

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
January 15, 2019

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Mr. Lozowick
 Mrs. Carlucci Mrs. Merenda
 Ms. Devane Mr. Warnet
 Dr. Franks Dr. Monroe
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

IV. Discussion Items –None

Superintendent's Report

Dr. Wisniewski reviewed his agenda items with the Board, in particular Mrs. Guzzi's maternity leave, Mrs. Antonucci's resignation, and the development of the 2019/2020 school year calendar.

Afterwards, Mr. Tonzola reviewed his agenda items. Mr. Tonzola reminded the Board of the regularly scheduled meeting on February 19th and the adoption of a tentative budget on March 19th, which would fulfill the state statute that tentative budgets be submitted to the County Office by March 20th. Mr. Tonzola also reminded the Board to complete their financial disclosure forms as soon as they become available.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:37 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:38 p.m.

Regular Meeting
January 15, 2019

Anthony LeProtto	1-22-19	Oceanside CPR On-site CPR Training	BBES	\$45.00
Jeanne Acerra	1-31-19	Practical Ideas for Making the Best Use of Google Classroom to Enhance Instruction	Long Branch, NJ	\$269.00
Kevin Cosgrove Donna Hamernick Alisyn Morder Lucia Newberry Diana Rodrick	2-26-19	MC3 Google Educator Level 1 Certification Training	Matawan-Aberdeen Regional HS	\$49.00 ea. \$245.00
Kirsty Sucato Marissa Vitale	2-27-19	Access, Choice & Time: How to Create Attentive & Critical Readers workshop	Rutgers University	\$150.00 ea. \$300.00
Kelli O'Keefe	2-28-19	Best, Current Practices for School Medical Emergencies	Long Branch, NJ	\$269.00
Donna Maggio Jennifer Pingitore Brendan Coulson	2-28-19	Help Your Students Develop Self- Regulation Skills to Improve Behavior and Increase Learning	Long Branch, NJ	\$239.00 ea \$717.00
Jeanne Acerra	3-28-19	101 Best Strategies for Teaching Social Studies	Newark, NJ	\$269.00
Jennifer Krystopowicz	4/24 - 4/26/19	Project Based Learning Workshop (3 days)	Palm Valley School Rancho Mirage, CA	\$300.00 Total amount allowed as per contract

5. Resolved: That the Board approve the following Brookdale Community College student observers as follows:

- 60 Hours field observation with Ms. Jennifer Krystopowicz, grade 4 - 30 hrs. regular education/30 hrs. special education
 - Taylor Robustelli
- 60 Hours field observation with Mrs. Jaclyn Wilson, 30 hrs. in ESL with regular education students and 30 hrs. with special education students
 - Nadia Ross
- 60 Hours field observation with Mrs. Kirsty Sucato and Mrs. Marissa Vitale, 30 hrs. regular education and 30 hrs. special education
 - Nick Skokos
- 75 Hours field observation for an Education Internship with Ms. Donna Hamernick, grade 1
 - Whitney Howe

6. Resolved: That the Board approve the appointment of John McAllister to the position of Substitute Teacher for the 2018/2019 school year.

Note: Substitute teachers are paid \$75.00 per day.

7. Resolved: That the Board approve the appointment of the following chaperones for the 8th Grade trip to Washington, DC at a contracted total rate of two hundred dollars (\$200.00), one hundred dollars (\$100) per night:

Jeanne Acerra
Kevin Cosgrove
Nichole Covert
Ashley Gianfrancesco
Anthony LeProtto
Alison Zylinski

8. Resolved: That the Board approve the appointment of Marissa Finch to the position of Special Education Preschool Teacher effective February 19, 2018, through June 30, 2019, at a pro-rated salary of \$52,420 (BA, Step 6), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.8)

9. Resolved: That the Board approve the Monmouth-Ocean Educational Services Commission 2018/2019 Fee Schedule for services. (Attachment VI-A.9)

MOTION: Ms. Devane SECOND: Dr. Franks VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the proposed school year calendar for the 2019/2020 school year. (Attachment VI-B.1)

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 8-0

C. Students

1. Resolved: The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of December. (Attachment VI-C.1)

MOTION: Mr. Warnet SECOND: Ms. Devane VOTE: 7-0-1
Mrs. Merenda abstained

2. Resolved: That the Board approve one Bradley Beach Elementary School Student, Student ID #2060, Grade 7, to attend the Visual Arts program of the Monmouth County Arts Program every Thursday from February 14, 2019, through May 15, 2019.

MOTION: Mrs. Carlucci SECOND: Ms. Devane VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Use of School Building – Bradley Beach Arts Council

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Arts Council on Thursday, May 2nd, through Sunday, May 5th, and for rehearsals after school from time to time, as per Attachment VII-A.

MOTION: Dr. Franks SECOND: Ms. Devane VOTE: 8-0

B. Approval to Delete Stale Dated Checks

Resolved: That the Board approve the deletion of the following stale dated checks from the Bradley Beach Elementary School checking account.

Check Date	Check Number	Check Amount
7/2/2014	4877	\$500.00
12/1/2015	5212	\$60.00
12/18/2015	5089	\$67.00
1/1/2016	5211	\$60.00
5/3/2017	5311	\$12.50

MOTION: Dr. Franks SECOND: Ms. Devane VOTE: 8-0

C. Approval to Accept Donation of Eight iPads from the Colton and Friends Foundation

Resolved: That the Board approve the acceptance of eight iPads from the Colton and Friends Foundation to be used in preschool classrooms.

MOTION: Dr. Franks SECOND: Ms. Devane VOTE: 8-0

D. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending December 31, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-D)

MOTION: Dr. Franks SECOND: Ms. Devane VOTE: 8-0

E. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending December 31, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-E)

MOTION: Dr. Franks SECOND: Ms. Devane VOTE: 8-0

F. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of December 31, 2018, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Franks SECOND: Ms. Devane VOTE: 8-0

G. Approval of Budget Transfers (2018/2019)

Resolved: That the Board approve the 2018/2019 budget transfers as listed on Attachment VII-G.

MOTION: Dr. Franks SECOND: Ms. Devane VOTE: 8-0

H. Approval of December 2018 Payroll

Resolved: That the Board approve the December 2018 gross payroll in the amount of \$415,976.21.

MOTION: Dr. Franks SECOND: Ms. Devane VOTE: 8-0

I. Approval of Bills Payment

Resolved: That the Board approve payment of the January 15, 2019 regular bills list and as certified and approved. (Attachment VII-I)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 8-0

J. Appointment of Board Member

Resolved: That the Board appoint Dwight Gerdes as Board Member to fill the vacant unexpired term of office effective immediately. Dwight Gerdes shall serve until the next organization meeting.

MOTION: Mr. Lozowick SECOND: Mrs. Merenda VOTE: 8-0

VIII. Old Business

Dr. Wisniewski stated that he will update the Board on the stipend positions.

IX. New Business

Dr. Wisniewski stated that Family Fun Night will be held on January 31st and that there will be a winter dance on Friday, January 25th.

X. Committee Reports

Dr. Monroe stated that the curriculum committee will be meeting before the next board meeting and that the policy committee will be meeting after the board meeting tonight.

Mr. Tonzola stated that the negotiation committee will be meeting on Tuesday, January 22nd.

XI. President's Report

Dr. Monroe wished to thank Mrs. Antonucci for all her hard work and wished her luck at her new job.

XII. Public Comments (Agenda Items Only) –None

XIII. Public Comments (Other Items Only) –None

XIV. Executive Session

President Monroe called for an Executive Session at 7:45 p.m. to discuss security procedures.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 8-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:08 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary