

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
August 21, 2018

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:06 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Mrs. Merenda
 Mr. Gerdes arrived at 7:10 p.m. Mr. Warnet
 Mr. Lozowick Dr. Monroe
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas
Note: Mr. Young resigned as of this meeting

IV. Discussion Items

Dr. Monroe started the meeting by stating that the curriculum committee met on Friday, August 17th, and had a very informative meeting with Ms. Sarah Poppe concerning curriculum updates for the 2018/2019 school year as well as discussing the new programs that will be introduced throughout the school year. Dr. Monroe then introduced Ms. Poppe to the Board and turned the meeting over to her to present her Curriculum Updates and New Programs presentation.

Ms. Poppe, Supervisor of Curriculum and Instruction, gave the Board an overview of the curriculum and instruction updates for the 2018/2019 school year. Ms. Poppe spoke about the updates as they relate to readers and writers workshop, envision, the district's math curriculum, as well as class changes for science and social studies. Ms. Poppe's presentation then focused on the new gifted and talent program as well as the new assessment policy being introduced this school year. Lastly, Ms. Poppe spoke about the future updates that will be driven by the district's strategic plan.

Superintendent's Report

After Ms. Poppe's presentation, Dr. Wisniewsk informed the Board that he will be introducing a Leadership Academy for 6-8th grade students this school year. The students will meet on a monthly basis and have a formal agenda and will discuss concerns that both administration and the students have and examine how to make the school a better place. Dr. Wisniewski then went over his agenda items, in particular the hiring of Ms. Lopinto-Neil to the position of Preschool Special Education Teacher, and Ms. Gabrielle Dawe to the position of Instructional Aide.

Mr. Tonzola began his section of the workshop meeting going over the mandatory training sessions that current Board members must complete for this upcoming school year and the registration of the board members to attend the New Jersey School Boards Convention in Atlantic City. Mr. Tonzola also discussed the resignation of Board Member John Young and the process to appoint a new board member, and the length of time that board member will serve.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:36 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:37 p.m.

Roll Call

Present: Mrs. Carlucci Mrs. Merenda
Mr. Gerdes Mr. Warnet
Mr. Lozowick Dr. Monroe
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas

V. Minutes

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – July 17, 2018
Confidential Executive Session – July 17, 2018

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 4-0-2
Mr. Gerdes abstained
Mrs. Merenda abstained

VI. Superintendent's Report

Personnel

1. Resolved: That the Board approve the appointment of Bernadette LoPinto-Neil to the position of Preschool Special Education Teacher effective September 1, 2018, through June 30, 2019, at a salary of \$53,095 (MA, Step 1), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.1) [B]
2. Resolved: That the Board accept the resignation, with regret, of Linda DeLicio as Instructional Aide effective August 31, 2018. (Attachment VI-A.2)
3. Resolved: That the Board approve Monmouth University Student Teacher/Clinical Practice for Sabrina Arnold with Diana Rodrick, Kindergarten Teacher, for the period of September 1, 2018 through April 30, 2019.
4. Resolved: That the Board approve the appointment of Gabrielle Dawe to the position of Instructional Aide effective September 1, 2018, ending on June 30, 2019, at a salary of \$23,614.00. (Attachment VI-A.4) [B]
5. Resolved: That the Board approve the appointment of the following substitute teachers for the 2018/2019 school year, at a rate of \$75.00 per day: [B]
 - Margaret Azzarella
 - Jennifer Brown
 - Carmen Cancel-Seaman
 - Mary Ann Cantrombone
 - Frederick Cesareo
 - Caroline Dettlinger
 - Danielle Dolan
 - Jacklyn Eareckson
 - James Fox
 - Anne Marie Ginnane
 - Frances Guito
 - Debora Holcome Procyson
 - Lyndsey Kremen
 - Diana Rienzo
 - Deborah Rosenthal
 - Judy Staggard
6. Resolved: That the Board approve the appointment of the following substitute nurses for the 2018/2019 school year, at a rate of \$105.00 per day: [B]
 - Lynn Neiberlien
 - Kathleen Printon

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7. Resolved: That the Board approve Diana Rodrick, Patty Velazquez-Orlando, Morgan Maclearie, Lucia Newberry, Ruth Ramirez, and Jaclyn Wilson as providers of translation and interpretation services for the 2018/2019 school year at \$40/hour. [B]
8. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Sarah Poppe	Sept. 1, 2018 - June 30, 2019	NJ Anti-Bullying Bill of Rights for Principals	Online	\$25.00
Sarah Poppe	August 27, 2018	ABCs of HIB	Online	\$40.00
Alison Zylinski	September 25, 2018 September 26, 2018 October 9, 2018	Legal One ABS Workshops & Webinars	Monroe, NJ	\$450.00
Jennifer DiZefalo	Sept. 30 - Oct. 2, 2018	AENJ Conference & Membership	Ocean Place Resort	\$295.00
Amanda Bialek Jessica Campbell Brendan Coulson Kristin Goldsworthy Erin Healy Jennifer Krystopowicz Lucia Newberry Bernadette LoPinto-Neil	August 23, 2018 August 24, 2018	STRONGE Teacher Evaluation Training Sessions with Dr. Gleason	Bradley Beach Elementary School	\$175.00 per hr x 6 hrs \$1,050.00 total

9. Resolved: That the Board approve the appointment of Ashley Gianfrancesco and Heather Ross as Home Instruction Teachers for up to 10 hours per week, after school hours, at a salary of \$40 per hour for the 2018/2019 school year. [B]
10. Resolved: That the Board approve Brookdale Community College student, Whitney Howe, for 60 hours of observation throughout a 15 week term with Jennifer Pingitore beginning September 1, 2018.
11. Resolved: That the Board approve Monmouth University student, Norelle Bondar, for 60 hour internship with Jessica Stephan, School Psychologist from September 1, 2018 through December 31, 2018.
12. Resolved: That the Board approve the following staff members to serve as mentors for new staff:
- Morgan Maclearie as Mentor for Amanda Bialek who holds a CE for a fee of \$1,000, fee to be paid by the provisional teacher.
 - Donna Hamernick as Mentor for Jessica Campbell who holds a CEAS for a fee of \$550, fee to be paid by the provisional teacher.

13. Resolved: That the Board approve the MOESC Nursing Contract for the 2018/2019 school year to provide a substitute school nurse, at a rate of \$56.00 per hour for Registered Nurse Services, as needed. [T]
14. Resolved: That the Board accept the resignation of Lynn Stamm as Cafeteria Aide effective August 7, 2018. (Attachment VI-A.14)
15. Resolved: That the Board approve the appointment Jessica Hunter to the position of .25 Special Education Teacher effective September 1, 2018, through June 30, 2019, at a salary of \$12,598.75 (BA, Step 1 pro-rated), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. [T]
16. Resolved: That the Board approve the appointment Jessica Hunter to the position of .75 Instructional Aide effective September 1, 2018, through June 30, 2019, at a salary of \$17,710.50 (pro-rated). This resolution supersedes Resolution VI-A.23 from the June 19, 2018 Board of Education meeting. [B]

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 6-0

B. Policy

1. Resolved: That the Board approve the Bradley Beach School District Mentoring Plan for the 2018/2019 school year, together with the Statement of Assurance.
2. Resolved: That the Board approve the Stronge Teacher and Leader Effectiveness Performance Evaluation System for staff evaluation for the 2018/2019 school year.

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 6-0

C. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of July.

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 5-0-1
Mrs. Merenda abstained

2. Resolved: That the Board approve the following tuition contracts: [B]

ID No.	School	Location	Start Date	Annual Tuition Rate
2244	Coastal Learning Center	Point Pleasant, NJ	9/5/18	\$63,285.88

30 Students	Red Bank Regional High School	Red Bank, NJ	9/1/18	\$14,900.00 per student \$447,000.00 total
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MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 6-0

3. Resolved: That the Board approve the following returning tuition students for the 2018/2019 school year:

- Student ID # 2580 – Grade 4
- Student ID # 2581 – Grade 7
- Student ID # 2583 – Grade 4
- Student ID # 2482 – Grade 7
- Student ID # 2486 – Grade 4
- Student ID # 2096 – Grade 8
- Student ID # 2480 – Grade 8
- Student ID # 2578 – Grade 7
- Student ID # 2509 – Grade 2

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 5-0-1
Mrs. Carlucci abstained

VII. Business Administrator/Board Secretary’s Report

A. Resignation of Board Member

Resolved: That the Board accept with regret the resignation of John Young from the Board of Education effective immediately following the approval of this resolution. (Attachment VII-A)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

B. Approval of Attendance at NJSBA 2018 Workshop and Exhibition October 22-25, 2018

Resolved: That the Board approve the attendance of the following board members and administrators to the annual New Jersey School Boards Association Conference, which will be held at the Atlantic City Convention Center, Atlantic City, NJ, at a total travel cost not to exceed \$5,180.00. [B]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals per GSA Rates (Not to Exceed)	Travel: Mileage per State OMB .31 rate (Not to Exceed)	Travel: Tolls/Parking Receipts Needed (Not to Exceed)
Thomas Bardinas	\$ 145.45	\$ 99.00	\$ 96.00	\$56.00	\$30.00
Barbara Carlucci	145.45	99.00	96.00	56.00	30.00
Elizabeth Franks	145.45	99.00	96.00	56.00	30.00
Dwight Gerdes	145.45	99.00	96.00	56.00	30.00

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Stephen Lozowick	145.45	99.00	96.00	56.00	30.00
Margaret Merenda	145.45	99.00	96.00	56.00	30.00
Susan Monroe	145.45	99.00	96.00	56.00	30.00
Donald Warnet	145.45	99.00	96.00	56.00	30.00
John Legere	145.45	198.00	160.00	56.00	30.00
David Tonzola	145.45	198.00	160.00	56.00	30.00
Stephen Wisniewski	145.50	198.00	160.00	56.00	30.00
Total	\$1,600.00	\$1,386.00	\$1,248.00	\$616.00	\$330.00

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

C. Approval of Acceptance of FY 2019 Elementary and Secondary Education (ESEA) Formula Grant Title I SIA Funds

Resolved: That the Board approve the acceptance of the FY 2019 ESEA Formula Grant Title I SIA funds in the amount of \$11,200.

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

D. Approval of Nonpublic School Transportation Aid (2017/2018 School Year)

Resolved: That the Board accept 2017/2018 State Nonpublic Transportation Aid in the amount of \$1,596.00. (Attachment VII-D)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

E. Approval of Extraordinary State Aid (2017/18 School Year)

Resolved: That the Board accept the State (Extraordinary) Aid in the amount of \$18,822 (Attachment VII- E)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

F. Approval to Discard Outdated Library Material

Resolved: That the Board approve the disposal of the attached outdated library material. (Attachment VII-F)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

G. Approval of Chief Board Negotiator

Resolved: That the Board approve the appointment of Robert Mahon to serve as the Chief Board Negotiator for the Board of Education at the agreed upon hourly rate of \$75.00 for the 2018/2019 school year not to exceed \$3,750. [B]

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

H. Approval of Transfer of Funds

Resolved: That the Board approve the transfer of \$4,372.00 from the Student Activities Account (11-402-100-500.0) to the Bradley Beach Grammar School Checking Account.

[T – To fund referee and sport related fees]

Resolved: That the Board approve the transfer of \$10,455.50 from the General Fund Account (11-190-100-500.00) to the Bradley Beach Grammar School Checking Account.

[T – To fund various school related field trips]

(Attachment VII-H)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

I. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-I)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

J. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-J)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

K. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of July 31, 2018, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

L. Approval of Budget Transfers (2018/2019)

Resolved: That the Board approve the 2018/2019 budget transfers as listed on Attachment VII-L.

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

M. Approval of Budget Transfers (2017/2018)

Resolved: That the Board approve the 2017/2018 budget transfers as listed on Attachment VII-M.

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

N. Approval of July 2018 Payroll

Resolved: That the Board approve the July 2018 gross payroll in the amount of \$96,954.95.

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

O. Approval of Bills Payment

Resolved: That the Board approve payment of the August 21, 2018 regular bills list and as certified and approved. (Attachment VII-O)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 6-0

P. Approval of Use of School Building – The Parish of Saint Teresa of Calcutta

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Parish of Saint Teresa of Calcutta for its Faith Formation Program on Sundays during the 2018/19 School Year. (Attachment VII-P)

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 6-0

VIII. Old Business – None

IX. New Business – None

X. Committee Reports

Dr. Monroe stated that the curriculum committee and the safety committee met concerning the district's safety manual and implementation of the program, Share 911.

XI. President's Report

Dr. Monroe stated that she met with Dr. Wisniewski and they have reached a preliminary schedule for committee meetings. The personnel committee will meet in September, the finance committee will meet

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in October, the technology committee will meet in November, the curriculum committee will meet in January, and the personnel committee will meet again in February.

Dr. Monroe stated that the Student Advisory Committee will no longer be a standing committee and instead will become an ad hoc committee and that she will be in contact with the state's school security officer, Jeff Gail, to schedule a walkthrough of the building and determine strengths and weakness in the building's security.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:42 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary