

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
September 18, 2018

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Mrs. Merenda
 Dr. Franks Mr. Warnet
 Mr. Gerdes Dr. Monroe
 Mr. Lozowick
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas

IV. Executive Session

President Monroe called for an Executive Session at 7:05 p.m. to discuss legal matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Carlucci SECOND: Mr. Gerdes VOTE: 7-0

Public Workshop Reconvened

On a motion made by Mr. Gerdes, and seconded by Mrs. Merenda, the Board reconvened into the workshop session at 7:43 p.m.

Superintendent's Report

Dr. Wisniewski began the workshop session of the meeting by thanking the staff for a successful opening of the school year. Dr. Wisniewski also stated that Back to School Night was a success and was well

attended. Dr. Wisniewski then proceeded to review his agenda items with the Board. Dr. Wisniewski specifically went over the personnel section as well as the policies for first reading.

Mr. Tonzola began his section of the workshop meeting going over the mandatory training sessions that current Board members must complete for this upcoming school year. Mr. Tonzola then discussed his agenda items in particular the approval of the project change orders and the completion of the stair well renovation project.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:14 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:15 p.m.

Roll Call

Present: Mrs. Carlucci Mrs. Merenda
Dr. Franks Mr. Warnet
Mr. Gerdes Dr. Monroe
Mr. Lozowick
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas

V. Minutes

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – August 21, 2018

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 7-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the following staff member be compensated at an increased level, effective October 1, 2018 as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Morgan Maclearie	\$50,895 (BA Step 4)	\$52,246 (BA +15 Step 4)

2. Resolved: That the Board accept the request for maternity leave by World Language Teacher, Patricia Velazquez-Orlando, commencing on September 4, 2018, ending on, or about June 30, 2019. (Attachment VI-A.2)

Note: Mrs. Velazquez-Orlando will utilize sick days first and then commence her maternity leave.

3. Resolved: That the Board approve the appointment of Clara Guisse to the position of Leave Replacement Spanish Teacher effective September 19, 2018, pending background check and fingerprint approval. Mrs. Guisse will receive substitute pay for the first ten (10) working days and then receive through a pro-rated salary of \$50,395 (BA, Step 1), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.3) [T]
4. Resolved: That the Board approve Clara Guisse as a provider of translation and interpretation services for the 2018/2019 school year at \$40 per hour. [B]
5. Resolved: That the Board approve the following personnel for Board approved stipend positions as agreed in the BBEA collective bargaining agreement: [B]

Position	Staff Member(s)	Payment
Boys Baseball	Coulson	\$3,133.00
Girls Basketball	Hammell	\$3,133.00
Boys Soccer	Healy	\$3,133.00
Girls Soccer	Maclearie	\$1,566.50
(split stipend)	Hammell	\$1,566.50
Girls Softball	Healy	\$3,133.00
Boys Basketball	Mulligan	\$3,133.00
Cheerleaders Advisor	Morder	\$3,133.00
Musical Director	LeProtto	\$2,808.00
Athletic Director	Maclearie	\$2,449.00
Environmental Club	Ross	\$1,224.50
(split stipend)	Wilson	\$1,224.50
Safety Patrol Director	Hamernick	\$2,449.00
Student Government	Girard	\$1,224.50
(split stipend)	Keith	\$1,224.50
Newspaper	Sucato	\$2,449.00
Computer Club	Gianfrancesco	\$2,449.00
Yearbook Advisor	Ross	\$2,449.00

6. Resolved: That the Board approve the following yearly stipend positions:

- Yearbook
- Webmaster
- DJ
- Drama Club Advisor
- 8th Grade Trip Coordinator
- M.A.T.H Club Advisor

7. Resolved: That the Board approve the following personnel for yearly positions as noted above: [B]

Position	Staff Member (s)	Payment
Yearbook	Vitale	\$2,449.00
Webmaster	Gianfrancesco	\$2,449.00
DJ	LeProtto	\$2,449.00
Drama Club Advisor	Zaccaro	\$2,449.00
8th Grade Trip Coordinator	Acerra	\$2,449.00

8. Resolved: That the Board approve Scott Taylor for the M.A.T.H Club Targeted Assistance Program from October 1, 2018 to January 26, 2019, up to 80 minutes per week at \$40 per Hour. [B]

9. Resolved: That the Board approve the appointment of Marianne Fornataro to the position of Cafeteria Aide effective September 19, 2018, through June 30, 2019, at a salary of \$12.69 per hour. (Attachment VI-A.9) [B]

10. Resolved: That the Board approve the following teachers for Period A/B Targeted Assistance Program from October 1, 2018 to May 3, 2019, up to 90 minutes per week at \$40 per hour. [B]

- Jeanne Acerra (Period B)
- Heather Ross (Period B)
- Heather Keith (Period A)
- Kristen Goldsworthy (Period A)

11. Resolved: That the Board approve the following paraprofessionals to conduct child care for the “Before School Student Breakfast” program at a salary of \$12.69 per hour for up to 3.75 hours per week from September 6, 2018, through June 30, 2019. [B]

- Traci Rankel
- Jessica Hunter (substitute)

12. Resolved: That the Board approve the appointment of Gabrielle Giacchi as volunteer assistant coach for the Girls Cheerleading team.

13. Resolved: That the Board approve Alisyn Morder to act as a Mentor Teacher for Jessica Hunter, who holds a CEAS for a fee of \$550.00, such fee to be paid by the provisional teacher.

14. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training:

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Bernadette LoPinto-Neil	9-25-18	PreK Beyond the Core "Tools of the Mind" training	Robert Wood Johnson Conf. Ctr. Mercerville, NJ	\$475.00
Ruth Ramirez	10-03-18	Job coding with the State Department of Education	Pine Brook School Manalapan	No Charge
Christina Boyle	10-19-18	Monmouth University Literacy Symposium	Monmouth University	No Charge, Grade Student at MU
Jaclyn Wilson Lucia Newberry	10-19-18	Monmouth University Literacy Symposium	Monmouth University	\$90/each \$180.00 total
Morgan Maclearie Courtney Hammell	10-26-18	AMTNJ (Math Teacher Conference)	East Windsor, NJ	No Charge
Julie Ferwerda	Nov. 15-17, 2018	2018 ASHA Convention	Convention Ctr. Boston, MA	\$300.00
Alisa Guzzi	10-04-18	Scholastic Book Fair Workshop	Meridian Health Resource Center Freehold, NJ	-0-
Alisa Guzzi	10-19-18	Annual Fall Literacy Symposium	Monmouth University Long Branch	\$90.00
Amanda Bialek	10-23-18	2018 NJ Science Convention	Princeton Marriot at Forrestal, Princeton, NJ	\$175.00
Jennifer Krystopowicz	11-05-18	K-12 Professional Development/Maker/STEAM Education Workshop	Creativity Lab Belmar, NJ 07719	\$99.00

15. Resolved: That the Board approve Laurel Degnan for the stipend of Master Teacher, in the amount of \$8,100, which is outlined in the PEEA Grant.

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 7-0

B. Policy

1. Resolved: That the Board approve the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for the timeframe July1, 2017 through June 30, 2018.

2. Resolved: That the Board approve the Bradley Beach School District Improvement Plan as mandated by QSAC.

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 7-0

3. Resolved: That the Board approve the following policies/regulations for first reading:
(Attachment VI-B.3)

POLICY/ REGULATION NUMBER	POLICY/REGULATION
P&R 1613	Disclosure and Review of Applicant's Employment History (M) (New)
MOTION: <u>Mr. Gerdes</u>	SECOND: <u>Dr. Franks</u> VOTE: <u>7-0</u>
P 5512	Harassment, Intimidation, and Bullying (M) (Revised)
MOTION: <u>Mrs. Carlucci</u>	SECOND: <u>Mr. Gerdes</u> VOTE: <u>6-1</u> Mrs. Merenda voted no
R 5512	Harassment, Intimidation, and Bullying (M) (Abolished)
MOTION: <u>Mr. Warnet</u>	SECOND: <u>Mr. Gerdes</u> VOTE: <u>6-1</u> Mrs. Merenda voted no
P&R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
MOTION: <u>Mr. Gerdes</u>	SECOND: <u>Mr. Warnet</u> VOTE: <u>6-1</u> Mrs. Merenda voted no
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
MOTION: <u>Mr. Gerdes</u>	SECOND: <u>Dr. Franks</u> VOTE: <u>7-0</u>

C. Curriculum

1. Resolved: That the Board approve the following field trips:

Date	Grade	Location	Cost	Bus
October 22, 2018	PK	Allaire Community Farm Wall, NJ	\$425.00	First Student
December 4, 2018	PK	Pete the Cat production at Pollak Theatre, Monmouth University	\$420.00	First Student
May 21, 2019	7	Philadelphia Walking Tour	\$574.00	Peter Pan charter \$1,625

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 7-0

D. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of August.

MOTION: Mrs. Merenda SECOND: Dr. Franks VOTE: 6-0-1
Mrs. Merenda abstained

2. Resolved: That the Board approve the following tuition contracts:

ID No.	School	Location	Start Date	Annual Tuition Rate
0000196	AAHS (MCVSD)	Neptune, NJ	9-1-18	\$6,485.00
0000201	Career Center	Freehold, NJ	9-1-18	\$6,485.00
0000195	Career Center	Freehold, NJ	9-1-18	\$6,485.00
0000208	Career Center	Freehold, NJ	9-1-18	\$6,485.00
2588	Communications HS	Wall, NJ	9-1-18	\$6,485.00
0000207	Communications HS	Wall, NJ	9-1-18	\$6,485.00
2358	MAST	Sandy Hook, NJ	9-1-18	\$6,485.00
0001308	ST Hazlet	Hazlet, NJ	9-1-18	\$880.00
65 students as per student database	Neptune High School	Neptune, NJ	9-7-18	\$897,000.00 (\$13,800 per pupil)

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 7-0

3. Resolved: That the Board approve the following tuition contracts: [B]

ID No.	School	Location	Start Date	Tuition Rate
2155	Project Enterprise, LLC	Harbor School, Eatontown, NJ	9-11-18	\$62.10 per session
0000257	Bayshore Jointure Commission (Regular School Year)	Holmdel, NJ	9-12-18	\$5,100.00 per month Full Day Program

MOTION: Mrs. Carlucci SECOND: Dr. Franks VOTE: 6-0-1
Mrs. Merenda abstained

VII. Business Administrator/Board Secretary's Report

A. Approval of Salaries to be Funded by Federal Grants: FY 2019 IDEA

Resolved: That the Board approve the following salaries to be charged to following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Alisyn Morder	\$ 27,960.00	20-250-100-101.00	IDEA Basic	50%
Nichole Covert	23,614.00	20-250-100-106.00	IDEA Basic	100%
Traci Rankel	23,614.00	20-250-100-106.00	IDEA Basic	100%
Gabrielle Giacchi	23,614.00	20-250-100-106.00	IDEA Basic	100%
Laurel Degan	2,200.00	20-252-100-101.00	IDEA Preschool	3.24%

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

B. Approval of Salaries to be Funded by Federal Grants: FY 2019 Elementary and Secondary Education (ESEA) Formula Grants

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Alisa Guzzi	\$42,876.00	20-231-100-101.00	ESEA Title I	100%
Jaclyn Gebbia	53,595.00	20-231-100-101.00	ESEA Title I	100%
Lucia Newberry	8,550.00	20-234-100-101.00	ESEA Title I SIA	15.27%
Lucia Newberry	7,300.00	20-241-100-101.00	ESEA Title III	13.04%

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

C. Approval of Expanded Uniform Minimum Chart of Accounts for 2018/2019 School Year

Resolved: That the Board adopt the expanded Uniform Minimum Chart of Accounts for New Jersey Public School for the 2018/2019 School Year. (Attachment VI-C)

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

D. Approval of FY 2018 Elementary and Secondary Education (ESES) Formula Grant Title I SIA Carry-Over Application

Resolved: That the Board approve the submission of the FY 2018 ESEA Title I SIA Carry-Over Application in the following amounts:

Program Name	Carry-Over Amount
Title I SIA	\$30,581.00

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

E. Approval of the Individuals with Disabilities Educational Act (IDEA) Carry-Over Application – FY 2018

Resolved: That the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) Carry-Over Application for Fiscal Year 2018 in the following amount:

Program Name	Carry-Over Amount
IDEA Basic	\$ 2,917.62

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

F. Approval of Construction Project Change Orders

Resolved: That the Board approve the following resolution:

WHEREAS, on May 15, 2018 the Bradley Beach Board of Education awarded George Koustas Painting & Construction, LLC. For the Interior Renovation to Stair #1 in the total contract lump sum of \$136,000, which included one allowance.

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED that the Bradley Beach Board of Education approves the following change orders, GC-02 & GC-03 to George Koustas Paining & Construction, LLC. as per attachment VI-G. [B]

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

G. Approval of Summer Transportation Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ

Resolved: That the Board approve the summer transportation routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach Students to various schools in the summer. [B]

Route #	Destination	Cost
R567	Collier	\$1,743.52
4526	Harbor	2,824.50
R554	Rumson Fair Haven HS	3,130.80
R506	Shore Center	1,488.20
	Total	\$9,187.02

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

H. Approval of Use of School Building – Bradley Beach Recreation Department

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Recreation Department Monday through Friday during the 2018/2019 school year to administer the Recreation Department's after-care program.

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

I. Approval to Discard Obsolete Equipment

Resolved: That the Board approve the following obsolete items to be disposed of:

Tag Number	Description
000218	Electronic Board, MFG - Smart

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

J. Approval of Ala Carte Prices 2018/2019 School Year

Resolved: That the Board approve the attached ala carte prices for the 2018/2019 school year. (Attachment VII-J)

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

K. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-K)

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

L. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-L)

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

M. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of August 31, 2018, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

N. Approval of Budget Transfers (2018/2019)

Resolved: That the Board approve the 2018/2019 budget transfers as listed on Attachment VII-N.

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

O. Approval of August 2018 Payroll

Resolved: That the Board approve the August 2018 gross payroll in the amount of \$95,219.46.

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 7-0

P. Approval of Bills Payment

Resolved: That the Board approve payment of the September 18, 2018 regular bills list and as certified and approved. (Attachment VII-P)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 7-0

Q. Appointment of Board Member

Resolved: That the Board appoint Bridget Devane as Board Member to fill the vacant unexpired term of office effective immediately. Bridget Devane shall serve until the organizational meeting following the second annual election.

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 7-0

VIII. Old Business – None

IX. New Business

Mr. Lozowick stated that the garden grant was a grant opportunity available to the district. Dr. Wisniewski thanked Mr. Lozowick for the information and indicated that Ms. Bialek will be completing the application for the grant.

Mr. Gerdes stated that the PTO Rummage sale will occur on October 13th.

Dr. Monroe stated that there will be an eighth grade car wash on September 30th and that the PTO gift auction will be held on Friday October 19th.

X. Committee Reports

Dr. Monroe stated that the personnel committee met before the meeting.

XI. President's Report – None

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only)

Ms. Anne Caruso, 508 Monmouth Avenue, Bradley Beach, NJ, made comments regarding the collaboration of the Bradley Beach Recreational Department, the Bradley Beach Borough, and the Bradley Beach PTO for their Fall and Halloween festivities that will be upcoming in the month of October. These activities include a pumpkin patch in Riley Park, a story teller on October 29th at Riley Park, and the fifth through eighth grade participating in a scarecrow contest on October 30th.

XIV. Executive Session – None

Regular Meeting
September 18, 2018

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:29 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary