

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**May 19, 2020**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:       Mrs. Carlucci               Dr. Monroe  
                  Ms. Devane                 Mr. Warnet  
                  Mr. Lozowick               Dr. Franks  
                  Mrs. Merenda  
                  Dr. Wisniewski, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Bardinas (resigned effective May 18, 2020)  
                  Mr. Gerdes

IV. Superintendent's Report

Dr. Wisniewski began the workshop session of the meeting by giving the Board an overview of the district's virtual learning initiative. Dr. Wisniewski also informed the Board that they have been holding weekly faculty and grade level meetings since the start of virtual learning. A brief Board discussion followed regarding attendance during virtual learning and Wi-Fi access for students who do not have internet access at home. Afterwards, Dr. Wisniewski went over his agenda items with the Board, particularly the appointment of the non-tenured teaching staff members and the change of the calendar in regards to the Memorial Day Holiday.

Afterwards, Mr. Tonzola began his section of the agenda by giving the Board an overview of the re-bidding schedule for the boiler project. Mr. Tonzola then went over his agenda items with the Board, in particular, the approval of the ESSER Formula Grant as well as the submission of the extraordinary aid application.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:08 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:09 p.m.

Roll Call

Present: Mrs. Carlucci            Dr. Monroe  
          Ms. Devane             Mr. Warnet  
          Mr. Lozowick            Dr. Franks  
          Mrs. Merenda  
          Dr. Wisniewski, Superintendent/Principal  
          David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas (resigned effective May 18, 2020)  
          Mr. Gerdes

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – April 21, 2020  
Confidential Executive Session – April 21, 2020

Special/Public Hearing Meeting – April 29, 2020

MOTION: Mrs. Carlucci            SECOND: Dr. Monroe            VOTE: 7-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the non-tenured teaching staff for the 2020/2021 school year, as on file in the Office of the Superintendent. (Attachment VI-A.1)
2. Resolved: That the Board accept the letter of resignation, with regret, of Mrs. Patricia Orlando, Spanish Teacher, effective at the conclusion of the 2019/2020 school year. (Attachment VI-A.2)
3. Resolved: That the Board accept the letter of resignation, with regret, of Mrs. Jaclyn Wilson, ESL Teacher, effective at the conclusion of the 2019/2020 school year. (Attachment VI-A.3)

MOTION: Dr. Monroe            SECOND: Mrs. Merenda            VOTE: 7-0

B. Policy

1. Resolved: That the Board authorizes the revision of the 2019/2020 calendar to eliminate the Emergency Closing Days on May 22, 2020 and May 26, 2020. This change would result on the last day of school becoming June 16, 2020.
2. Resolved: That the Board approve the Bradley Beach COVID 19 Forced Closure Plan: Phase III. (Attachment VI-B.2)

MOTION: Ms. Devane SECOND: Mrs. Carlucci VOTE: 7-0

C. Students

1. Resolved: That the Board approve the report of no incidents of Harassment, Intimidation and Bullying submitted by the Bullying Specialist for the month of April.

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Additional Appointments/Reappointments

Resolved: That the Board approve the additional following appointments/reappointments for the 2020/2021 school year:

Right To Know Contact Person	Samuel Bullock
AHERA Representative	Samuel Bullock
Integrated Pest Mgmt. Contact Person	Samuel Bullock
Petty Cash Fund	David Tonzola
Public Agency Compliance Officer	David Tonzola
Open Public Records Administrator	David Tonzola
Affirmative Action Officer	Sarah Poppe
Title IX Contact Person	Sarah Poppe
Substance Abuse Coordinator	Alison Zylinski
Purchasing Agent	David Tonzola

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 7-0

B. Approval of the FY 2020 Elementary and Secondary Emergency Relief Education ESSER Formula Grant

Resolved: That the Board approve the submission of the FY 2020 ESSER Formula Grant Application in the following amounts:

<b>Program Name</b>	<b>Carry-Over Amount</b>
ESSER	\$105,576

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 7-0

C. Approval of Application for Extraordinary Aid – FY 2019/2020 School Year

Resolved: That the Board approve the Application for Extraordinary Aid for the FY 2019/2020 school year as on file in the office of the Business Administrator/Board Secretary.

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 7-0

D. Approval of Acceptance and Submission of 2020 Safety Grant

Resolved: That the Bradley Beach Board of Education hereby approves the submission of the grant application for the 2020 Safety Grant Program through the New Jersey Boards Application Insurance Group’s MOCSSIF sub-fund for the purposes described in the application, in the amount of \$4,139.41 for the period July 1, 2020 through June 30, 2021.

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 7-0

E. Approval of Health/Dental Insurance Providers/Rates (2020/2021)

Resolved: That the Board approve the following insurance providers/rates for the 2020/2021 school year:

Horizon (Medical/Prescription and Dental)  
 Horizon Blue Cross Blue Shield of New Jersey  
 Newark, NJ

Monthly Premiums

	<u>POS</u> (Group # 82768-03)	<u>Dental</u> (Group # 82768-30)
Single	\$1,123.22	\$52.97
2 Adults	\$2,379.20	n/a
Parent/Child	\$1,841.80	n/a
Family	\$3,175.91	\$148.33

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 7-0

F. Approval of Business Administrator/Board Secretary’s Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending April 30, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-F)

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 7-0

G. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-G)

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 7-0

H. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of April 30, 2020, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 7-0

I. Approval of Budget Transfers (2019/2020)

Resolved: That the Board approve the 2019/2020 budget transfers as listed on Attachment VII-I.

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 7-0

J. Approval of April 2020 Payroll

Resolved: That the Board approve the April 2020 gross payroll in the amount of \$391,780.02

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 7-0

K. Approval of Bills Payment

Resolved: That the Board approve payment of the May 19, 2020 regular bills list and as certified and approved. (Attachment VII-K)

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 7-0

L. Board Member Resignation

Resolved: That the Board accept, with regret, the resignation of Thomas Badinas from the Board of Education, effective May 18, 2020. (Attachment VII-L)

MOTION: Dr. Monroe SECOND: Mr. Warnet VOTE: 7-0

Workshop/Regular Meeting  
May 19, 2020

VIII. Old Business – None

IX. New Business – None

X. Committee Reports

Dr. Franks stated that he curriculum committee met and discussed the gifted and talented program and the world language program.

Mrs. Carlucci stated that the community relations committee met and discussed ways to keep track with alumni. The meeting was held with the Bradley Beach Historical Society.

XI. President's Report

Dr. Franks wanted to thank the teachers and administrators for their commitment to the students during the last few months. Dr. Franks also wanted to thank the town for their support during Teacher Appreciation Week. Dr. Franks also thanked Mr. Thomas Bardinas for his years of service with the Bradley Beach Board of Education.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only)

Ms. Christina Boyle, 608 Hammond Avenue, Bradley Beach, NJ wanted to thank Dr. Wisniewski, Mrs. Zylinski and Ms. Poppe for the lawn signs handed out during Teacher Appreciation Week.

Ms. Jennifer Bagdanov, 46 Webb Avenue, Ocean Grove, NJ inquired about students being assessed and promoted to the next grade level.

XIV. Executive Session

President Franks called for an Executive Session at 8:17 p.m. to discuss student matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 7-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary