

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
January 23, 2018

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Dr. Rodriguez
 Mrs. Carlucci Mr. Warnet
 Mr. Gerdes Mr. Young
 Mr. Lozowick Dr. Monroe
 Mrs. Merenda
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

IV. Discussion Items

- Mathematics Workshop Presentation – “Maximized Math” – Ms. Courtney Hammell and Ms. Morgan Maclearie
- Performance Card Presentation – Dr. Stephen Wisniewski

Superintendent’s Report

Before going over his agenda items, Dr. Wisniewski introduced Ms. Cortney Hammell and Ms. Morgan Maclearie to the Board. Ms. Hammell and Ms. Maclearie gave the Board a mathematics presentation entitled “Maximized Math.” The presentation focused on how they are teaching to the needs of diverse learners. The design of their instruction is centered on the student’s need to learn at their own pace. The students move from station to station within their eighty minute blocked math period completing the lesson for the day.

After Ms. Hammell’s and Ms. Maclearie’s presentation, Dr. Wisniewski gave the Board a presentation on the district’s performance report. Dr. Wisniewski stated that the district is showing academic growth in sixteen of the seventeen focused areas. The academic area of concern is English Language Learners’

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growth rate in math. Moreover, the school's absenteeism rate is the final area of deficiency found in the district's performance report. After his presentation, Dr. Wisniewski reviewed his agenda items.

Afterwards, Mr. Tonzola reviewed his agenda items. Mr. Tonzola reminded the Board of the regularly scheduled meeting on February 20th and the adoption of a tentative budget on March 13th, which would fulfill the state statute that tentative budgets be submitted to the County Office by March 20th. Mr. Tonzola also reminded the Board to complete their financial disclosure forms as soon as possible. Mr. Tonzola also reviewed the resolution to submit the stairwell restoration project to the Department of Education.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:12 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:13 p.m.

Roll Call

Present: Mr. Bardinas Dr. Rodriguez
Mrs. Carlucci Mr. Warnet
Mr. Gerdes Mr. Young
Mr. Lozowick Dr. Monroe
Mrs. Merenda
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – December 19, 2017

MOTION: Mr. Warnet SECOND: Mrs. Merenda VOTE: 9-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of Dr. Stephen Wisniewski to the position of School Safety Specialist for the 2017/2018 school year.
2. Resolved: That the Board accept the request for maternity leave by Elementary Teacher, Cara Vilardi, commencing on, or about May 18, 2018, ending on, or about August 31, 2018. (Attachment VI-A.2)

3. Resolved: That the Board approve the following staff member be compensated at an increased level, effective January 1, 2018 as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Jennifer DiZefalo	(BA Step 18 + Longevity)	(BA +15 Step 18 + Longevity)

4. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Jillian Kreutzer	1-26-18	ACCESS Training (in-house training for testing)	BBES	-0-
Jaclyn Wilson	1-26-18	ACCESS Training (in-house training for testing)	BBES	-0-
Donna Maggio	1-30-18	Effectively Dealing with Disruptive Students: Practical Classroom-Proven Techniques	Long Branch, NJ	\$259.00
Jennifer Pingitore	1-30-18	Effectively Dealing with Disruptive Students: Practical Classroom-Proven Techniques	Long Branch, NJ	\$259.00
Ashley Gianfrancesco	2-07-18	AMTNJ Annual Winter Conference for Math Teachers	Ramada Plaza Ctr. Monroe Twp.	\$179.00 Non-member fee, includes full 2018 membership
Courtney Hammell	2-07-18	AMTNJ Annual Winter Conference for Math Teachers	Ramada Plaza Ctr. Monroe Twp.	\$164.00 New Member, includes 2018 eMembership
Morgan Macelarie	2-07-18	AMTNJ Annual Winter Conference for Math Teachers	Ramada Plaza Ctr. Monroe Twp.	\$164.00 New Member, includes 2018 eMembership
Scott Taylor	2-07-18	AMTNJ Annual Winter Conference for Math Teachers	Ramada Plaza Ctr. Monroe Twp.	\$149.00 Member fee
Dr. Stephen Wisniewski	2-09-18	TEDx WilmingtonED: Education Possible	Wilmington, DE	Registration -\$60.12 Mileage - \$42.59 Parking/Tolls - \$25 Total - \$127.71
Jeanne Acerra	3-08-18	Strategies and Structures for Reading & Writing (Heinemann Workshops)	Livingston, NJ	\$209.00 (if by January 23) (\$249 after 1-23)
Jillian Kreutzer	3-01-18 3-09-18 3-15-18	SIOP/SEI Training	Colts Neck School Dist.	-0-
Diana Rodrick	3-01-18 3-09-18 3-15-18	SIOP/SEI Training	Colts Neck School Dist.	-0-

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5. Resolved: That the Board approve Noelia Jimenez Rojas, student at Brookdale Community College, to be placed in the Bradley Beach Elementary School for 60 hours of observation with Ms. Donna Hamernick, grade 1.
6. Resolved: That the Board approve Nicole Vinto, to intern with Ms. Jessica Stephan, School Psychologist for three hours a day, two days a week.
7. Resolved: That the Board accept, with regret, the resignation for the purpose of retirement from Mrs. Heidi Kobb, Grade 4 teacher, effective July 1, 2018.
8. Resolved: That the Board approve Dr. Neelam Sell to perform a Developmental Evaluation at the cost of \$500 for the evaluation.
9. Resolved: That the Board approve the following Monmouth University student observers:
 - Alexis Martin, 35 hours with Mrs. Acerra
 - Rebecca Maurer, 40 hours with Mrs. Maggio
 - Michelle Sapolnick, 35 hours with Mrs. Sucato
 - Lauren Satmary, 20 hours with Mrs. Aurilio
 - Priya Teliderara, 20 hours with Mrs. Zaccaro
 - Kaitlyn Zuczek, 35 hours with Mr. Taylor
 - Kaitlyn Zuczek, 35 hours with Mrs. Morder
10. Resolved: That the Board accept the request to extend the Federal Family Leave with utilization of sick days by Attendance Secretary, Louanne Bartlett, commencing on February 1, 2018, ending on, or about May 31, 2018.

Note: Sick days will run until on, or about May 4, 2018.

MOTION: Mr. Bardinias SECOND: Mr. Young VOTE: 9-0

B. Policy

1. Resolved: That the Board approve the proposed school year calendar for the 2018/2019 school year. (Attachment VI-B.1)

MOTION: Mrs. Carlucci SECOND: Dr. Rodriguez VOTE: 9-0

C. Students

1. Resolved: The Bradley Beach Elementary School Anti-Bullying Specialist reports no incidents of harassment, intimidation, and bullying in the month of December.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0-1
Mrs. Merenda abstained

2. Resolved: That the Board approve the following 2017/2018 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
April 27, 2018	2	Adventure Aquarium, Camden	\$319.00	Pending

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 9-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Stairwell Restoration Project

Resolved: That the Board approve the following resolution:

WHEREAS, the Board of Education of Bradley Beach in the County of Monmouth, New Jersey (the Board), desires to proceed with a school facilities project consisting generally of:

Interior renovations and repairs to existing Stair #1, "West Stair," plaster wall surfaces and interior material finishes.

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF BRADLEY BEACH IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Educational Specifications prepared in connection with the project, and the Board further authorizes the submission of same to the Monmouth County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the project, and the Board further authorizes the submission of same to the Monmouth County Superintendent of Schools and the New Jersey Department of Education for approval. The Board further authorizes the submission of the Schematic Plans to the municipal planning board for its review. This project is designated as "Other Capital," and the Board is not seeking state funding.

Section 3. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed project.

Section 4. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents, and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution, including the submission of information to the New Jersey Department of Education as applicable to the proposed project.

Section 5. This resolution shall take effect immediately.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

B. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending December 31, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-B)

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

C. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending December 31, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-C)

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

D. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of December 31, 2017, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

E. Approval of Budget Transfers (2017/2018)

Resolved: That the Board approve the 2017/2018 budget transfers as listed on Attachment VII-E.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

F. Approval of December 2017 Payroll

Resolved: That the Board approve the December 2017 gross payroll in the amount of \$404,361.03.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

G. Approval of Bills Payment

Resolved: That the Board approve payment of the January 23, 2018 regular bills list and as certified and approved. (Attachment VII-G)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 9-0

H. Approval of Title I, SIA, Part A Grant

Resolved: That the Board approve the submission of the Title I, SIA, Part A – Improving Basic Programs Operated by LEAs: School Improvement Grant in the amount of \$30,581.00.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

VIII. Old Business – None

IX. New Business

Dr. Monroe stated that Family Fun Night will be held on January 25th.

Mr. Tonzola stated that he received a letter from the Church of the Ascension asking the Board if they had any objection to the expansion of their Faith Formation Program for next school year. The Church was not looking to change times, just the number of classrooms it would use next year.

X. Committee Reports

Dr. Monroe stated that the personal committee met to discuss the Supervisor of Curriculum interviews, which will be held on February 2nd.

Mr. Tonzola stated that a finance committee meeting will be held either the week of February 26th or March 5th.

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XI. President's Report

Dr. Monroe stated that she wants the administration to explore a safer alternative to the drop off of students on Fifth Avenue at the start of the school day.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:18 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary