

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
September 20, 2016

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:06 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press and the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Dr. Rodriguez
 Mr. Gerdes Mr. Young
 Mr. Lozowick Mr. Warnet
 Mrs. Merenda Dr. Monroe
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas

IV. Discussion Items – None

Superintendent's Report

Before Dr. Wisniewski began his section of the workshop meeting, he informed the Board of how the new administrative structure is working in the district. Dr. Wisniewski stated that Mrs. Antonucci, the supervisor of special services, has been developing a high school transition plan that includes a high school information night as well as application assistance days. Mrs. Antonucci has also developed a concussion management team and has developed two parent advisory committees, one being school based, and the other being parent based, that will deal with various special education issues. Meanwhile, Mr. Liebmann, supervisor of curriculum, has finished the MAPS testing for the entire school, and data from the test has already been configured in a rough draft. Mr. Liebmann has also met with teachers during faculty meetings, scheduled the Title I morning program, and has developed a schedule to continue the professional development for Reader's Workshop. Dr. Wisniewski stated that the new administrative team and their various responsibilities have freed up time for him to visit new and existing teachers, develop the schedule for back to school night, complete the federal grants, and begin to develop the process of strategic planning for the district. After discussing these items, Dr. Wisniewski went over his agenda items in particular the personnel agenda items.

Mr. Tonzola began his section of the workshop meeting going over the mandatory training sessions that current board members must complete for this upcoming school year, and stated that the board members attending this year's school board's convention will be staying at Bally's Hotel and Casino. Mr. Tonzola then went over his agenda items with the Board, in particular the salaries funded out of the federal grants and the use of the carryover funds in both NCLB and IDEA.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:15 p.m.

Regular Meeting

The Regular Public Meeting was called to order by Vice President Rodriguez at 8:16 p.m.

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – August 16, 2016

MOTION: Mrs. Merenda SECOND: Mr. Young VOTE: 6-0-2
Mr. Gerdes abstained
Dr. Monroe abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve, with regret, the resignation of Gabrielle DiLauro from the position of Pre-School Teacher effective August 30, 2016. (Attachment VI-A.1)
2. Resolved: That the Board approve the following staff member be compensated at an increased level, effective September 1, 2016 as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

Staff Member	Previous Salary Level	New Salary Level
Patricia Orlando	(MA)	\$59,690 (MA +15 Step 10)

3. Resolved: That the Board accept the request for maternity leave by Computer Teacher/STEM Teacher, Andrea Ballina, commencing on, or about October 13, 2016, ending on, or about March 17, 2017. (Attachment VI-A.3)
4. Resolved: That the Board accept the request for maternity leave by Reading Specialist, Alisa Guzzi, commencing on, or about October 28, 2016, ending on, or about September 1, 2017. (Attachment VI-A.4)

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5. Resolved: That the Board approve the appointment of the following substitute custodians for the 2016/2017 school year, at an hourly rate of \$12.50, pending fingerprint and background approval: [B]

- Dyshon Day
- Payton Wylie

6. Resolved: That the Board approve the following personnel for Board approved stipend positions as agreed in the BBEA collective bargaining agreement: [B]

Position	Staff Member(s)	Payment
Girls Softball	Vilardi	\$2,962.00
Girls Basketball	Maclearie	\$2,962.00
Boys Soccer	Ott	\$2,962.00
Girls Soccer	Maclearie	\$2,962.00
Cheerleaders Advisor	Morder	\$2,962.00
Musical Director	LeProtto	\$2,654.00
Athletic Director	Ott	\$2,315.00
Environmental Club (split stipend)	Mayer	\$1,157.50
	Delopoulos	\$1,157.50
Safety Patrol Director	Hamernick	\$2,315.00
Student Government (split stipend)	Girard	\$1,157.50
	Power	\$1,157.50
Newspaper (split stipend)	Taylor	\$1,157.50
	Sucato	\$1,157.50
Yearbook Advisor	Kreutzer	\$2,315.00

7. Resolved: That the Board approve the following yearly stipend positions:

- Yearbook
- Webmaster
- DJ
- ESL Coordinator
- 8th Grade Trip Coordinator
- Adult ESL Teacher
- Adult ESL Aide

8. Resolved: That the Board approve the following personnel for yearly positions as noted above: [B/G]

Position	Staff Member (s)	Payment
Yearbook (split stipend)	Ross	\$1,157.50
	Vitale	\$1,157.50
Webmaster	Ballina	\$1,845.00 (pro-rated for maternity leave)
DJ	LeProtto	\$2,315.00
ESL Coordinator *	Rodrick	\$2,315.00
8th Grade Trip Coordinator	Acerra	\$2,315.00
Adult ESL Teacher	Kreutzer	\$40/hr-2hr/week 37 weeks
Adult ESL Aide	Mayer	\$15/hr-2hr/week 37 weeks

*Note: ESL Coordinator stipend to be paid out of NCLB Title III Grant account code 20-241-200-104.01

9. Resolved: That the Board approve Ruth Ramirez as a provider of translation and interpretation services for the 2016/2017 school year at \$40/hour. [B]
10. Resolved: That the Board approve the following teachers for Period A/B Targeted Assistance Program from October 3, 2016 to May 5, 2017, up to 90 minutes per week at \$40 per hour. [G]
- Jeanne Acerra (Period B)
 - Alisyn Morder (Period A)
 - Heather Ross (Period B)
 - Isabel Segoviano (Period A)
 - Michelle Sprengel (Period A)

Note: Funds to be paid out of NCLB Title I Grant account codes 20-231-100-101.01 and 20-232-100-101.01-PA

11. Resolved: That the Board approve the following teachers to instruct the after school program “Latino Family Literacy.” It is an 18-week program, 2 hours a week @ \$40/hour.
- Heather Ross
 - Diana Rodrick

Note: Funds to be paid out of NCLB Title III Grant account codes 20-241-200-104.00 and 20-242-200-104.00

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12. Resolved: That the Board approve Jillian Kreutzer to conduct child care for the “Latino Family Literacy” program. It is an 18-week program, 2 hours a week @ \$40/hour.

Note: Funds to be paid out of NCLB Title III Grant account codes 20-241-200-104.00 and 20-242-200-104.00

13. Resolved: That the Board approve Ruth Ramirez to conduct child care for the “Latino Family Literacy” program. It is an 18-week program, 2 hours a week @ \$15/hour.

Note: Funds to be paid out of NCLB Title III Grant account codes 20-241-200-104.00 and 20-242-200-104.00

14. Resolved: That the Board approve the following paraprofessionals to conduct child care for the “Before School Student Breakfast” program @ \$12.04/hour from September to June.

- Gail Mayer
- Danielle Reif (substitute)

15. Resolved: That the Board approve the appointment of Michael Liebmann to serve as the District’s Anti-Bullying Coordinator.

16. Resolved: That the Board approve an additional 10.5 summer hours to allow the Child Study Team to provide services from July 1, 2016, through August 31, 2016 at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [T]

17. Resolved: That the Board approve the appointment of Jose Maria Olaguera as a substitute teacher for the 2016/2017 school year.

Note: Substitute teachers are paid \$75.00 per day.

18. Resolved: That the Board approve Tara Hollywood as a field experience placement practicum student working with Jessica Stephan. She is being supervised by Monmouth University.

19. Resolved: That the Board approve Tara Deaver, Monmouth University student, to conduct her student teaching assignment with Mrs. Segoviano’s class during the fall semester.

20. Resolved: That the Board approve the following Monmouth University students to conduct their field placement during the fall semester:

Name	Hrs.	Grade
Nicole Delleria	10	7-8
Jenna Herman	20	K-5
Thomas Kern	10	7-8
Emily Minieri	10	K-5
Mary Rocca	10	7-8

21. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training:

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Bridget Antonucci	09-15-16	Preschool Training Series "Overview of Tool, Standards & Curriculum Showcase"	LRC, Trenton, NJ	-0-
Laurel Degnan & Jessica Stephan	09-15-16 10-28-16 11-28-16 12-16-16 01-20-17 02-13-17 03-07-17 04-06-17	Improving the Preschool Classroom Environment <i>Preschool Training Series 2016/2017</i>	LRC Trenton, NJ	-0- Mileage only: 43.4 miles x 4 trips @ .31/mile = \$188.36 per person
Alison Zylinski & Jessica Stephan	09-30-16 12-02-16 02-03-17 04-07-17 06-02-17	CIACC Education Partnership Trainings (Children's Interagency Coordinators Councils) 9 am – 1 pm	Neptune High School	-0-
Cindy Aurilio	10-25-16	Fast Results for Struggling Readers (BER) 8:30 am – 3:15 pm	Eatontown, NJ	\$245.00
Jennifer DiZefalo	10-10 & 10-11-16	AENJ Conference "Hands on workshops"	Ocean Place Resort Long Branch, NJ	\$245.00 Conf. & membership
Bridget Antonucci	10-21-16	Education for Homeless Children and Youth Programs	Princeton Marriott Princeton, NJ	-0- admission Mileage only: 39.3 miles x 2 = 78.6 miles @ .31/mile \$24.37
Bridget Antonucci	10-24-16	New Bilingual/ESL/ELS Supervisors Training	Middlesex Cty. College	-0- Mileage only: 36.0 x 2 = 72.7 miles @ .31/mile = \$22.38
Alison Zylinski	10-25-16	NJSBA Convention	Atlantic City, NJ	-0-
Bridget Antonucci	10-28-16 04-06-17	Preschool Training Series "Personal Care Routines"	LRC, Trenton, NJ	-0- Mileage only: 43.4 mi. x 4 trips @ .31/mile \$53.82

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Michael Liebmann	11-01-16	Strauss Esmay Company HIB-Prevention Training Program	Toms River, NJ	\$125.00
Alison Zylinski	11-01-16	Strauss Esmay Company HIB-Prevention Training Program	Toms River, NJ	\$125.00
Dr. Stephen Wisniewski	09-21-16 10-19-16	New Superintendent's Academy	Trenton, NJ	-0- (Continued from last year)
Marissa Vitale	09-29-16 09-30-16	ABA Teaching Strategies	Eden Autism Ctr. Princeton, NJ	\$200 Mileage: 80 mi. x 2 trips @ .31/mile \$49.60 Total = \$249.60
David Tonzola	09-26-16	Sampling for Lead in Drinking Water	Middlesex Co. Vocational School District	Free
Dr. Stephen Wisniewski	09-26-16	Sampling for Lead in Drinking Water	Middlesex Co. Vocational School District	Free

MOTION: Mr. Young SECOND: Mr. Warnet VOTE: 8-0

B. Policy

- Resolved: That the Board approve the following policies/regulations for second reading:
(Attachment VI-B.1)

POLICY/ REGULATION NUMBER	POLICY/REGULATION
P 1140	Affirmative Action Program (M) (Revised)
P 1523	Comprehensive Equity Plan (M) (Revised)
P 1530	Equal Employment Opportunities (M) (Revised)
R 1530	Equal Employment Opportunities Complaint Procedure (M) (Revised)
P 1550	Affirmative Action Program for Employment and Contract Practices (M) (Revised)
P/R 2200	Curriculum Content (M) (Revised)
P 2260	Affirmative Action Program for School and Classroom Practices (M) (Revised)
P/R 2411	Guidance Counseling (M) (Revised)
P/R 2423	Bilingual and ESL Education (M) (Revised)
P 2610	Educational Program Evaluation (M) (Revised)
P 2622	Student Assessment (M) (Revised)

P 5750	Equal Educational Opportunity (M) (Revised)
P 5755	Equity in Educational Programs and Services (M) (Revised)

MOTION: Mrs. Merenda SECOND: Dr. Rodriguez VOTE: 8-0

C. Curriculum

1. Resolved: That the Board approve the following field trips:

Date	Grade	Location	Cost	Bus
10-14-16	4	Foodbank of Monmouth & Ocean Counties	-0-	\$236.00
12-13-16	7	McCarter Theatre "A Christmas Carol", Princeton, NJ	\$1,115.00 Admissions	\$315.00

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 8-0

D. Students

1. Resolved: The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the month of August.

2. Resolved: That the Board approve the following tuition contracts: [B]

ID No.	School	Location	Start Date	Annual Tuition Rate
24741	AAHS (MCVSD)	Neptune, NJ	9-1-16	\$6,240.00
24746	BioTech H.S.	Freehold, NJ	9-1-16	\$6,240.00
27364	BioTech H.S.	Freehold, NJ	9-1-16	\$6,240.00
24608	Career Center	Freehold, NJ	9-1-16	\$5,400.00
27404	Communications HS	Wall, NJ	9-1-16	\$6,240.00
22898	Communications HS	Wall, NJ	9-1-16	\$6,240.00
24911	Communications HS	Wall, NJ	9-1-16	\$6,240.00
24955	High Tech HS	Lincroft, NJ	9-1-16	\$6,240.00
27627	MAST	Sandy Hook, NJ	9-1-16	\$6,240.00
26905	Shared Time	Neptune, NJ	9-1-16	\$840.00
30 students as per student database	Red Bank Regional	Little Silver, NJ	9-6-16	\$426,000.00

3. Resolved: That the Board approve the following returning tuition student for the 2016/2017 school year:

- ID #2096 – grade 6

4. Resolved: That the Board approve the following new tuition student for the 2016/2017 school year:

- ID #2589 – grade 3

MOTION: Mrs. Merenda SECOND: Dr. Rodriguez VOTE: 8-0

5. Resolved: That the Board approve the following tuition contracts: [B]

ID No.	School	Location	Start Date	Annual Tuition Rate
2155	Bayshore Jointure Commission (ESY)	Tinton Falls, NJ	6-27-16	Tuition \$ 8,000.00 Extra. Svc. 3,500.00 Extra. Svc. 82.00/hr
2155	Bayshore Jointure Commission (Regular School Year)	Tinto Falls, NJ	9-01-16	Tuition \$49,000.00 Extra. Svc. 41,775.00 Extra. Svc. 82.00/hr
257	Bayshore Jointure Commission (Regular School Year)	Tinton Falls, NJ	9-01-16	Tuition \$49,000.00 Extra. Svc. 82.00/hr

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 7-0-1
Mrs. Merenda abstained

VII. Business Administrator/Board Secretary's Report

A. Approval of Salaries to be Funded by Federal Grants: FY 2017 IDEA

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Nichole Covert	\$ 22,399.00	20-250-100-106.00	IDEA Basic	100%
Traci Rankel	22,399.00	20-250-100-106.00	IDEA Basic	100%
Danielle Reif	22,399.00	20-250-100-106.00	IDEA Basic	100%
Kathleen Anzzolin	24,118.00	20-250-200-104.00	IDEA Basic	100%
Laurel Degnan	2,195.00	20-252-100-101.00	IDEA Preschool	3.5%

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

B. Approval of Salaries to be Funded by Federal Grants: FY 2017 NCLB

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Alisa Guzzi	\$51,755.00	20-231-100-101.00	NCLB Title I	100%

Heather Keith	40,512.00	20-231-100-101.00	NCLB Title I	81.3%
Christina Boyle	2,983.00	20-241-100-101.00	NCLB Title III	6.1%

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

C. Approval of Expanded Uniform Minimum Chart of Accounts for 2016/2017 School Year

Resolved: That the Board adopt the expanded Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2016/2017 School Year. (Attachment VII-C)

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

D. Approval of the FY 2016 No Child Left Behind Carry-Over Application

Resolved: That the Board approve the submission of the FY 2016 No Child Left Behind (NCLB) Carry-Over Application in the following amounts:

Program Name	Carry-Over Amount
Title I	\$1,011.69
Title IIA	7,669.92
Title III	3,882.95

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

E. Approval of the Individuals with Disabilities Educational Act (IDEA) Carry-Over Application and Funds – FY 2016

Resolved: That the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) Carry-Over Application for Fiscal Year 2016 in the following amount:

Program Name	Carry-Over Amount
IDEA Basic	\$22,875.91
IDEA Preschool	1,087.50

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

F. Approval to Accept FY 2017 Safety Grant from New Jersey School Boards Insurance Group

Resolved: That the Board accept the FY 2017 safety grant of \$1,426.00 from the New Jersey School Boards Insurance Group. Furthermore, that the Board authorize the Business Administrator to create budget account code 20-090-200-420.17-SG and 20-090-200-610.17-SG; as well as revenue code 20-1000.02 to account for this transaction.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

G. Approval of Use of School Building – Bradley Beach Recreation Department

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Recreation Department Monday through Friday during the 2016/2017 school year to administer their after-care program

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

H. Approval of Use of School Building – Monmouth County Board of Chosen Freeholders

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Monmouth County Board of Chosen Freeholders on Thursday, October 13, 2016 to conduct one of their monthly meetings in the school's auditorium.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

I. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-I)

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

J. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-J)

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

K. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of August 31, 2016, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

L. Approval of Budget Transfers (2016/2017)

Resolved: That the Board approve the 2016/2017 budget transfers as listed on Attachment VII-L.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

M. Approval of August 2016 Payroll

Resolved: That the Board approve the August 2016 gross payroll in the amount of \$88,134.25.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

N. Approval of Bills Payment

Resolved: That the Board approve payment of the September 20, 2016 regular bills list and as certified and approved. (Attachment VII-N)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 8-0

O. Approval of Use of School Building – Bradley Beach Arts Council

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Arts Council on the Friday, November 4, 2016 at 7:00 p.m. and Saturday, November 5, 2016 at 7:00 p.m. to conduct play readings in the school auditorium.

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

VIII. Old Business

Mr. Young asked about the custodian issue from the last board meeting.

Mrs. Carlucci stated that she has received great communication from Mr. Leprotto concerning the new fee to join the band.

IX. New Business

Dr. Monroe stated that there will be an eighth grade car wash on October 1st.

X. Committee Reports

Mr. Lozowick wished to thank Dr. Wisniewski and Director Arnone for helping set up the Monmouth County Board of Freeholders meeting that will be held in the school auditorium on October 13th.

Mr. Lozowick also stated that he spoke with eighth grade teacher, Ms. Acerra, and stated that she agreed that this event would act as a good tie in to the social studies curriculum. Mr. Lozowick also stated that there would be a brief reception before the meeting at 6:00 p.m. in the school cafeteria.

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XI. President's Report

Dr. Monroe thanked Dr. Rodriguez for running the August meeting.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary