

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**May 15, 2018**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:       Mrs. Carlucci               Dr. Rodriguez  
                  Mr. Gerdes                 Mr. Warnet  
                  Mr. Lozowick              Mr. Young  
                  Mrs. Merenda             Dr. Monroe  
                  Dr. Wisniewski, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:         Mr. Bardinas

IV. Dr. Wisniewski began the workshop session thanking everyone for coming to tonight's Board meeting. Dr. Wisniewski stated that the topic for this evening's discussion item is school security. Dr. Wisniewski stated that he has had discussions with the Chief of Police and that he supports the endeavor that the Chief will be proposing tonight. Dr. Wisniewski then introduced Police Chief Guida and turned the discussion over to him.

Chief Guida presented an inter-local agreement between the Bradley Beach Borough and the Bradley Beach Board of Education. The Chief indicated that he would supply a full-time officer to the school district during the school year in exchange for the Bradley Beach Board of Education reimbursing the Borough \$20,000. The Chief stated that he believes that this is a highly affordable safety endeavor.

Following the presentation made by Chief Guida, Board members expressed their concerns and questions to the Chief. Some of the discussion items included the difference between a class III police officer and a regular police officer, policies dealing with student behavior, separate training for SRO officers, the Board having an opportunity to choose the police officer, favorable and unfavorable studies

on police officers in schools, and what the role of the school resource officer would be. After the Board discussion, the meeting was turned over for public comment. The following individuals made public comment:

1. Mr. John Weber, 313 LaReine Avenue, Bradley Beach, NJ, made comments commending the Board for parent input, allowing the cameras to be fed to the police department, and the board's plan to form an ad-hoc safety committee.
2. Ms. Julie Michaels, 27 Marigold Lane, Marlboro, NJ, made comments regarding officers breaking up altercations in school.
3. Ms. Bridget Devane, 313 LaReine Avenue, Bradley Beach, NJ, made comments concerning creating measures and policies to address student issues and that mediation is the key to deescalate violence.
4. Ms. Amy Kaugman, 407 Newark Avenue, Bradley Beach, NJ, made comments about the current accessibility of the panic buttons.
5. Mr. Tom Coan, 612 Third Avenue, Bradley Beach, NJ, made comments about the ad-hoc committee gathering as much information about different solutions to student safety as possible and inquiring about the pay of a regular police officer and a class III officer.
6. Mr. Joshua Michaels, 27 Marigold Lane Marlboro, NJ, made comments about the doors being locked during the day and if one officer is enough in the building.
7. Ms. Roseanne Walker, 503 ½ Monmouth Avenue, Bradley Beach, NJ, submitted a letter to Dr. Monroe, which was read that discussed the need for better snow clean up and administrators being at before and after school events.
8. Ms. Lenore Cooperman, 413 Newark Avenue, Bradley Beach, NJ, made comments concerning gathering staff input.
9. Mr. John Barrett, 513 Newark Avenue, Bradley Beach, NJ, made comments concerning the rebranding of a police officer when they are in the school and that transition periods within the school day are key.
10. Ms. Sue Pazinko, 507 Fifth Avenue, Bradley Beach, NJ, commented that it becomes second nature for the students when a school has a police officer in the building.

After the public session portion of the discussion item, Dr. Wisniewski thanked the audience for coming and the Chief for his presentation. Before Dr. Wisniewski went over his agenda items, he read a letter from Ms. Jeanne Acerra concerning the recently held 7<sup>th</sup> grade class trip to Philadelphia and the joy she had attending with her students. Dr. Wisniewski then went over his agenda items, in particular the summer school appointments and the approval of the Director of Curriculum and Instruction, as well as the Director of Special Services/Learning Disabilities Teacher Consultant's job descriptions.

Afterwards, Mr. Tonzola began his section of the agenda by reminding those board members, who are up for reelection and wished to run again, to do so with the county clerk by 4:00 p.m. on July 30<sup>th</sup>.

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Mr. Tonzola then went over his agenda items with the Board, particularly the approval of the new premium rates for health and dental insurance, the awarding of the Interior Renovation to Stair #1 project and the approval of the food service addendum.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:39 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 9:04 p.m.

Roll Call

Present:       Mrs. Carlucci               Dr. Rodriguez  
                  Mr. Gerdes                 Mr. Warnet  
                  Mr. Lozowick              Mr. Young  
                  Mrs. Merenda             Dr. Monroe  
                  Dr. Wisniewski, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Bardinas

V. Minutes:

Approval of Meeting Minutes

Resolved:     That the Board approve the Minutes of:

Regular Meeting/Public Hearing – April 24, 2018  
Confidential Executive Session – April 24, 2018

MOTION:     Mrs. Merenda       SECOND:     Mr. Young       VOTE:     8-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of School Nurse Kelli O'Keefe for the Bradley Beach Elementary School Summer Program. The program will run from July 9, 2018, through August 9, 2019, (Monday through Thursday). The hours will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]
2. Resolved: That the Board approve the appointment of School Social Worker, Alison Zylinski, and School Psychologist, Jessica Stephan to provide Child Study Team services from July 1, 2018, through August 31, 2018. Collectively, the Child Study Team services will not exceed a total of 40 hours with compensation at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]

3. Resolved: That the Board approve the appointment of Physical Therapist Barbara O'Boyle for the Bradley Beach Elementary School Summer Program. The program will run from July 9, 2018, through August 9, 2018, (Monday through Thursday). The PT services will not exceed a total of 21 hours with a contracted rate of \$80 per hour. [G]
4. Resolved: That the Board approve JM Therapy, Jessica Mack, MS ED., BCBA, to the position of BCBA to provide services to the Bradley Beach School District from July 1, 2018, through June 30, 2019 at a rate of \$125. Services are not to exceed 75 hours. [G]
5. Resolved: That the Board approve the appointment of Synergy-Rehab LLC, (Sonali Khatri, ITR/L) to provide Occupational Therapy services for the Extended School Year program which will run from July 9, 2018, though August 9, 2018. Services will be provided two days a week at a rate of \$75 per hour. [B]
6. Resolved: That the Board approve the appointment of Speech Therapist Siobhan Drewry to provide Speech and Language services for the Extended School Year program which will run from July 9, 2018, though August 9, 2018. Services will be provided two days a week at a rate of \$75 per hour. [B]
7. Resolved: That the Board approve the appointment of the following teachers to teach in the Bradley Beach Elementary School Summer Program. The program will run from July 9, 2018, through August 9, 2018, (Monday through Thursday). The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B/G]
  - Donna Hamernick
  - Morgan Maclearie
  - Heather Ross

Note: Grant funds to be paid out of federal funds account code 20-250-100-101.00-SU IDEA Basic

8. Resolved: That the Board approve the appointment of the following classroom aides in the Bradley Beach Elementary School Summer Program. The program will run from July 9, 2018, through August 9, 2018, (Monday through Thursday). The hours for classroom aides will be 3.5 hours/day at a rate \$15.00/hour. [B/G]
  - Traci Rankel
  - Jessica Hunter

Note: Grant funds to be paid out of federal funds account code 20-250-100-106.00-SU IDEA Basic

9. Resolved: That the Board approve the appointment of the following substitute teachers in the Bradley Beach Elementary School Summer Program. The program will run from July 9, 2018, through August 9, 2018, (Monday through Thursday). The hours for substitute teachers will be 3.5 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B/G]

- Kevin Cosgrove
- Nancy Merkelbach
- Michelle Sprengel

Note: Grant funds to be paid out of federal funds account code 20-250-100-106.00-SU IDEA Basic

10. Resolved: That the Board approve Morgan Maclearie as a provider of translation and interpretation services from July 1, 2018 through August 31, 2018, at a rate of \$40/hour. [B]
11. Resolved: That Board agrees to contract nursing services with the Monmouth Ocean Education Services Commission (M-OESC) on an as needed basis for substitute school nurses and nurses for transportation at rate of \$56.00 per hour for Registered Nurse services and \$44.50 per hour for Licensed Practicing Nurse services, September 1, 2018 – June 30, 2019. [T]
12. Resolved: That the Board approve the appointment of the non-tenured teaching staff for the 2018/2019 school year, as on file in the Office of the Superintendent. (Attachment VI-A.12)
13. Resolved: That the Board approve the creation of the job description for the Director of Special Services/ Learning Disabilities Teacher Consultant. (Attachment VI-A.13)
14. Resolved: That the Board approve the creation of the job description for the Director of Curriculum and Instruction. (Attachment VI-A.14)
15. Resolved: That the Board approve the appointment of Bridget Antonucci to the position of Director of Special Services/Learning Disabilities Teacher Consultant for the remainder of the 2017/2018 school year.
- Note: There is no change to the language of existing contract. The change is to the title of the position only.
16. Resolved: That the Board approve the appointment of Sarah Poppe to the position of Director of Curriculum and Instruction for the remainder of the 2017/2018 school year.
- Note: There is no change to the language of existing contract. The change is to the title of the position only.
17. Resolved: That the Board approve the appointment of the following substitute teacher for the 2017/2018 school year: [B]
- James G. Fox, Jr.

Note: Substitute Teachers are paid \$75.00 per day.

18. Resolved: That the Board approve Patricia O’Neill as a Substitute School Nurse for the 2018 Extended School Year program for 3.5 hours per day on an as needed basis from July 9, 2018, through August 9, 2018 at the rate of \$40.00 per hour. [B]
19. Resolved: That the Board approve the attendance and the registration cost of the following staff member for engagement in the designated professional training: [B]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
David Tonzola	June 6,7,8 2018	NJASBO Annual Conference	Atlantic City, NJ	Registration - \$275 Lodging - 198 Mileage - 42 Parking/Tolls - 30 Meals - 160 Total - \$705

MOTION: Mrs. Merenda SECOND: Dr. Rodriguez VOTE: 8-0

B. Students

1. Resolved: That the Board approve the following 2017/2018 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
6/6/18	Pre-K	Walking Trip to Paws and Anchor Grooming Salon	-0-	-0-

MOTION: Mr. Young SECOND: Mr. Gerdes VOTE: 8-0

2. Resolved: That the Board approve the April report by the Bullying Specialist of no incidents of Harassment, Intimidation and Bullying incidents being reported to the school.

MOTION: Mr. Warnet SECOND: Mr. Gerdes VOTE: 7-0-1  
Mrs. Merenda abstained

VII. Business Administrator/Board Secretary’s Report

A. Approval of Health/Dental Insurance Providers/Rates (2018/2019)

Resolved: That the Board approve the following insurance providers/rates for the 2018/2019 school year:

Horizon (Medical/Prescription and Dental)  
Horizon Blue Cross Blue Shield of New Jersey  
Newark, NJ

Monthly Premiums

	<u>POS</u> (Group # 82768-03)	<u>Dental</u> (Group # 82768-30)
Single	\$1,018.01	\$ 52.97
2-Adults	2,156.34	148.33
Parent/Child	1,669.29	148.33
Family	2,878.43	148.33

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

B. Approval of Additional Appointments/Reappointments

Resolved: That the Board approve the additional following appointments/reappointments for the 2018/2019 school year:

Right To Know Contact Person	Samuel Bullock
AHERA Representative	Samuel Bullock
Integrated Pest Mgmt. Contact Person	Samuel Bullock
Petty Cash Fund	David Tonzola
Public Agency Compliance Officer	David Tonzola
Open Public Records Administrator	David Tonzola
Affirmative Action Officer	Sarah Poppe
Substance Abuse Coordinator	Alison Zylinski
Purchasing Agent	David Tonzola

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

C. Approval of Use of School Building – Bradley Beach Police Department

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Police Department on August 7, 2018 to conduct onsite training exercises and professional development. (Attachment VII-C).

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

D. Approval of Construction Project Bid Award

Resolved: That the Board approve the following resolution:

**WHEREAS**, on 5/9/2018 the Bradley Beach Board of Education conducted a public bid opening for the award of the Interior Renovations to Stair # 1 project which yielded the following for consideration:

Contractor	Base Bid	Alt. # 1	Alt. # 2	Alt. # 3
George Koustas Painting & Construction, LLC	\$118,000	\$4,000	\$ 5,000	\$ 9,000
The G Meyer Group	\$124,000	\$5,200	\$ 7,200	\$12,800
Ascend Construction Management Inc.	\$281,600	\$4,600	\$13,650	\$10,200

and:

**WHEREAS**, in accordance with the provisions of the Public Schools Contract Law N.J.S.A. 18A:18A-1et seq.;

**NOW, THEREFORE BE IT RESOLVED**, that the Bradley Beach Board of Education award the contract for the Interior Renovation to Stair # 1 project to George Koustas Painting & Construction, LLC in the total contract lump sum of \$136,000 as follows:

Contractor	Base Bid	Alt. # 1	Alt. # 2	Alt. # 3
George Koustas Painting & Construction, LLC	\$118,000	\$4,000	\$5,000	\$9,000

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

E. Approval of Application for Extraordinary Aid – FY 2017/2018 School Year

Resolved: That the Board approve the Application for Extraordinary Aid for the FY 2017/2018 school year as on file in the office of the Business Administrator/Board Secretary.

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

F. Approval of Renewal of Food Service Contract with Maschio’s Food Service, Inc. (Food Service Management Company)

Resolved: That the Board award the fifth contract renewal to the Maschio’s Food Service, Inc., Chester, N.J., for management of the District’s food service operations for the 2018/2019 school year at the following fee:

Management Fee \$5,250.00

Note: Maschio’s Food Service, Inc. guarantees that the bottom line on the operational report (total revenue for all sources less program cost, including management fee) will be a loss no greater than \$7,500. If the actual bottom line loss of the operational report is greater than this amount,

Maschio's Food Service, Inc. will subsidize the bottom line up to 100% of the management fee. The guarantee is contingent upon the conditions listed in the contract.

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

G. Approval of Lunch/Breakfast Prices – 2018/2019 School Year

Resolved: That the Board approve the following lunch/breakfast prices for the 2018/2019 school year.

Student Lunch	\$3.25
Student Breakfast	\$1.50
Adult Lunch	\$3.75
Adult Breakfast	\$1.90

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

H. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending April 30, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-H)

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

I. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-I)

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

J. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of April 30, 2018, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

K. Approval of Budget Transfers (2017/2018)

Resolved: That the Board approve the 2017/2018 budget transfers as listed on Attachment VII-K.

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

L. Approval of April 2018 Payroll

Resolved: That the Board approve the April 2018 gross payroll in the amount of \$376,194.54.

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

M. Approval of Bills Payment

Resolved: That the Board approve payment of the May 15, 2018 regular bills list and as certified and approved. (Attachment VII-M)

MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 8-0

VIII. Old Business – None

IX. New Business

Dr. Rodriguez stated that the recently held fashion show held by Mrs. Orlando was a success.

X. Committee Reports

Dr. Monroe stated the superintendent evaluation is open online and is due June 15<sup>th</sup>.

XI. President's Report – None

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only)

Mr. John Weber, 313 LaReine Avenue, Bradley Beach, NJ, made an inquiry about the testing of lead based paint in the stairwells.

Mr. John Barrett, 515 Newark Avenue, Bradley Beach, NJ, made comments supporting the expansion of the preschool program for another school year, pleased to see the board minutes updated on the website, and made an inquiry concerning the feasibility study.

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XIV Executive Session

President Monroe called for an Executive Session at 9:13 p.m. to discuss legal matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mr. Young SECOND: Mr. Warnet VOTE: 8-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:24 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary