

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
October 18, 2016

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:	Mr. Bardinas	Dr. Rodriguez
	Mrs. Carlucci	Mr. Young
	Mr. Gerdes arrived at 7:05 p.m.	Mr. Warnet
	Mr. Lozowick	Dr. Monroe
	Dr. Wisniewski, Superintendent/Principal	
	David Tonzola, Business Administrator/Board Secretary	

Absent: Mrs. Merenda

IV. Discussion Items

- Oral History Presentation – Mrs. Sucato
- 2016 PARCC Results Update – Mr. Liebmann

Superintendent's Report

Before going over his agenda items, Dr. Wisniewski introduced Mrs. Kirsty Sucato and her G & T students to present to the Board their oral history project, "Growing up in Bradley Beach Through the Decades."

Dr. Wisniewski then introduced Mr. Liebmann, supervisor of curriculum, to discuss the 2015/2016 state test results. Before reviewing some of the test results with the Board, Mr. Liebmann gave the Board a brief history of the PARCC assessment and the areas the District will be focusing on to improve student achievement. Mr. Liebmann then went over the test results from the prior year, focusing on those grade levels that need the most attention. Mr. Liebmann concluded his presentation by discussing how the district will address improving student achievement and how the administration plans to use the data collected, from both PARCC and the district's own internal test, to improve student achievement.

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After Mr. Liebmann finished his presentation, Dr. Wisniewski stated that the District will be moving forward with strategic planning this year and that a firm has been selected to help facilitate the discussion. Dr. Wisniewski also thanked Mr. Lozowick and Mrs. Merenda for their help in setting up the County Freeholder's meeting. Mr. Lozowick also thanked Dr. Wisniewski for his help and gave the Board an overview of all the activities that occurred during the past week, including State Senator Singer's visit to the 7th and 8th grade students. Mr. Lozowick stated that Senator Singer said that the students were very engaged during his visit.

Dr. Wisniewski also thanked the PTO for running the annual gift auction on October 14th and announced that there will be a Halloween Parade on October 31st. He also advised that school will be closed to students on November 8th and closed for students and staff on November 10th and 11th. Following these discussion items Dr. Wisniewski went over his agenda items, in particular his personnel section of the agenda.

Afterwards, Mr. Tonzola discussed his agenda items with the Board. Mr. Tonzola discussed the Three Year Comprehensive Maintenance Plan, the Required Maintenance Budget Amount – Form M-1, and the approval of the New Jersey School Board Association Workshop.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:00 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:01 p.m.

Roll Call

Present: Mr. Bardinas Dr. Rodriguez
Mrs. Carlucci Mr. Young
Mr. Gerdes Mr. Warnet
Mr. Lozowick Dr. Monroe
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mrs. Merenda

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – September 20, 2016

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of Erin Fitzgerald to the position of Elementary School Special Education Teacher, effective October 19, 2016 or when released from her current district, through June 30, 2017, at a pro-rated salary of \$51,305 (BA, Step 5), as established by the collective bargaining agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.1) [T]
2. Resolved: That the Board approve the appointment of Jaclyn Gebbia to the position of English as a Second Language Teacher, effective October 19, 2016, or at the completion of a criminal history check, through June 30, 2017, at a pro-rated salary of \$51,755 (MA, Step 1), as established by the collective bargaining agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.2) [B]
3. Resolved: That the Board approve the appointment of the following substitute teachers for the 2016/2017 school year: [B]
 - Leo Aulicino
 - Tara Deaver
 - Risa Halprin Nardone

Note: Substitute teachers are paid \$75.00 per day.

4. Resolved: That the Board approve Gabrielle Giordano for 20 hours of classroom observation through Monmouth University in a K-5 Art class with Jennifer DiZefalo.
5. Resolved: That the Board approve the appointment of Philip Henderson to the position of Replacement Custodian, effective October 19, 2016, or at the completion of a criminal history check, and ending on January 27, 2017, at a pro-rated salary of \$32,000. (Attachment VI-A.5) [T]
6. Resolved: That the Board approve the appointment of John Legere as a leave replacement to the stipend position of "Webmaster" at the pro-rated salary of \$1,845 commencing on October 19, 2016 and ending on, or about, March 17, 2017. [B]
7. Resolved: That the Board approve the appointment of the following substitute teachers for the Adult ESL Teacher position at an hourly rate of \$40 per hour: [T]
 - Ashley Girard
 - Heather Ross
8. Resolved: That the Board rescind the appointment of Adult ESL Aide to Gail Mayer.

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9. Resolved: That the Board approve the appointment of Heather Keith to the position of Adult ESL Aide at the pro-rated rate of \$15 per hour, 2 hours per week, for 37 weeks. (Replaces Mrs. Mayer) [T]
10. Resolved: That the Board accept the resignation, for the purpose of retirement, of Mrs. Gail Mayer as of June 30, 2017. The Board thanks Mrs. Mayer for her service to the children of Bradley Beach. (Attachment VI-A.10)
11. Resolved: That the Board approve the appointment of Ivonne Cameron Gonzalez to the position of Cafeteria Aide, effective October 19, 2016, or at the completion of a criminal history check through June 30, 2017, at a salary of \$12.04 per hour. (Attachment VI-A.11) [B]
12. Resolved: That the Board accept the resignation, with regret, of Denise Conn, cafeteria aide effective October 21, 2016. (Attachment VI-A.12)
13. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Bridget Antonucci	10-27-16	Section 504 and I&RS Overview 9:00 am – 12:00 pm	RWJ Barnabas Health Lakewood, NJ	No Fee
Michael Liebmann	10-27-16	Section 504 and I&RS Overview 9:00 am to 12:00 pm	RWJ Barnabas Health Lakewood, NJ	No Fee
Alison Zylinski	10-27-16	Section 504 and I&RS Overview 9:00 am to 12:00 pm	RWJ Barnabas Health Lakewood, NJ	No Fee
Bridget Antonucci	11-01-16	FEA Workshop: “The Special Services Director’s Toolkit”	Monroe, NJ	\$149.00 Transportation: 30.7 mi x 2 @ .31 = \$61.40
Kristin Krupa	12-05-16	Guided Math Conference Presented by BER	New Brunswick, NJ	\$249.00
Courtney Hammell	12-05-16	Guided Math Conference Presented by BER	New Brunswick, NJ	\$249.00
Amy Roth	10-28-16 11-28-16 12-16-16 01-20-17 02-13-17 03-07-17 04-06-17	Improving the Preschool Classroom Environment Preschool Training Series 2016-2017	LRC Trenton, NJ	-0- Transportation: 43.4 mi x 4 @ .31 = \$188.36 per person

14. Resolved: That the Board approve the appointment of Christina Boyle to the position of Substitute Adult ESL Aide at a rate of \$15.00 per hour.

15. Resolved: That the Board approve the appointment of Carol Rizzi to the position of Substitute School Nurse at a rate of \$75.00 per day.
16. Resolved: That the Board approve the appointment of Tara Deever to the position of Substitute Teacher at a rate of \$75.00 per day.

MOTION: Mr. Bardin SECOND: Mr. Gerdes VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the following policies/regulations for first reading:
 (Attachment VI-B.1)

POLICY/ REGULATION NUMBER	POLICY/REGULATION
P 1220	Employment of Chief School Administrator (M) (Revised)
P 1310	Employment of School Business Administrator/Board Secretary (Revised)
P&R 2361	Acceptable Use of Computer (Revised)
R 2414	Programs and Services for Students in High Poverty and in High Need School Districts (M) (Revised)
P 3111	Creating Positions (Revised)
P 3124	Employment Contract (Revised)
P 3125	Employment of Teaching Staff Members (M) (Revised)
P 3125.2	Employment of Substitute Teachers (Revised)
P&R 3126	District Mentoring Program (Revised)
P 3141	Resignation (Revised)
P&R 3144	Certification of Tenure Charges (Revised)
P 3159	Teaching Staff Member/School District Reporting Responsibilities (Revised)
P 3231	Outside Employment as Athletic Coach (Revised)
P 3240	Professional Development for Teachers and School Leaders (M) (Revised)
P&R 3244	In-Service Training (M) (Abolished)
P 4159	Support Staff Member/School District Reporting Responsibilities (Revised)
P 5305	Health Services Personnel (Revised)
R 5330	Administration of Medication (M) (Revised)
P 9541	Student Teachers/Interns (Revised)

2. Resolved: That the Board approve the NJ Quality Single Accountability Continuum Statement of Assurance for the 2016-2017 School Year. (Attachment VI-B.2)

3. Resolved: That the Board approve the Memorandum of Agreement for the 2016/2017 School Year.

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

C. Students

1. Resolved: That the Board approve the following Neptune Township tuition contracts: [B]

- 45 Full-time Regular Ed 9-12 students @ \$12,600.00/student = \$567,000.00
 - 6 Shared-time Regular Ed 9-12 students @ \$6,300.00 = \$ 37,800.00
 - 1 Special Education – Multiply disabled @ \$27,000.00 = \$ 27,000.00
 - 2 Poseidon Program students, grades 9-12 @12,600.00 = \$ 25,200.00
- Total Tuition \$657,000.00**

2. Resolved: The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of September. (Attachment VI-C.2)

3. Resolved: That the Board approve the following 2016 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
10-24-16	Preschool	Green Meadows Farm Hazlet, NJ	\$168.00	\$245.00 First Student
11-01-16	Gr. 6	Sandy Hook NJ Sea Grant Consortium	\$450.00	\$294.00 First Student
04-07-17	Gr. 1	Turtle Back Zoo West Orange, NJ	\$225.00	<i>Bus pending</i>
04-24-17	Gr. 8	Mayo Performing Arts Center Morristown, NJ “Mayhem Poets”	-0 Ticket credit from prior year-snow delay day	<i>Bus pending</i>
04-28-17	Gr. 2	Adventure Aquarium, Camden NJ	\$489.00	<i>Bus pending</i>
05-19-17	Gr. 4	Trenton State House and Old Barracks Trenton, NJ	\$180.00	<i>Bus pending</i>
05-24-17	Safety Patrol	Lakewood Blue Claws Lakewood, NJ	\$584.50	<i>Bus pending</i>

4. Resolved: That the Board approve the annual “Standing Orders for the Care of the Ill or Injured” for the 2016-2017 school year. (Attachment VI-C.4)

MOTION: Mr. Young SECOND: Mr. Gerdes VOTE: 8-0

D. Curriculum

1. Resolved: That the Board approve the following field trip:

Date	Grade	Location	Cost	Bus
10-27-16	Kdg.	Bradley Beach Library	-0-	-0-

MOTION: Mrs. Carlucci SECOND: Mr. Gerdes VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Revised Three-Year Comprehensive Maintenance Plan

Resolved: That the Board approve the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to have three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the school facilities of the Bradley Beach Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities safe for use or in their original condition and keep their system warranties valid, and

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education hereby authorizes the Business Administrator/Board Secretary to submit the attached Three-Year Comprehensive Maintenance Plan for the Bradley Beach Board of Education in compliance with Department of Education requirements. Said plan is on file for public inspection in the Office of the Business Administrator/Board Secretary. (Attachment VII-A)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

B. Approval of Annual Required Maintenance Budget Amount – Form M-1

Resolved: That the Board approve Form M-1, Annual Maintenance Budget Amount Worksheet, required per N.J.A.C. 6:24. (Attachment VII-B)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

C. Approval of Attendance at NJSBA 2016 Workshop and Exhibition October 25-27, 2016

Resolved: That the Board approve the attendance of the following board members and administrators to the annual New Jersey School Boards Association Conference, which

will be held at the Atlantic City Convention Center, Atlantic City, NJ, at a total travel cost not to exceed \$2,822.00. [B]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals per GSA Rates (Not to Exceed)	Travel: Mileage per State OMB .31 rate (Not to Exceed)	Travel: Tolls/Parking Receipts Needed (Not to Exceed)
Thomas Bardinas	\$ 116.66			\$ 56.00	\$ 30.00
Barbara Carlucci	116.66			56.00	30.00
Dwight Gerdes	116.66			56.00	30.00
Stephen Lozowick	116.66			56.00	30.00
Margaret Merenda	116.66			56.00	30.00
Susan Monroe	116.66			56.00	30.00
Denise Rodriguez	116.66			56.00	30.00
John Young	116.66			56.00	30.00
Donald Warnet	116.66			56.00	30.00
John Legere	116.68			56.00	30.00
David Tonzola	116.69	\$ 99.00	\$ 96.00	56.00	30.00
Stephen Wisniewski	116.69	99.00	96.00	56.00	30.00
Total	\$1,400.00	\$198.00	\$192.00	\$672.00	\$360.00

Note: This resolution supersedes the resolution passed on August 16, 2016.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

D. Approval of Ala Carte Prices 2016/2017 School Year

Resolved: That the Board approve the attached ala carte prices for the 2016/2017 school year. (Attachment VII-D)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

E. Approval of the FY 2016 No Child Left Behind Carry-Over Funds

Resolved: That the Board approve the submission of the FY 2016 No Child Left Behind (NCLB) Carry-Over Funds in the following amounts:

Program Name	Carry-Over Amount
Title I	\$1,011.69
Title IIA	7,669.92
Title III	3,882.95

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

F. Approval of the Individuals with Disabilities Educational Act (IDEA) Carry-Over Funds – FY 2016

Resolved: That the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) Carry-Over Funds for Fiscal Year 2016 in the following amount:

Program Name	Carry-Over Amount
IDEA Basic	\$22,875.91
IDEA Preschool	1,087.50

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

G. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-G)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

H. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-H)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of September 30, 2016, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

J. Approval of Budget Transfers (2016/2017)

Resolved: That the Board approve the 2016/2017 budget transfers as listed on Attachment VII-J.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

K. Approval of September 2016 Payroll

Resolved: That the Board approve the September 2016 gross payroll in the amount of \$363,971.35.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

L. Approval of Bills Payment

Resolved: That the Board approve payment of the October 18, 2016 regular bills list and as certified and approved. (Attachment VII-L)

MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 8-0

VIII. Old Business –None

IX. New Business

Dr. Monroe stated that the PTO Rummage sale will be held on Saturday October 22nd with a drop off day of Friday October 21st.

X. Committee Reports –None

XI. President's Report –None

XII. Public Comments (Agenda Items Only) –None

XIII. Public Comments (Other Items Only) –None

XIV. Executive Session (if required) –None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:04 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary