

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**August 15, 2017**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:       Mrs. Carlucci           Mr. Warnet  
                  Mr. Lozowick           Mr. Young  
                  Mrs. Merenda          Dr. Monroe  
                  Dr. Rodriguez  
                  Dr. Wisniewski, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Bardinas  
                  Mr. Gerdes

IV. Discussion Items:     Curriculum and Instruction Updates for School Year 2017/2018 –  
  Mr. Michael Liebmann, Supervisor of Curriculum and Instruction

Superintendent's Report

Mr. Liebmann, Supervisor of Curriculum and Instruction, gave the Board an overview of the curriculum and instruction updates for the 2017/2018 school year. Mr. Liebmann spoke about the updates to the mathematics, language arts and science curriculums. Furthermore, Mr. Liebmann stated that the curriculum reflects a shift from common core to a state based curriculum. Lastly, Mr. Liebmann spoke about the professional development for the 2017/2018 school year, as well as the increase of home communications from the student's teachers.

Dr. Wisniewsk reported that the extended school year has concluded, the facilities are gearing up for the start of the school year, and that class assignments will be released on August 21<sup>st</sup>. Dr. Wisniewski then

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went over the rest of his agenda items, in particular the hiring of Ashley Gianfrancesco, and the submission of the Preschool Expansion Education Aid Grant.

Mr. Tonzola began his section of the workshop meeting going over the mandatory training sessions that current Board members must complete for this upcoming school year and the registration of the board members to attend the New Jersey School Boards Convention in Atlantic City. Mr. Tonzola also gave the Board an updated on the boiler steam pipe project.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:59 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:00 p.m.

Roll Call

Present: Mrs. Carlucci Mr. Warnet  
Mr. Lozowick Mr. Young  
Mrs. Merenda Dr. Monroe  
Dr. Rodriguez  
Dr. Wisniewski, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas  
Mr. Gerdes

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – July 18, 2017  
Confidential Executive Session – July 18, 2017

MOTION: Dr. Rodriguez SECOND: Mrs. Carlucci VOTE: 6-0-1  
Mrs. Merenda abstained

Resolved: That the Board approve the Minutes of:

Special Meeting – July 25, 2017  
Confidential Executive Session – July 18, 2017

MOTION: Dr. Rodriguez SECOND: Mrs. Carlucci VOTE: 5-0-2  
Dr. Rodriguez abstained  
Mr. Young abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of Ashley Gianfrancesco to the position of STEM/Mathematics teacher effective September 1, 2017, through June 30, 2018, at a salary of \$58,495 (MA, Step 9), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.1) [T]
2. Resolved: That the Board accept the request for Federal Family Leave with utilization of sick days by Attendance Secretary, Louanne Bartlett, commencing on September 1, 2017, ending on, or about November 27, 2017. (Attachment VI-A.2) [T]
3. Resolved: That the Board approve the appointment of Ruth Ramirez to the position of leave replacement Attendance Secretary effective September 1, 2017, ending on, or about November 27, 2017 at a pro-rated salary of \$32,959. [T]
4. Resolved: That the Board approve the appointment of Andrew Robinson to the position of leave replacement Instructional Aide effective September 1, 2017, ending on, or about November 27, 2017 at a pro-rated salary of \$22,959. [B]
5. Resolved: That the Board approve an additional 20 hours for Joanne Dvorachek, Data Specialist, for the purpose of learning the NJSMART database and the input of data from August 16, 2017 through August 30, 2017. The new combined total will be for a maximum of 120 hours at a rate of \$26.36 per hour. [T]
6. Resolved: That the Board approve the contract of Dr. Stephen Wisniewski to the position of Superintendent/Principal, effective July 1, 2017, through June 30, 2022, as per the contract on file in the Office of the Board Secretary. (Attachment VI-A.6) [T]
7. Resolved: That the Board approve the appointment of the following substitute teachers for the 2017/2018 school year: [B]
  - Margaret Azzarella
  - Jennifer Brown
  - Carmen Cancel-Seaman
  - Sharon Clark
  - Mary Ann Catrambone
  - Danielle Dolan
  - Anne Ginnane
  - Frances Guito
  - Debra Holcombe Procyson
  - Jessica Hunter

- Taylor Kaplan
- Risa Halprin Nardone
- Stephanie Raphaelides
- Diana Rienzo
- Andrew Robinson
- Debra Rosenthal
- Nicholas Trocchio

Note: Substitute Teachers are paid \$75.00 per day.

8. Resolved: That the Board approve the appointment of the following substitute nurses for the 2017/2018 school year: [B]

- Alysia Black
- Mary Coleman
- Pamela Crispino
- Lynn Neiberlien

Note: Substitute Nurses are paid \$105.00 per day.

9. Resolved: That the Board approve Diana Rodrick, Patty Orlando, Morgan Maclearie, Isabel Segoviano, Ruth Ramirez, and Jaelyn Gebbia as providers of translation and interpretation services for the 2017 – 2018 school year at \$40/hour. [T]

10. Resolved: That the Board approve the appointment of Synergy-Rehab LLC, (Sonali A. Khatr, ITR/L) to provide Occupational Therapy services for the 2017 – 2018 school year, for 2.5 days per week, 3.5 hours per day at a rate of \$85.00 per hour, not to exceed \$29,949.00. [T]

11. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [B]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
David Tonzola	9/12/2017	DOE Office of Finance, ESEA Accounting/Reporting Requirements	Mt. Laurel, NJ	\$100.00
David Tonzola	10/10/2017	New Title I Requirements under ESEA	Mt. Laurel, NJ	\$100.00

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 7-0

B. Policy

1. Resolved: That the Board approve the following policies/regulations for first reading: (Attachment VI-B.1)

<b>POLICY/ REGULATION NUMBER</b>	<b>POLICY/REGULATION</b>
0000.01	Introduction (M) (Revised)
0000.02	Introduction (M) (Revised)
0000.03	Introduction (M) (Revised)
P 2320	Independent Study Programs (Abolished)
P 2415.06	Unsafe School Choice Option (M) (Revised)
P/R 2460	Special Education (M) (Revised)
P 2464	Gifted and Talented Students (M) (Revised)
P 2622	Student Assessment (M) (Revised)
P/R 3160	Physical Examination (M) (Revised)
P/R 4160	Physical Examination (M) (Revised)
P/R 5166	Education of Homeless Children (Revised)
P 7446	School Security Program (New)
P 8350	Records Retention (New)

- Resolved: That the Board approve Statement of Assurances for the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act July 1, 2016 - June 30, 2017. (Attachment V1-B.2)
- Resolved: That the Board approve the submission of the Preschool Expansion Education Aid Grant for the 2017/2018 school year.

MOTION: Mrs. Carlucci SECOND: Dr. Rodriguez VOTE: 7-0

C. Students

- Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of July.

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 6-0-1  
Mrs. Merenda abstained

- Resolved: That the Board approve the following tuition contracts: [B]

<b>ID No.</b>	<b>School</b>	<b>Location</b>	<b>Start Date</b>	<b>Annual Tuition Rate</b>
0000257	Bayshore Jointure Commission: The Shore Center	Tinton Falls, NJ	9/1/17	\$50,000.00 Tuition plus related service charges (speech services @

				\$84.00 per hour)
2155	The Harbor School	Eatontown, NJ	7/1/17	\$64,764.00 Tuition \$29,400 Extr. Services

MOTION: Mr. Warnet SECOND: Mr. Young VOTE: 7-0

3. Resolved: That the Board approve the following returning tuition students for the 2017/2018 school year:

- ID #2436 – grade 8
- ID #2480 – grade 7
- ID #2482 – grade 6
- ID #2486 – grade 4
- ID #2580 – grade 3
- ID #2583 – grade 3
- ID #2581 – grade 6

MOTION: Mr. Warnet SECOND: Dr. Rodriguez VOTE: 7-0

4. Resolved: That the Board approve the following new tuition student for the 2017/2018 school year:

- 6<sup>th</sup> Grade Student  
(ID # to be assigned)

MOTION: Mr. Warnet SECOND: Dr. Rodriguez VOTE: 7-0

D: Curriculum

1. Resolved: That the Board approve updates to the K-8 Mathematics, Language Arts, and Science Curriculum. (Attachment VI-D.1)

MOTION: Mrs. Merenda SECOND: Dr. Rodriguez VOTE: 7-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Attendance at NJSBA 2017 Workshop and Exhibition October 23-26, 2017

Resolved: That the Board approve the attendance of the following board members and administrators to the annual New Jersey School Boards Association Conference, which will be held at the Atlantic City Convention Center, Atlantic City, NJ, at a total travel cost not to exceed \$4,872.00. [B]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals per GSA Rates (Not to Exceed)	Travel: Mileage per State OMB .31 rate (Not to Exceed)	Travel: Tolls/Parking Receipts Needed (Not to Exceed)
Thomas Bardinas	\$ 125.00	\$ 99.00	\$ 96.00	\$56.00	\$30.00
Barbara Carlucci	125.00	99.00	96.00	56.00	30.00

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Dwight Gerdes	125.00	99.00	96.00	56.00	30.00
Stephen Lozowick	125.00	99.00	96.00	56.00	30.00
Margaret Merenda	125.00	99.00	96.00	56.00	30.00
Susan Monroe	125.00	99.00	96.00	56.00	30.00
Denise Rodriguez	125.00	99.00	96.00	56.00	30.00
John Young	125.00	99.00	96.00	56.00	30.00
Donald Warnet	125.00	99.00	96.00	56.00	30.00
John Legere	125.00	99.00	96.00	56.00	30.00
David Tonzola	125.00	99.00	96.00	56.00	30.00
Stephen Wisniewski	125.00	99.00	96.00	56.00	30.00
<b>Total</b>	\$1,500.00	\$1,188.00	\$1,152.00	\$672.00	\$360.00

MOTION: Mrs. Carlucci SECOND: Dr. Rodriguez VOTE: 7-0

B. Approval of Acceptance of FY 2018 Elementary and Secondary Education (ESEA) Formula Grant Funds

Resolved: That the Board approve the acceptance of the FY 2018 ESEA Formula Grant Funds as follows:

<b>Program Name</b>	<b>FY 2018 Award Amount</b>
Title I	\$139,318
Title IIA	12,505
Title III	14,210
Title IV	10,000

MOTION: Mrs. Carlucci SECOND: Dr. Rodriguez VOTE: 7-0

C. Approval of Nonpublic School Transportation Aid (2016/2017 School Year)

Resolved: That the Board accept 2016/2017 State Nonpublic Transportation Aid in the amount of \$814.00. (Attachment VII-C)

MOTION: Mrs. Carlucci SECOND: Dr. Rodriguez VOTE: 7-0

D. Approval to Discard Obsolete Equipment

Resolved: That the Board approve the following obsolete items to be disposed of:

<b>Tag Number</b>	<b>Description</b>
000551	HP Color Printer
000262	HP B/W Printer Jet 4000
000059	HP Color Printer
000254	HP Computer
000255	HP Laptop

000388	3M Projector
4810	Toshiba Phone Server
000513	Smart Board
000152	Windsor Floor Scrubber

MOTION: Mrs. Carlucci SECOND: Dr. Rodriguez VOTE: 7-0

E. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-E)

MOTION: Mrs. Carlucci SECOND: Dr. Rodriguez VOTE: 7-0

F. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-F)

MOTION: Mrs. Carlucci SECOND: Dr. Rodriguez VOTE: 7-0

G. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of July 31, 2017, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Carlucci SECOND: Dr. Rodriguez VOTE: 7-0

H. Approval of Budget Transfers (2016/2017)

Resolved: That the Board approve the 2016/2017 budget transfers as listed on Attachment VII-H.

MOTION: Mrs. Carlucci SECOND: Dr. Rodriguez VOTE: 7-0

I. Approval of Budget Transfers (2017/2018)

Resolved: That the Board approve the 2017/2018 budget transfers as listed on Attachment VII-I.

MOTION: Mrs. Carlucci SECOND: Dr. Rodriguez VOTE: 7-0

J. Approval of July 2017 Payroll

Resolved: That the Board approve the July 2017 gross payroll in the amount of \$98,876.53.

MOTION: Mrs. Carlucci SECOND: Dr. Rodriguez VOTE: 7-0

K. Approval of Bills Payment

Resolved: That the Board approve payment of the August 15, 2017 regular bills list and as certified and approved. (Attachment VII-K)

MOTION: Dr. Rodriguez SECOND: Mrs. Carlucci VOTE: 7-0

L. Approval of Use of School Building – Bradley Beach Recreation Department

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Recreation Department Monday through Friday during the 2017/2018 school year to administer the Recreation Department's After-Care program.

MOTION: Mr. Young SECOND: Mrs. Carlucci VOTE: 7-0

VIII. Old Business – None

IX. New Business

Mrs. Carlucci discussed the possibility of bringing back the students of the month, as well as recognizing the volunteers of the school district for their help with various events during the school year.

X. Committee Reports

Dr. Rodriguez stated that the curriculum committee had a great meeting discussing the updates to the curriculum.

XI. President's Report – None

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

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XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:12 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary