

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Reorganization Meeting**  
**January 9, 2018**

I. Call To Order

The annual Reorganization Meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by the Business Administrator, Mr. Tonzola, at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call and Flag Salute

Present:       Mrs. Carlucci               Dr. Rodriguez  
                  Mr. Gerdes                 Mr. Warnet  
                  Mrs. Merenda  
                  Dr. Wisniewski, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:         Mr. Bardinas

Note: Mr. Lozowick, Dr. Monroe, and Mr. Young were sworn in after the first roll call.

IV. Administration of Oath of Office to Newly Elected Board Members

Mr. Tonzola administered the oath of office to Mr. Lozowick, Dr. Monroe, and Mr. Young.

V. Roll Call

Present:       Mrs. Carlucci               Dr. Rodriguez  
                  Mr. Gerdes                 Mr. Warnet  
                  Mr. Lozowick               Mr. Young  
                  Mrs. Merenda               Dr. Monroe  
                  Dr. Wisniewski, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:         Mr. Bardinas

VI. Business Administrator/Board Secretary's Report

(Mr. Tonzola) As President, pro-tem, stated that nominations were now in order for the position of President of the Bradley Beach Board of Education.

A. Nomination and Election of Board President

Resolved: I nominate as President of the Bradley Beach Board of Education:

1. Susan Monroe MOTION: Mr.Loowick

(Title 18A:15.1)

Resolved: That all nominations be closed and roll call vote be taken on the election of the Board President

MOTION: Mr.Loowick SECOND: Mrs. Carlucci VOTE: 8-0

Roll call vote results:

1. Nominee: Susan Monroe # Votes 8

Dr. Susan Monroe has received a majority of the votes and is hereby declared to be duly elected as President of Bradley Beach Board of Education.

Mr. Tonzola, as President, pro-tem, turned over the conduct of the remainder of the meeting to the duly elected President.

B. Nomination and Election of Board Vice President

Resolved: I nominate as Vice President of the Bradley Beach Board of Education:

1. Denise Rodriguez MOTION: Mr.Gerdes

(Title 18A:15.1)

Resolved: That all nominations be closed and roll call vote be taken on the election of the Board Vice President

MOTION: Mr.Gerdes SECOND: Mr.Warnet VOTE: 8-0

Roll call vote results:

1. Nominee: Denise Rodriguez # Votes 8

Dr. Denise Rodriguez has received a majority of the votes and is hereby declared to be duly elected as Vice President of Bradley Beach Board of Education.

C. Designation of Advertising Media

Resolved: That the following resolution is hereby adopted:

WHEREAS, The Open Public Meetings Act (Chapter 231, P.L. 1975) N.J.S.A. 10:4.6 et seq. requires that certain notice of meetings be submitted to two newspapers, one of which shall be the official newspaper, and

WHEREAS, The second newspaper designated by this Board must be one which has the greatest likelihood of informing the public within the jurisdictional boundaries of the Board of Education of such meetings, and

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF EDUCATION OF THE BOROUGH OF BRADLEY BEACH, AS FOLLOWS:

1. *The Asbury Park Press* is hereby designated as the official newspaper to receive all notices of meetings.
2. Either *The Coast Star* or *The New Coaster* is hereby designated as the second newspaper having the greatest likelihood of informing the public within the jurisdictional area of the Board of Education of notice of meetings designated to receive all notices of meetings as required by the Open Public Meetings Act.
3. *The Asbury Park Press*, *The Coast Star* and/or *The New Coaster* are hereby designated as the newspapers for legal advertisements.

This resolution shall take effect immediately.

MOTION: Mrs. Carlucci SECOND: Dr. Rodriguez VOTE: 8-0

D. Designation of Board Meeting Nights

Resolved: That the following resolution is hereby adopted:

RESOLVED: That the Board of Education of the Borough of Bradley Beach, in accordance with the Schedule of Meetings, shall hold its Workshop/Regular Meetings on the third Tuesday of each month, except as noted and during holiday periods.  
Formal action will be taken at all meetings.

All meetings will commence at 7:00 p.m., prevailing time, in the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, N. J.

BE IT FURTHER RESOLVED, that in accordance with provisions of the Open Public Meetings Act, Chapter 231, P.L. 1975, Annual Notice of said Workshop/Regular Meetings be given in the form as required by said Open Public Meetings Act.

BE IT FURTHER RESOLVED, that the Annual Notice of the Board's Workshop/Regular Meetings Schedule be posted publicly on the bulletin board at the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, County of Monmouth, State of New Jersey, and said notice be sent to *The Asbury Park Press* and the Clerk of the Borough of Bradley Beach within seven days of the date of this resolution.  
(Schedule of Board Meetings 2018 - Attachment VI-D)

Discussion: Mr. Tonzola discussed with the Board the upcoming meeting dates, which included an update on the 2018/2019 budget calendar.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

E. Approval of New Jersey School Boards Association "Code of Ethics"

Resolved: That the New Jersey School Boards Association "Code of Ethics" shall be considered the official Code of Ethics of the Bradley Beach Board of Education:

**CODE OF ETHICS**

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my Board action to policy-making, planning, and appraisal and I will help to frame policies and plans only after the Board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but together with my fellow Board Members, to see that they are well run.
5. I will recognize that authority rests with the Board of Education and will make no personal promises, nor take any private action, which may compromise the Board.
6. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board Members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.

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9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

MOTION: Mrs. Merenda SECOND: Mr. Young VOTE: 8-0

F. Approval of Code of Ethics Training

Resolved: That the Board of Education Members receive the required Code of Ethics PowerPoint Training as required under N.J.A.C. 6:3-1.3 and N.J.A.C.6A:30 and that signatures from each Board Member be obtained by the Board Secretary. (Attachment VI-F)

MOTION: Mrs. Merenda SECOND: Mr. Young VOTE: 8-0

VII. New Business

Mr. Tonzola stated that the financial disclosure forms will be emailed shortly.

VIII. Public Comments (Agenda Items Only) – None

IX. Public Comments (Other Items Only) – None

X. Executive Session (if required) – None

XI. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:12 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary