

**BRADLEY BEACH BOARD OF EDUCATION**

**515 Brinley Avenue  
Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting/Public Hearing  
June 20, 2017**

**I. Call To Order**

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

**II. Open Public Meetings Act**

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

**III. Flag Salute/Roll Call**

Present:      Mr. Bardinas              Dr. Rodriguez arrived at 7:04 p.m.  
                 Mrs. Carlucci              Mr. Young  
                 Mr. Gerdes                      Mr. Warnet  
                 Mrs. Merenda                  Dr. Monroe  
                 Dr. Wisniewski, Superintendent/Principal  
                 David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Lozowick

**A. Public Hearing on the Business Administrator's Contract**

**Resolution for the Public Hearing Appointing David Tonzola as  
School Business Administrator/Board Secretary**

**WHEREAS**, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

**WHEREAS**, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

**WHEREAS**, Said notice was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 17, 2017; and

**WHEREAS**, Section 5 of the Act amended *N.J.S.A.* 18A:11-11 to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

**WHEREAS**, Said notice of a public hearing was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 17, 2017; now therefore be it

**RESOLVED**, That the Bradley Beach Board of Education hereby designates from 7:00 p.m. to 7:10 p.m. at 515 Brinley Avenue, Bradley Beach, NJ on June 20, 2017 as the public hearing required by the Act.

#### **Notice to the Public**

Members of the public are invited to submit public comments regarding the appointment of the BUSINESS ADMINISTRATOR/BOARD SECRETARY. The board, pursuant to *N.J.S.A.* 10:4-12(b), the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public.

Public Comments – None

#### Close Public Hearing

Dr. Monroe began the public hearing portion of the meeting by opening up the dialogue to any board member who wished to speak. She then turned the dialogue to any member of the public wishing to speak. Seeing that there was no further public comment, Dr. Monroe closed the public hearing and reconvened the workshop session.

#### Executive Session

President Monroe called for an Executive Session at 8:04 p.m. to discuss personnel matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mr. Gerdes SECOND: Mr. Bardinas VOTE: 8-0

#### Superintendent's Report

Dr. Wisniewski began the workshop session by presenting the five year strategic plan to the Board. Dr. Wisniewski went over the newly formed mission statement of the district, as well as the new goals to be achieved in the next five years. These goals were related to facilities, curriculum, and student achievement.

Dr. Wisniewski then went over his agenda items, in particular the personnel resolutions.



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Afterwards, Mr. Tonzola began his section of the agenda by reminding those Board members, who are up for reelection and wished to run again, to do so with the county clerk by 4:00 p.m. on July 31<sup>st</sup>. Mr. Tonzola then went over his agenda items with the Board, particularly the approval of the fiscal year 2018 IDEA grant, the approval of the property/workers compensation premium renewals, as well as the rejection of the bids received for the boiler steam pipe maintenance project.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:29 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:30 p.m.

Roll Call

Present:      Mr. Bardinas              Dr. Rodriguez  
                 Mrs. Carlucci              Mr. Young  
                 Mr. Gerdes                      Mr. Warnet  
                 Mrs. Merenda                  Dr. Monroe  
                 Dr. Wisniewski, Superintendent/Principal  
                 David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Lozowick

IV.    Discussion Items

Strategic Planning Results – Dr. Stephen Wisniewski

V.     Minutes:

Approval of Meeting Minutes

Resolved:     That the Board approve the Minutes of:

Regular Meeting – May 16, 2017  
Confidential Executive Session – May 16, 2017

MOTION:      Mrs. Carlucci              SECOND:      Dr. Rodriguez              VOTE:        8-0

VI.    Superintendent's Report

A.     Personnel

1. Resolved: That the Board approve the appointment of the tenured teaching staff teaching staff for the 2017/2018 school year, as on file in the Office of the Superintendent.  
(Attachment VI-A.1) [B]

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2. Resolved: That the Board approve the appointment of the non-tenured teaching staff for the 2017/2018 school year, as on file in the Office of the Superintendent. (Attachment VI-A.2) [B]
3. Resolved: That the Board approve the salaries for support staff as per attachment, for the 2017/2018 school year, as on file in the Office of the Superintendent. (Attachment VI-A.3) [B]
4. Resolved: That the Board approve the reappointment of David Tonzola to the position of Business Administrator/Board Secretary. (Attachment VI-A.4) [B]
5. Resolved: That the Board approve the reappointment of Michael Liebmann to the position of Supervisor of Curriculum and Instruction. (Attachment VI-A.5) [B]
6. Resolved: That the Board approve the reappointment of Bridget Antonucci to the position of Supervisor of Special Services/Learning Disabilities Teacher Consultant (LDT-C). (Attachment VI-A.6) [B]
7. Resolved: That the Board approve Monica Peter of Bilingual Evaluation Services Team LLC, as a Bilingual School Psychologist on an as needed basis at the rate of \$495.00 per case for the 2017/2018 school year. [B]
8. Resolved: That the Board approve Marc Seidenstein, Educational Evaluation & Testing Services, Inc., as a Bilingual LDT-C on an as needed basis at the rate of \$525.00 per case for the 2017/2018 school year. [B]
9. Resolved: That the Board approve Patricia O'Neill as the Substitute School Nurse for the 2017 ESY program for 3.5 hours per day on an as needed basis from July 5, 2017, through August 10, 2017 at the rate of \$40.00 per hour. [B]
10. Resolved: That the Board approve the following educational service providers for the 2017/2018 school year: [B]

Provider	Address	Service	Cost
Sandra Fields Kuhn	West Long Branch Speech & Hearing Center 223 Monmouth Rd. West Long Branch, NJ 07764	Auditory Testing & Reports	\$495.00: Audiology & Processing \$250.00: Just Audiology
Neelam Kharod Sell, MD	The Milestones Center 628 Shrewsbury Ave. Tinton Falls, NJ 07701	Developmental Behavioral Pediatrician	\$500 per Evaluation
Dr. Peter Ganime	K. Hovnanian Children's Hosp. at Jersey Shore Univ. Med. Ctr. 1945 Route 33 Neptune, NJ	Psychiatric Evaluations & Reports	Meridian Health: \$500.00/ Eval. (not Dr. specific)



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Dr. Noah Gilson	Neurology Specialists of Monmouth County, NJ Suite 110 107 Monmouth Rd. West Long Branch, NJ 07764	Neurological Consultations & Reports	Starting at \$290.00
Dr. Ankur Desai	Premium Psychiatry Svcs. of Central Jersey, LLC 901 West Main St., # 367 Freehold, NJ 07728	Psychiatric Evaluations & Reports	\$550.00 fee in office
Barbara Franzetti-O'Boyle & Michael O'Boyle	Always Available Physical Therapy Manasquan, NJ 08736	Physical Therapy for 2016/2017 School Year	\$80.00/hr.
Center for Neurological and Neurodevelopmental Health	3350 NJ-138 #117 Wall, NJ	Neurological Consultations & Reports	Neuro: \$600.00 Neuro-psych: \$2,500.00
Dr. Alison Smoller	Developmental Pediatrics of Central Jersey 1806 Highway 35 South, Suite 107 Oakhurst, NJ 07755	Neurological Consultations & Reports	\$450.00 fee Observations: \$300/first hr. \$150/hr. thereafter

11. Resolved: That the Board approve the appointment of Dr. Joseph Mannion as the Bradley Beach School Physician for the 2017/2018 school year for an annual fee of \$2,000.00. [B]

12. Resolved: That the Board approve Diana Rodrick to turnkey Sheltered Instruction Observational Protocol (SIOP) to all staff not to exceed 10 hours throughout 2017/2018 school year at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [G]

Note: Grant funds to be paid out of federal funds account code 20-241-200-104.00 and 20-241-200-104.00 Title III

13. Resolved: That the Board approve the following teachers to write curriculum from July 1, 2017 to August 30, 2017 not to exceed 100 hours a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]

Michelle Sprengel  
Jillian Kreutzer  
Heather Ross  
Courtney Hammell  
Morgan Maclearie

14. Resolved: That the Board accept the resignation, with regret, of Erin Fitzgerald, Special Education Teacher, effective June 17, 2017. (Attachment VI-A.14)

15. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

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Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Bridget Antonucci	7-18-17	Stronge Inter-Rater Reliability Training	ESCNJ Conference Ctr. Piscataway, NJ	\$155.00
Christina Boyle	8-22-17	MC3 Summer Teacher Institute	Long Branch H.S.	\$79.00
Courtney Hammell	8-22-17	MC3 Summer Teacher Institute	Long Branch H.S.	\$79.00
Jaclyn Gebbia	8-22-17	MC3 Summer Teacher Institute	Long Branch H.S.	\$79.00
Cara Vilardi	8-22-17	MC3 Summer Teacher Institute	Long Branch H.S.	\$79.00
Michael Liebmann	8-22-17	MC3 Summer Teacher Institute	Long Branch H.S.	\$79.00
Michael Liebmann	8-25-17	Stronge Inter-Rater Reliability Training	Glen Rock H.S.	\$150.00
Dr. Stephen Wisniewski	9-26-17	Stronge Inter-Rater Reliability Training	ESCNJ Conference Ctr. Piscataway, NJ	\$155.00
Morgan Maclearie	10-24-17* or 10-25-17	NJ Science Convention *she will pick either 10-24 or 10-25 depending on the scheduled classes	Princeton NJ	\$175.00

16. Resolved: That the Board approve the carry-over of 2 vacation days from the 2016/2017 school year to the 2017/ 2018 school year for Secretary to the Superintendent, Betty Slocum. The carry-over of these days is a one-time exception for this school year.
17. Resolved: That the Board approve the carry-over of 7 vacation days from the 2016/2017 school year to the 2017/ 2018 school year for Secretary to the Business Administrator, Josephine Palmieri. The carry-over of these days is a one-time exception for this school year.
18. Resolved: That the Board approve the carry-over of 4 vacation days from the 2016/2017 school year to the 2017/2018 school year for Network Administrator, John Legere. The carry-over of these days is a one-time exception for this school year.
19. Resolved: That the Board attest to the completion of Qualitative Superintendent Merit Goal # 2 – Strategic Plan, at a compensated rate of \$3,375. The goal states: The Superintendent will help the Board of Education develop a three to five year Strategic Plan to help outline the goals of the district. (Attachment VI-A.19) [B]
20. Resolved: WHEREAS, budgetary constraints have made necessary a reduction in operating costs including staff reorganization and corresponding Reduction in Force;

NOW, THEREFORE, BE IT RESOLVED by the Bradley Beach Board of Education that the District table of organization be and herewith is amended and revised by the following reduction in number of position and job title: Reading Specialist from Full Time to 4/5<sup>th</sup> position;



BE IT FURTHER RESOLVED that the employment of the following employee be and herewith is reduced pursuant to the above-described Reduction-in-Force: Alisa Guzzi;

BE IT FURTHER RESOLVED that the Superintendent of Schools is herewith authorized to give notice to the above-named employee of the reduction of their position and to provide such employee with notice and such other reduction benefits as are required by statutory, regulatory and contractual provisions; and

BE IT FURTHER RESOLVED that the following employee who is entitled, by operation of the tenure statute and seniority regulations of the New Jersey State Board of Education, to revert to positions previously held in the School District, or be placed on

preferred eligibility lists, be and herewith are appointed to the following position in accordance with their seniority/ tenure rights, with compensation and benefits as provided by the terms of the Collective Negotiations Agreement affecting those positions: 4/5<sup>th</sup> Reading Specialist position;

BE IT FURTHER RESOLVED by the Bradley Beach Board of Education that the provisions of this Resolution be and herewith are effective September 1, 2017

21. Resolved: That the Board approve the appointment of Louanne Bartlett, Attendance Officer/Secretary, to process and receive materials and complete attendance work from July 1, 2017 through August 30, 2017. This appointment will be for a maximum of 15 days at a rate of \$228.87 per day. [B]
22. Resolved: That the Board approve the appointment of Joanne Dvorachek, Data Specialist, to process data and complete work from July 1, 2017 through August 30, 2017. This appointment will be for a maximum of 100 hours at a rate of \$26.36 per hour. [B]
23. Resolved: That the Board approve JM Therapy, Jessica Mac, MS ED., BCBA, to the position of BCBA to provide services to the Bradley Beach School District from July 1, 2017 through June 30, 2018 at a rate of \$125 per hour. Services are not to exceed 75 hours.[G]
24. Resolved: That the Board approve the appointment of Synergy-Rehab LLC, (Sonali Khatri, ITR/L) to provide Occupational Therapy services for the Extended School Year program which will run from July 5, 2017, though August 10, 2017. Services will be provided two days a week at a rate of \$75 per hour. [G]
25. Resolved: That the Board approve the appointment of Heather Ross as a Substitute Teacher for the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2017, through August 10, 2017, (Monday through Thursday, except for the first week, which will run Wednesday and Thursday). The hours will be 3.75 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]

26. Resolved: That the Board approve the appointment of Meghan McNichols as a Speech Teacher for the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2017, through August 10, 2017, (Monday through Thursday, except for the first week, which will run Wednesday and Thursday). The hours will be 3.75 hours/ day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. Ms. McNichols will work one day a week. (Attachment VI-A.26) [B]

27. Resolved: That the Board approve the appointment of Physical Therapist Barbara O'Boyle for the Bradley Beach Elementary School Summer Program. The program will run from July 5, 2017, through August 10, 2017, (Monday through Thursday, except for the first week, which will run Wednesday and Thursday). The PT services will not exceed a total of 21 hours with a contracted rate of \$80 per hour: [G]

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0

B. Students

1. Resolved: The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of May. (Attachment VI-B.1)

MOTION: Mrs. Carlucci SECOND: Young VOTE: 6-0-2  
Mr. Gerdes abstained  
Mrs. Merenda abstained

2. Resolved: That the Board approved the following tuition contract:

ID No.	School	Location	Start Date	Annual Tuition Rate
1902	New Road School	Lakewood, NJ	9/6/16	\$36,710.55

3. Resolved: That the Board approve a Neurodevelopmental Evaluation for student number 2180 at the rate of \$450 with Dr. Alison Smoller. [T]

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0

C. Policy

1. Resolved: That the Board approve the Security Drill Statement of Assurance for the 2016/2017 school year. (Attachment VI-C.1)

2. Resolved: That the Board adopt the Five Year Strategic Plan for school years 2017 – 2022. (Attachment VI-C.2)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 8-0



D. Curriculum

1. Resolved: That the Board approve the Bilingual/ESL Three-Year Program Plan for school years 2017 – 2020. (Attachment VI-D.1)

MOTION: Mr. Warnet SECOND: Mr. Bardinas VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

Item of Interest: P.O. Journal by Purchase Order, pursuant to PL 2015, Chapter 47

A. Approval of Acceptance of the Monmouth Curriculum Consortium Grant

Resolved: That the Bradley Beach Board of Education hereby approves acceptance of the Monmouth Curriculum Consortium Grant in the amount of \$500.00. Furthermore, that the Board authorize the Business Administrator to create budget account code 20-090-100-610.17-MC and revenue code 20-1000.12 to account for this transaction.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

B. Approval of Use of School Building – Bradley Beach Recreation Department

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Recreation Department on July 6, 13, 20, 27 and August 3, 2017 for loading and unloading of their field trip bus.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

C. Approval of 2018 IDEA Consolidated Formula Grant Application Submission

Resolved: That the Board approve the submission of the FY 2018 IDEA Consolidated Formula Grant Application:

Program Name	FY 2017 Award Amount
IDEA Basic	\$129,743
IDEA Preschool	\$2,743

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

D. Approval to Renew Membership with New Jersey Schools Insurance Group Monmouth Ocean County Shared Services Insurance Fund

Resolved: That the Board approve the following resolution:

**WHEREAS**, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

**WHEREAS**, the New Jersey Schools Insurance Group ("NJSIG") is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

**WHEREAS**, the Bradley Beach Board of Education hereinafter referred to as the "Educational Institution," has resolved to apply for and/ or renew its membership with NJSIG.

**WHEREAS**, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

**WHEREAS**, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

**WHEREAS**, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

**NOW THEREFORE, BE IT RESOLVED THAT:**

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution join with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2017 and ending July 1, 2020 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agrees that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq, and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to renew membership, effective the date indicated below for the types of insurance as indicated in the Insurance Binder issued by NJSIG;



- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and or the State of
- 8) New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents are re-executed contemporaneously herewith;
- 9) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including but not limited to the NJSIG's Plan of Risk Management;
- 10) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 11) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and cost on demand;
- 12) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 13) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Renew Membership to NJSIG.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

E. Approval of General Property/Liability Insurance (2017/2018 School Year)

Resolved: That the Board approve the proposal as submitted by the New Jersey Schools Insurance Group for General and Liability Insurance for the 2017/2018 school year effective 7/01/17 - 6/30/18 as follows: [B]

Coverage	Premium
Property	\$24,565
Boiler & Machinery	869
EDP	1,173
Crime	734
General Liability	6,141
Auto	1,728
School Board Legal	10,174
Bond – Rodman & Tonzola	1,204
Total	\$46,588

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

F. Approval of Worker's Compensation Insurance (2017/2018 School Year)

Resolved: That the Board approve the proposal as submitted by New Jersey Schools Insurance Group for Workers Compensation insurance for the 2017/2018 school year effective 7/01/17 - 6/30/18 as follows: [B]

Coverage	Premium
Worker's Compensation	\$51,533*

\* The district's experience modification for this year increased to 1.05 from .9955 (5.47%). When calculating the Experience Modification the 12/13 claims history dropped-off and the 15/16 claims history replaced it.

MOTION: Dr. Rodriguez SECOND: Mr. Bardin VOTE: 8-0

G. Approval of Compulsory Student Accident Insurance (2017/2018 School Year)

Resolved: That the Board approve the renewal of compulsory student accident insurance coverage through the Bollinger Insurance Company for the 2016/2018 school year. The plan will be offered to parents at a cost of \$7,823 to the Board. [B]

MOTION: Dr. Rodriguez SECOND: Mr. Bardin VOTE: 8-0

H. Approval of Environmental Liability Insurance 2017/2018 School Year

Resolved: That the Board approve the renewal of environmental liability insurance coverage through Beazley Insurance Company for the 2017/2018 school year at a premium cost of \$2,642.16.

MOTION: Dr. Rodriguez SECOND: Mr. Bardin VOTE: 8-0

I. Approval of Excess Liability Insurance 2017/2018 School Year

Resolved: That the Board approve the renewal of excess liability insurance coverage through Fireman's Fund Insurance Company (Alliance SE) for the 2017/2018 school year at a premium cost of \$1,426.

MOTION: Dr. Rodriguez SECOND: Mr. Bardin VOTE: 8-0

J. Transfer of Current Year Surplus to Capital Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated



excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that \$9,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

MOTION: Dr. Rodriguez SECOND: Mr. Bardin VOTE: 8-0

K. Transfer of Current Year Surplus to Maintenance Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that \$2,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

MOTION: Dr. Rodriguez SECOND: Mr. Bardin VOTE: 8-0

L. Approval of Maximum Travel Expenditure Amount 2017/18 School Year

Resolved: That the Board approve the following resolution:

WHEREAS, pursuant to N.J.S.A. 18A: 11-12, in each pre-budget year, the Bradley Beach Board of Education is required to establish a maximum travel expenditures amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education has elected to excluded travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the prior school year was \$16,306.23 and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures currently supported by federal funds from the 2016/17 school year is \$14,747.96; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the 2017/18 school year is projected to be \$20,000,

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby establishes the maximum travel expenditure amount not supported by Federal Funds, which has been budgeted for the 2017/18 school year as \$8,000.00.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

M. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-M)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

N. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-N)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

O. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of May 31, 2017, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that



sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

P. Approval of Budget Transfers (2016/2017)

Resolved: That the Board approve the 2016/2017 budget transfers as listed on Attachment VII-P.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

Q. Approval of May 2017 Payroll

Resolved: That the Board approve the May 2017 gross payroll in the amount of \$379,781.23.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 8-0

R. Approval of Bills Payment

Resolved: That the Board approve payment of the June 20, 2017 regular bills list and as certified and approved. (Attachment VII-R)

MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 8-0

S. Appointment of School Board Auditor

Resolved: That the following resolution is hereby adopted:

RESOLUTION AUTHORIZING AN AGREEMENT FOR AUDITING SERVICES  
ADOPTED BY THE BRADLEY BEACH BOARD OF EDUCATION IN THE  
COUNTY OF MONMOUTH.

WHEREAS, there exists a need for audition services for the Bradley Beach Board of Education; and

WHEREAS, such auditing services can be provided only by a Certified Public Accountant and is so recognized as such; and Robert Allison of Holman, Frenia and Allison, P.C., 912 Highway 33, Suite 2, Freehold, NJ 07728

WHEREAS, the fees for the audit will be \$21,800 annually;

NOW THEREFORE, BE IT RESOLVED, BY THE BRADLEY BEACH BOARD OF EDUCATION, IN THE COUNTY OF MONMOUTH AS FOLLOWS:

1. Robert Allison of Holman, Frenia and Allison, P.C. is hereby appointed as Board Auditor for the period July 1, 2017 to June 30, 2018.

2. The contract is award without competitive bidding as a "Professional Service" in accordance with the Public School contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution shall be placed on file with the Secretary of the Board.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

T. Approval to Reject Bids Received for Steam Piping Repairs, DRA Project #2546, and Rebid Project

Resolved: That the following resolution is hereby adopted:

WHEREAS, in accordance with a published bid solicitation for work associated with steam piping repairs at the Bradley Beach Elementary School (DRA Project #2546) (hereinafter "the Work") the Bradley Beach Board of Education received sealed bids on June 16, 2017; and WHEREAS, in response to its bid solicitation for the Work, the Board received responses from two (2) bidders; and

WHEREAS, the base bids submitted for each bidder are as follows:

- Cypreco Industries, Inc. Neptune, New Jersey, base bid in the amount of one hundred forty nine thousand dollars (\$149,000).
- Sunny Field Corp., Ocean, New Jersey, base bid in the amount of one hundred eighty seven thousand dollars (\$187,000); and

WHEREAS, as a result of the bids received, the Board has determined that the base bids are not reasonable as to price on the basis of cost estimates prepared and/or budget for the work fixed by the Board of Education prior to the advertising for the same; and

WHEREAS, as a result of this finding, no contract may be awarded to a bidder whose proposed bid does not exceed the cost estimates received by the Board of Education and/or the Board of Education's budget for the work, and as a result, the Board hereby rejects all bids received; and

WHEREAS, the Board remains committed to undertaking the Work of the project;

NOW, THEREFORE, BE IT RESOLVED by the Bradley Beach Board of Education that all bids received as a result of the Board of Education's solicitation on June 16, 2017 for DRA Project #2546, be and herewith are rejected.

BE IT FURTHER RESOLVED that the Bradley Beach Board of Education's District professional staff are hereby directed to rebid the project in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq;



BE IT FURTHER RESOLVED that the District's professional staff take any and all action necessary to effectuate the purposes of the Board's resolution in this matter.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

VIII. Old Business

Dr. Monroe stated that graduation was well attended and thanked all board members who attended.

Mrs. Carlucci stated that the car wash on June 10th went well.

IX. New Business

Mrs. Carlucci stated that the 8<sup>th</sup> grade students will be fundraising at the Bradley Beach Lobster Fest on June 24<sup>th</sup> and 25<sup>th</sup>.

X. Committee Reports

Dr. Monroe stated that the curriculum committee has met.

XI. President's Report

Dr. Monroe wished Mr. Lozowick a quick recovery from the accident he had in the beginning of the month.

XII. Public Comments (Agenda Items Only)

XIII. Public Comments (Other Items Only)

Ms. Anne Caruso, 508 Monmouth Avenue, Bradley Beach, NJ, inquired about acquiring liability insurance for future fundraising events.

Mr. John Weber, 313 LaReine Avenue, Bradley Beach, NJ, asked about the recently released potential State Aid cuts. Mr. Weber also thanked the Board for inviting him to graduation.

Mr. John Barratt, 515 Newark Avenue, Bradley Beach, NJ, requested a Board update on the District's send/receive high school relationships.

Ms. Elizabeth Frank, 508 Monmouth Avenue, Bradley Beach, NJ, stated that the state was looking to increase its preschool allocation, and that Bradley Beach would benefit from an expanded preschool program.

Regular Meeting/Public Hearing  
June 20, 2017

XIV. Executive Session

President Monroe called for an Executive Session at 8:49 p.m. to discuss personnel matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mr. Bardinas SECOND: Mr. Gerdes VOTE: 8-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 10:22 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary