

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**October 16, 2018**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:        Mr. Bardinas                Mr. Lozowick  
                     Mrs. Carlucci                Mrs. Merenda  
                     Dr. Franks                    Mr. Warnet  
                     Mr. Gerdes                    Dr. Monroe  
                     Dr. Wisniewski, Superintendent/Principal  
                     David Tonzola, Business Administrator/Board Secretary

IV. Discussion Items

Dr. Wisniewski started the meeting by discussing the 2017/2018 PARCC results. The presentation was broken into three sections. The first section of the presentation showed the student growths as compared to their cohort in the same grade level. The second section of the presentation examined increases in any growth, not just those students who achieved a proficient level of growth. The average growth in language arts was 35% for the entire school and the average growth for math was 36%. Dr. Wisniewski then turned the presentation over to Ms. Sarah Poppe to discuss how the administrator will continue to implement changes to improve the curriculum and student growth in the upcoming years.

Superintendent's Report

Dr. Wisniewski went over his agenda items, in particular the upcoming professional development.

Afterwards, Mr. Tonzola discussed his agenda items with the Board. Mr. Tonzola discussed the Three Year Comprehensive Maintenance Plan, the Required Maintenance Budget Amount – Form M-1, and the approval of the New Jersey School Board Association Workshop.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:51 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:52 p.m.

Roll Call

Present:        Mr. Bardinas                Mr. Lozowick  
                     Mrs. Carlucci                Mrs. Merenda  
                     Dr. Franks                    Mr. Warnet  
                     Mr. Gerdes                    Dr. Monroe  
                     Dr. Wisniewski, Superintendent/Principal  
                     David Tonzola, Business Administrator/Board Secretary

V. Minutes

Approval of Meeting Minutes

Resolved:        That the Board approve the Minutes of:

Regular Meeting – September 18, 2018  
Confidential Executive Session – September 18, 2018  
Special Meeting – October 2, 2018  
Confidential Executive Session – October 2, 2018

MOTION:        Mrs. Carlucci                SECOND:        Mrs. Merenda                VOTE:        8-0

VI. Superintendent's Report

A. Personnel

1. Resolved:        That the Board approve the appointment of the following substitute teachers for the 2018/2019 school year: [B]

- Lisa Mehos
- Barbara Magnusson

Note: Substitute teachers are paid \$75.00 per day.

2. Resolved:        That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

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Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Donna Hamernick	10-22-18 10-29-18 11-05-18	Designing a Classroom Library to Support Student Choice and Instructional Goals	BBES Webinar	\$169.00
Amanda Bialek	10-30-18	Science Articulation Mtg.	Red Bank Regional High School	-0-
Heather Ross	10-30-18	Science Articulation Mtg.	Red Bank Regional High School	-0-
Donna Maggio Heather Keith Jessica Hunter Cynthia Aurilio	11-29-18	Google Educator Level 1 Certification Boot Camp	Cedar Drive School Colts Neck, NJ	4 x \$49.00 = \$196.00
Sarah Poppe	11-05-18 3-12-19 4-18-19	Affirmative Action Officer Training	FEA Conference Ctr Monroe Twp., NJ	\$450.00

MOTION: Mr. Bardin SECOND: Mr. Gerdes VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the following policies/regulations for a second reading: (Attachment VI-B.1)

POLICY/ REGULATION NUMBER	POLICY/REGULATION
P&R 1613	Disclosure and Review of Applicant's Employment History (M) (New)
P 5512	Harassment, Intimidation, and Bullying (M) (Revised)
R 5512	Harassment, Intimidation, and Bullying (M) (Abolished)
<del>P&amp;R 5561*</del>	<del>Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)</del>
*Motion Tabled	
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)

MOTION: Mr. Bardin SECOND: Mr. Gerdes VOTE: 8-0

\*Note: P&R 5561 (Resolution VI-B.1) was tabled

2. Resolved: That the Board approve the following policies/regulations for a first reading:  
 (Attachment VI-B.2)

<b>POLICY/ REGULATION NUMBER</b>	<b>POLICY/REGULATION</b>
P 0169.02	Board Member Use of Social Networks (New)
P&R 1550	Equal Employment/Anti-Discrimination Practices (M) (Revised)
P 2431	Athletic Competition (M) (Revised)
R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
P 2700	Services to Nonpublic School Students (M) (Revised)
P&R 5350	Student Suicide Prevention (M) (Revised)
P 5533	Student Smoking (M) (Revised)
P&R 7100	Long-Rand Facilities Planning (M) (Revised)
P 7425	Lead Testing of Water in Schools (New)
P&R 7440	School District Security (M) (Revised)
P&R 7441	Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
P 8462	Reporting Potentially Missing or Abused Children (M) (Revised)
P 8507	Breakfast Offer Versus Serve (OVS) (M) (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 8-0

C. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of September.
2. Resolved: That the Board approve the following 2018/2019 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

<b>Date</b>	<b>Grade</b>	<b>Location</b>	<b>Cost</b>	<b>Bus</b>
March 29, 2019 Rain Date April 5, 2019	1	Turtle Back Zoo, West Orange, NJ	\$240.00	Approximately \$500.00
March 22, 2019	2	Adventure Aquarium, Camden, NJ	\$516.00	Approximately \$700.00

3. Resolved: That the Board approve student field trips for all grades to walk to the Bradley Beach Public Library throughout the 2018/2019 school year.

MOTION: Mrs. Carlucci SECOND: Mr. Bardinas VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Revised Three-Year Comprehensive Maintenance Plan

Resolved: That the Board approve the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to have three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the school facilities of the Bradley Beach Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities safe for use or in their original condition and keep their system warranties valid, and

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education hereby authorizes the Business Administrator/Board Secretary to submit the attached Three-Year Comprehensive Maintenance Plan for the Bradley Beach Board of Education in compliance with Department of Education requirements. Said plan is on file for public inspection in the Office of the Business Administrator/Board Secretary. (Attachment VII-A)

MOTION: Mr. Warnet SECOND: Dr. Franks VOTE: 8-0

B. Approval of Annual Required Maintenance Budget Amount – Form M-1

Resolved: That the Board approve Form M-1, Annual Maintenance Budget Amount Worksheet, required per N.J.A.C. 6:24. (Attachment VII-B)

MOTION: Mr. Warnet SECOND: Dr. Franks VOTE: 8-0

C. Approval of Attendance at NJSBA 2018 Workshop and Exhibition October 22-25, 2018

Resolved: That the Board approve the attendance of the following board members and administrators to the annual New Jersey School Boards Association Conference, which will be held at the Atlantic City Convention Center, Atlantic City, NJ, at a total travel cost not to exceed \$3,605.00. [B]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals per GSA Rates (Not to Exceed)	Travel: Mileage per State OMB .31 rate (Not to Exceed)	Travel: Tolls/Parking Receipts Needed (Not to Exceed)
Thomas Bardinas	145.45	0.00	0.00	\$56.00	\$30.00
Barbara Carlucci	145.45	0.00	0.00	56.00	30.00
Elizabeth Franks	145.45	0.00	0.00	56.00	30.00
Dwight Gerdes	145.45	0.00	0.00	56.00	30.00
Stephen Lozowick	145.45	0.00	0.00	56.00	30.00
Margaret Merenda	145.45	0.00	0.00	56.00	30.00
Susan Monroe	145.45	0.00	0.00	56.00	30.00
Donald Warnet	145.45	0.00	0.00	56.00	30.00
John Legere	145.45	188.00	165.00	56.00	30.00
David Tonzola	145.45	188.00	165.00	56.00	30.00
Stephen Wisniewski	145.50	188.00	165.00	56.00	30.00
<b>Total</b>	\$1,600.00	\$564.00	\$495.00	\$616.00	\$330.00

Note: This resolution supersedes the resolution passed on August 21, 2018.

MOTION: Mr. Warnet SECOND: Dr. Franks VOTE: 8-0

D. Approval of the Submission and Acceptance FY 2018 Preschool Education Aid Carry-Over Grant and Funds

Resolved: That the Board approve the acceptance of the FY 2018 Preschool Education Aid Carry-Over Grant & Funds in the amount of \$22,735.33 as per Attachment VII-D.

MOTION: Mr. Warnet SECOND: Dr. Franks VOTE: 8-0

E. Approval of the Acceptance FY 2018 Elementary and Secondary Education (ESES) Formula Grant Title I SIA Carry-Over Funds

Resolved: That the Board approve the acceptance of the FY 2018 ESES Title I SIA Carry-Over funds in the following amount:

Program Name	Carry-Over Amount
Title I SIA	\$30,581.00

MOTION: Mr. Warnet SECOND: Dr. Franks VOTE: 8-0

F. Approval of the Acceptance of FY 2018 Individuals with Disabilities Educational Act (IDEA) Carry-Over Funds

Resolved: That the Board approve the acceptance of the Individuals with Disabilities Education Act (IDEA) Carry-Over Funds for Fiscal Year 2018 in the following amount:

Program Name	Carry-Over Amount
IDEA Basic	\$2,917.62

MOTION: Mr. Warnet SECOND: Dr. Franks VOTE: 8-0

G. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-G)

MOTION: Mr. Warnet SECOND: Dr. Franks VOTE: 8-0

H. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-H)

MOTION: Mr. Warnet SECOND: Dr. Franks VOTE: 8-0

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of September 30, 2018, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Warnet SECOND: Dr. Franks VOTE: 8-0

J. Approval of Budget Transfers (2018/2019)

Resolved: That the Board approve the 2018/2019 budget transfers as listed on Attachment VII-J.

MOTION: Mr. Warnet SECOND: Dr. Franks VOTE: 8-0

K. Approval of September 2018 Payroll

Resolved: That the Board approve the September 2018 gross payroll in the amount of \$378,334.63.

MOTION: Mr. Warnet SECOND: Dr. Franks VOTE: 8-0

L. Approval of Bills Payment

Resolved: That the Board approve payment of the October 16, 2018 regular bills list and as certified and approved. (Attachment VII-L)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 8-0

M. Approval of Extraordinary State Aid (2017/18 School Year)

Resolved: That the Board accept the State (Extraordinary) Aid in the amount of \$18,895. (Attachment VII- M)

Note: this supersedes resolution VII-E from the August 21, 2018 meeting.

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 8-0

VIII. Old Business – None

IX. New Business

Dr. Monroe stated that the PTO Technology Dinner will be held on October 19<sup>th</sup>.

X. Committee Reports

Mr. Gerdes stated that they will be setting up a meeting with the Bradley Beach Police Department to discuss the safety initiatives for the school.

XI. President's Report – None

XII. Public Comments (Agenda Items Only)

Mr. Byrnes, 401 Fifth Avenue, Bradley Beach, NJ made comments about the reimbursements at the School Boards Convention.

Ms. Bruynell, 401 Fifth Avenue, Bradley Beach, NJ made comments concerning the PARCC results.

Mr. Coan, 612 Third Avenue, Bradley Beach, NJ made comments concerning the PARCC results and the effect of the small class sizes.

XIII. Public Comments (Other Items Only)

Mr. Byrnes, 401 Fifth Avenue, Bradley Beach, NJ made comments concerning the implementation of a school resource officer in the school. Mr. Byrnes spoke in favor of an officer.

Mr. Coan, 612 Third Avenue, Bradley Beach, NJ spoke about the closeness of the Bradley Beach Police Department to the school and respectfully disagreed with Mr. Byrnes.

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Ms. Bruynell, 401 Fifth Avenue, Bradley Beach, NJ made comments in support of the implementation of a school resource officer.

XIV. Executive Session

President Monroe called for an Executive Session at 8:07 p.m. to discuss legal matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 8-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:38 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary