

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting/Public Hearing
April 24, 2018

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:04 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:	Mr. Bardinas	Dr. Rodriguez
	Mrs. Carlucci	Mr. Warnet
	Mr. Gerdes arrived at 7:45 p.m.	Mr. Young
	Mr. Lozowick	Dr. Monroe
	Mrs. Merenda	
	Dr. Wisniewski, Superintendent/Principal	
	David Tonzola, Business Administrator/Board Secretary	

IV. Discussion Items

At the start of the meeting Dr. Wisniewski introduced the Asbury Park Wall Elks Lodge # 128 Essay Contest winners, Mr. Ben Twerell and Mr. Raul Gregory. Both Mr. Twerell and Mr. Gregory read their award winning essays to the Board. Dr. Wisniewski then introduced Mr. Mulligan, the Bradley Beach Boys' Basketball Coach, to present the Boys Basketball Division Champion Team. Mr. Mulligan recognized each of the players and presented each one with a certificate of accomplishment.

Formal Public Hearing and Presentation of the Proposed 2018/2019 School Budget

Dr. Wisniewski and Mr. Tonzola reviewed the Budget Power Point Presentation with the Board and the public during the public hearing portion of the meeting. Dr. Wisniewski addressed the educational impact that the 2018/2019 budget will have on the district, while Mr. Tonzola addressed the financial impact of the budget.

Superintendent's Report

Before Dr. Wisniewski discussed his agenda items, he informed the Board that Ms. Sarah Poppe, Supervisor of Curriculum, started on Monday and that the recently held Night at the Museum was a complete success. Dr. Wisniewski then went over his agenda items with the Board, specifically the appointment of the two replacement teachers and the 2018 Summer School Program.

Mr. Tonzola then went over his agenda items with the Board, specifically the approval of the ACES Resolution, and the agreement between the Board and Monmouth Ocean Educational Service Commission as it relates to transportation.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:26 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:27 p.m.

Roll Call

Present: Mr. Bardinas Dr. Rodriguez
Mrs. Carlucci Mr. Warnet
Mr. Gerdes Mr. Young
Mr. Lozowick Dr. Monroe
Mrs. Merenda
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – March 20, 2018
Confidential Executive Session - March 20, 2018

MOTION: Mr. Bardinas SECOND: Dr. Rodriguez VOTE: 9-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute nurse for the 2017/2018 school year: [B/G]

- Kathleen Printon

Note: Substitute nurses are paid \$105.00 per day.

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [T]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Jessica Stephan	5-11-18	NJASP Conference	Holiday Inn East Windsor	\$175.00
Katherine May	5-16-18	Best, Specially Designed Instruction to Strengthen Your Co-Teaching	Long Branch/ Middletown	\$229.00
Carolyn Power	5-16-18	Best, Specially Designed Instruction to Strengthen Your Co-Teaching	Long Branch/ Middletown	\$229.00
Marissa Vitale	5-16-18	Best, Specially Designed Instruction to Strengthen Your Co-Teaching	Long Branch/ Middletown	\$229.00
Christina Boyle	5-30-18	NJ TESOL Conference	New Brunswick, NJ	\$264.00
Katherine May	6-08-18	Proven & Practical Interventions for Challenging Behaviors in Children, Adolescents & Young Adults (High-Functioning Autism)	Eatontown, NJ	\$199.00 (if registration received 3 weeks prior to w/s)
Dr. Wisniewski	5-16-18 5-17-18	NJASA Spring Leadership Conference	Atlantic City, NJ	Registration - \$475 Lodging - \$99 Mileage - \$47 Tolls - \$5 Parking - \$15 M & IE - \$96 Total - \$737

3. Resolved: That the Board approve the appointment of Ms. Heather Ross as Home Instruction Teacher for up to 10 hours per week, after school hours, at a salary of \$40 per hour. [B]
4. Resolved: That the Board approve the appointment of Jessica Hunter, paraprofessional, as a substitute to conduct childcare for the “Before School Student Breakfast” program at a salary of \$12.34 per hour for the 2017/2018 school year. [B]
5. Resolved: That the Board accept the request for maternity leave by teacher, Mrs. Kristin Krupa, commencing on or about June 11, 2018, ending on or about September 1, 2019. (Attachment VI-A.5)
6. Resolved: That the Board approve the appointment of Jessica Campbell to the position of Leave Replacement Elementary School Teacher, effective on or about May 9, 2018 through June 21, 2018. Ms. Campbell will be paid the substitute rate for the first 10 days and then will receive a salary of \$49,465 (BA, Step 1), pro-rated, as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. [T]
7. Resolved: That the Board approve the appointment of Ms. Tori May to the position of Leave Replacement Special Education Teacher, effective on or about May 20, 2018 through June 21, 2018. Ms. May will be paid the substitute rate for the first 10 days and then will receive a salary of \$49,465 (BA, Step 1), pro-rated, as established by the collective

agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. [T]

8. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Amy Roth	04-26-18 04-27-18	Preschool Pyramid Model Training	Clementon, NJ	\$90.00 Transportation: 290.32 Miles @ .31 = \$90.00
Nancy Merkelbach	04-26-18 04-27-18	Preschool Pyramid Model Training	Clementon, NJ	\$90.00 Transportation: 290.32 Miles @ .31 = \$90.00

Note: This supersedes Regular Meeting October 17, 2017 VI-A.8 for Ms. Antonucci and Ms. Stephan for the dates 4-26-18 and 4-27-18.

MOTION: Mr. Warnet SECOND: Mr. Bardinas VOTE: 9-0

B. Students

1. Resolved: That the Board approve the following 2017/2018 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
4-25-18	6th	Walking trip to <i>Present</i> (local store) in conjunction with grade 6 World Language classes	-0-	-0-
5-23-18	Kdg.	Wemrock Orchards Freehold, NJ	\$308.00	\$250.00 approx First Student
6-14-18	3rd	Allaire Historic Village Farmingdale, NJ	\$567.00	\$294.00

MOTION: Mr. Warnet SECOND: Mr. Bardinas VOTE: 9-0

2. Resolved: The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of March. (Attachment VI-B.2)

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 6-0-3
 Mrs. Carlucci abstained
 Mrs. Merenda abstained
 Dr. Rodriguez abstained

3. Resolved: That the Board approve the 2018 Bradley Beach Elementary School Summer Program. The program will run from Monday, July 9, 2018, until Thursday, August 9, 2018 (Monday through Thursday). The hours for students will be 8:30 AM to 12:00 PM, while the hours for certified teaching staff will be 3.75 hours per day.
4. Resolved: That the Board approve that all grade levels be allowed to walk their students to the Bradley Beach Public Library for visitation for the 2017/2018 school year on an ongoing basis.
5. Resolved: That the Board approve a psychiatric evaluation with Dr. Ankur Desai at a rate of \$550.00.
6. Resolved: That the Board approve the following new tuition student for the 2017/2018 school year at a prorated rate of \$1,660.00:
 - ID #0000237 – Grade 8

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 9-0

VII. Business Administrator/Board Secretary's Report

A. Approval of School Budget – 2018/2019 School Year

Resolved: That the Board approve the 2018/2019 School Budget in the following amounts:

General Fund	\$7,297,652
Special Revenue	624,155
Debt Service Fund	174,188

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

B. Approval of General & Debt Service Funds' Tax Levies – 2018/2019 School Year

Resolved: That the Board approve the following amounts to be raised by taxes:

General Fund	\$5,977,008
Debt Service	174,182

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

C. Approval of Advertised Budget

Resolved: That the Business Administrator has advertised said budget in the Asbury Park Press on April 18, 2018 in accordance with the format required by the State Department of Education and according to law.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

D. Approval of Maximum General Fund Travel Expenditure

Resolved: That in accordance with State Statue the maximum general fund expenditure for travel and related expenditures for the 2018/2019 school year for all staff and board members is \$13,000.00. For 2017/2018 the maximum amount approved for travel and related general fund expenditures was \$8,000.00 of which \$5,315.11 has been spent to date.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

E. Approval of the District's General Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2018/2019 general fund professional services appropriation budget be set for the amount of:

Professional Services	Amount
Legal	\$ 15,000.00
Auditing	22,000.00
Architectural/Engineering	12,000.00
Occupational Therapist	32,500.00
Feasibility Consultant	20,000.00
Board Negotiator	2,500.00
Physician	2,000.00

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

F. Approval of the District's Special Revenue Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2018/2019 special revenue fund professional services appropriation budget be set for the amount of:

Professional Services	Amount
Physical Therapy	\$ 16,000.00
BCBA	10,000.00

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

G. Approval of the District's General Fund Co-Curriculum Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2018/2019 general fund co-curricular appropriation budget be established as follows:

Co-Curricular Activities	Salaries
Safety Patrol	\$ 2,449.00
Yearbook	2,449.00
Yearbook Tech. Advisor	2,449.00
Environmental Club	2,449.00
Computer Club	2,449.00
Newspaper Relations	2,449.00
Music Director	2,808.00
DJ	2,449.00
Student Government	2,449.00
Drama Club	2,449.00
8 TH Grade Trip Advisor	2,449.00
Interpret/Translation Stipend	2,000.00
Webmaster	2,449.00
Washington Stipend	1,000.00
Total	\$32,747.00

Co-Curricular Activities	Supplies
Safety Patrol	\$ 31.25
Yearbook	31.25
Environmental Club	31.25
Computer Club	31.25
Newspaper Club	31.25
Choral Director	31.25
Student Government	31.25
Drama Club	31.25
Total	\$250.00

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

H. Approval of the District's General Fund Athletics Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2018/2019 general fund athletics appropriation budget be established as follows:

Athletics	Salaries
Baseball	\$ 3,133.00
Softball	3,133.00
Boys Basketball	3,133.00
Girls Basketball	3,133.00
Boys Soccer	3,133.00

Girls Soccer	3,133.00
Athletic Director	2,449.00
Cheerleaders	3,133.00
Total	\$24,380.00

Athletics	Purchased Services (Board Subsidy e.g. transportation & officials)
Baseball	\$ 2,500.00
Softball	2,500.00
Boys Basketball	2,500.00
Girls Basketball	2,500.00
Boys Soccer	2,500.00
Girls Soccer	2,500.00
Cheerleaders	n/a
Total	\$15,000.00

Athletics	Supplies
Baseball	\$ 500.00
Softball	500.00
Boys Basketball	500.00
Girls Basketball	500.00
Boys Soccer	500.00
Girls Soccer	500.00
Cheerleaders	500.00
Total	\$3,500.00

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

I. Approval To Purchase Electric Generation Services Through The Alliance For Competitive Energy Services (ACES) Bid Cooperative Pricing System ID# E8801-ACESCPS

Resolved: That the Board approve the following resolution:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Bradley Beach Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one

or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2023 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System

including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2023 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

J. Approval of Contract with Monmouth-Ocean Educational Services Commission

Resolved: That the Board approve the following resolution:

WHEREAS, the Bradley Beach Board of Education has a need to transport special education, nonpublic, public and/or vocational school students to specific destinations.

WHEREAS, The Monmouth-Ocean Educational Service Commission offers coordinated transportation services.

WHEREAS, The Monmouth-Ocean Educational Service Commission will organize and schedule routes to achieve the maximum cost effectiveness.

NOW THEREFORE BE IT RESOLVED that in consideration of prorated contract costs calculated by the billing formula adopted by the Monmouth-Ocean Educational Service Commission, plus an administrative fee of five percent (5.5%), the Bradley Beach Board of Education shall pay the Monmouth-Ocean Educational Service Commission for transportation services rendered. Said formula shall be based on the number of students and a per pupil mile ratio encumbering any special requirements specified by the participating district. This agreement and obligations and requirements therein shall be in effect between July 1, 2018 to June 30, 2023. (Attachment VII-J) [B]

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

K. Approval of Parliamentary Procedures (2018/2019)

Resolved: That the Board adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the Board Secretary to act as the parliamentarian for the 2018/2019 school year.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

L. Approval of Implementation of the 2018/2019 Budget

Resolved: That the Board authorize the Superintendent and Business Administrator/Board Secretary

to implement the 2018/2019 budget pursuant with local and state policies and regulations.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

M. Approval of Tax Requisition Schedule (2018/2019)

Resolved: That the Board hereby approve the tax requisition schedule for the 2018/2019 school year as listed on Attachment VII-M.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

N. Bank Resolutions

1. Resolved: That the following bank for the specific accounts, as listed, is continued as depository of school funds:

Bank of America, Bradley Beach

General Account
Payroll Account
Payroll Agency Account
Unemployment Tax Trust Account
Cafeteria Account
Student Council Activity Account
School Account

2. Resolved: That for investment purposes, the following bank is hereby approved and that the Business Administrator/Board Secretary be authorized to amend this initial list predicated on prevailing interest rates and investment activity when such additions and/or deletions present an investment enhancement for the Bradley Beach Board of Education:

Bank of America

Bradley Beach, NJ

3. Resolved: That the following warrant signatures (signatures may be original or facsimile) are hereby authorized for the accounts specified:

General Account – Three (3) Signatures Required

1. Board President
2. Treasurer of School Funds
3. Business Administrator or Superintendent

Payroll Account – One (1) Signature Required

1. Treasurer of School Funds or Business Administrator

Payroll Agency Account – Two (2) Signatures Required

1. Business Administrator/Board Secretary or Superintendent
2. Treasurer of School Funds

Cafeteria Account – Two (2) Signatures Required

1. Business Administrator/Board Secretary
2. Treasurer of School Funds

School Account - Two (2) Signatures Required

1. Treasurer of School Funds
2. Superintendent or Business Administrator/Board Secretary

Unemployment Account - Two (2) Signatures Required

1. Treasurer of School Funds
2. Superintendent or Business Administrator/Board Secretary

Student Council Account - Two (2) Signatures Required

1. Treasurer of School Funds
2. Superintendent or Business Administrator/Board Secretary

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

O. Appointment of Authorized Agent for Federal and State Funds

Resolved: That the following resolution is hereby adopted:

BE IT RESOLVED that the Business Administrator/Board Secretary of the Bradley Beach Board of Education is hereby designated as the Board's authorized agent to file applications and requests for State and Federal Funds under existing State and Federal laws.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

P. Appointment of School Board Attorney

Resolved: That the following resolution is hereby adopted:

RESOLUTION AUTHORIZING AN AGREEMENT FOR LEGAL SERVICES
ADOPTED BY THE BRADLEY BEACH BOARD OF EDUCATION IN THE
COUNTY OF MONMOUTH.

WHEREAS, there exists a need for legal services for the Bradley Beach Board of Education; and

WHEREAS, such legal services can be provided only by a licensed attorney and is so recognized as such; and Michael Gross of Kenny, Gross, Kovats, and Parton, 130 Maple Ave., PO Box 8610, Red Bank, N. J. 07701

WHEREAS, funds in the amount of \$15,000 annually are available for this purpose;

NOW THEREFORE, BE IT RESOLVED, BY THE BRADLEY BEACH BOARD OF EDUCATION, IN THE COUNTY OF MONMOUTH, AS FOLLOWS:

1. Michael Gross of Kenny, Gross, Kovats, and Parton, is hereby appointed as Board Attorney at \$130 per hour for the period July 1, 2018 to June 30, 2019.
2. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School contracts Law, N.J.S.A. 18A:18A (a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution shall be placed on file with the Secretary of the Board.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

Q. Appointment of Architect of Record

Resolved: That the firm of Di Cara/Rubino Architects, Wayne, NJ, is hereby reappointed as Architect of Record for the 2018/2019 school year.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

R. Appointment of Property/Liability and Worker Comp. Insurance Advisor

Resolved: That the Board approve the firm of Arthur J. Gallagher & Co., Princeton, NJ as its Property/Liability and Worker Comp. Insurance Advisor for the 2018/2019 school year.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

S. Appointment of Health/Dental Insurance Advisor

Resolved: That the Board approve the firm of Brown & Brown Benefit Advisors, Shrewsbury, NJ, as their Health/Dental Insurance Advisor for the 2018/2019 school year.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

T. Appointment of Treasurer of School Funds

Resolved: That Bruce Rodman is hereby reappointed as Treasurer of School Funds for the 2018/2019 school year at an annual fee of \$2,500.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

U. Approval of 403b and 457 Tax Shelter Providers

Resolved: That the Board approve the following list of 403b and 457 Tax Shelter Providers for the 2018/2019 school year:

403b Tax Shelter Provider

1. Axa Equitable
2. Great American Life Insurance Co.
3. Siracusa
4. Tax Deferred Services

457 Tax Shelter Provider

1. Axa Equitable

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

V. Approval of Resolution Authorizing the Procurement of Goods and Services Through State Agency for the 2018/2019 School Year

Resolved: That the following resolution is hereby adopted:

WHEREAS, Title 18A:18A-10 provides that "a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, The Bradley Beach Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, The Bradley Beach Board of Education desires to authorize its purchasing agent for the 2018/2019 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year."

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

W. Approval of Authorization to Award Contracts Up to the Bid Threshold and Set the Quote and Verification of Claims Thresholds

Resolved: That the Board approve the authorization to award contracts up to the bid threshold of \$40,000 pursuant to N.J.S.A. 18A:18A-2 and set the quote and verification of claims thresholds to 15% of the bid threshold pursuant to N.J.S.A. 18A:18A-37 and 18A:19-3 respectively.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

X. Approval of Board Policies and Regulations

Resolved: That the policies and regulations governing the actions of the Bradley Beach Board of Education are hereby readopted.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

Y. Approval of the Uniform Minimum Chart of Accounts for 2018/2019 School Year

Resolved: That the Board adopt the Uniform Minimum Chart of Accounts (Handbook 2R2, 2008 Edition) for New Jersey Public Schools for the 2018/2019 school year.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

Z. Approval of Travel and Related Expense Reimbursement 2018/2019

Resolved: That the following resolution is hereby adopted:

WHEREAS, the Bradley Beach Board of Education recognizes school staff and Board Members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6a:23b-1.1 et seq. requires Board Members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools; and

WHEREAS, the Bradley Beach Board of Education has established in its annual school general fund budget a maximum amount that may be allotted for such travel and expense reimbursement for the 2018/2019 school year; now

THEREFORE, BE IT RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6a:23B-1.2(b), to a maximum expenditure of \$13,000 for all staff and Board Members; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

AA. Approval of Petty Cash Fund for 2018/2019 School Year

Resolved: That the Board approve the Petty Cash Fund in the amount of \$200.00 with a set maximum allowable individual expenditure of \$50.00.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

BB. Approval of Doctrine of Necessity

Resolved: That the Board approve the following resolution:

WHEREAS, the School Ethics Act, N.J.S.A. 18AA:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and

WHEREAS, in keeping with the Legislative purpose as set for the in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

NOW THEREFORE BE IT RESOLVED, that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED, that Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

BE IT FURTHER RESOLVED, that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

CC. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending March 31, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-CC)

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

DD. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending March 31, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-DD)

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

EE. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of March 31, 2018, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

FF. Approval of Budget Transfers (2018/2019)

Resolved: That the Board approve the 2018/2019 budget transfers as listed on Attachment VII-FF.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

GG. Approval of March 2018 Payroll

Resolved: That the Board approve the March 2018 gross payroll in the amount of \$376,851.66.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

HH. Approval of Bills Payment

Resolved: That the Board approve payment of the April 24, 2018 regular bills list and as certified and approved. (Attachment VII-HH)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 9-0

VIII. Old Business – None

IX. New Business

Dr. Monroe stated that the town play will be held Friday, April 27th through Sunday, April 29th.

X. Committee Reports – None

XI. President's Report

Dr. Monroe stated that the Bradley Beach Chief of Police will be invited to the next meeting to discuss school safety.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only)

Ms. Weber, 313 LaReine Avenue, Bradley Beach, NJ made comments concerning the relationship between the school and library.

Ms. Sue Pazinko, 507 5th Avenue, Bradley Beach, NJ made comments about the school website having information about the Board members. Ms. Pazinko also made comments about the relationship between the school and library concerning access to the library to conduct research.

Ms. Ann Carusso, 508 Monmouth Avenue, Bradley Beach, NJ made comments about the snow removal on the 5th avenue side of the building near the preschool trailer.

Ms. Elizabeth Franks, 508 5th Avenue, Bradley Beach, NJ made comments concerning the feasibility study.

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Regular Meeting/ Public Hearing
April 24, 2018

XIV Executive Session

President Monroe called for an Executive Session at 8:37 p.m. to discuss personnel, legal and student matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mr. Bardin SECOND: Mr. Young VOTE: 9-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:18 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary