

**BRADLEY BEACH BOARD OF EDUCATION**

**515 Brinley Avenue  
Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting  
May 16, 2017**

**I. Call To Order**

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

**II. Open Public Meetings Act**

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

**III. Flag Salute/Roll Call**

Present:      Mr. Bardinas              Dr. Rodriguez  
                 Mrs. Carlucci              Mr. Young  
                 Mr. Gerdes                      Mr. Warnet  
                 Mr. Lozowick                  Dr. Monroe  
                 Mrs. Merenda arrived at 7:02 p.m.  
                 Dr. Wisniewski, Superintendent/Principal  
                 David Tonzola, Business Administrator/Board Secretary

**IV. Discussion Items**

**Superintendent's Report**

Dr. Wisniewski began the workshop session by giving the Board an overview of the events that have taken place after the last Board meeting. These events included:

1. Students attending the Rutgers Science Bus
2. Career Day
3. Earth Day Celebration
4. Cinco de Mayo event

Dr. Wisniewski then went on to announce the upcoming events:

1. Operation Shoe Box
2. The 6<sup>th</sup> and 7<sup>th</sup> grade high school information night on May 18th
3. Poetry Slam on May 19th

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4. The Spaghetti Dinner on May 20<sup>th</sup>
5. Field Day on May 26<sup>th</sup>
6. Freeholder's Art Contest on May 26<sup>th</sup>
7. The Memorial Day Parade on May 27<sup>th</sup>
8. The Memorial Day Celebration at Riley Park on May 29<sup>th</sup>

Dr. Wisniewski then went over his agenda items, in particular the summer school appointments.

Afterwards Mr. Tonzola began his section of the agenda by reminding those Board members, who are up for reelection and wished to run again, that they must do so with the county clerk by 4:00 p.m. on July 31<sup>st</sup>. Mr. Tonzola then went over his agenda items with the Board, particularly the approval of the new premium rates for health and dental insurance and the approval of the food service addendum.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:40 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:41 p.m.

Roll Call

Present:        Mr. Bardinas                Dr. Rodriguez  
                     Mrs. Carlucci                Mr. Young  
                     Mr. Gerdes                        Mr. Warnet  
                     Mr. Lozowick                    Dr. Monroe  
                     Mrs. Merenda  
                     Dr. Wisniewski, Superintendent/Principal  
                     David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved:        That the Board approve the Minutes of:

Regular Meeting/Public Hearing – April 25, 2017  
Confidential Executive Session – April 25, 2017

MOTION:        Mr. Warnet                SECOND:        Mr. Bardinas                VOTE:        9-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board accept the request for maternity leave by Elementary Teacher, Isabel Segoviano, commencing on September 1, 2017, ending on, or about April 9, 2018.  
(Attachment VI-A.1)



2. Resolved: That the Board approve the appointment of School Nurse Kelli O'Keefe for the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2017, through August 10, 2017, (Monday through Thursday, except for the first week, which will run Wednesday and Thursday). The hours will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [B]
3. Resolved: That the Board approve the appointment of the following substitute nurse for the 2016/2017 school year: [B]

- Lynn Neiberlien

Note: Substitute nurses are paid \$75.00 per day.

4. Resolved: That the Board approve the appointment of School Social Worker, Alison Zylinski, and School Psychologist, Jessica Stephan to provide CST services from July 1, 2017, through August 31, 2017. Collectively, the CST services will not exceed a total of 40 hours with compensation at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [B]
5. Resolved: That the Board approve the appointment of Physical Therapist Barbara O'Boyle for the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2017, through August 10, 2017, (Monday through Thursday, except for the first week, which will run Wednesday and Thursday). The PT services will not exceed a total of 21 hours with a contracted rate of \$75 per hour: [G]
6. Resolved: That the Board approve the appointment of the following teachers to teach in the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2017, through August 10, 2017, (Monday through Thursday, except for the first week, which will run Wednesday and Thursday). The hours for certified teaching staff will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [B/G]

- Kevin Cosgrove
- Donna Hamernick
- Morgan Maclearie
- Laurel Degnan

Note: Grant funds to be paid out of federal funds account code 20-250-100-101.00-SU  
IDEA Basic

7. Resolved: That the Board approve the appointment of the following classroom aides in the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2017, through August 10, 2017, (Monday through Thursday, except for the first week, which will run Wednesday and Thursday). The hours for classroom aides will be 3.5 hours/day

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at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$15.00/hour: [B/G]

- Traci Rankel
- Linda DeLicio
- Danielle Reif
- Andrew Robinson
- Ruth Ramirez

Note: Grant funds to be paid out of federal funds account code 20-250-100-106.00-SU  
IDEA Basic

8. Resolved: That the Board approve the appointment of the following substitute teachers in the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2017, through August 10, 2017, (Monday through Thursday, except for the first week, which will run Wednesday and Thursday). The hours for substitute teachers will be 3.5 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [B/G]

- Ashley Girard
- Katherine May
- Kristin Krupa
- Alisyn Morder

Note: Grant funds to be paid out of federal funds account code 20-250-100-101.00-SU  
IDEA Basic

9. Resolved: That the Board approve Morgan Maclearie and Ruth Ramirez, as providers of translation and interpretation services from July 1, 2017 through August 31, 2017, at a rate of \$40/hour. [B]
10. Resolved: That the Board approve Samantha Mathews as a field experience placement practicum student working with Julie Ferwerda. She is being supervised by The Penn State University.
11. Resolved: That the Board approve hours beyond the contracted time for Occupational Therapist, Mrs. Kathleen Anzzolin, to attend Child Study Team meetings at the Bradley Beach Association contracted rate of \$40 per hour. [T]
12. Resolved: That the Board approve Alexa Horowitz to complete her 500 hour internship requirement working with Alison Zylinski. She is being supervised by Monmouth University Graduate School of Social Work.

MOTION: Mr. Young SECOND: Mr. Bardinas VOTE: 9-0



B. Policy

1. Resolved: That the Board directs administration to examine the current send/receive high school relationships and explore potential send/receive relationships with surrounding school districts.

MOTION: Mr. Lozowick SECOND: Mr. Young VOTE: 9-0

C. Students

1. Resolved: That the Board approve the sending tuition contract to Coastal Learning Center Monmouth County for student ID number 2244, effective February 13, 2017. The pro-rated tuition charge of \$23,969.92 will be based on the 2016/17 yearly tuition rate of \$60,482.24. [T]
2. Resolved: That the Board approve the following 2016/2017 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
TBA Weather Permitting	Select Students Grade K-8 with Reading Specialist	Walking Trip to the Bradley Beach Public Library	-0-	-0-

MOTION: Mr. Warnet SECOND: Mr. Gerdes VOTE: 9-0

3. Resolved: The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of April. (Attachment VI-C.3)

MOTION: Mr. Warnet SECOND: Mrs. Carlucci VOTE: 8-0-1  
Mrs. Merenda abstained

VII. Business Administrator/Board Secretary's Report

A. Approval of Health/Dental Insurance Providers/Rates (2017/2018)

Resolved: That the Board approve the following insurance providers/rates for the 2017/2018 school year:

Horizon (Medical/Prescription and Dental)  
Horizon Blue Cross Blue Shield of New Jersey  
Newark, NJ

Monthly Premiums

	<u>POS</u> (Group # 82768-03)	<u>Dental</u> (Group # 82768-30)
Single	\$ 942.60	\$ 51.43
Husband/Wife	1,996.61	144.01

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Parent/Child	1,545.64	144.01
Family	2,665.21	144.01

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

B. Approval of Additional Appointments/Reappointments

Resolved: That the Board approve the additional following appointments/reappointments for the 2017/2018 school year:

Right To Know Contact Person	Samuel Bullock
AHERA Representative	Samuel Bullock
Integrated Pest Mgmt. Contact Person	Samuel Bullock
Petty Cash Fund	David Tonzola
Public Agency Compliance Officer	David Tonzola
Open Public Records Administrator	David Tonzola
Affirmative Action Officer	Michael Liebmann
Substance Abuse Coordinator	Alison Zylinski
Purchasing Agent	David Tonzola

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

C. Approval of Use of School Building – Bradley Beach Police Department

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Police Department on July 17, 2017 to conduct onsite training exercises and professional development. (Attachment VII-C).

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

D. Approval of Application for Extraordinary Aid – FY 2016/2017 School Year

Resolved: That the Board approve the Application for Extraordinary Aid for the FY 2016/2017 school year as on file in the office of the Business Administrator/Board Secretary.

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

E. Approval of Acceptance and Submission of 2017 Safety Grant

Resolved: That the Bradley Beach Board of Education hereby approves the submission of the grant application for the 2017 Safety Grant Program through the New Jersey School Boards Association Insurance Group's MOCSSIF sub-fund for the purposes described in the application, in the amount of \$1,984.00 for the period July 1, 2017 through June 30, 2018.

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0



F. Approval of Renewal of Food Service Contract with Maschio's Food Service, Inc.  
(Food Service Management Company)

Resolved: That the Board award the fourth contract renewal to the Maschio's Food Service, Inc., Chester, N.J., for management of the District's food service operations for the 2017/2018 school year at the following fee:

Management Fee      \$5,100.00

Note: Maschio's Food Service, Inc. guarantees that the bottom line on the operational report (total revenue for all sources less program cost, including management fee) will be a loss no greater than \$7,500. If the actual bottom line loss of the operational report is greater than this amount, Maschio's Food Service, Inc. will subsidize the bottom line up to 100% of the management fee. The guarantee is contingent upon the conditions listed in the contract.

MOTION: Mr. Bardinas      SECOND: Mr. Warnet      VOTE: 9-0

G. Approval of Lunch/Breakfast Prices – 2017/2018 School Year

Resolved: That the Board approve the following lunch/breakfast prices for the 2017/2018 school year.

Student Lunch	\$3.25
Student Breakfast	\$1.50
Adult Lunch	\$3.75
Adult Breakfast	\$1.90

MOTION: Mr. Bardinas      SECOND: Mr. Warnet      VOTE: 9-0

H. Approval to Accept Donation from D'Arcy's Tavern

Resolved: That the Board accept the donation of \$450.00 from D'Arcy's Tavern for the purchase of athletic supplies. Furthermore, that the Board authorizes the Business Administrator to create budget account code 20-090-100-610.17-DA and revenue code 20-1000.15 to account for this transaction.

MOTION: Mr. Bardinas      SECOND: Mr. Warnet      VOTE: 9-0

I. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending April 30, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-I)

MOTION: Mr. Bardinas      SECOND: Mr. Warnet      VOTE: 9-0

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J. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-J)

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

K. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of April 30, 2017, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

L. Approval of Budget Transfers (2016/2017)

Resolved: That the Board approve the 2016/2017 budget transfers as listed on Attachment VII-L.

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

M. Approval of April 2017 Payroll

Resolved: That the Board approve the April 2017 gross payroll in the amount of \$386,609.82.

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

N. Approval of Bills Payment

Resolved: That the Board approve payment of the May 16, 2017 regular bills list and as certified and approved. (Attachment VII-N)

MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 9-0

VIII. Old Business – None

IX. New Business

Mrs. Carlucci stated that there will be a car wash on June 10<sup>th</sup>. The proceeds will go towards next year's eighth grade Washington Trip.



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X. Committee Reports

Dr. Monroe stated that the curriculum committee has met.

Mr. Gerdes stated that the facilities committee has met.

Mrs. Carlucci stated that the personnel committee will be meeting.

XI. President's Report

Dr. Monroe reminded the Board to complete the Superintendent evaluations by the end of the month.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required)

President Monroe called for an Executive Session at 7:45 p.m. to discuss student and legal matters.

MOTION: Mr. Bardinas                      SECOND: Mr. Young                      VOTE: 9-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:49 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary