

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
November 19, 2019

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Mr. Warnet
 Ms. Devane Mr. Lozowick
 Dr. Franks Dr. Monroe
 Mrs. Merenda
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas
 Mr. Gerdes

IV. Superintendent's Report

Dr. Wisniewski began the workshop session of the meeting by giving the Board an update on the events that have been taking place at the school since the last Board meeting. Dr. Wisniewski highlighted the Halloween Parade and the Veteran's Day celebration. Dr. Wisniewski then reminded the Board of the upcoming winter concerts and the early dismissal schedule during the Thanksgiving week. Afterwards, Dr. Wisniewski went over his agenda items with the Board in particular the submission of the preschool expansion grant.

After Dr. Wisniewski was finished reviewing his agenda items, Mr. Tonzola reminded those Board members, who must complete their mandatory training, to do so by December 31st. Mr. Tonzola then discussed his agenda items with the Board. In particular, Mr. Tonzola reviewed with the Board the approval of the joint transportation contracts.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:21 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:22 p.m.

Roll Call

Present: Mrs. Carlucci Mr. Warnet
Ms. Devane Mr. Lozowick
Dr. Franks Dr. Monroe
Mrs. Merenda
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas
Mr. Gerdes

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – October 15, 2019

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 7-0

VI. Superintendent’s Report

A. Personnel

1. Resolved: That the Board approve Ms. Leah Fonseca, Monmouth University student, to complete 15 hours of observation for certification in ESL with Mrs. Lucia Newberry.
2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Amanda Bialek Heather Sauer	11-19-19	Science Articulation Mtg.	Red Bank Regional High School	-0-
Jeanne Acerra	12-6-19	18 th Annual Council of Holocaust Educators Conference	Brookdale Community College	\$50.00
Alisa Guzzi Diana Rodrick	12-17-19	Dyslexia, Dyscalcula and Dysgraphia	Toms River	\$219.99 each = \$439.98
Kevin Cosgrove	1-08-10	DYSLEXIA: Help Children Who Struggle to Successfully Read, Write & Spell	Long Branch	\$279.00

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Jeanne Acerra	1-09-20	101 Most Powerful Strategies to Enhance Social Studies Instruction	Cherry Hill	\$279.00
Jessica Stephan Alisa Guzzi	1-10-20	MC3 Summit	Monmouth University West Long Branch	-0-
Kelli O'Keefe	1-16-20	Enhance Effective Medical Emergency Team at Each of Your School Sites (BER)	Newark, NJ	\$295.00
Amy Roth	1-28-20	Students Who Start School Behind: Preschool & Kindergarten	West Orange, NJ	\$279.00
Ashley Girard	2-25-20	NJ Conference for Kindergarten Teachers	Atlantic City, NJ	\$244.00
Michelle Sprengel	1-13-20	Garden State Summit Featuring Google for Education 2020	Georgian Court University	Registration - \$175.00 Mileage: 27.6 mi round trip @ \$.35 per mile = \$9.66

3. Resolved: That the Board approve accept the resignation of Mr. Brendan Coulson, Special Education Teacher. Mr. Coulson's last day in district will be January 10, 2020. (Attachment VI-A.3)

4. Resolved: That the Board approve the appointment of Ms. Danielle Buzy as a substitute teacher for 2019/2020 school year, at a rate of \$75.00 per day.

MOTION: Mrs. Merenda SECOND: Dr. Franks VOTE: 7-0

B. Policy

1. Resolved: That the Board approve the 2020/2021 Preschool Expansion Aid (PEA) One-Year Preschool Program Plan and the 2020/2021 PEA District Enrollment and Planning Workbook. (Attachment VI-B.1)

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 7-0

C. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of October.

MOTION: Mr. Warnet SECOND: Dr. Franks VOTE: 4-0-3
Mrs. Carlucci abstained
Ms. Devane abstained
Mrs. Merenda abstained

2. Resolved: That the Board approve the following 2019/2020 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Date	Grade	Location	Cost	Bus
March 27, 2020	Grade 1	Turtle Back Zoo West Orange, NJ	\$248.00	Bus Cost Pending

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May 27, 2020	Safety Patrol	Lakewood Blue Claws Stadium	\$808.25 Paid by fundraising at School Store	\$600.00 Klarr Bus Co.
June 4, 2020	4	Trenton State House & Old Barracks Trenton, NJ	\$244.00	Bus Cost Pending

3. Resolved: That the Board approve the following tuition contracts for the 2019/2020 school year for five students attending Neptune Township schools: [T]

ID No.	School	Location	Start Date	Tuition Rate
2777	Neptune Middle School	Neptune, NJ	9-13-19	\$14,259.12
2778	Neptune Middle School	Neptune, NJ	9-13-19	\$14,259.12
2779	Neptune Middle School	Neptune, NJ	9-13-19	\$14,259.12
2780	Neptune High School	Neptune, NJ	9-13-19	\$14,555.59
2781	Neptune High School	Neptune, NJ	9-13-19	\$27,534.12

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 7-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Joint Transportation Agreement – Neptune Township

Resolved: That the Board approve the following joint transportation agreements with the Neptune Township Board of Education for the transportation of Bradley Beach students for the 2019/2020 school year. [B]

Route #	Destination	Total
VCF12AMI	Career Center	\$2,908.37
VCF12PMI	Career Center (PM)	3,167.31
VCH19AM	Communications	4,697.67
HMD14AM	Neptune	1,039.95
STR11AM	St. Rose	570.08
VEL43AMI	Eatontown Vocational School	2,985.00
	Total	\$14,468.38

MOTION: Ms. Devane SECOND: Mr. Warnet VOTE: 7-0

B. Approval of Nonpublic School Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2019/2020 School Year

Resolved: That the Board approve the nonpublic school routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach students to the following nonpublic schools for the 2019/2020 school year. [B]

Route #	Destination	Cost
RBC18	RBC HS	689.40
TH19	Trinity Hall	2,014.20

SC5	Saint Catharine	4,221.00
	Total	\$6,924.60

MOTION: Ms. Devane SECOND: Mr. Warnet VOTE: 7-0

C. Approval of Special Education & Public School Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2019/2020 School Year

Resolved: That the Board approve the special education and public school routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach students to various schools for the 2019/2020 school year. [B]

Route #	Destination	Cost
4526	Harbor	\$12,871.80
8538	Rugby	8,155.80
8552	New Road	13,894.20
8844	Bradley Beach Elementary	39,108.60
9548	Shore Center	16,047.00
172	Academy Charter	1,128.60
V313	Mast	3,717.00
	Total	\$94,923.00

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 6-0-1
Mrs. Merenda abstained

D. Approval of Joint Transportation Agreement – Red Bank Regional High School

Resolved: That the Board approve the following joint transportation agreements with the Red Bank Regional High School Board of Education for the transportation of Bradley Beach students for the 2019/2020 school year. [B]

Route #	Destination	Total
V621	Red Bank Regional High School	\$32,962.20

MOTION: Ms. Devane SECOND: Mr. Warnet VOTE: 7-0

E. Approval of Use of School Building – Bradley Beach Recreation Department

Resolved: That the Board approve the use of the Bradley Beach Elementary School gymnasium by the Bradley Beach Recreation Department to hold basketball clinics on the following dates from 6:30 p.m. to 8:30 p.m. during the 2019/2020 school year:

Mondays: 12/2, 12/9, 12/16, 1/6, 1/13, 1/27, 2/3
Thursdays: 12/5, 12/12, 12/19, 1/9, 1/16, 1/23, 2/6

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 6-0-1
Mrs. Merenda abstained

F. Approval to Delete Stale Dated Checks

Resolved: That the Board approve the deletion of the following stale dated checks from the Bradley Beach Warrant Account.

Check Date	Check Number	Check Amount
2-26-16	6679	\$537.50
2-28-17	6806	\$385.30

MOTION: Ms. Devane SECOND: Mr. Warnet VOTE: 7-0

G. Approval to Accept Donation from Salesforce.com

Resolved: That the Board approve the acceptance of the donation of \$50.00 from Salesforce.com to be used for the purchase of general supplies. Furthermore, that the Board authorizes the Business Administrator to create budget account code 20-090-100-610.20-SF and revenue code 20-1000.20 to account for this transaction.

MOTION: Ms. Devane SECOND: Mr. Warnet VOTE: 7-0

H. Approval to Accept FY 2020 Safety Grant from New Jersey School Boards Insurance Group

Resolved: That the Board accept the FY 2020 safety grant of \$4,159.66 from the New Jersey School Boards Insurance Group. Furthermore, that the Board authorize the Business Administrator to create budget account codes 20-090-200-420.20-SG and 20-090-200-610.20-SG, as well as revenue code 20-1000.02 to account for this transaction.

MOTION: Ms. Devane SECOND: Mr. Warnet VOTE: 7-0

I. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending October 31, 2019 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-I)

MOTION: Ms. Devane SECOND: Mr. Warnet VOTE: 7-0

J. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending October 31, 2019 is hereby approved and the Business Administrator/Board Secretary

is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-J)

MOTION: Ms. Devane SECOND: Mr. Warnet VOTE: 7-0

K. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of October 31, 2019, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Devane SECOND: Mr. Warnet VOTE: 7-0

L. Approval of Budget Transfers (2019/2020)

Resolved: That the Board approve the 2019/2020 budget transfers as listed on Attachment VII-L.

MOTION: Ms. Devane SECOND: Mr. Warnet VOTE: 7-0

M. Approval of October 2019 Payroll

Resolved: That the Board approve the October 2019 gross payroll in the amount of \$394,203.09.

MOTION: Ms. Devane SECOND: Mr. Warnet VOTE: 7-0

N. Approval of Bills Payment

Resolved: That the Board approve payment of the November 19, 2019 regular bills list and as certified and approved. (Attachment VII-N)

MOTION: Mrs. Merenda SECOND: Dr. Franks VOTE: 7-0

VIII. Old Business – None

IX. New Business

Mrs. Carlucci stated that the Bradley Beach Historical Society will be holding a "Stroll Back in Time" event and that a joint venture with the PTO walk-a-thon may be a good way to bridge together the two events.

Ms. Devane stated that she attended the most recent PTO meeting and that she was glad to see new members getting involved and that the PTO will be planning two events this year a Casino Night and a Golf Outing.

X. Committee Reports

Dr. Monroe stated that the personnel committee met.

XI. President's Report

Dr. Monroe indicated that she will be attending the joint Monmouth and Ocean School Boards workshop on December 5th.

Dr. Monroe stated that she will contact Kathy Winecoff, from New Jersey School Boards, to offer her services to conduct a board retreat shortly after the reorganization meeting.

Dr. Monroe stated that she is willing to have another individual become Board President at the next reorganization meeting.

Dr. Monroe reported to the Board that she received a letter from Dr. Richens, Interim Monmouth County Executive Superintendent, stating that the Bradley Beach Board of Education does not send the required amount of students to either of its sending high schools to warrant a seat on their Board of Education.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only)

Debbie Kremer, 315 Brinley Avenue, Bradley Beach, NJ, spoke on behalf of the PTO to share with the Board its fundraiser ideas for the upcoming school year.

Jaime Clark, 406 Brinley Avenue, Bradley Beach, NJ, stated that she was concerned with a book that her child was given to read in their language arts class. Ms. Clark believed that the book contained inappropriate content for her child.

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:39 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary