th.

Dr. Franks stated that she would like a policy or a procedure created for preschool registration.

X. Committee Reports

Dr. Monroe stated that there will be a personal meeting before the next meeting.

Dr. Franks stated that the ad hoc ESL committee will be meeting on October 29th.

XI. President's Report – None

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XII. Public Comments (Agenda Items Only)

Mr. Paul Neshamkein, 411 ½ LaReine Avenue, Bradley Beach, NJ, inquired about getting high school test scores from former students.

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:01 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary