

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
March 20, 2018

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press and the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Dr. Rodriguez
 Mrs. Carlucci Mr. Warnet
 Mr. Lozowick Mr. Young
 Mrs. Merenda Dr. Monroe
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gerdes

IV. Discussion Items

Superintendent's Report

Before going over his agenda items, Dr. Wisniewski gave the Board an overview of the recently held Pi Night fundraiser as well as the upcoming Museum Night, which will be held after spring break. Afterwards, Dr. Wisniewski went over his agenda items in particular the approval of the Preschool Expansion Grant for next school year.

Before going over his agenda items, Mr. Tonzola reminded the Board to complete their financial disclosure forms as soon as possible. Mr. Tonzola then went over the tentative budget with the Board. Mr. Tonzola stated that the general fund budget will be increasing by 1.32% or \$95,414. Some of the items that contributed to the increase in the budget were increases in health benefit premiums and tuition cost increases. Furthermore, the general fund tax levy will be increasing by \$117,196 to \$5,977,008. Mr. Tonzola also stressed to the Board that this is a tentative budget and that the district can still make changes up to the public hearing on April 24th.

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After going over the budget and tax levy with the Board, Mr. Tonzola went over the remaining agenda items, in particular the approval to participate in the Alliance for Competitive Energy Services (ACES).

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:39 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:40 p.m.

Roll Call

Present: Mr. Bardinas Dr. Rodriguez
Mrs. Carlucci Mr. Warnet
Mr. Lozowick Mr. Young
Mrs. Merenda Dr. Monroe
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gerdes

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – February 20, 2018

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 8-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of Dan Grieco as Baseball Coach for the 2018 Spring Season at a salary of \$3,046 as established by the collective bargaining agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.1) [B]
2. Resolved: That the Board accept the request for maternity leave by Grade 1 teacher, Mrs. Isabel Segoviano, commencing on, or about May 9, 2018, and ending on, or about April 29, 2019. (Attachment VI-A.2)
3. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

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Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Heather Ross	March 27, 2018	Red Bank Articulation Mtg.	Red Bank Regional High School	-0-
Sarah Poppe	April 11, 2018	Stronge Administrative Training	Bradley Beach, NJ	\$700
Jaclyn Gebbia Wilson	May 31, 2018	NJTESOL Conference	New Brunswick, NJ	\$239.00 (Member fee)
Jillian Kreutzer	June 1, 2018	NJTESOL Conference	New Brunswick, NJ	\$274.00 (Non-Member Fee)

4. Resolved: That the Board approve the following Stockton University student observer as follows:

- 25 Hours of field observation with Mrs. Julie Ferwerda:
 - Caryn Conley

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

B. Students

1. Resolved: The Bradley Beach Elementary School Anti-Bullying Specialist reports no incidents of harassment, intimidation and bullying in the month of February.

MOTION: Mr. Warnet SECOND: Dr. Rodriguez VOTE: 7-0-1
Mrs. Merenda abstained

2. Resolved: That the Board approve the following tuition contracts:

ID No.	School	Location	Start Date	Annual Tuition Rate
2155	Harbor School Project Enterprise, LLC Social Skills Program	Eatontown, NJ	2-27-18 2 days per week	\$60 per day
2653	Neptune Middle School	Neptune, NJ	2-26-17 (for 74 days)	\$70.56 per day (total cost of \$5,221.44)

MOTION: Mr. Warnet SECOND: Mr. Bardinas VOTE: 7-0-1
Mrs. Merenda abstained

C. Policy

1. Resolved: That the Board approve the Bradley Beach School District 2018/2019 Annual Update to the 2017-2020 Three-Year Preschool Program Plan and the 2018/2019 Budget Statement. (Attachment VI-C.1)

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Preliminary School Budget – 2018/19 School Year

Resolved: That the Board approve the Preliminary 2018/2019 School Budget in the following amounts:

General Fund	\$7,297,652
Special Revenue	624,155
Debt Service Fund	174,188

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

B. Approval of General & Debt Service Funds' Tax Levies – 2018/2019 School Year

Resolved: That the Board approve the following amounts to be raised by taxes:

General Fund	\$5,977,008
Debt Service	174,182

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

C. Approval to Advertise Preliminary Budget

Resolved: That the Business Administrator is authorized to advertise said preliminary budget in the Asbury Park Press on April 18, 2018 in accordance with the format required by the State Department of Education and according to law.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

D. Approval of Public Hearing Date

Resolved: That a public hearing be held at the Bradley Beach Elementary School, Bradley Beach New Jersey on April 24, 2018 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2018/2019 school year.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

E. Approval of Maximum General Fund Travel Expenditure

Resolved: That in accordance with State Statute the maximum general fund expenditure for travel and related expenditures for the 2018/2019 school year for all staff and board members is \$13,000.00. For 2017/2018 the maximum amount approved for

travel and related general fund expenditures was \$8,000.00 of which \$5,315.11 has been spent to date.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

F. Approval of the District’s General Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2018/2019 general fund professional services appropriation budget be set for the amount of:

Professional Services	Amount
Legal	\$ 15,000.00
Auditing	22,000.00
Architectural/Engineering	12,000.00
Occupational Therapist	32,500.00
Feasibility Consultant	20,000.00
Board Negotiator	2,500.00
Physician	2,000.00

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

G. Approval of the District’s Special Revenue Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2018/2019 special revenue fund professional services appropriation budget be set for the amount of:

Professional Services	Amount
Physical Therapy	\$ 16,000.00
BCBA	10,000.00

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

H. Approval of the District’s General Fund Co-Curriculum Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2018/2019 general fund co-curricular appropriation budget be established as follows:

Co-Curricular Activities	Salaries
Safety Patrol	\$ 2,449.00
Yearbook	2,449.00
Yearbook Tech. Advisor	2,449.00
Environmental Club	2,449.00
Computer Club	2,449.00
Newspaper Relations	2,449.00
Music Director	2,808.00
DJ	2,449.00

Student Government	2,449.00
Drama Club	2,449.00
8 TH Grade Trip Advisor	2,449.00
Interpret/Translation Stipend	2,000.00
Webmaster	2,449.00
Washington Stipend	1,000.00
Total	\$32,747.00

Co-Curricular Activities	Supplies
Safety Patrol	\$ 31.25
Yearbook	31.25
Environmental Club	31.25
Computer Club	31.25
Newspaper Club	31.25
Choral Director	31.25
Student Government	31.25
Drama Club	31.25
Total	\$250.00

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

I. Approval of the District's General Fund Athletics Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2018/2019 general fund athletics appropriation budget be established as follows:

Athletics	Salaries
Baseball	\$ 3,133.00
Softball	3,133.00
Boys Basketball	3,133.00
Girls Basketball	3,133.00
Boys Soccer	3,133.00
Girls Soccer	3,133.00
Athletic Director	2,449.00
Cheerleaders	3,133.00
Total	\$24,380.00

Athletics	Purchased Services (Board Subsidy e.g. transportation & officials)
Baseball	\$ 2,500.00
Softball	2,500.00
Boys Basketball	2,500.00
Girls Basketball	2,500.00
Boys Soccer	2,500.00
Girls Soccer	2,500.00

Cheerleaders	n/a
Total	\$15,000.00

Athletics	Supplies
Baseball	\$ 500.00
Softball	500.00
Boys Basketball	500.00
Girls Basketball	500.00
Boys Soccer	500.00
Girls Soccer	500.00
Cheerleaders	500.00
Total	\$3,500.00

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

J. Approval of Purchase of Natural Gas Services Through The Alliance For Competitive Energy Services (ACES) Bid Cooperative Pricing System ID# E8801-ACESCPS

Resolved: That the Board approve the following resolution:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below, solicit bids from natural gas suppliers for retail natural gas supply services, including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law,” N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Bradley Beach Board of Education is a Participating Member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance of a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE BE IT RESOLVED, that the District binds itself to the ACES Cooperative Pricing System # E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED, that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED, that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED, that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5), and Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 *et*

seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

K. Approval of Use of School Building – Bradley Beach Arts Council

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Arts Council on Thursday, April 26th, through Sunday, April 29th,

as per Attachment VII-K.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

L. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending February 28, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-L)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

M. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending February 28, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-M)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

N. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of February 28, 2018, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

O. Approval of Budget Transfers (2017/2018)

Resolved: That the Board approve the 2017/2018 budget transfers as listed on Attachment VII-O.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

P. Approval of February 2018 Payroll

Resolved: That the Board approve the February 2018 gross payroll in the amount of \$382,359.75.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

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Q. Approval of Bills Payment

Resolved: That the Board approve payment of the March 20, 2018 regular bills list and as certified and approved. (Attachment VII-Q)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 8-0

VIII. Old Business – None

IX. New Business – None

X. Committee Reports

Dr. Wisniewski stated that the finance committee met to go over the tentative budget.

Dr. Monroe stated that the personnel committee met to discuss staff hires for next school year.

XI. President's Report

Dr. Monroe stated that she visited Ms. Maclearie's and Hammell's classroom and was very impressed with the level of differentiated learning that was taking place.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session

President Monroe called for an Executive Session at 7:43 p.m. to discuss legal matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Dr. Rodriguez SECOND: Mrs. Carlucci VOTE: 9-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:13 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary