

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
April 21, 2020

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:05 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Mrs. Merenda
 Ms. Devane Dr. Monroe
 Mr. Gerdes Mr. Warnet
 Mr. Lozowick Dr. Franks
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas

IV. Superintendent's Report

Dr. Wisniewski began the workshop session of the meeting by giving the Board an overview of the district's virtual learning initiative. Dr. Wisniewski told the Board that 96% of the student population is working virtually while 4% are working with paper packets. Dr. Wisniewski stated that the district has purchased Wi-Fi hotspots so that these students can begin to work virtually as well. Dr. Wisniewski thanked all of the staff members for their hard work as the district transitioned to this new virtual learning environment. He also wanted to thank the Board for their support and input throughout the entire process. Dr. Wisniewski then went over his agenda items with the Board, in particular the creation of the extended school program.

Before going over his agenda items, Mr. Tonzola reminded the Board to complete their financial disclosure forms as soon as possible. Mr. Tonzola then went over his agenda items with the Board, in particular the renewal of Maschio Food Service as food service provider for the district.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:35 p.m.

Regular Meeting
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Regular Meeting

The Regular Public Meeting was called to order by President Franks at 7:36 p.m.

Roll Call

Present: Mrs. Carlucci Mrs. Merenda
Ms. Devane Dr. Monroe
Mr. Gerdes Mr. Warnet
Mr. Lozowick Dr. Franks
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – March 17, 2020
Confidential Executive Session – March 17, 2020

MOTION: Dr. Monroe SECOND: Mrs. Carlucci VOTE: 7-0-1
Mrs. Merenda abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of Lisa D'Amore (Mastrantonio) to the position of Leave Replacement Grade 3 Teacher, effective on or about April 24, 2020 through June 30, 2020 at a pro-rated salary of \$51,060.00. (Attachment VI-A.1)

MOTION: _____ SECOND: _____ VOTE: _____
Motion Tabled

B. Curriculum

1. Resolved: That the Board approve the 2020 Bradley Beach Elementary School Extended School Year Program. The program will run from Monday, July 6, 2020, until Thursday, August 13, 2020 (Monday through Thursday). The hours for students will be 8:30 a.m. to 11:30 a.m., while the hours for certified teaching staff will be 3.25 hours per day.

MOTION: Ms. Devane SECOND: Dr. Monroe VOTE: 8-0

C. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of March.

MOTION: Dr. Monroe SECOND: Mr. Warnet VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Renewal of Food Service Contract with Maschio's Food Service, Inc. (Food Service Management Company)

Resolved: That the Board award the first contract renewal (second year of service) to Maschio's Food Service, Inc., Chester, N.J., for management of the District's food service operations for the 2020/2021 school year at the following fee:

Management Fee	\$5,515.65
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Note: Maschio's Food Service, Inc. guarantees that the bottom line on the operational report (total revenue for all sources less program cost, including management fee) will be a loss no greater than \$10,000.

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 8-0

B. Approval of Lunch/Breakfast Prices – 2020/2021 School Year

Resolved: That the Board approve the following lunch/breakfast prices for the 2020/2021 school year.

Student Lunch	\$3.25
Student Breakfast	\$1.50
Adult Lunch	\$3.75
Adult Breakfast	\$1.90

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 8-0

C. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending March 31, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-C)

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 8-0

D. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending March 31, 2020 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-D)

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 8-0

E. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of March 31, 2020, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 8-0

F. Approval of Budget Transfers (2019/2020)

Resolved: That the Board approve the 2019/2020 budget transfers as listed on Attachment VII-F.

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 8-0

G. Approval of March 2020 Payroll

Resolved: That the Board approve the March 2020 gross payroll in the amount of \$391,534.03.

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 8-0

H. Approval of Bills Payment

Resolved: That the Board approve payment of the April 21, 2020 regular bills list and as certified and approved. (Attachment VII-H)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 8-0

VIII. Old Business - None

Mr. Tonzola reminded the Board the formal public hearing of the 2020/2021 budget will be held on Wednesday, April 29th, at 7:00 p.m. virtually.

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IX. New Business - None

X. Committee Reports - None

XI. President's Report

Dr. Franks wanted to express the Boards gratitude to the administration and staff as they navigate the current crisis facing the country, and keep the communication channels opened for the parents and the public.

XII. Public Comments (Agenda Items Only) - None

XIII. Public Comments (Other Items Only) - None

XIV. Executive Session

President Franks called for an Executive Session at 7:43 p.m. to discuss legal matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 8-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:09 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary