

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
November 21, 2017

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:04 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Dr. Rodriguez
 Mrs. Carlucci Mr. Young
 Mr. Gerdes Mr. Warnet
 Mr. Lozowick Dr. Monroe
 Mrs. Merenda
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

IV. Discussion Items

- Acknowledgement of Boys Soccer, Division Champions – Mr. Chris Ott

Superintendent's Report

Dr. Wisniewski began the workshop session of the meeting by acknowledging Mr. Ott and the boys' soccer team for winning the National Division of the Monmouth County Athletic League. Mr. Ott recognized each athlete and brought them onto the auditorium stage to be recognized by the Board. Dr. Wisniewski then gave the Board a brief overview of the Veterans Day Celebration held at the school. Dr. Wisniewski thanked Mrs. Maggio for her help facilitating the celebration. Moreover, Dr. Wisniewski recognized Mrs. Carlucci and Mrs. Caruso for their help in running Operation Shoe Box. Afterwards, Dr. Wisniewski went over his agenda items with the Board, in particular the extension of Ms. Ramirez leave replacement position.

After Dr. Wisniewski was finished reviewing his agenda items, Mr. Tonzola reminded those Board members who must complete their mandatory training, to do so by December 31st. Mr. Tonzola then discussed his agenda items with the Board. In particular Mr. Tonzola reviewed with the Board the approval of the joint transportation contracts.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:41 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:42 p.m.

Roll Call

Present: Mr. Bardinas Dr. Rodriguez
Mrs. Carlucci Mr. Young
Mr. Gerdes Mr. Warnet
Mr. Lozowick Dr. Monroe
Mrs. Merenda
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – October 17, 2017
Confidential Executive Session – October 17, 2017

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 7-0-2
Mr. Gerdes abstained
Dr. Rodriguez abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of Paul Mulligan to the position of Boys Basketball Coach, at a salary of \$3,046 as established by the collective bargaining agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. [B]
2. Resolved: That the Board accept the request to extend the Federal Family Leave, with utilization of sick days, by Attendance Secretary, Louanne Bartlett, commencing on November 27, 2017, ending on, or about February 1, 2018. (Attachment VI-A.2)
3. Resolved: That the Board extend the appointment of Ruth Ramirez to the position of leave replacement Attendance Secretary effective November 27, 2017, ending on, or about June 30, 2018 at a pro-rated salary of \$32,959. [T]
4. Resolved: That the Board approve the appointment of the following substitute teachers for the

2017 – 2018 school year: [B]

- Samantha Genise
- Riley Hubner
- Donna Taylor

Note: Substitute Teachers are paid \$75.00 per day.

5. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Jessica Stephan Alison Zylinski	Nov. 27, 2017	Recognizing Mental Health Issues in Students & Providing Appropriate Interventions	New Road School Ocean County	-0-
Jeanne Acerra	Dec. 1, 2017	16 th Annual Council of Holocaust Educators Conference	Brookdale College	\$50.00
Morgan Maclearie	Dec. 5-7, 2017	I&RS: Intervention & Referral Services Training	RWJ Barnabas Health	-0- As per grant with RWJ Barnabas
Ashley Girard	Dec. 5, 2017	English Language Arts Classroom Instruction	Mercer County Technical Schools Pennington, NJ	-0-
Donna Maggio	Dec. 5, 2017	English Language Arts Classroom Instruction	Mercer County Technical Schools Pennington, NJ	-0-
Marjorie Zaccaro	Dec. 5, 2017	English Language Arts Classroom Instruction	Mercer County Technical Schools, Pennington, NJ	-0-
Alison Zylinski	Dec. 6, 2017	LGBTQQ Teens – A Rainbow of Strategies for Prevention & Resilience RWJ Barnabas Health	Lakewood, NJ	-0- Free through TALK Grant
Jessica Stephan	Dec. 8, 2017	NJASP Winter Conference -Ethical Issues for Tech -Self Regulation & Problem Solving	East Windsor, NJ	\$175.00 Mileage: 13.8 x .31 = \$4.25
Alison Zylinski	Dec. 13, 2017	Communicating with Adolescents: Speaking Their Language (Rutgers)	Paramus, NJ	\$116.10
Jillian Kreutzer	Jan. 10, 2018	Improve Behavior and Increase Learning, PK-2 (BER workshop)	Long Branch, NJ	\$249.00

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Cindy Aurilio Amy Roth Marjorie Zaccaro	Jan. 10, 2018	Improve Behavior & Increase Learning, PK-2 (BER workshop)	Long Branch, NJ	3 x \$229=\$687.00
Kristin Krupa	Jan. 11, 2018	Strengthen Your Guided Math Instruction (BER workshop)	Freehold, NJ	\$249.00

MOTION: Mrs. Merenda SECOND: Mr. Bardinas VOTE: 9-0

6. Resolved: That the Board approve a suspension with pay from October 18, 2017 – November 21, 2017, and termination of employment on November 22, 2017, for IBS Employee #000283.

Note: This resolution supersedes the October 17, 2017 Resolution VI-A.4

MOTION: Mr. Warnet SECOND: Mr. Bardinas VOTE: 7-0-2
Mr. Gerdes abstained
Dr. Rodriguez abstained

B. Policy

1. Resolved: That the Board approve the following policies and regulations for a first reading. (Attachment VI-B.1)

POLICY NUMBER	POLICY
P & R 1240	Evaluation of Superintendent (M) (Revised)
P 1511	Board of Education Website Accessibility (New)
P & R 3126	District Mentoring Program (Revised)
P & R 3221	Evaluation of Teachers (M) (Revised)
P & R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)
P & R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)
P & R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)
P & R 3240	Professional Development for Teachers and School Leaders (M) (Revised)
P & R 5610	Suspension (M) (Revised)
P 5620	Expulsion (M)
P & R 7424	Bed Bugs (New)
P 8505	Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)
P 8550	Unpaid Meal Charges/Outstanding Food Service Charges (M) (Revised)

2. Resolved: That the Board approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials. (Attachment VI-B.2)

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 9-0

C. Students

1. Resolved: The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of October. (Attachment VI-C.1)

MOTION: Mr. Warnet SECOND: Mr. Bardinas VOTE: 8-0-1
Mrs. Merenda abstained

2. Resolved: That the Board approve the following 2017/2018 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
November 28, 2017	PK	Allaire Community Farm Allaire State Park	\$358.00	First Student \$236.00
November 29, 2017	5 th & 6 th	Xscape Theater Howell	\$615.00	Bus Pending
January 23, 2018	5 th & 6 th	Ocean County College Planetarium Toms River	\$315.00	First Student \$236.00
April 20, 2018	Grade 6	NJSEA Grant, Fort Hancock Sandy Hook	\$265.00	Bus Pending
May 10, 2018	Grade 5	Newark Museum	\$726.00	Bus Pending

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Joint Transportation Agreement – Neptune Township

- Resolved: That the Board approve the following joint transportation agreements with the Neptune Township Board of Education for the transportation of Bradley Beach students for the 2017/2018 school year. [B]

Route #	Destination	Total
CS 32AM	Costal Learning Center South	\$ 2,790.00
D11AM	Bradley Beach Elementary	2,448.42

EVELAPPI	Eatontown Vocational	3,582.00
HCB16AM	High Tech High School	683.67
VCA10I	Neptune/Career Center/Biotech	11,027.72
SJ 44AM	St. John Vianney	1,677.08
STR6AM	St. Rose Grammar	535.98
VCW14AM	Communications High School	4,713.42
	Total	\$27,458.29

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 9-0

B. Approval of Nonpublic School Route with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2017/2018 School Year

Resolved: That the Board approve the nonpublic school route with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach students to one nonpublic school for the 2017/2018 school year. [B]

Route #	Destination	Cost
SC5	St. Catharine	\$4,525.20

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 9-0

C. Approval of Special Education & Public School Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2017/2018 School Year

Resolved: That the Board approve the special education and public school routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach students to various schools for the 2017/2018 school year. [B]

Route #	Destination	Cost
3544	New Road	\$ 15,444.00
4548	Collier	17,002.80
7529	Rumson-FH	24,192.00
7602	Shore Center	13,892.40
4526	Harbor	9,970.20
E7675	Asbury Park HS	22,680.00
V313	MAST	5,745.60
V805	Career Center	3,448.80
	Total	\$112,375.80

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 7-0-2
Mrs. Merenda abstained
Dr. Monroe abstained

D. Approval of Joint Transportation Agreement – North Brunswick Board of Education

Resolved: That the Board approve the following joint transportation agreements with the North Brunswick Board of Education for the transportation of Bradley Beach students for the 2017/2018 school year: [B]

Route #	Destination	Total
T-70	Bradley Beach Elementary	\$33,508.80

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 9-0

E. Approval to Accept FY 2018 Safety Grant from New Jersey School Boards Insurance Group

Resolved: That the Board accept the FY 2018 safety grant of \$1,984.00 from the New Jersey School Boards Insurance Group. Furthermore, that the Board authorize the Business Administrator to create budget account code 20-090-200-420.18-SG and 20-090-200-610.18-SG; as well as revenue code 20-1000.02 to account for this transaction.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 9-0

F. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending October 31, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-F)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 9-0

G. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending October 31, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-G)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 9-0

H. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of October 31, 2017, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that

sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 9-0

I. Approval of Budget Transfers (2017/2018)

Resolved: That the Board approve the 2017/2018 budget transfers as listed on Attachment VII-I.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 9-0

J. Approval of October 2017 Payroll

Resolved: That the Board approve the October 2017 gross payroll in the amount of \$379,445.05.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 9-0

K. Approval of Bills Payment

Resolved: That the Board approve payment of the November 21, 2017 regular bills list and as certified and approved. (Attachment VII-K)

MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 9-0

VIII. Old Business – None

IX. New Business

Mrs. Carlucci stated that the PTO will be selling Poinsettia Plants as part of an 8th Grade Washington Fundraiser.

Mrs. Carlucci thanked Mrs. Antonucci and Mrs. Sucato for their help during the 8th grade high school application process.

X. Committee Reports – None

XI. President's Report

Dr. Monroe wished everyone a Happy Thanksgiving.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only)

Ms. Modjeski, 614 Newark Avenue, Bradley Beach, NJ made comments concerning changing the PARCC testing schedule to allow for more time to prepare for the test.

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XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:49 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary