

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
October 17, 2017

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Mr. Warnet
 Mrs. Carlucci Mr. Young
 Mr. Lozowick Dr. Monroe
 Mrs. Merenda
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gerdes
 Dr. Rodriguez

IV. Discussion Items

- Student Achievement Awards – Mr. Leibmann
- 2017 PARCC Results Update – Mr. Liebmann

Dr. Wisniewski started the meeting by discussing and celebrating the student achievers of the PARCC assessment. The students that were recognized at the meeting achieved passing results as well as exceeded expectations of their peers in the state. Mr. Liebmann, Supervisor of Curriculum, and Dr. Monroe, Board President, read the names of the students and handed them their respective certificate of recognition.

Dr. Wisniewski then turned the meeting over to Mr. Liebmann to discuss the 2016/2017 state test results. Mr. Liebmann went over the test results from the prior year focusing on both language arts and mathematics. Mr. Liebmann discussed the percentage of grade levels who achieved a grade of 1 through 5 on the assessment and the growth, or lack of growth, in each category by grade level. Mr. Liebmann concluded his presentation by discussing how the district will address improving student achievement through the newly established curriculum.

Executive Session

President Monroe called for an Executive Session at 7:33 p.m. to discuss student, personnel and legal matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Carlucci SECOND: Mr. Bardinas VOTE: 7-0

Public Workshop Reconvened

On a motion made by Mrs. Merenda and seconded by Mr. Bardinas, the Board reconvened into the workshop session at 8:07 p.m.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:08 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:09 p.m.

Roll Call

Present: Mr. Bardinas Mr. Warnet
Mrs. Carlucci Mr. Young
Mr. Lozowick Dr. Monroe
Mrs. Merenda
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gerdes
Dr. Rodriguez

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – September 19, 2017

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 5-0-2
Mrs. Carlucci abstained
Mr. Warnet abstained

VI. Superintendent's Report

Note: the Superintendent's discussion took place during the regular meeting.

Dr. Wisniewski went over his agenda items in particular his personnel section of the agenda.

Afterwards, Mr. Tonzola discussed his agenda items with the Board. Mr. Tonzola discussed the Three Year Comprehensive Maintenance Plan, the Required Maintenance Budget Amount – Form M-1, and the approval of the New Jersey School Board Association Workshop.

A. Personnel

1. Resolved: That the Board approve the appointment of Andrew Robinson to the position of Instructional Aide effective October 18, 2017, through June 30, 2018, at a pro-rated salary of \$22,959. [T]
2. Resolved: That the Board approve Scott Taylor to the position of Mathematics Assessment Testing Help – M.A.T.H. Club to assist eighth grade students with high school admissions mathematics exams, 3 – 40 minute lunch period per week at \$40/hr. (2 hrs/week), from October 23, 2017 through January 26, 2018. [T]
3. Resolved: That the Board approve the appointment of the following substitute teacher for the 2017/2018 school year: [B]

- Cammie Klein

Note: Substitute Teachers are paid \$75.00 per day.

4. Resolved: That the Board approve disciplinary action against IBS Employee #000283 (two week suspension with pay).
5. Resolved: That the Board approve FRA/TECHConnection, Shrewsbury, New Jersey to perform Assistive Technology Evaluations on an as needed basis at a total cost of \$520.00 (\$480.00, plus \$40.00 travel fee per evaluation). [T]
6. Resolved: That the Board approve the following Monmouth University student observers for the Fall 2017 Semester, which runs from September 5, 2017, through December 11, 2017:
 - Jessica Dalli (replacing approved student who dropped course)
 - Freddi Lake (replacing approved student who dropped course)
 - Michala Schiano – new placement
7. Resolved: That the Board approve Jessica Oliveira for stipend position as Girls Softball Coach at a rate of \$3,046.00 as agreed in the BBEA collective bargaining agreement. [B]
8. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

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Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Jacklyn Gebbia Jillian Kreutzer Christina Boyle	10-20-17	Literacy Symposium	Monmouth Univ. Long Branch	-0-
Alison Zylinski	10-24-17	NJSBA	Atlantic City, NJ	-0-
Jennifer DiZefalo	10-25-17	State Arts council	Trenton, NJ	-0- Transportation \$26.00
Kirsty Sucato	10-27-17	2017-2018 Rutgers Conference on Reading and Writing	New Brunswick	\$180.00
Scott Taylor	11-01-17	Red Bank Regional Articulation Meeting, 8:30-10:30 am	Red Bank Regional High School	-0-
Courtney Hammell	11-01-17	Red Bank Regional Articulation Meeting, 8:30-10:30 am	Red Bank Regional High School	-0-
Heather Ross	11-02-17	Red Bank Regional Articulation Meeting, 8:30-10:30 am	Red Bank Regional High School	-0-
Morgan Maclearie	11-02-17	Red Bank Regional Articulation Meeting, 8:30-10:30 am	Red Bank Regional High School	-0-
Bridget Antonucci	11-08-17	Grow NJ Kids Meet & Greet	NJ Dept. of Ed. Trenton, NJ	Transportation 86.8 miles/\$26.91
Michael Liebmann	11-14-17	NJ DOE Certification Regulations	NJ Dept. of Ed. Trenton, NJ	-0-
Paul Mulligan	11-15-17	Red Bank Regional Articulation Meeting, 8:30-10:30 am	Red Bank Regional High School	-0-
Heather Keith	11-29-17	Powerful Strategies to Boost the Success of Your Struggling Readers (BER workshop)	Cherry Hill, NJ	\$239.00
Carolyn Power	01-09-18	Enhancing Students' Success in Math by Developing a Growth Mindset (BER workshop)	Freehold, NJ	\$239.00
Marissa Vitale	01-09-18	Enhancing Students' Success in Math by Developing a Growth Mindset (BER workshop)	Freehold, NJ	\$239.00
Bridget Antonucci	02-02-18	Veteran PIRT Coaching Workshop	Trenton, NJ	-0- Transportation 86.8 miles/\$26.91
Bridget Antonucci	02-12-18 02-13-18	Teaching Pyramid Observation Tool Reliability Training	Clementon, NJ	-0- Transportation 286 miles/\$88.66
Jessica Stephan	03-12-18 03-13-18 04-26-18 04-27-18	4-Day Preschool Pyramid Model Training	Clementon, NJ	-0- Transportation: 528.96 miles/\$163.98

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Laurel Degnan	03-12-18 03-13-18 04-26-18 04-27-18	4-Day Preschool Pyramid Model Training	Clementon, NJ	-0- Transportation: 575.2 miles/\$178.31
Bridget Antonucci	03-12-18 03-13-18 04-26-18 04-27-18	4-Day Preschool Pyramid Model Training	Clementon, NJ	-0- Transportation: 575.2 miles/\$178.31

MOTION: Mr. Warnet SECOND: Mr. Bardinas VOTE: 7-0

B. Policy

1. Resolved: That the Board Approve the NJ Quality Single Accountability Continuum Statement of Assurance for the 2017/2018 School Year.
2. Resolved: That the Board Approve the District Performance Review (DPR) for the 2017/2018 school year.

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 7-0

C. Students

1. Resolved: The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of September. (Attachment VI-C.1)

MOTION: Mr. Warnet SECOND: Mr. Bardinas VOTE: 6-0-1
Mrs. Merenda abstained

2. Resolved: That the Board approve the following 2017 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
October 26, 2017	Kdg	Bradley Beach Public Library	-0-	N/A
April 13, 2018	1	Turtle Back Zoo West Orange	\$339.00	Pending Availability
May 11, 2018	4	Trenton State House & Old Barracks, Trenton, NJ	\$210.00	Pending Availability
May 30, 2018	Safety Patrol	Lakewood Blue Claws (game/picnic lunch) Lakewood, NJ	\$454.80 Paid from School Store profits and apparel sales	Pending Availability

3. Resolved: That the Board approve the annual “Standing Orders for the Care of the Ill or Injured” for the 2017/2018 school year. (Attachment VI-C.3)

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 7-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Revised Three-Year Comprehensive Maintenance Plan

Resolved: That the Board approve the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to have three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the school facilities of the Bradley Beach Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities safe for use or in their original condition and keep their system warranties valid, and

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education hereby authorizes the Business Administrator/Board Secretary to submit the attached Three-Year Comprehensive Maintenance Plan for the Bradley Beach Board of Education in compliance with Department of Education requirements. Said plan is on file for public inspection in the Office of the Business Administrator/Board Secretary. (Attachment VII-A)

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

B. Approval of Annual Required Maintenance Budget Amount – Form M-1

Resolved: That the Board approve Form M-1, Annual Maintenance Budget Amount Worksheet, required per N.J.A.C. 6:24. (Attachment VII-B)

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

C. Approval of Attendance at NJSBA 2017 Workshop and Exhibition October 23-26, 2017

Resolved: That the Board approve the attendance of the following board members and administrators to the annual New Jersey School Boards Association Conference, which will be held at the Atlantic City Convention Center, Atlantic City, NJ, at a total travel cost not to exceed \$3,117.00. [B]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals per GSA Rates (Not to Exceed)	Travel: Mileage per State OMB .31 rate (Not to Exceed)	Travel: Tolls/Parking Receipts Needed (Not to Exceed)
Thomas Bardinas	\$ 125.00			\$ 56.00	\$ 30.00
Barbara Carlucci	125.00			56.00	30.00
Dwight Gerdes	125.00			56.00	30.00
Stephen Lozowick	125.00			56.00	30.00
Margaret Merenda	125.00			56.00	30.00
Susan Monroe	125.00			56.00	30.00
Denise Rodriguez	125.00			56.00	30.00
John Young	125.00			56.00	30.00
Donald Warnet	125.00			56.00	30.00
John Legere	125.00	\$ 99.00	\$ 96.00	56.00	30.00
David Tonzola	125.00	99.00	96.00	56.00	30.00
Stephen Wisniewski	125.00	99.00	96.00	56.00	30.00
Total	\$1,500.00	\$297.00	\$288.00	\$672.00	\$360.00

Note: This resolution supersedes the resolution passed on August 18, 2017.

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

D. Approval of Ala Carte Prices 2017/2018 School Year

Resolved: That the Board approve the attached ala carte prices for the 2017/2018 school year. (Attachment VII-D)

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

E. Approval of the FY 2017 No Child Left Behind Carry-Over Funds

Resolved: That the Board approve the acceptance of the FY 2017 No Child Left Behind (NCLB) Carry-Over Funds in the following amounts:

Program Name	Carry-Over Amount
Title I	\$5,585.79
Title IIA	8,922.13
Title III	3,977.07

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

F. Approval of the Acceptance of FY 2017 Individuals with Disabilities Educational Act (IDEA) Carry-Over Funds

Resolved: That the Board approve the acceptance of the Individuals with Disabilities Education Act (IDEA) Carry-Over Funds for Fiscal Year 2017 in the following amount:

Program Name	Carry-Over Amount
IDEA Basic	\$2,306.87

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

G. Approval of Joint Transportation Agreement – Red Bank Regional

Resolved: That the Board approve the following joint transportation agreements with the Red Bank Regional High School Board of Education for the transportation of Bradley Beach students for the 2017/2018 school year. [B]

Route #	Destination	Total
V621	Red Bank Regional H.S.	\$30,485.00

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

H. Approval of Business Administrator/Board Secretary’s Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-H)

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

I. Approval of Treasurer’s Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-I)

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

J. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of September 30, 2017, after review of the Secretary’s Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

K. Approval of Budget Transfers (2017/2018)

Resolved: That the Board approve the 2017/2018 budget transfers as listed on Attachment VII-K.

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

L. Approval of September 2017 Payroll

Resolved: That the Board approve the September 2017 gross payroll in the amount of \$364,075.16.

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

M. Approval of Bills Payment

Resolved: That the Board approve payment of the October 17, 2017 regular bills list and as certified and approved. (Attachment VII-M)

MOTION: Mrs. Merenda SECOND: Mr. Bardinas VOTE: 7-0

VIII. Old Business – None

IX. New Business

Dr. Monroe stated that the PTO Technology Dinner will be held October 20th.

X. Committee Reports

Dr. Monroe stated that the personnel committee met before the meeting.

XI. President's Report

Dr. Monroe thanked all the parents and students that attended this evening's meeting.

XII. Public Comments (Agenda Items Only)

Ms. Bonavico, 413 Ocean Park Avenue, Bradley Beach, NJ, made comments concerning the PARCC results and how the district would increase the scores.

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

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XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:37 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary