

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**December 18, 2018**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:      Mr. Bardinas              Mr. Lozowick  
                 Mrs. Carlucci              Mrs. Merenda  
                 Ms. Devane                 Mr. Warnet  
                 Dr. Franks                  Dr. Monroe  
                 Mr. Gerdes  
                 Dr. Wisniewski, Superintendent/Principal  
                 David Tonzola, Business Administrator/Board Secretary

IV. Executive Session

President Monroe called for an Executive Session at 7:16 p.m. to discuss personnel matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION:    Mr. Warnet              SECOND:    Mr. Gerdes              VOTE:       9-0

Public Workshop Reconvened

On a motion made by Mrs. Carlucci, and seconded by Mr. Bardinas, the Board reconvened into the workshop session at 7:35 p.m.

Superintendent's Report

Dr. Wisniewski began the workshop session of the meeting showing the Board the AIE Residency Grant Program Grant Video. Dr. Wisniewski gave a brief overview of the grant program and stated that the

Regular Meeting  
December 18, 2018

new initiative in the program this year is photography. Afterwards, Dr. Wisniewski went over his agenda items with the Board, in particular the new partnership with Monmouth University.

After Dr. Wisniewski was finished reviewing his agenda items, Mr. Tonzola reminded those Board members, who must complete their mandatory training, to do so by December 31<sup>st</sup>. Mr. Tonzola then discussed his agenda items with the Board. In particular, Mr. Tonzola reviewed the approval of the Special Education Medicaid Initiative Program Waiver and the various grants and donations for approval on the agenda.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:21 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:22 p.m.

Roll Call

Present: Mr. Bardinas Mr. Lozowick  
Mrs. Carlucci Mrs. Merenda  
Ms. Devane Mr. Warnet  
Dr. Franks Dr. Monroe  
Mr. Gerdes  
Dr. Wisniewski, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – November 20, 2018

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 9-0

Confidential Executive Session – November 20, 2018

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0-1  
Mr. Bardinas abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of Andrea DeMoine to the position of Substitute Teacher for the 2018/2019 school year.

Note: Substitute teachers are paid \$75.00 per day.

Regular Meeting  
December 18, 2018

2. Resolved: That the Board approve the partnership agreement between Monmouth University and Bradley Beach Elementary School to combine efforts and work collaboratively to improve teaching and learning for Bradley Beach Elementary School’s students and novice teacher, counselors, and leaders enrolled in Monmouth University School of Education Programs. (Attachment VI.A-2)
3. Resolved: That the Board accept the letter of resignation from employee #605 effective January 1, 2019. (Attachment VI-A.3)

BE IT FURTHER RESOLVED that the Bradley Beach Board of Education hereby accepts the terms of the separation agreement for employee #605 and authorizes the administration to take those steps necessary to effectuate the terms of the agreement.

4. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Christina Boyle Jennifer DiZefalo Kirsty Sucato Jessica Stephan Alison Zylinski	1-11-19	MC3 Mindfulness Workshop	Monmouth University	No charge, BBES is member of MC3
Courtney Hammell	1-25-19	Restorative Discipline: Decrease the Need for Traditional Discipline & Increase Instructional Minutes	Newark, NJ	\$259.00
Morgan Maclearie	1-25-19	Restorative Discipline: Decrease the Need for Traditional Discipline & Increase Instructional Minutes	Newark, NJ	\$259.00
Diana Rodrick	2-15-19	Using Number Talks & Practical Manipulatives to Enhance MATH Engagement & Learning	Freehold, NJ	\$259.00
Ashley Girard	2-25-19 2-26-19	NJ Conference for Kindergarten Teachers	Atlantic City, NJ	\$419.00
Erin Healy	2-25-19 2-26-19	NJASPERD Annual Convention (physical education teachers)	Long Branch	\$125.00
Kristin Goldsworthy	5-30-19	NJ TESOL Spring Conference	New Brunswick, NJ	\$234.00
Dr. Stephen Wisniewski	1-31-19 2-01-19	TECHSPO ‘19	Atlantic City, NJ	Registration - \$450 Lodging - \$94 Mileage - \$56 Parking/Tolls - \$30 M & IE - \$99 Total - \$729

Regular Meeting  
December 18, 2018

John Legere	1-31-19 2-01-19	TECHSPO '19	Atlantic City, NJ	Registration - \$450 Lodging - \$94 Mileage - \$56 Parking/Tolls - \$30 M & IE - \$99 <b>Total - \$729</b>
David Tonzola	1-31-19 2-01-19	TECHSPO '19	Atlantic City, NJ	Registration - \$450 Lodging - \$94 Mileage - \$56 Parking/Tolls - \$30 M & IE - \$99 <b>Total - \$729</b>
Kelli O'Keefe Dr. Stephen Wisniewski Sarah Poppe Kevin Cosgrove Nicole Covert Paul Mulligan Jeanne Acerra Alisyn Morder Jennifer DiZefalo Heather Ross	1-22-19	Oceanside CPR – Onsite CPR Training	Bradley Beach, NJ	\$45 Per Person <b>Total - \$450</b>

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 9-0

B. Policy

1. Resolved: That the Board approve the following regulation for a first reading. (Attachment VI-B.1)

REGULATION NUMBER	REGULATION
R 5561	Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)

MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_  
Motion Tabled

C. Students

1. Resolved: The Bradley Beach Elementary School Anti-Bullying Specialist reports no incidents of harassment, intimidation, and bullying in the month of November.

MOTION: Ms. Devane SECOND: Dr. Franks VOTE: 8-0-1  
Mrs. Merenda abstained

2. Resolved: That the Board approve the following 2018/2019 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Date	Grade	Location	Cost	Bus
5-15-19	Safety Patrol	Lakewood Blue Claws Stadium Lakewood, NJ	\$782.30 Paid by Safety Patrol and School Store	TBD

MOTION: Mr. Gerdes SECOND: Mr. Warnet VOTE: 9-0

VII. Business Administrator/Board Secretary's Report

A. Approval to Request Waiver for Special Education Medicaid Initiative Program (SEMI) Program

Resolved: That the Board approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019/2020 school year and

WHEREAS, the Bradley Beach Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2019/2020 school year.

MOTION: Dr. Franks SECOND: Mrs. Merenda VOTE: 9-0

B. Approval to Accept FY 2019 Safety Grant from New Jersey School Boards Insurance Group

Resolved: That the Board accept the FY 2019 safety grant of \$2,864.20 from the New Jersey School Boards Insurance Group. Furthermore, that the Board authorize the Business Administrator to create budget account code 20-090-200-500.19-SG and 20-090-200-610.19-SG; as well as revenue code 20-1000.02 to account for this transaction.

MOTION: Dr. Franks SECOND: Mrs. Merenda VOTE: 9-0

C. Approval to Accept Donation from D'Arcy's Tavern

Resolved: That the Board accept the donation of \$200.00 from D'Arcy's Tavern for the purchase of athletic supplies. Furthermore, that the Board authorizes the Business Administrator to create budget account code 20-090-100-610.19-DA and revenue code 20-1000.17 to account for this transaction.

MOTION: Dr. Franks SECOND: Mrs. Merenda VOTE: 9-0

D. Approval to Accept First Financial Credit Union Grant

Resolved: That the Board accept the First Financial Credit Union Grant in the amount of \$240.00 for the purchase of inspirational and motivational signs. Furthermore, that the Board authorize the Business Administrator to create budget account code 20-090-200-610.19-FF and revenue code 20-1000.18 to account for this transaction.

MOTION: Dr. Franks SECOND: Mrs. Merenda VOTE: 9-0

E. Approval to Accept Donation of One iPad from the Colton and Friends Foundation

Resolved: That the Board approve the acceptance of one iPad from the Colton and Friends Foundation to be used in Mrs. Degnan's preschool class.

MOTION: Dr. Franks SECOND: Mrs. Merenda VOTE: 9-0

F. Approval of Result of Annual School Election – November 6, 2018

Resolved: That the Board make the Combined Statement of Results of the Annual School Election of the Bradley Beach Board of Education, held on November 6, 2018, part of the December 18, 2018 minutes. (Attachment VII-F)

MOTION: Dr. Franks SECOND: Mrs. Merenda VOTE: 9-0

G. Resignation of Board Member

Resolved: That the Board accept the resignation of Bridget Devane from her September 18<sup>th</sup> appointed Board of Education position effective January 1, 2019. (Attachment VII-G)

Note: Ms. Devane will assume her elected 3-year Board of Education position at the January 2019 Reorganization Meeting.

MOTION: Dr. Franks SECOND: Mrs. Merenda VOTE: 9-0

H. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending November 30, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-H)

MOTION: Dr. Franks SECOND: Mrs. Merenda VOTE: 9-0

I. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending November 30, 2018 is hereby approved and the Business Administrator/Board Secretary

is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-I)

MOTION: Dr. Franks SECOND: Mrs. Merenda VOTE: 9-0

J. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of November 30, 2018, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Franks SECOND: Mrs. Merenda VOTE: 9-0

K. Approval of Budget Transfers (2018/2019)

Resolved: That the Board approve the 2018/2019 budget transfers as listed on Attachment VII-K.

MOTION: Dr. Franks SECOND: Mrs. Merenda VOTE: 9-0

L. Approval of November 2018 Payroll

Resolved: That the Board approve the November 2018 gross payroll in the amount of \$391,928.05.

MOTION: Dr. Franks SECOND: Mrs. Merenda VOTE: 9-0

M. Approval of Bills Payment

Resolved: That the Board approve payment of the December 18, 2018 regular bills list and as certified and approved. (Attachment VII-M)

MOTION: Mr. Gerdes SECOND: Mrs. Carlucci VOTE: 9-0

VIII. Old Business

Mrs. Carlucci stated that the concerts were held the last two weeks.

Mr. Bardinas stated that the honor roll students were recognized with a celebration.

IX. New Business

Mr. Lozowick stated that a number of new bus safety laws have been passed by the State Government.

X. Committee Reports

Dr. Monroe stated that the finance committee met to review the draft audit report.

Mr. Gerdes stated that the policy committee met before this evenings meeting.

Dr. Franks stated that she would like to think of ways to get better communication to community members who do not have students in the school.

XI. President's Report – None

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only)

Mr. Tom Cohen, 612 Third Avenue, Bradley Beach, NJ asked who would be in charge of fingerprinting the Monmouth University students.

Mr. Cohen also gave the Board a handout and expressed his concerned for having a school resource officer in the school.

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:35 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary