

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**November 20, 2018**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:       Mrs. Carlucci               Mrs. Merenda  
                  Dr. Franks                 Mr. Warnet  
                  Mr. Gerdes                 Dr. Monroe  
                  Mr. Lozowick  
                  Dr. Wisniewski, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:         Mr. Bardinas

Administration of Oath of Office

Mr. Tonzola administered the oath of office to appointed Board Member, Bridget Devane.

IV. Superintendent's Report

Dr. Wisniewski began the workshop session of the meeting by giving the Board an update on last year's PARCC scores and stated that a more in depth presentation will be forth coming at the next Board meeting. Afterwards, Dr. Wisniewski went over his agenda items with the Board, in particular the submission of the preschool expansion grant.

After Dr. Wisniewski was finished reviewing his agenda items, Mr. Tonzola reminded those board members, who must complete their mandatory training, to do so by December 31<sup>st</sup>. Mr. Tonzola then discussed his agenda items with the Board. In particular, Mr. Tonzola reviewed with the Board the approval of the joint transportation contracts.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:57 p.m.

Regular Meeting  
November 20, 2018

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:58 p.m.

Roll Call

Present: Mrs. Carlucci Mr. Lozowick  
Ms. Devane Mrs. Merenda  
Dr. Franks Mr. Warnet  
Mr. Gerdes Dr. Monroe  
Dr. Wisniewski, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – October 16, 2018  
Confidential Executive Session – October 16, 2018

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 8-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board accept the request for unpaid Federal Family Leave by Middle School Mathematics Teacher, Scott Taylor, commencing on or about November 26, 2018, ending on, or about January 1, 2019. (Attachment VI-A.1)
2. Resolved: That the Board approve the following educational service provider for the 2018/2019 school year: [G]

Barbara Franzetti-O'Boyle & Michael O'Boyle	Always Available Physical Therapy Manasquan, NJ 08736.	Physical Therapy for 2018/2019 School Year	\$85.00/hr.
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3. Resolved: That the Board accept the resignation of Denise Sibilia, Cafeteria Aide, as of November 16, 2018. (Attachment VI-A.3)
4. Resolved: That the Board accept the request for Medical Leave by School Custodian, Mr. Edward Bradforth, commencing on November 15, 2018, ending on or about December 10, 2018. Mr. Bradforth will utilize sick days until December 3, 2018 and then utilize vacation days

for December 4 – 7, 2018. If further time is needed, Mr. Bradford will utilize the remaining balance of vacation days and then utilize unpaid Federal Medical Leave for the remainder of necessary days. (Attachment VI-A.4)

5. Resolved: That the Board approve Ms. Erin Fitzgerald to complete 75 hours of observation/training with Jessica Mack, BCBA for the Bradley Beach School District.
6. Resolved: That the Board approve Ms. Jacklyn Fagan, Georgian Court University Graduate Student, to complete 30 hours of observation for certification in ESL with Ms. Christina Boyle.
7. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Jeanne Acerra	12-07-18	17 <sup>th</sup> Annual Council of Holocaust Educators Conference	Brookdale Community College	\$50.00
Heather Ross	12-12-18	Strategies for Reaching “I Don’t Care” Students	Freehold, NJ	\$269.00
Marissa Vitale	12-12-18	Strategies for Reaching “I Don’t Care” Students	Freehold, NJ	\$269.00
Jessica Stephan	12-14-18	NJASP Conference on Dyslexia & Early Childhood Mental Health (PreK)	East Windsor	\$180.00
Laurel Degan Amy Roth Bernadette LoPinto-Neil	12-18-18	GOLD Learning Strategies Training	Tinton Falls School	-0-
Jessica Stephan Alison Zylinski	01-17-19	New Rules for Treating Trauma	Edison Raritan Center	\$199.99 each <b>\$398.00</b>
Alison Zylinski	01-18-19 03-15-19 05-31-19	CIACC Liaison Training (Trauma, Autism, Mental Health Stigma)	Neptune High School	-0-
Heather Keith	01-29-19	BER Workshop – Guided Reading Differentiating Using Small Group Instruction (K-2)	Freehold, NJ	\$259.00

8. Resolved: That the Board approve the appointment of Lucille Quinn as a substitute teacher for the 2018/2019 school year: [B]

Note: Substitute teachers are paid \$75.00 per day.

9. Resolved: That the Board approve the appointment of Danielle Dolan to the position of Preschool Aide effective on or about December 3, 2018, through June 30, 2019, at an annual pro-rated salary of \$23,614.00. (Attachment VI-A.9)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the following regulation for a first reading. (Attachment VI-B.1)

<b>REGULATION NUMBER</b>	<b>REGULATION</b>
R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_  
Motion Tabled

2. Resolved: That the Board approve the following policies/regulations for a second reading. (Attachment VI-B.2)

<b>POLICY/REGULATION NUMBER</b>	<b>POLICY/REGULATION</b>
P 0169.02	Board Member Use of Social Networks (New)
P&R 1550	Equal Employment/Anti-Discrimination Practices (M) (Revised)
P 2431	Athletic Competition (M) (Revised)
R 2431.2	Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
P 2700	Services to Nonpublic School Students (M) (Revised)
P&R 5350	Student Suicide Prevention (M) (Revised)
P 5533	Student Smoking (M) (Revised)
P&R 7100	Long-Rand Facilities Planning (M) (Revised)
P 7425	Lead Testing of Water in Schools (New)
P&R 7440	School District Security (M) (Revised)
P&R 7441	Electronic Surveillance in School Buildings and on School Grounds (M) (Revised)
P 8462	Reporting Potentially Missing or Abused Children (M) (Revised)
P 8507	Breakfast Offer Versus Serve (OVS) (M) (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)

3. Resolved: That the Board approve the New Jersey Department of Education Division of Early Childhood Education 2019-2022 PEA Three-Year Preschool Program Plan for the Bradley Beach School District. (Attachment VI-B.3)

MOTION: Ms. Devane SECOND: Mr. Gerdes VOTE: 8-0

C. Students

1. Resolved: The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of October. (Attachment VI-C.1)
2. Resolved: That the Board approve the following 2018/2019 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Date	Grade	Location	Cost	Bus
March 22, 2019	Environmental Club	Liberty Science Center, Jersey City, NJ	\$320.75 Paid by Environmental Club	Bus Cost Pending
June 5, 2019	4	Trenton State House & Old Barracks, Trenton, NJ	\$272.00	Bus Cost Pending

3. Resolved: That the Board approve the annual “Standing Orders for the Care of the Ill or Injured” for the 2018/2019 school year. (Attachment VI-C.3)
4. Resolved: That the Board approve the following tuition contract:

ID No.	School	Location	Start Date	Annual Tuition Rate
2455	Rumson Fair Haven Regional High School	Rumson, NJ	9/6/18	\$30,265.00

MOTION: Mr. Gerdes SECOND: Ms. Devane VOTE: 8-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Joint Transportation Agreement – Neptune Township

Resolved: That the Board approve the following joint transportation agreements with the Neptune Township Board of Education for the transportation of Bradley Beach students for the 2018/2019 school year. [B]

Route #	Destination	Total
CAC23AM	Academy Charter	\$1,318.60
CS46AM	Coastal Learning Center	5,600.00
HCB33AM	Neptune	1,668.60
HMD12PM	Neptune	992.25
STR8AM	St Rose Grammar & High School	680.84
VCFA111	Career Center	2,968.24
VCFP11I	Career Center	2,062.12
VCH19AM	Communications High School	4,116.00
VEL52PI	Eatontown Vocational School	2,232.00
	<b>Total</b>	<b>\$21,638.65</b>

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-0

B. Approval of Nonpublic School Route with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2018/2019 School Year

Resolved: That the Board approve the nonpublic school route with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach students to one nonpublic school for the 2018/2019 school year. [B]

Route #	Destination	Cost
CBA17	CBA	\$793.80
RBC8	RBC HS	1,018.80
TH19	Trinity Hall	2,646.00
SC5	Saint Catharine	4,017.60
	<b>Total</b>	<b>\$8,476.20</b>

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-0

C. Approval of Special Education & Public School Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2018/2019 School Year

Resolved: That the Board approve the special education and public school routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach students to various schools for the 2018/2019 school year. [B]

Route #	Destination	Cost
4548	Collier	\$10,404.00
4611	Harbor PM	4,267.80
8562	Rumson FH	28,294.20
8552	New Road	13,735.80
4526	Harbor School	12,709.80
E8331	Bradley Beach Elementary	40,638.60
8531	Shore Center	13,419.00

NP172	Academy Charter	1,729.80
V313	Mast	4,186.80
	<b>Total</b>	<b>129,385.80</b>

MOTION: Mrs. Carlucci SECOND: Mr. Gerdes VOTE: 7-0-1  
Mrs. Merenda abstained

D. Approval of Joint Transportation Agreement – Red Bank Regional High School

Resolved: That the Board approve the following joint transportation agreements with the Red Bank Regional High School Board of Education for the transportation of Bradley Beach students for the 2018/2019 school year. [B]

Route #	Destination	Total
V621	Red Bank Regional High School	\$35,705.70

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-0

E. Approval of Bus Drill and Evacuation

Resolved: That the Bradley Beach Board of Education on October 22, 2018 conducted the district's mandatory annual bus drill and evacuation.

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-0

F. Approval to Discard Surplus Equipment

Resolved: That the Board approve the following obsolete items to be disposed of:

Tag Number	Description
00139	Fileserver MFG-Supero
00140	Fileserver MFG-Supero
00518	Server Smartbuy
2774	Server HP
00104	HP Storage Work Tape Drive

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-0

G. Approval to Submit Transfer of Funds for Preschool Expansion Aid

Resolved: That the Board approve the submission of the FY 2019 Preschool Expansion Aid Transfer Funds Report as per attached. (Attachment VII-G)

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-0

H. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending October 31, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-H)

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-0

I. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending October 31, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-I)

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-0

J. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of October 31, 2018, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-0

K. Approval of Budget Transfers (2018/2019)

Resolved: That the Board approve the 2018/2019 budget transfers as listed on Attachment VII-K.

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-0

L. Approval of October 2018 Payroll

Resolved: That the Board approve the October 2018 gross payroll in the amount of \$384,194.24.

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 8-0

M. Approval of Bills Payment

Resolved: That the Board approve payment of the November 20, 2018 regular bills list and as certified and approved. (Attachment VII-M)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 8-0

VIII. Old Business – None

IX. New Business

Dr. Wisniewski stated that the Poinsettia Sale is now active.

X. Committee Reports

Mr. Gerdes stated that an ad hoc safety committee met to discuss the proposal from the Chief of Police concerning the school resource officer proposal.

Mr. Warnet stated that the technology committee met.

XI. President's Report

Dr. Monroe stated that there will be a special Board of Education meeting to discuss safety concerns.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session

President Monroe called for an Executive Session at 8:02 p.m. to discuss student and legal matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 8-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 10:22 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary