

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**September 19, 2017**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:	Mr. Bardinas	Dr. Rodriguez
	Mr. Gerdes arrived at 7:19 p.m.	Mr. Young
	Mr. Lozowick	Dr. Monroe
	Mrs. Merenda	
	Dr. Wisniewski, Superintendent/Principal	
	David Tonzola, Business Administrator/Board Secretary	

Absent: Mrs. Carlucci  
Mr. Warnet

IV. Discussion Items

Superintendent's Report

Dr. Wisniewski reported that next month Mr. Liebmann will discuss the PARCC results and give the Board a curriculum update. Furthermore, at the November meeting Ms. Maclearie and Ms. Hammell will discuss their new classroom setup, and in December the Board will be introduced to the new character education curriculum and initiative. Dr. Wisniewski then went over the new preschool expansion program and thanked Mrs. Antonucci for her hard work completing the grant. Dr. Wisniewski also thanked Ms. Ramirez for helping out in the main office during the start of the school year.

Dr. Wisniewski then informed the Board that back to school night ran smoothly, and that the new lunch schedules have been very successful. Dr. Wisniewski then announced that the Monmouth County Sheriff's Department will be meeting with the students about various safety issues throughout the year, the Bradley Beach Police Department will be holding an assembly on September 20<sup>th</sup> to discuss water safety, the High School information sessions have been set and will run throughout next month, and that

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Rabbi Kelman came to the school to give the students a historical lesson on Rosh Hashana.  
Dr. Wisniewski went over his agenda items with the Board.

Mr. Tonzola began his section of the workshop meeting going over the mandatory training sessions that current Board members must complete for this upcoming school year and the registration of the board members to attend the New Jersey School Boards Convention in Atlantic City. Mr. Tonzola also gave the board an updated on the boiler steam pipe project and the change order request being approved at tonight's meeting as well as the salaries funded out of the federal grants and the use of the carryover funds in both NCLB and IDEA.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:39 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:40 p.m.

Roll Call

Present: Mr. Bardinas Dr. Rodriguez  
Mr. Gerdes Mr. Young  
Mr. Lozowick Dr. Monroe  
Mrs. Merenda  
Dr. Wisniewski, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Mrs. Carlucci  
Mr. Warnet

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

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MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 5-1-1  
Mr. Gerdes abstained

Mrs. Merenda voted no as she believed her vote for the August 15, 2017 agenda item VI-C.2 was recorded inaccurately.

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve Mr. Michael Liebmann as the Affirmative Action Officer for the Bradley Beach School District.

2. Resolved: That the Board approve Mr. Michael Liebmann as the HIB Anti- Bullying District Coordinator for the Bradley Beach School District.
3. Resolved: That the Board approve Mrs. Alison Zylinski as the HIB Anti-Bullying Specialist for the Bradley Beach Elementary School.
4. Resolved: That the Board approve Mrs. Bridget Antonucci as the Homeless Liaison for the Bradley Beach School District.
5. Resolved: That the Board approve the following staff member be compensated at an increased level, effective September 1, 2017 as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Christina Boyle	\$49,965 (BA Step 2)	\$52,665 (BA +30 Step 2)

6. Resolved: That the Board accept the request for maternity leave by Special Education Teacher, Heather Keith, commencing on, or about December 18, 2017, ending on, or about April 23, 2018. (Attachment VI-A.6)
7. Resolved: That the Board approve the following personnel for Board approved stipend positions as agreed in the BBEA collective bargaining agreement: [B]

<b>Position</b>	<b>Staff Member(s)</b>	<b>Payment</b>
Boys Baseball	Ott	\$3,046.00
Girls Basketball (split stipend)	Maclearie	\$1,523.00
	Hammell	\$1,523.00
Boys Soccer	Ott	\$3,046.00
Girls Soccer (split stipend)	Maclearie	\$1,523.00
	Hammell	\$1,523.00
Cheerleaders Advisor	Morder	\$3,046.00
Musical Director	LeProtto	\$2,730.00
Athletic Director	Ott	\$2,381.00
Environmental Club (split stipend)	Ross	\$1,190.50
	Velazques-Orlando	\$1,190.50
Safety Patrol Director	Hamernick	\$2,381.00
Student Government (split stipend)	Girard	\$1,190.50
	Power	\$1,190.50
Newspaper	Sucato	\$2,381.00
Computer Club (split stipend)	Maclearie	\$1,190.50
	Taylor	\$1,190.50
Yearbook Advisor	Kreutzer	\$2,381.00

8. Resolved: That the Board approve the following yearly stipend positions:

- Yearbook
- Webmaster
- DJ
- Drama Club Advisor
- 8<sup>th</sup> Grade Trip Coordinator

9. Resolved: That the Board approve the following personnel for yearly positions as noted above: [B]

<b>Position</b>	<b>Staff Member (s)</b>	<b>Payment</b>
Yearbook (split stipend)	Ross	\$1,190.50
	Vitale	\$1,190.50
Webmaster	Legere	\$2,381.00
DJ	LeProtto	\$2,381.00
Drama Club Advisor	Zaccaro	\$2,381.00
8th Grade Trip Coordinator	Acerra	\$2,381.00

10. Resolved: That the Board approve the appointment of Nancy Merkelbach to the position of Preschool Teacher effective October 1, 2017, through June 30, 2018, at a pro-rated salary of \$52,165 (MA, Step 1), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.10)

11. Resolved: That the Board approve Nancy Merkelbach as a provider of translation and interpretation services for the 2017/2018 school year at \$40 per hour.

12. Resolved: That the Board approve the appointment of Risa Halprin-Nardone to the position of Instructional Aide effective October 1, 2017, through June 30, 2018, at a pro-rated salary of \$22,959. (Attachment VI-A.12)

13. Resolved: That the Board approve the appointment of Carmen Andino Torres to the position of Cafeteria Aide effective September 20, 2017, through June 30, 2018, at a salary of \$12.34 per hour. (Attachment VI-A.13)

14. Resolved: That the Board approve the following teachers for Period A/B Targeted Assistance Program from October 2, 2017 to May 4, 2018, up to 90 minutes per week at \$40 per hour.

- Jeanne Acerra (Period B)
- Heather Ross (Period B)

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- Michelle Sprengel (Period A)
- Marissa Vitale (Period A)

15. Resolved: That the Board approve the following paraprofessionals to conduct child care for the “Before School Student Breakfast” program at a salary of \$12.34 per hour from September 12, 2017, through June 30, 2018.

- Traci Rankel
- Danielle Reif (substitute)

16. Resolved: That the Board approve the appointment of the following substitute teachers for the 2017 – 2018 school year:

- Frederick S. Cesareo
- Caroline Dettlinger
- Jaclyne Eareckson
- Lyn Lewis
- Jennifer Stolte

Note: Substitute Teachers are paid \$75.00 per day.

17. Resolved: That the Board approve the following Monmouth University student observers for the Fall 2017 Semester, which runs from September 5, 2017, through December 11, 2017:

- Kristina Gorgone
- John Henry Hayes
- Aaliyah Jordan
- Jamie Kotsines
- Alyssa Purcell
- Ryan Rafferty

18. Resolved: That the Board approve Monmouth University student, Tori May, to complete her clinical practice student teaching from September 5, 2017, through April 27, 2018 with Mrs. Donna Maggio, Grade 3 teacher.

19. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training:

<b>Staff Member</b>	<b>Date(s) of Event</b>	<b>Name/Title of Professional Training</b>	<b>Location</b>	<b>Cost</b>
Chris Ott	Sept. 29, 2017	Discipline Disparities	NJPSAFEA Monroe, NJ	\$149.00
Ashley Gianfrancesco Katherine May Nancy Merkelbach	Oct. 2-3, 2017	New Teacher Training Stronge Evaluation Model	Bradley Beach	\$1,050.00

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Jennifer DiZefalo	Oct. 2-3, 2017	AENJ Conference, Art & Educators Annual Conference	Ocean Plaza Hotel, Long Branch	\$265.00 Membership fee and workshop fees
Courtney Hammell	Oct. 3, 2017	Medal of Honor foundation Character Development Training	Monroe Township	No Fee District to be reimbursed for cost of sub after event
Morgan Maclearie	Oct. 3, 2017	Medal of Honor Foundation Character Development Training	Monroe Township	No Fee District to be reimbursed for cost of sub after event
Jillian Kreutzer	Oct. 6, 2017	New Bilingual/ESL/ELS Supervisor/Coordinators Training	Middlesex County College	-0-
Jacklyn Gebbia	Oct. 6, 2017	New Bilingual/ESL/ELS Supervisor/Coordinators Training	Middlesex County College	-0-
Laurel Degnan	Oct. 11, 2017 Jan. 10, 2018 Mar. 20, 2018	Tools of the Mind Training	Mercerville, NJ	Registration \$1,650.00 Mileage 43.95 Total \$1,693.95
Nancy Merkelbach	Oct. 11, 2017 Jan. 10, 2018 Mar. 20, 2018	Tools of the Mind Training	Mercerville, NJ	Registration \$1,650.00
Courtney Hammell	Oct. 24, 2017	Increased Engagements to Success of Students Who Are Unmotivated	Cherry Hill	\$249.00
Morgan Maclearie	Oct. 24, 2017	Increased Engagement and Success of Students Who Are Unmotivated	Cherry Hill	\$249.00

20. Resolved: That the Board approve the following stipend position:

- Mathematics Assessment Testing Help – M.A.T.H. Club (Club for 8<sup>th</sup> grade students looking to take high school acceptance exam)

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 7-0

B. Policy

1. Resolved: That the Board approve the following policies/regulations for second reading:  
(Attachment VI-B.1)

<b>POLICY/ REGULATION NUMBER</b>	<b>POLICY/REGULATION</b>
0000.01	Introduction (M) (Revised)
0000.02	Introduction (M) (Revised)
0000.03	Introduction (M) (Revised)
P 2320	Independent Study Programs (Abolished)
P 2415.06	Unsafe School Choice Option (M) (Revised)

P/R 2460	Special Education (M) (Revised)
P 2464	Gifted and Talented Students (M) (Revised)
P 2622	Student Assessment (M) (Revised)
P/R 4160	Physical Examination (M) (Revised)
P/R 5166	Education of Homeless Children (Revised)
P 8350	Records Retention (New)

MOTION: Mr. Gerdes SECOND: Mr. Bardinas VOTE: 7-0

2. Resolved: That the Board approve the following policies/regulations for second reading:  
(Attachment VI-B.1)

POLICY/ REGULATION NUMBER	POLICY/REGULATION
P/R 3160	Physical Examination (M) (Revised)

MOTION: Mr. Gerdes SECOND: Mr. Bardinas VOTE: 6-1\*

\*Mrs. Merenda voted no to Policy-3160 Section B, Item 1

C. Curriculum

1. Resolved: That the Board approve the following field trip:

Date	Grade	Location	Cost	Bus
10-17-17	4	Food Bank of Monmouth & Ocean Counties (Childhood Hunger Day)	-0-	First Student \$236.00

MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 7-0

D. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of August.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 6-0-1  
Mrs. Merenda abstained

2. Resolved: That the Board approve the following tuition contracts:

ID No.	School	Location	Start Date	Annual Tuition Rate
24741	AAHS (MCVSD)	Neptune, NJ	9-1-17	\$6,360.00
28483	AAHS (MCVSD)	Neptune, NJ	9-1-17	\$6,360.00
24746	BioTech H.S.	Freehold, NJ	9-1-17	\$6,360.00
27364	BioTech H.S.	Freehold, NJ	9-1-17	\$6,360.00
24608	Career Center	Freehold, NJ	9-1-17	\$5,500.00

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28884	Career Center	Freehold, NJ	9-1-17	\$5,500.00
27198	Career Center	Freehold, NJ	9-1-17	\$5,500.00
28872	Career Center	Freehold, NJ	9-1-17	\$5,500.00
27717	Career Center	Freehold, NJ	9-1-17	\$5,500.00
28339	Career Center	Freehold, NJ	9-1-17	\$5,500.00
28340	Career Center	Freehold, NJ	9-1-17	\$5,500.00
27208	Career Center	Freehold, NJ	9-1-17	\$5,500.00
28348	Career Center	Freehold, NJ	9-1-17	\$5,500.00
28351	Career Center	Freehold, NJ	9-1-17	\$5,500.00
27210	Career Center	Freehold, NJ	9-1-17	\$5,500.00
27209	Career Center	Freehold, NJ	9-1-17	\$5,500.00
27404	Communications HS	Wall, NJ	9-1-17	\$6,360.00
28669	Communications HS	Wall, NJ	9-1-17	\$6,360.00
24911	Communications HS	Wall, NJ	9-1-17	\$6,360.00
24955	High Tech HS	Lincroft, NJ	9-1-17	\$6,360.00
27627	MAST	Sandy Hook, NJ	9-1-17	\$6,360.00
28749	MAST	Sandy Hook, NJ	9-1-17	\$6,360.00
26 students as per student database	Red Bank Regional	Little Silver, NJ	9-7-17	\$377,000.00 (\$14,500 per pupil)

3. Resolved: That the Board approve the following returning tuition student for the 2017/2018 school year:

- ID #2096 – Grade 7
- ID #2578 – Grade 6

4. Resolved: That the Board approve the following new tuition student for the 2017/2018 school year:

- ID #2509 – Grade 1

5. Resolved: That the Board reapprove the following new tuition student for the 2017/2018 school year (previously approved with incorrect ID number):

- ID #2638 – Grade 5

6. Resolved: That the Board approve the following tuition contracts: [B]

ID No.	School	Location	Start Date	Tuition Rate
1302	Collier	Marlboro, NJ	9-6-17	\$55,260.00
2017	Collier	Marlboro, NJ	7-5-17	64,470.00

7. Resolved: That the Board approve the following new tuition student for the 2017/2018 school year. The tuition cost of \$12,728 is to be paid by the Avon Board of Education:

- ID #2652 – Preschool

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 7-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Salaries to be Funded by Federal Grants: FY 2018 IDEA

Resolved: That the Board approve the following salaries to be charged to following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Alisyn Morder	\$ 23,398.00	20-250-100-101.00	IDEA Basic	43%
Nichole Covert	22,959.00	20-250-100-106.00	IDEA Basic	100%
Traci Rankel	22,959.00	20-250-100-106.00	IDEA Basic	100%
Danielle Reif	22,959.00	20-250-100-106.00	IDEA Basic	100%
Laurel Degnan	2,143.00	20-252-100-101.00	IDEA Preschool	3%

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

B. Approval of Salaries to be Funded by Federal Grants: FY 2018 ESEA

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Alisa Guzzi	\$42,132.00	20-231-100-101.00	ESEA Title I	100.0%
Jaclyn Gebbia	52,665.00	20-231-100-101.00	ESEA Title I	100%
Jillian Kreutzer	10,000.00	20-241-100-101.00	ESEA Title III	17%

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

C. Approval of Expanded Uniform Minimum Chart of Accounts for 2017/2018 School Year

Resolved: That the Board adopt the expanded Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2017/2018 School Year. (Attachment VII-C)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

D. Approval to the FY 2017 No Child Left Behind Carry-Over Application

Resolved: That the Board approve the submission of the FY 2017 No Child Left Behind (NCLB) Carry-Over Application in the following amounts:

Program Name	Carry-Over Amount
Title I	\$ 5,585.79
Title IIA	8,922.13
Title III	3,977.07

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

E. Approval of the Individuals with Disabilities Educational Act (IDEA) Carry-Over Application – FY 2017

Resolved: That the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) Carry-Over Application for Fiscal Year 2017 in the following amount:

Program Name	Carry-Over Amount
IDEA Basic	\$ 2,306.87

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

F. Approval to of 2018 IDEA Consolidated Formula Grant Amendment Submission

Resolved: That the Board approve the submission of the FY 2018 IDEA Consolidated Formula Grant Amendment, which includes the following transfer of \$23,398:

Transfer From	Transfer To
20-250-200-104.00	20-250-100-101.00

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

G. Approval of Construction Project Change Orders

Resolved: That the Board approve the following resolution:

WHEREAS, on July 25, 2017 the Bradley Beach Board of Education awarded Magic Touch Construction, Co, Inc. an original bid for the Steam Piping Repairs Project in the total contract lump sum of \$120,000, which included one allowance.

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOVLVED that the Bradley Beach Board of Education approves the following change orders, GC-01 to Magic Touch Construction Co, Inc. as per Attachment VII-G. [B]

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

H. Approval of Acceptance of FY 2018 Preschool Education Expansion Aid

Resolved: That the Board approve the acceptance of the FY 2018 Preschool Education Expansion Aid in the amount of \$250,378 and that the Board authorize the Business Administrator to utilize the funds according to the attached grant budget document. (Attachment VII-H)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

I. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-I)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

J. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-J)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

K. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of August 31, 2017, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

L. Approval of Budget Transfers (2017/2018)

Resolved: That the Board approve the 2017/2018 budget transfers as listed on Attachment VII-L.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

M. Approval of August 2017 Payroll

Resolved: That the Board approve the August 2017 gross payroll in the amount of \$99,751.32.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

N. Approval of Bills Payment

Resolved: That the Board approve payment of the September 19, 2017 regular bills list and as certified and approved. (Attachment VII-N)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 7-0

O. Approval of Summer Transportation Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ

Resolved: That the Board approve the summer transportation routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach Students to various schools in the summer. [B]

Route #	Destination	Cost
J545	Collier	\$1,656.18
4526	Harbor School	1,661.70
J529	Markham Place Sch.	2,520.00
J534	Rumson-Fair Haven HS	3,276.00
	<b>Total</b>	<b>\$9,113.88</b>

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 6-0-1  
Mrs. Merenda abstained

VIII. Old Business

Dr. Wisniewski stated that the car wash was well attended.

IX. New Business

Mr. Young stated that both the girls and boys soccer seasons have started.

Mr. Bardinas stated that the annual technology fundraiser will be held on Friday, October 20<sup>th</sup>.

X. Committee Reports

Dr. Monroe stated that the personnel committee will be meeting before the next Board of Education meeting.

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XI. President's Report

Dr. Monroe stated that she was very impressed with the teacher's websites.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:48 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary