

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
May 21, 2019

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:07 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Mr. Lozowick
 Mrs. Carlucci Mrs. Merenda
 Ms. Devane Mr. Warnet
 Dr. Franks Dr. Monroe
 Mr. Gerdes
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

IV. Superintendent's Report

Dr. Wisniewski began the workshop session of the meeting by thanking everyone for their participation in the development and running of the porch fest. Dr. Wisniewski turned the meeting over to Ms. Ann Caruso who recognized all the members of the porch fest committee who supported the event. Ms. Caruso stated it was a wonderful event, and it was a great team effort.

Dr. Wisniewski then gave the Board an update on the strategic plan. Dr. Wisniewski reviewed the strategic plan with the Board and outlined the progress made to each of the objectives. Dr. Wisniewski then went over his agenda items, in particular, the summer school appointments.

Afterward, Mr. Tonzola began his section of the agenda by reminding those Board members, who are up for reelection and wish run again, to do so with the county clerk by 4:00 pm on July 29th. Mr. Tonzola then went over his agenda items with the Board, in particular, the awarding of the Interior Renovation to Stair #2 & 3 projects.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:51 p.m.

Regular Meeting
May 21, 2019

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:52 p.m.

Roll Call

Present: Mr. Bardinas Mr. Lozowick
Mrs. Carlucci Mrs. Merenda
Ms. Devane Mr. Warnet
Dr. Franks Dr. Monroe
Mr. Gerdes
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – April 16, 2019

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 8-0-1
Mr. Gerdes abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of School Nurse Kelli O'Keefe for the Bradley Beach Elementary Extended School Year Summer Program. The program will run from July 8, 2019, through August 8, 2019, (Monday through Thursday). The hours will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]
2. Resolved: That the Board approve the appointment of School Psychologist, Jessica Stephan to provide Child Study Team services from July 1, 2019, through August 31, 2019, not exceed a total of 40 hours with compensation at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]
3. Resolved: That the Board approve the appointment of Physical Therapist Barbara O'Boyle for the Bradley Beach Elementary Extended School Year Summer Program. The program will run from July 8, 2019, through August 8, 2019, (Monday through Thursday). The PT services will not exceed a total of 21 hours with a contracted rate of \$75 per hour. [G]
4. Resolved: That the Board approve JM Therapy, Jessica Mack, MS ED., BCBA, to the position of BCBA to provide services to the Bradley Beach School District from July 1, 2019, through June 30, 2020 at a rate of \$125 per hour. [G]

Regular Meeting
May 21, 2019

5. Resolved: That the Board approve the appointment of Synergy-Rehab LLC, (Sonali Khatri, ITR/L) to provide Occupational Therapy provide services to the Bradley Beach School District from July 1, 2019, through June 30, 2020 at a rate of \$85 per hour. [B]
6. Resolved: That the Board approve the appointment of Speech Therapist Julie Ferwerda to provide Speech and Language services for the Bradley Beach Elementary Extended School Year Summer Program which will run from July 8, 2019, though August 8, 2019, at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour for a total of 20 hours. [B]
7. Resolved: That the Board approve the appointment of the following teachers to teach in the Bradley Beach Elementary Extended School Year Summer Program. The program will run from July 8, 2019, through August 8, 2019, (Monday through Thursday). The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B/G]
- Donna Hamernick
 - Morgan Maclearie
 - Heather Ross
 - Laurel Degnan
 - Marissa Finch
 - Kevin Cosgrove

Note: Grant funds to be paid out of federal funds account code 20-250-100-101.00-SU IDEA Basic

8. Resolved: That the Board approve the appointment of the following classroom aides in the Bradley Beach Elementary Extended School Year Summer Program. The program will run from July 8, 2019, through August 8, 2019, (Monday through Thursday). The hours for classroom aides will be 3.5 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$15.00/hour. [B/G]
- Traci Rankel
 - Risa Nardone
 - Brendan Coulson
 - Gabrielle Dawe

Note: Grant funds to be paid out of federal funds account code 20-250-100-106.00-SU IDEA Basic

9. Resolved: That the Board approve the appointment of the following substitute teachers in the Bradley Beach Elementary Extended School Year Summer Program. The program will run from July 8, 2019, through August 8, 2019, (Monday through Thursday). The hours for substitute teachers will be 3.5 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B/G]
- Kristen Goldsworthy

Regular Meeting
 May 21, 2019

Note: Grant funds to be paid out of federal funds account code 20-250-100-101.00-SU IDEA Basic

- 10. Resolved: That the Board approve Morgan Maclearie as a provider of translation and interpretation services from July 1, 2019 through August 31, 2019, at a rate of \$40/hour. [B]
- 11. Resolved: That Board agrees to contract nursing services with the Monmouth Ocean Education Services Commission (M-OESC) on an as needed basis for substitute school nurses and nurses for transportation at rate of \$56.00 per hour for Registered Nurse services and \$44.50 per hour for Licensed Practicing Nurse services for the 2019/2020 school year. [B]
- 12. Resolved: That the Board approve the appointment of the non-tenured teaching staff for the 2019/2020 school year, as on file in the Office of the Superintendent. (Attachment VI-A.12)
- 13. Resolved: That the Board accept the request for maternity leave by Special Education Teacher, Mrs. Marissa Finch, commencing on or about September 23, 2019 and ending on or about January 24, 2020. (Attachment VI-A.13)
- 14. Resolved: That the Board accept the letter of resignation, with regret, of Ms. Jennifer Krystopowicz, Grade 4 Teacher, effective at the conclusion of the 2018/2019 school year. (Attachment VI-A.14)
- 15. Resolved: That the Board approve Patricia O’Neill as a Substitute School Nurse for the 2019 Bradley Beach Elementary Extended School Year Summer Program for 3.5 hours per day on an as needed basis from July 8, 2019, through August 8, 2019 at the rate of \$40.00 per hour. [B]
- 16. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [B]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Jessica Stephan	June 6-7, 2019	TPJT Reliability Training	Camden County Education Services Clementon, NJ	No Fee Mileage only: 76 miles per day x 2 days = \$47.12
Michelle Sprengel	June 12, 2019	Google Applied Digital Skills	Matawan Regional High Sch.	-0-

- 17. Resolved: That the Board accept the request to extend the maternity leave by teacher, Mrs. Patricia Velazquez-Orlando, to include a second year, the entirety of the 2019/2020 school year. (Attachment VI-A.17)
- 18. Resolved: That the Board approve the appointment of the following substitute teacher for the 2018/2019 school year: [B]

- Andrew Becker

Note: Substitute teachers are paid \$75.00 per day.

MOTION: Ms. Devane SECOND: Mrs. Merenda VOTE: 9-0

B. Policy

1. Resolved: That the Board authorizes the submission of the proposed Comprehensive Equity Plan for School Years 2019/2020 through 2021/2022. (Attachment VI-B.1)

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 9-0

C. Students

1. Resolved: That the Board approve the following 2018/2019 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Date	Grade	Location	Cost	Bus
6/4/19	5	Point Borough High School "Ropes Course"	\$442.50	\$300.00 Seaman Tov
6/6/19	6	Point Borough High School "Ropes Course"	\$442.50	\$325.00 First Student

MOTION: Mrs. Merenda SECOND: Dr. Franks VOTE: 9-0

2. Resolved: That the Board approve the monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of April. (Attachment VI-C.2)

MOTION: Mr. Gerdes SECOND: Mr. Warnet VOTE: 8-0-1
Mrs. Meremda abstained

VII. Business Administrator/Board Secretary's Report

A. Approval of Additional Appointments/Reappointments

Resolved: That the Board approve the additional following appointments/reappointments for the 2019/2020 school year:

Right To Know Contact Person	Samuel Bullock
AHERA Representative	Samuel Bullock
Integrated Pest Mgmt. Contact Person	Samuel Bullock
Petty Cash Fund	David Tonzola
Public Agency Compliance Officer	David Tonzola

Open Public Records Administrator	David Tonzola
Affirmative Action Officer	Sarah Poppe
Title IX Contact Person	Sarah Poppe
Substance Abuse Coordinator	Alison Zylinski
Purchasing Agent	David Tonzola

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 9-0

B. Approval of Salary to be Funded by Federal Grants: FY 2019 Elementary and Secondary Education (ESEA) Formula Grants

Resolved: That the Board approve the following salary to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Isabel Segoviano	\$59,280	20-231-100-101.00	ESEA Title I	100%

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 9-0

C. Approval of Construction Project Bid Award

WHEREAS, on 5/14/2019 the Bradley Beach Board of Education conducted a public bid opening for the award of the Interior Renovations to Stair # 2 and 3 project which yielded the following for consideration:

Contractor	Base Bid Contract No. 3 (Stair #2 and #3)	Alt. #1	Alt. #2A	Alt. #2B	Alt. #3A	Alt. #3B	Alt. #4
George Koustas Painting and Construction, LLC	\$208,000	\$2,000	\$6,000	\$4,000	\$10,000	\$6,000	\$2,000

and:

WHEREAS, in accordance with the provisions of the Public Schools Contract Law N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education award the contract for the Interior Renovation to Stair # 2 and 3 project to George Koustas Painting and Construction, LLC in the total contract lump sum of \$238,000 as follows:

Contractor	Base Bid Contract No. 3 (Stair #2 and #3)	Alt. #1	Alt. #2A	Alt. #2B	Alt. #3A	Alt. #3B	Alt. #4
George Koustas Painting and Construction, LLC	\$208,000	\$2,000	\$6,000	\$4,000	\$10,000	\$6,000	\$2,000

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 9-0

D. Approval of Application for Extraordinary Aid – FY 2018/2019 School Year

Resolved: That the Board approve the Application for Extraordinary Aid for the FY 2018/2019 school year as on file in the office of the Business Administrator/Board Secretary.

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 9-0

E. Approval to Accept Donation from the Betty Maddalena Foundation for the Purchase of Information Technology Supplies

Resolved: That the Board accept the donation of \$3,500.00 from the Betty Maddalena Foundation for the purchase of information technology supplies as per Attachment VII-E. Furthermore, that the Board authorize the Business Administrator to create budget account code 20-090-100-610.19-BM, budget account code 20-090-400-731.19-BM, and revenue code 20-1000.19 to account for this transaction. (Attachment VII-E)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 9-0

F. Approval of Acceptance and Submission of 2019 Safety Grant

Resolved: That the Bradley Beach Board of Education hereby approves the submission of the grant application for the 2019 Safety Grant Program through the New Jersey Schools Insurance Group's MOCSSIF sub-fund for the purposes described in the application, in the amount of \$4,159.66 for the period July 1, 2019 through June 30, 2020.

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 9-0

G. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending April 30, 2019 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-G)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 9-0

H. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2019 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-H)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 9-0

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of April 30, 2019, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 9-0

J. Approval of Budget Transfers (2018/2019)

Resolved: That the Board approve the 2018/2019 budget transfers as listed on Attachment VII-J.

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 9-0

K. Approval of April 2019 Payroll

Resolved: That the Board approve the April 2019 gross payroll in the amount of \$376,194.54.

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 9-0

L. Approval of Bills Payment

Resolved: That the Board approve payment of the May 21, 2019 regular bills list and as certified and approved. (Attachment VII-L)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 9-0

VIII. Old Business – None

IX. New Business

Dr. Wisniewski stated that there will be two spring concerts. The first, for grades kindergarten through third, will be held on Wednesday, May 22nd, and the second concert, for grades fourth through eighth, will be held on Thursday, May 30th. Dr. Wisniewski also stated that there will be a Junior National Honor Society Induction Ceremony on Wednesday, May 29th.

Dr. Monroe stated that the Memorial Day festivities will kick off on Saturday, May 25th with the annual parade and conclude on Monday, May 27th with a ceremony at Riley Park. Dr. Monroe also stated that there would be a veteran of World War II as a guest at the ceremony.

Ms. Devane stated that there is a push to have local schools begin to formulate ideas on how to help community members complete the upcoming census.

Regular Meeting
May 21, 2019

Mrs. Carlucci inquired about the protocol when responding to emails sent to Board members.

X. Committee Reports

Mrs. Carlucci stated that a personnel meeting will be scheduled in the near future.

Dr. Monroe stated that the Board will form an AD Hoc English Language Learners Committee to address the needs of the ESL population in the school.

XI. President's Report – None

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session

President Monroe called for an Executive Session at 8:56 p.m. to discuss personnel matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 9-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:16 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary