

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
July 17, 2018

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Mr. Young
 Mr. Lozowick Dr. Monroe
 Mr. Warnet
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas
 Mr. Gerdes
 Mrs. Merenda

IV. Executive Session

President Monroe called for an Executive Session at 7:16 p.m. to interview candidates to fill the vacated board position.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mr. Young SECOND: Mr. Lozowick VOTE: 5-0

Public Workshop Reconvened

On a motion made by Mrs. Carlucci and seconded by Mr. Young, the Board reconvened into the workshop session at 7:56 p.m.

Superintendent's Report

Dr. Wisniewski began the workshop session by reviewing the school safety training four-day workshop he attended at the end of June. Dr. Wisniewski stated that the training focused on a wide area of topics and that he gained valuable information to share with the safety committee. Dr. Wisniewski stated that there will be low-level goals that can be addressed by the administration, mid-level goals that will require input from the safety committee and higher-level goals which will require strategic planning and potential facilities upgrades. Afterwards, Dr. Wisniewski discussed his agenda items. Dr. Wisniewski wished to thank both Mrs. Bridget Antonucci and Ms. Sarah Poppe for their help in the interview process for all the new hires on tonight's agenda. Dr. Wisniewski then reviewed each new hire on the agenda and gave the Board a brief biographical overview on each one.

Afterwards, Mr. Tonzola began his section of the agenda by reminding those Board members who are up for reelection and wished to run again must do so with the county clerk by 4:00 p.m. on July 30th. Mr. Tonzola then went over his agenda items with the Board, particularly the approval of the fiscal year 2019 IDEA and ESEA grant, the change order, as well as the reduction in state aid that the district will be facing in the 2018/2019 school year. Mr. Tonzola discussed different alternatives the Board can take to make up for the loss of state aid and the consequences of each choice.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:39 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:40 p.m.

Roll Call

Present: Mrs. Carlucci Mr. Young
Mr. Lozowick Dr. Monroe
Mr. Warnet
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas
Mr. Gerdes
Mrs. Merenda

V. Minutes

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Special Meeting – June 12, 2018
Confidential Executive Session – June 12, 2018

Regular Meeting /Public Hearing – June 19, 2018
Confidential Executive Session – June 19, 2018

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 5-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve Diana Rodrick to turnkey an additional 10 hours of Sheltered Instruction Observational Protocol (SIOP) to all staff not to exceed 20 hours throughout 2018/2019 school year at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [G]
2. Resolved: That the Board approve the following appointments in the New Jersey County/District School Information System:

Position	Name
Anti-Bullying Coordinator	Ms. Sarah Poppe
District Homeless Education Liaison	Mrs. Bridget Antonucci
Intervention and Referral Services Coordinator	Ms. Sarah Poppe
District Professional Development Chair	Ms. Sarah Poppe
State Testing Coordinator	Dr. Stephen Wisniewski
District NCLB Coordinator (ESSA)	Dr. Stephen Wisniewski
District Anti-Bullying Specialist	Mrs. Alison Zylinski
District Educational Stability Liaison	Dr. Stephen Wisniewski
District Bilingual/ESL/ELS Point of Contact	Ms. Sarah Poppe
NJSMART Point of Contact	Ms. Ruth Ramirez
School Safety Specialist	Dr. Stephen Wisniewski

3. Resolved: That the Board approve the resignation of Nancy Merkelbach from the position of Pre School Teacher effective July 1, 2018. (Attachment VI-A.3)
4. Resolved: That the Board approve the appointment of Kristen Goldsworthy to the position of Fourth Grade Teacher, effective on September 1, 2018 through June 30, 2019, at a salary of \$55,120 (MA, Step 6), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.4) [B]
5. Resolved: That the Board approve the appointment of Jennifer Krystopowicz to the position of Fourth Grade Teacher, effective on September 1, 2018 through June 30, 2019, at a salary of \$60,630 (MA, Step 10), as established by the collective agreement between the

Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.5) [B]

6. Resolved: That the Board approve the appointment of Brendan Coulson to the position Special Education Teacher, effective on September 1, 2018 through June 30, 2019, at a salary of \$50,895 (BA, Step 4), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.6) [B]
7. Resolved: That the Board approve the appointment of Erin Healy to the position of Physical Education Teacher, effective on September 1, 2018 through June 30, 2019, at a salary of \$50,395 (BA, Step 1), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.7) [B]
8. Resolved: That the Board approve the appointment of Lucia Newberry to the position of English as A Second Language Teacher, effective on September 1, 2018 through June 30, 2019, at a salary of \$55,975 (BA, Step 9), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.8) [B]
9. Resolved: That the Board approve the appointment of Jessica Campbell to the position of Elementary School Leave Replacement Teacher Education Teacher, effective on September 1, 2018 through April 23, 2019, at a salary of \$50,395 (BA, Step 1), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.9) [B]
10. Resolved: That the Board approve the appointment of Amanda Bialek to the position of Middle School Science Leave Replacement Teacher Education Teacher, effective on September 1, 2018 through June 30, 2019, at a salary of \$50,395 (BA, Step 1), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.10) [B]
11. Resolved: That the Board approve the appointment of Donna Taylor to the position of Special Education Instructional Aide, effective September 1, 2018, through June 30, 2019, at a salary of \$23,614. (Attachment VI-A.11) [B]
12. Resolved: That the Board approve the appointment of Gabrielle Giacchi to the position of Special Education Instructional Aide, effective September 1, 2018, through June 30, 2019, at a salary of \$23,614. (Attachment VI-A.12) [B]
13. Resolved: That the Board approve the appointment of Synergy-Rehab LLC, (Sonali Khatri, ITR/L) as part-time Occupational Therapist for the 2018/ 2019 school year, for 2.5 days per week, 3.5 hours per day at a rate of \$85.00 per hour, not to exceed \$29,949.00. [B]

14. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Heather Ross	10-24-18	2018 NJ Science Convention	Princeton Marriott At Forrestal	\$175.00
Kristen Goldsworthy Jennifer Krystopowicz Brendan Coulson Erin Healy Lucia Newberry Jessica Campbell Amanda Bialek	08-15-18	Monmouth Co. Curriculum Consortium Summer Teacher Institute	Wall, NJ	\$49.00/person Total \$343

MOTION: Mr. Young SECOND: Mr. Warnet VOTE: 5-0

B. Students

1. Resolved: That the Board approve the monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of June. (Attachment VI-B.1)

2. Resolved: The Board approve the following tuition contracts: [B/T]

ID No.	School	Location	Start Date	Annual Tuition Rate
2244	Coastal Learning Center	Howell, NJ	7/02/18 – 6/30/19	Tuition \$63,285.88
2155	The Harbor School	Eatontown, NJ	7/01/18 – 6/30/19	Tuition \$65,341.50
2017	Collier School	Marlboro, NJ	7/05/18 – 6/30/19	Tuition \$68,880.00
0257	Bayshore Jointure	Tinton Falls, NJ	7/01/18 – 8/31/18	Tuition \$ 8,000.00
1092	New Road School	Ocean Twp., NJ	9/05/18 – 6/30/19	Tuition \$51,505.20

MOTION: Mr. Warnet SECOND: Mr. Young VOTE: 5-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Acceptance of FY 2019 IDEA Consolidated Formula Grant Funds

Resolved: That the Board approve the acceptance of the FY 2019 IDEA Consolidated Formula Grant funds as follows:

Program Name	FY 2018 Award Amount
IDEA Basic	\$134,996
IDEA Preschool	2,882

MOTION: Mr. Warnet SECOND: Mr. Young VOTE: 5-0

B. Approval of Acceptance of FY 2019 Elementary and Secondary Education (ESEA) Formula Grant Funds

Resolved: That the Board approve the acceptance of the FY 2019 ESEA Formula Grant Funds as follows:

Program Name	FY 2018 Award Amount
ESEA Title I	\$140,280
ESEA Title IIA	14,276
ESEA Title III	10,100
ESEA Title IV	10,000

MOTION: Mr. Warnet SECOND: Mr. Young VOTE: 5-0

C. Approval of Construction Project Change Order

Resolved: That the Board approve the following resolution:

WHEREAS, on May 15, 2018 the Bradley Beach Board of Education awarded George Koustas Painting & Construction, LLC an original bid for the Interior Renovation to Stair #1 in the total contract lump sum of \$136,000, which included one allowance.

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED that the Bradley Beach Board of Education approves the following change order, GC-01 to George Koustas Painting & Construction, LLC as per attachment VII-C. [B]

MOTION: Mr. Warnet SECOND: Mr. Young VOTE: 5-0

D. Approval of Renewal of Contract with Intelligent Business System (IBS)

Resolved: That the Board approve the renewal of the attached contract with Intelligent Business System (IBS) to provide computer software maintenance and support services for the 2018/2019 school year at an annual cost of \$10,104. Said renewal represents a 0% increase over the 2017/2018 costs. [B]

MOTION: Mr. Warnet SECOND: Mr. Young VOTE: 5-0

E. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending June 30, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-E)

MOTION: Mr. Warnet SECOND: Mr. Young VOTE: 5-0

F. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending June 30, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-F)

MOTION: Mr. Warnet SECOND: Mr. Young VOTE: 5-0

G. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of June 30, 2018, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Warnet SECOND: Mr. Young VOTE: 5-0

H. Approval of Budget Transfers (2017/2018)

Resolved: That the Board approve the 2017/2018 budget transfers as listed on Attachment VII-H.

MOTION: _____ SECOND: _____ VOTE: _____
Motion Tabled

I. Approval of June 2018 Payroll

Resolved: That the Board approve the June 2018 gross payroll in the amount of \$420,658.09.

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 5-0

J. Approval of Bills Payment

Resolved: That the Board approve payment of the July 17, 2018 regular bills list and as certified and approved. (Attachment VII-J)

MOTION: Mrs. Carlucci SECOND: Mr. Young VOTE: 5-0

K. Appointment of Board Member

Resolved: That the Board appoint Elizabeth Franks as Board Member to fill the vacant unexpired term of office effective immediately. Elizabeth Franks shall serve until the next organization meeting.

MOTION: Mr. Warnet SECOND: Mr. Lozowick VOTE: 5-0

L. Approval to Request Commissioner Approval to Withdraw from Emergency Reserve for the 2018/2019 School Year Due to a Reduction in State Aid Revenue

Resolved: That the following motion is hereby adopted:

WHEREAS, on 7/13/2018 the State of New Jersey Department of Education released their final fiscal year 2019 state aid figures to the Bradley Beach Board of Education, which yield a reduction of \$71,700 in state aid revenue from the original fiscal year 2019 budget revenue; and:

WHEREAS, the Bradley Beach Board of Education must hold a public meeting to adopt a plan to address the state aid reduction no later than August 1, 2018; and:

WHEREAS, the Bradley Beach Board of Education has the following three options within its fiscal year 2019 budget to account for the reduction in state aid:

1. Use unassigned general fund surplus to maintain budgeted appropriations; or
2. Request Commissioner approval to withdrawal from emergency reserve; or
3. Pursuant to N.J.A.C. 6A:23A-14.2(d), withdraw from maintenance reserve to cover budgeted required maintenance costs; or
4. Reduce appropriations for 2018-2019; or
5. A combination of 1, 2, 3, and 4above

NOW THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education will request Commissioner approval to withdrawal \$71,700 from emergency reserve in the 2018/2019 school year to account for the reduction in state aid:

MOTION: Mr. Warnet SECOND: Mr. Young VOTE: 5-0

M. Approval of Use of School Building – Bradley Beach Police Department

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Police Department on August 6, 2018 to conduct onsite training

exercises and professional development. This resolution supersedes resolution VII-B from May 15, 2018.

MOTION: Mr. Warnet SECOND: Mr. Young VOTE: 5-0

N. Approval of Title I, SIA, Part A Grant

Resolved: That the Board approve the submission of the Title I, SIA, Part A – Improving Basic Programs Operated by the LEAS: School Improvement Grant in the amount of \$11,200.

MOTION: Mr. Warnet SECOND: Mr. Young VOTE: 5-0

VIII. Old Business – None

IX. New Business – None

X. Committee Reports

Dr. Monroe stated that the Curriculum Committee will be meeting.

XI. President's Report

Dr. Monroe thanked both candidates for applying for the vacant Board position.

Dr. Monroe also indicated that she would like to pursue the creation of a bilingual swimming safety presentation to give to the students before the start of next summer.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only)

Ms. Elizabeth Franks, 508 Monmouth Avenue, Bradley Beach, NJ asked about the cut to state aid and how it was determined.

Mrs. Barbara Carlucci, 515 Monmouth Avenue, Bradley Beach, NJ asked that the policy committee review the district's policy on acceptance of tuition paying non-resident students. Mrs. Carlucci had some recommendations that she would like the policy committee to think about and add to the existing policy.

XIV. Executive Session (if required) – None

Regular Meeting
July 17, 2018

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:52 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary