

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
January 21, 2020

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Mr. Lozowick
 Mrs. Carlucci Dr. Monroe
 Ms. Devane Mr. Warnet
 Mr. Gerdes Dr. Franks
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mrs. Merenda

IV. Discussion Items

Dr. Wisniewski began the meeting by thanking everyone who attended this evenings meeting to recognize Mrs. Bonnie Bardinas, PTO President, Ms. Donna Hamernick, Teacher of the Year, Mrs. Traci Rankel, Education Specialist of the Year, and Dr. Susan Monroe, past present of the Bradley Beach Board of Education. Dr. Wisniewski took time to thank each of these individuals, and each one was given a token of appreciation to celebrate their dedication and work to the Bradley Beach community. Dr. Franks also wanted to extend her thanks and the gratitude of the entire Board of Education.

After a brief celebration to recognize Mrs. Bardinas, Ms. Hamernick, Mrs. Rankel, and Dr. Monroe, Dr. Franks called for an executive session to discuss personnel issues. Dr. Franks stated that the executive session would last ten minutes.

Executive Session

President Franks called for an Executive Session at 7:43 p.m. to discuss security procedures.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Carlucci SECOND: Dr. Monroe VOTE: 8-0

Public Workshop Reconvened

On a motion made by Mrs. Carlucci, and seconded by Ms. Devane, the Board reconvened into the workshop session at 7:51 p.m.

Superintendent's Report

After the executive session, Dr. Wisniewski reviewed his agenda items with the Board, in particular the policy items on the agenda.

Afterwards, Mr. Tonzola reviewed his agenda items. Mr. Tonzola reminded the Board of the regularly scheduled meeting on February 18th and the adoption of a tentative budget on March 17th, which would fulfill the state statute that the tentative budgets be submitted to the County Office by March 20th. Mr. Tonzola also reminded the Board to complete their financial disclosure forms as soon as they become available.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:22 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:23 p.m.

Roll Call

Present: Mr. Bardinas Mr. Lozowick
Mrs. Carlucci Dr. Monroe
Ms. Devane Mr. Warnet
Mr. Gerdes Dr. Franks
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mrs. Merenda

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – December 17, 2019
Confidential Executive Session – December 17, 2019

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 7-0-1
Mrs. Bardinastabstained

VI. Superintendent’s Report

A. Personnel

1. Resolved: That the Board approve the appointment of Mr. Kevin Maselli to the position of Boys Baseball Coach, for the 2019/2020 school year, at a salary of \$3,236.00 as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association. (Attachment VI-A.1) [B]

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 8-1

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Julie Ferwerda	1-31-20	Local SLP’s PLC Meeting	H.W. Mountz Sch. Spring Lake, NJ	N/A
Erin Healy	Feb. 24-25, 2020	NJASPERD Annul Convention	Ocean Place Resort Long Branch, NJ	WS \$125.00 Membership \$ 65.00 \$190.00
Donna Maggio Jennifer Pingitore	3-12-20	Applied Behavior Analysis (BER workshop)	Freehold, NJ	\$279.00 each = \$558.00
Dr. Elizabeth J. Franks	2-08-20	NJSBA Equity from the Boardroom to the Classroom	Trenton, NJ	\$ 50.00

MOTION: Mrs. Carlucci SECOND: Mr. Gerdes VOTE: 7-0-1
Dr. Franks abstained

3. Resolved: That the Board approve the visit of the Lacy School District personnel to observe the 6H/M classroom on January 28, 2020.

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4. Resolved: That the Board approve the visit of the Stillwater School District personnel to observe the 6H/M classroom on January 30, 2020.
5. Resolved: That the Board approve Mrs. Lisa Meil to be mentored by Ms. Kristin Goldsworthy at a rate of \$550.00 to complete the Provisional Teacher Program of New Jersey.
6. Resolved: That the Board accept the letter of intent to retire, with regret, from Mrs. Michelle Sprengel, Middle School Language Arts Teacher, effective July 1, 2020. (Attachment VI-A.6)
7. Resolved: That the Board approve the appointment of Rebecca Roberts to the position of Leave Replacement Preschool Instructional Aide from January 22, 2020, through, on or about March 24, 2020 at a pro-rated salary of \$24,393.00. (Attachment VI-A.7)

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 8-1

B. Policy

1. Resolved: That the Board approve the following policies and regulations for a second reading. (Attachment VI-B.1)

POLICY/REGULATION NUMBER	POLICY/REGULATION
P/R 1642	Earned Sick Leave Law (M)
P 2422	Health and Physical Education (M)
P 2431.3	Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
R 2460.8	Special Education - Free and Appropriate Public Education (M)
P 3159	Teaching Staff Member/School District Reporting Responsibilities (M)
P/R 3218	Use, Possession, or Distribution of Substances (M)
P/R 4218	Use, Possession, or Distribution of Substances (M)
P/R 5111	Eligibility of Resident/Nonresident Students (M)
P 5337	Service Animals
P 5517	School District Issued Student Identification Cards
P/R 5611	Removal of Students for Firearms Offenses (M)
P/R 5612	Assaults on District Board of Education Members or Employees (M)
P/R 5613	Removal of Students for Assaults with Weapons Offenses (M)
P 5756	Transgender Students (M)
P/R 6112	Reimbursement of Federal and Other Grant Expenditures (M)
P/R 7440	School District Security (M)
P/R 8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)

P 8561	Procurement Procedures for School Nutrition Programs (M)
P/R 8600	Student Transportation (M)
R 8630	Emergency School Bus Procedures (M)
P 8670	Transportation of Special Needs Students (M)
P 8860	Memorials
P 9210	Parent Organizations
P 9400	Media Relations

2. Resolved: That the Board accept the evaluation of the New Jersey Quality Single Accountability Continuum (NJQSAC) interim findings and placement. (Attachment VI-B.2)

MOTION: Mr. Gerdes SECOND: Mr. Warnet VOTE: 8-1

C. Students

1. Resolved: The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of December. (Attachment VI-C.1)

2. Resolved: That the Board approve one Bradley Beach Elementary School Student, Student ID #2060, Grade 8, to attend the Visual Arts program of the Monmouth County Arts Program every Thursday from February 13, 2020, through May 14, 2020.

3. Resolved: That the Board approve the following tuition contract:

ID No.	School	Location	Start Date	Annual Tuition Rate
2785	New Road High School	Ocean, NJ	11/20/19	\$38,515.10

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-1

VII. Business Administrator/Board Secretary's Report

A. Approval and Submission of Boiler Replacement Schematic Plans for the Bradley Beach Elementary School

Resolved: That the following resolution is hereby adopted:

WHEREAS, The Board of Education of Bradley Beach in the County of Monmouth, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

BOILER REPLACEMENT AT BRADLEY BEACH ELEMENTARY SCHOOL

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BRADLEY BEACH BOARD OF EDUCATION, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

Section 1 In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project, and the Board further authorizes the submission of same to the Monmouth County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2 The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3 The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. The District is not seeking a Grant.

Section 4 This resolution shall take effect immediately.

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-1

B. Approval to Accept the Donation of a Gift Card to be Used During the STEM Competition

Resolved: That the Board approve the acceptance of the gracious donation of a twenty-five dollar Game Stop Gift Card from Mrs. Liza Flynn to be used during the Bradley Beach Elementary School STEM Competition. This competition will take place during the Night at the Museum event in April.

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-1

C. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending December 31, 2019 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-C)

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-1

D. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending December 31, 2019 is hereby approved and the Business Administrator/Board Secretary

is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-D)

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-1

E. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of December 31, 2019, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-1

F. Approval of December 2019 Payroll

Resolved: That the Board approve the December 2019 gross payroll in the amount of \$426,513.33.

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-1

G. Approval of Bills Payment

Resolved: That the Board approve payment of the January 21, 2020 regular bills list and as certified and approved. (Attachment VII-G)

MOTION: Mr. Gerdes SECOND: Ms. Devane VOTE: 8-1

VIII. Old Business – None

IX. New Business

Dr. Wisniewski gave the Board a brief overview of the census meeting that he attended last week. He also informed the Board that a vaping presentation will be scheduled at the school on March 24th at 6:30 p.m. Furthermore, Dr. Wisniewski reminded everyone of the Bradley Beach Arts Council performances of "Ellis Island," which will be held the weekend of January 31st and February 7th. Lastly, Dr. Wisniewski stated that Family Fun Night will be held on January 30th.

X. Committee Reports

Dr. Franks asked the policy committee to review the bi-laws of the board and cross reference them with the recently conducted board survey.

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XI. President's Report

Dr. Franks wanted to thank Dr. Monroe for her help as she transitions into the role of Board President for the upcoming calendar year.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:29 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary