

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
November 15, 2016

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Mrs. Merenda
 Mrs. Carlucci Mr. Young
 Mr. Gerdes Mr. Warnet
 Mr. Lozowick Dr. Monroe
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Dr. Rodriguez

IV. Discussion Items

- Data Collection and Data Presentation – Dr. Wisniewski

Superintendent's Report

Dr. Wisniewski began the workshop session of the meeting by giving the Board a presentation concerning the data collection that has taken place for all the internal and external standardize tests since December 2015. The data sheets will help identify students who may have been overlooked for extra help in the past. Dr. Wisniewski stated that every parent will get their own child's handout at parent teacher conferences.

Dr. Wisniewski stated that the Board will be moving forward with strategic planning with a kickoff meeting on November 29th at 7:00 p.m. Dr. Wisniewski then gave a timeline of events as they relate to the strategic planning process with the culmination of the strategic plan in June 2017. Dr. Wisniewski then went over his agenda items with the Board.

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Afterward, Mr. Tonzola reminded those Board members, who must complete their mandatory training, to do so by December 31st. Mr. Tonzola then discussed his agenda items with the Board. In particular, Mr. Tonzola reviewed with the Board the approval of the joint transportation contracts and the approval to participate in the cooperative purchasing of telecommunication services.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:00 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:01 p.m.

Roll Call

Present: Mr. Bardinas Mrs. Merenda
Mrs. Carlucci Mr. Young
Mr. Gerdes Mr. Warnet
Mr. Lozowick Dr. Monroe
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Dr. Rodriguez

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

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MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 7-0-1
Mrs. Merenda abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of Stephanie Raphaelides to the position of Long Term Replacement STEM/Computers Teacher, effective November 16, 2016 through March 17, 2017, at a pro-rated salary of \$49,055 (BA, Step 1), as established by the collective bargaining agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.1) [T]
2. Resolved: That the Board approve the appointment of Jean Milman to the position of Long Term Replacement Reading Specialist, effective November 16, 2016 through June 30, 2017, at a pro-rated salary of \$49,055 (BA, Step 1), as established by the collective bargaining

agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary.
(Attachment VI-A.2) []

3. Resolved: That the Board approve the appointment of the following substitute teacher for the 2016/2017 school year: [B]

- Carmen Cancel-Seaman

Note: Substitute teachers are paid \$75.00 per day.

4. Resolved: That the Board approve coursework for Jennifer DiZefalo at Kean University, Fine Arts Supervision, Masters Program - Spring 2017 - Creative Process in the Visual Arts.

5. Resolved: That the Board accept the resignation, with regret, of Mrs. Tracy Loftus, cafeteria aide, as of November 18, 2016.

6. Resolved: That the Board approve the appointment of Mrs. Tracy Loftus to the position of Substitute Cafeteria Aide, at a rate of \$12.04 per hour, effective November 19, 2016. [B]

7. Resolved: That the Board approve the Bradley Beach police officers to conduct, coach and provide leadership for the Boys' Basketball team on a volunteer basis:

- Rafiq Pickett
- Anthony Murry

8. Resolved: That the Board approve the appointment Kelly Haggerman to the position of Boys' Basketball Coach at the rate of \$987.33. [B]

9. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Jessica Stephan	12-02-16	Building Self-regulation in Children with Autism, ADHD or Sensory Disorders	Edison, NJ	\$209.99 Mileage: 73 miles @ .31 = \$22.63
Alisyn Morder	12-07-16	Children with ADHD and Sensory Processing Challenges	Long Branch, NJ	\$199.00
Jessica Stephan	12-09-16	NJASP-ESSA, School Climate, social-Emotional Competence and Character	Crown Plaza, Monroe, NJ	\$120.00 Mileage: 62 miles @ .31 = \$19.22
Carolyn Power	01-04-17	RTI: Practical Strategies for Intervening with Students Before They Fall Too Far Behind in Math (BER)	Cherry Hill, NJ	\$245.00

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Donna Hamernick	03-15-17	What's New in Childrens' Books (BER)	Cherry Hill, NJ	\$245.00
Jeanne Acerra	12-05-16	15 th Annual Council of Holocaust Educators Conference	Brookdale College	\$45
Erin Fitzgerald and Jaclyn Gebbia	11-17-16 11-22-16	Stronge New Teacher Training	BBES	\$900
Amy Roth	11-28-16 12-16-16 01-20-17 02-13-17 03-07-17 04-06-17	Improving the Preschool Classroom Environment Preschool Training Series 2016-2017	LRC, Trenton, NJ	Mileage:48.4 miles (per event) @ \$.31/mile= \$90.02 Total

10. Resolved: That the Board approve the appointment Patricia Noriega to the position of Substitute Cafeteria Aide at a rate of \$12.04 per hour.

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the following policies and regulations for a second reading: (Attachment VI-B.1)

POLICY NUMBER	POLICY
P 1220	Employment of Chief School Administrator (M) (Revised)
P 1310	Employment of School Business Administrator/Board Secretary (Revised)
P&R 2361	Acceptable Use of Computer (Revised)
R 2414	Programs and Services for Students in High Poverty and in High Need School Districts (M) (Revised)
P 3111	Creating Positions (Revised)
P 3124	Employment Contract (Revised)
P 3125	Employment of Teaching Staff Members (M) (Revised)
P 3125.2	Employment of Substitute Teachers (Revised)
P&R 3126	District Mentoring Program (Revised)
P 3141	Resignation (Revised)
P&R 3144	Certification of Tenure Charges (Revised)
P 3159	Teaching Staff Member/School District Reporting Responsibilities (Revised)
P 3231	Outside Employment as Athletic Coach (Revised)
P 3240	Professional Development for Teachers and School Leaders (M) (Revised)

P&R 3244	In-Service Training (M) (Abolished)
P 4159	Support Staff Member/School District Reporting Responsibilities (Revised)
P 5305	Health Services Personnel (Revised)
R 5330	Administration of Medication (M) (Revised)
P 9541	Student Teachers/Interns (Revised)

MOTION: Mrs. Bardin SECOND: Mr. Warnet VOTE: 8-0

C. Students

- Resolved: The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of September. (Attachment VI-C.1)
- Resolved: That the Board approve the following 2016 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
11-16-16	P/K	Wegmans Grocery Store	No charge	\$200.00
1-11-17	6th	Ocean County College Planetarium	Admissions \$200.00	\$236.00
5-10-17	5th	Newark Museum	\$426.00	Pending

MOTION: Mrs. Gerdes SECOND: Mr. Young VOTE: 8-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Joint Transportation Agreement – Neptune Township

Resolved: That the Board approve the following joint transportation agreements with the Neptune Township Board of Education for the transportation of Bradley Beach students for the 2016/2017 school year. [B]

Route #	Destination	Total
HB42	Harbor School	\$6,052.50
HC55	High Tech High School	2,671.36
HI13	Holy Innocents School	1,748.58
HMD17	Neptune HS	1,326.46
RCS52	Saint James Elementary	560.00
SJ48	Saint John Vianney	1,302.12
STR67	Saint Rose Grammar/HS	750.94

VCF54	Biotechnology HS/Career Ctr.	7,949.13
VCH33	Communications HS	4,320.00
	Total	\$26,681.09

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0

B. Approval of Nonpublic School Route with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2016/2017 School Year

Resolved: That the Board approve the nonpublic school route with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach students to one nonpublic school for the 2016/2017 school year. [B]

Route #	Destination	Cost
SC5	St. Catharine	\$5,698.80
C17	CBA/RBC	738.00

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0

C. Approval of Special Education & Public School Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2016/2017 School Year

Resolved: That the Board approve the special education and public school routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach students to various schools for the 2016/2017 school year. [B]

Route #	Destination	Cost
3544	New Road School	\$13,017.60
4548	Collier	16,952.40
6523	Shore Center for Autism	20,034.00
9564	Academy Charter HS	20,381.40
5684	Point Road School	57,456.00
6624	Bradley Beach Elementary	26,258.40
V313	MAST	5,209.20
5541	Neptune High School	14,256.00
	Total	\$173,565.00

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0

D. Approval of Joint Transportation Agreement – Red Bank Regional

Resolved: That the Board approve the following joint transportation agreements with the Red Bank Regional High School Board of Education for the transportation of Bradley Beach students for the 2016/2017 school year: [B]

Route #	Destination	Total
V621	Red Bank Regional H.S.	\$30,393.90

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0

E. Approval of Additional Salary to be Funded by Federal Grants: FY 2017 IDEA

Resolved: That the Board approve following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Erin Fitzgerald	\$18,155.00	20-251-100-101.00	IDEA Basic Carryover	45%

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0

F. Approval of Additional Salary to be Funded by Federal Grants: FY 2017 NCLB

Resolved: That the Board approve following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant	Percentage of Salary
Jaelyn Gebbia	\$3,081	20-242-100-101.00	NCLB Title III Carryover	6%

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0

G. Approval of Participation Agreement for Cooperative Purchasing of Telecommunication Services

Resolved: That the Board agrees to participate in the Alliance for Competitive Telecommunications with the Educational Services Commission of New Jersey (ESCNJ) Cooperative Pricing System 65MCESCCPS and the New Jersey Association of School Business Officials (NJASBO). The ESCNJ shall be the lead Agency for this program. All current and future members of the ESCNJ Cooperative Pricing system are invited to participate in the Alliance for Competitive Telecommunications, which is intended to fulfill school districts obligation under 18A:55-3 and offer other co-op members a competitive pricing model.

The Co-op Member shall provide the awarded vendor with accurate data, i.e. telephone line numbers, locations and any other appropriate information necessary for the provision of service.

The Co-op Member may accept the contract award to the successful vendor(s) for such services as may be needed if it is advantageous to do so. The CO-op Member shall not withdraw from this agreement if they award a contract to the named vendor(s)

The Co-op Member understands that the services to be provided under this cooperative purchasing agreement may include dial tone/local calls (where available), regional toll calls, long distance toll calls and voice over internet protocol (VOIP) when such option is chosen by the participating CO-op Member.

All fees for the work of the ESCNJ and the expenses of NJASBO will be incorporated into the price for services as provided by the successful vendor(s). A 3% fee has been established and will be incorporated in the bid specifications.

This participation agreement was approved at a regular meeting of the Bradley Beach Co-op Member held on November 15, 2016 and the Co-op Member authorizes the execution of this agreement.

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

H. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending October 31, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-H)

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

I. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending October 31, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-I)

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

J. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of October 31, 2016, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

K. Approval of Budget Transfers (2016/2017)

Resolved: That the Board approve the 2016/2017 budget transfers as listed on Attachment VII-K.

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

L. Approval of October 2016 Payroll

Resolved: That the Board approve the October 2016 gross payroll in the amount of \$362,614.96.

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

M. Approval of Bills Payment

Resolved: That the Board approve payment of the November 15, 2016 regular bills list and as certified and approved. (Attachment VII-M)

MOTION: Mr. Gerdes SECOND: Mr. Warnet VOTE: 8-0

VIII. Old Business

Board members discussed their experiences at the annual School Board's Convention.

IX. New Business

Dr. Wisniewski stated that the Holiday Concerts will be held on December 8th and December 15th.

X. Committee Reports

Dr. Monroe stated that the curriculum committee will be meeting before the next Board meeting.

XI. President's Report

Dr. Monroe stated that she was happy to see Dr. Wisniewski was feeling better after his accident and surgery.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only)

Ms. Milchman, 505 McCabe Avenue, Bradley Beach, NJ, made comments concerning the child study team and the development of a social communication curriculum.

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XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:09 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary